

# Meeting Minutes

## Military and Veterans Affairs Commission

### Regular Meeting

January 14, 2025 | 5 p.m.  
Council Chambers Conference Room  
88 E. Chicago St., Chandler, AZ



### Call to Order

The meeting was called to order by Chair Farabee at 5:01 p.m.

### Roll Call

#### Commission Attendance

Chair Carol Farabee  
Vice Chair Michael Simon  
Commissioner Robert Dalpe  
Commissioner Jacob Dort  
Commissioner Shane Levinson

#### Staff Attendance

Corey Povar, Staff Liaison  
Tawn Kao, Deputy City Attorney  
Luke Tasker, Recording Secretary  
John Sefton, Community Services Director

#### Absent

Commissioner LaShay Marks (unexcused)

### Consent Agenda

1. November 2024 Military and Veterans Affairs Commission Meeting Minutes Move Military and Veterans Affairs Commission approve the meeting minutes of the November 12 regular meeting.
2. December 2024 Military and Veterans Affairs Commission Meeting Minutes Move Military and Veterans Affairs Commission approve the meeting minutes of the December 10 work session.

Comm. Levinson motioned to approve the consent agenda, seconded by Comm. Dort. Motion carried 5-0.

### Action Agenda

3. Election of Chair for the Military and Veterans Affairs Commission

Comm. Dalpe nominated Vice Chair Simon; Comm. Dort nominated Comm. Levinson. Comm. Levinson was elected 3-2.

4. Election of Vice Chair for the Military and Veterans Affairs Commission

Comm. Dalpe nominated Vice Chair Simon for a second term. Vice Chair Simon was elected 5-0.

## Discussion

5. Discussion regarding debrief of Military and Veterans Affairs Commission retreat

The Commission discussed the topics covered at the planning retreat, with a consensus that the annual WES memo to Council should be prepared by the April meeting.

6. Discuss event planning and assignments

Chair Levinson provided an update on the initial steps taken for the Military Bound event.

7. Discuss updates regarding the South Vietnamese cultural event, to be held April 26, 2025

Comm. Farabee and Mr. Povar provided an update on the most recent planning meeting. There was discussion regarding the event challenge coins; staff will coordinate with the Marketing team to prepare samples. Additionally, staff will reach out to Chuck Byers to confirm his availability as the speaker for the segment honoring Vietnam veterans.

8. Discuss updates regarding external events

Comm. Dalpe advised that the Arizona Veterans Hall of Fame was now accepting nominations.

9. Discussion and possible action regarding tabletop sign for events

Comm. Dalpe moved to approve the sample sign; seconded by Comm. Dort. Motion carried 5-0.

## Briefing

10. Commission vacancy update - Corey Povar, Staff Liaison

Mr. Povar advised that recommendations had been passed to the City Clerk's office regarding filling the vacant seat on the Commission, although the Mayor's selection would not be approved by Council until March.

## Calendar

11. The next Military and Veterans Affairs Commission meeting will be held February 11, 2025, at 5:00 p.m. in the Council Chambers Conference Room, 88 E. Chicago St.

## Information Items

12. Treasury Report - Luke Tasker, Commission Secretary

Mr. Tasker provided an update on the treasury's status following the planning retreat.

## **Adjourn**

The meeting was adjourned at 5:42 p.m.