

Meeting Minutes

Chandler Museum Foundation

Executive Subcommittee

Regular Meeting

January 6, 2025 | 1:00 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 1:00 p.m.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Joan Clark, Vice-Chair
Rich Feely, Treasurer

Staff Attendance

Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager

Unscheduled Public Appearances

None.

Consent Agenda

1. Approve Minutes from November 25, 2024, Museum Foundation Executive Subcommittee
 - Rich Feely made a motion to approve Minutes from November 25, 2024, Museum Foundation Executive Subcommittee
 - Joan Clark seconded the motion. Motion carried unanimously (3-0). The minutes were approved.

Action Agenda

2. Recommend Approval of Revised Chandler Museum Foundation FY 2024-2025 Budget
 - Rich Feely Made a motion to approve Revised Chandler Museum Foundation FY 2024-2025 Budget

- Joan Clark seconded the motion. Motion carried unanimously (3-0). The revised budget was accepted as presented.
 - Jody Clark explained revisions to budget.
3. Recommend Approval of Revised Bylaws of the Chandler Museum Foundation
- Joan Clark Made a motion to approve Revised Bylaws of the Chandler Museum Foundation
 - Rich Feely seconded the motion. Motion carried unanimously (3-0). The revised bylaws was accepted as presented.

Briefing

4. Cultural Development Department Briefing (Kim Moyers)
- Kim Moyers gave updates on possible bond planning process and the stated that as of the time of the meeting, the Chandler Museum's bond funding requests were still on the list.
 - Kim clarified that the public art projects Peter works on are not under the museum but under her.
5. Volunteer for Museum Strategic Planning Selection Committee
- RFP was submitted and multiple possible consultants attended information session.
 - Barbara Meyerson volunteered to serve on the Museum Strategic Planning Selection Committee
6. New Museum Foundation Board Member's Status
- Mary and Greg are both approved by Council and have signed the Oath of Office and Non-Discrimination policies.
 - Barbara Meyerson and Jody Crago will be meeting with both new members to give them materials, a tour, and information about the Chandler Museum Foundation Board.
 - Subcommittee members discussed materials to include in orientation process.
7. Museum Foundation Funding Options for 2025
- Peter Bugg presented possible funding options that the Foundation can support.
 - The four main areas of options were programming, exhibitions, collaborations, and outreach.
 - Subcommittee members discussed which options seem most possible and interesting to pursue.
 - Subcommittee members requested rough numbers and processes to be added to presentation for when it is presented to full Board.
8. Museum Manager's Report
- Basha Project Update
 - 5 completed oral histories
 - Completed first Basha themed History Bites
 - Jody Crago and Sarah Biggerstaff visited Basha warehouse
 - 20 additional oral histories are planned

- OA+D Project Update
 - Staff discussed next steps for OA+D partnership, planning out about 5 years
 - Vision Gallery Store Operations Status and Update
 - Jody updated subcommittee members on discussions to move Vision Gallery store to under City of Chandler management and the implications of that
 - "Friends of the Chandler Museum" Membership Update
 - Friends of Chandler Museum membership currently at 18 members
 - Barbara Meyerson recommended another way to use museum e-blast to advertise Friends
 - Live Binder Status
 - Jody Crago gave a demonstration of how to use LiveBinder.
 1. Barbara Meyerson took time to recognize the large amount of time that Jody Crago and Joan Clark put into organizing and preparing LiveBinder and thank them for it.
 - Marketing Update
 - Jody Crago provided a description of the museum's marketing plan
 1. He described the role & responsibilities of the museum's Marketing Coordinator and the ongoing marketing efforts of the museum.
 2. Jody will present marketing report from Marketing Coordinator Becca Vega at the next meeting
 - Chandler Foundation Strategic Plan Printing & Distribution
 - Jody Crago will print and bind a copy of the Chandler Foundation Strategic Plan. Mass printing is not needed because most Board members will access it through LiveBinder
9. Review Agenda Items for Next Museum Foundation Board Meeting
- Approval of Museum Foundation FY 2024-25 Revised Budget
 - Approval of Revised Bylaws of the Chandler Museum Foundation
 - Presentation of The Ranch at Tumbleweed Park 30% Designs

Member Comments

None.

Member Announcements

February 22nd there will be 2 events

- Celebration Plaza Induction Ceremony at Celebration Plaza at 9 AM
- Chandler Sports Hall of Fame Induction Ceremony at Hamilton High School at 11 AM

Calendar

10. Next Museum Foundation Board Meeting will be January 21, 2025, at 5:30 p.m. at the Chandler Museum.
Next Executive Subcommittee Meeting will be February 3, 2025, at 1:00 p.m. at the Chandler Museum.

Adjourn

With no other business to discuss, the meeting was adjourned at 2:53 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison