

Meeting Minutes

Chandler Museum Foundation

Governance Subcommittee

Regular Meeting

December 9, 2024 | 10:00 a.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Jody Crago at 10:06 a.m.

Roll Call

Board Member Attendance

Joan Clark
Martin Sepulveda
Rich Feely

Staff Attendance

Jody Crago, Museum Manager

Absent

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. Approval of Minutes of the Museum Foundation Governance Subcommittee Regular Meeting of October 14, 2024
 - Martin Sepulveda made a motion to approve the meeting minutes of the Museum Foundation Governance Subcommittee Meeting of October 14, 2024.
 - Rich Feely seconded the motion. Motion carried unanimously (3-0). The minutes were approved as written.

Action Agenda

2. Move for Approval of Governance Subcommittee Biannual Report 2024 Part Two—Financial
 - Martin Sepulveda made a motion to recommend the approval of Governance Subcommittee Biannual Report 2024 Part Two--Financial.

- Rich Feely seconded the motion. Motion carried unanimously (3-0).
- Rich Feely let subcommittee in discussion of report contents.
 - i. Members discussed SWOT analysis from report
 - ii. Members discussed City of Chandler bond funding initiatives
 - iii. Members discussed potential funding initiatives as discussed in Executive Subcommittee on November 25, 2024
 - iv. Members discussed what the community is interested in, in regards to museum expansion in Chandler and how to proceed in cultivating support for future expansions
 - v. Members discussed potential change to bylaws regarding Foundation audit frequency
- Changes to the Bylaws included:
 - i. Slides 1 & 2: change “fiduciary” to “financial”
 - ii. Slide 6: Change “20K” to “10K”

Briefing

3. Discuss Biannual Report 2024 Part Three--Generative (Marketing & Awareness)
 - Martin Sepulveda will compile report
4. Completion of Full Report and Communication to Full Board

Member Comments

None.

Member Announcements

None.

Calendar

Next Governance Subcommittee Meeting will be January 13, 2025, at 10 a.m. at the Chandler Museum.

Adjourn

The meeting was adjourned at 10:48 a.m.

Jody Crago, Acting Chair

Jody Crago, Staff Liaison