

Meeting Minutes

Chandler Museum Foundation

Executive Subcommittee

Regular Meeting

June 11 2025 | 2:00 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 2:01 p.m.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Rich Feely, Vice-Chair

Staff Attendance

Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager
Sarah Biggerstaff, Storytelling Coordinator
Becca Vega, Marketing & Volunteer
Coordinator

Absent

Greg Herriman, Treasurer

Unscheduled Public Appearances

None.

Consent Agenda

1. Approve Minutes from May 7, 2025, Museum Foundation Executive Subcommittee
 - Rich Feely made a motion to approve Minutes from May 7, 2025.
 - Barbara Meyerson seconded the motion. Motion carried unanimously (2-0). The minutes were approved as presented.

Action Agenda

2. Recommend Passing Chandler Museum Foundation FY 2025-2026 Proposed Budget.

- Rich Feely made a motion to recommend passing Chandler Museum Foundation FY 2025-2026 proposed budget.
- Barbara Meyerson seconded the motion. Motion carried unanimously (2-0). The motion was approved as presented.

Briefing

3. Discussion of New FY 2025-2026 Board Meeting Days and Times

- Subcommittee members discussed moving Chandler Museum Foundation Board meetings to the first Tuesday of each month and moving Executive Subcommittee meetings to the Wednesday two weeks before the Board meeting (usually on the third Wednesday of each month).
 - Subcommittee members agreed that this would be prudent, so as to avoid meeting at the same time as the Chandler City Council or Chandler Cultural Foundation regular meetings.

4. Presentation of Signature Exhibit Fundraising Budget

- Sarah Biggerstaff, Chandler Museum Storytelling Coordinator presented a PowerPoint of the Chandler Museum's confirmed and probable upcoming exhibitions through 2030. This was followed by a presentation of an example of tiered fundraising opportunities that would support the Chandler Museum's exhibitions.
- Mrs. Biggerstaff recommended that the Board focuses on fundraising for the following areas:
 - Exhibitions that are already scheduled, especially the upcoming Frank Lloyd Wright focused exhibition
 - Sustainability and reusability

5. Staffing for Evening Events

- Jody Crago, Chandler Museum Manager, reminded subcommittee members of the existing agreement that the Chandler Museum Foundation has with the City of Chandler that the budget for after-hours rental staffing comes from the rental fees that people pay when renting museum facilities.
- Mr. Crago then informed the subcommittee that the museum would be invoicing the Chandler Museum Foundation for staffing for events that happened in 2024 and 2025.

6. Vision Kids Program Costs

- Mr. Crago presented information about the current standing of the Vision Kids program at the Vision Gallery and how the Chandler Center for the Arts has agreed to cover program costs for two more fiscal years.
- Mr. Crago asked the Chandler Museum Foundation to consider preparing how to fund the program after the two years pass.
- Subcommittee members discussed how the program currently does not make a profit and its fundraising opportunities.

- Mr. Crago also informed the subcommittee members that, when the Vision Gallery store moves from the oversight of the Chandler Center for the Arts to the Chandler Museum Foundation, the cash currently in the cash drawer will be returned to the Chandler Center for the Arts and the Chandler Museum Foundation will need to pull money from the budget for use in the cash drawer.
7. P-Card for Special Events Committee Chair
- Mr. Crago recommended that the Special Events committee chair receive a purchase card from the Foundation. Subcommittee members agreed with the recommendation.
8. Marketing Workgroup Update
- Mr. Crago and Becca Vega, Chandler Museum Marketing & Volunteer Coordinator updated the subcommittee members on the progress of the Chandler Museum Foundation Marketing Workgroup:
 - Chandler Museum Foundation rack cards have been printed and would be distributed to board members at the upcoming Board meeting
 - Progress on a pitch folder has begun
 - Discussion about asking Chandler Museum Foundation Board members to attend outreach events
 - The Chandler Museum website now includes a "Support the Chandler Museum" page
9. President's Report
- Mr. Crago provided updates on the Chandler Museum's current staffing:
 - Lizzie Olson, Chandler Museum Store & Rentals Coordinator, is moving over to work at the Chandler Center for the Arts
 - The museum has posted a job opening for a part-time front desk/education employee
 1. The position had over 30 applicants, of which 30 who reach minimum qualifications
 - Mrs. Olson's former position will be filled later in the year, but the functions of the job will be different when it is posted. The exact changes are still to be determined.
 - The Chandler Museum signed an agreement on a discounted rate with the Chandler Mall to advertise in their advertising kiosks for twelve weeks for \$3000.
 - The Chandler Museum has started its strategic planning with upcoming meetings scheduled to continue planning
 - Mr. Crago will be out of office for 2 weeks starting June 17, 2025.

Member Comments

None.

Member Announcements

None.

Calendar

10. Next Museum Foundation Board Meeting will be June 16, 2025, at 5:30 p.m. at the Chandler Museum.
11. Next Executive Subcommittee Meeting will be August 6, 2025, at 2:00 p.m. at the Chandler Museum.
12. Chandler Museum Exhibits:
 - *Gaman: Enduring Japanese American Internment at Gila River* – February 4, 2025– January 26, 2026
 - *Ceangal/Connections* – March 15, 2025 – July 20, 2025
 - *¡MONSTRAS! Female Legends of Latin America* – April 26, 2025 – August 31, 2025
 - *Pony Up! Cowgirls of Chandler* – May 9, 2025 – November 2, 2025
13. Chandler Museum Events:
 - In the Exhibits – June 8, 2025 at 2:00 p.m.
 - Art Tots: Narrative Art – June 11 & 25, 2025 at 10:30 a.m.
 - C-Town: Words & Pictures – June 18 at 10:30 a.m.
 - Museum Closed – June 19, 2025
 - History Bites: Phoenix Lights Inside Story – July 1, 2025 at 12:00 p.m.
 - C-Town: Toys – June 2 & 16, 2025 at 10:30 a.m.
 - Museum Closed – July 4, 2025
 - Art Tots: Maximalism – July 9 & 23, 2025 at 10:30 a.m.
 - Play Day: So Fun! – July 13, 2025 at 2:00 p.m.
 - Book Club: *The Haunting of Alejandra* by V. Castro – July 15, 2025 at 12:00 p.m.
 - C-Town: Museum Helpers: Pony Up! – July 30, 2025 at 10:30 a.m.
 - History Bites: _____ – August 5, 2025 at 12:00 p.m.
 - C-Town: Folklore – August 6, 2025 at 10:30 a.m.
14. Vision Gallery Exhibits:
 - *M|otherworlds* – March 22, 2025 – June 7, 2025
 - *Creatures and Cosmos* – June 14, 2025 – August 16, 2025
15. Vision Gallery Events:
 - Make and Take: Mixed Media Bookmarks – June 7, 2025 at 11:00 a.m.
 - Make and Take: DIY Stickers – June 28, 2025 at 11:00 a.m.
16. Gallery at CCA Exhibits:
 - *Shifting to Joy: Mike Margolis* – May 24, 2025 – August 2, 2025
 - *Con cariño siempre: Ariana Enriquez* – August 9, 2025 – November 8, 2025

Adjourn

With no other business to discuss, the meeting was adjourned at 2:59 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison