



**CITY OF CHANDLER  
JOB ORDER PROJECT AGREEMENT**

**ANNUAL AIRPORT PAVEMENT MAINTENANCE MANAGEMENT  
Project No. AI2601.401**

**Council Date: June 25, 2026**

This JOB ORDER PROJECT AGREEMENT ("Job Order") is made this \_\_\_\_ day of \_\_\_\_\_ 2026 ("Effective Date"), by and between the City of Chandler, an Arizona municipal corporation, ("City") and SDB, Inc., an Arizona corporation, ("JOC Contractor") and is entered into pursuant to Job Order Master Agreement No. JOC2402.401 ("JOC Master Agreement"). City and JOC Contractor may be referred to individually as "Party" or collectively as "Parties").

City and JOC Contractor, in consideration of the mutual covenants herein set forth, agree as follows:

**RECITALS**

A. On or about February 5, 2024, the Parties entered into the JOC Master Agreement, which terms and conditions are made a part of and incorporated into this Job Order Project Agreement by this reference.

B. City proposes to engage JOC Contractor for construction services as more fully described in Article 1 and **Exhibit "A"**, which is attached to and made a part of this Job Order by this reference.

C. JOC Contractor is ready, willing, and able to provide the services described in **Exhibit "A"** for the compensation and fees set forth and as described in **Exhibit "B"**, which is attached to and made a part of this Agreement by this reference.

**ARTICLE 1. DESCRIPTION OF WORK**

The Parties enter into this Job Order Project Agreement for the Annual Airport Pavement Maintenance Management, Project Number AI2601.401. The scope of work consists of pavement maintenance of various apron areas including T-Shade Taxi lane area, FBO Throat area, and Airport Apron areas. Each of the pavement sections are high-traffic areas and essential to daily efficient and safe airport operations. All as more particularly set forth in **Exhibit "A"** attached hereto and incorporated herein by reference.

The JOC Contractor will not accept any change of scope, or change in Agreement provisions, unless issued in writing, as a Agreement amendment or change order and signed by the authorized signatories for each party.

Performance and Payment Bonds, as set forth in **Exhibit "C"** and **Exhibit "D"** respectively attached hereto and incorporated herein by reference, will be due prior to execution of each Job Order Project Agreement in the full amount of each Job Order.

At project completion, JOC Contractor must complete Contractor's Affidavit Regarding Settlement of Claims and Certificate of Completion, as set forth in **Exhibit "E"** and **Exhibit "F"** respectively attached hereto and incorporated herein by reference.

**ARTICLE 2. PROJECT PRICE**

City will pay JOC Contractor for completion of the Work in accordance with the JOC Master Agreement a fee not to exceed the Guaranteed Maximum Price of \$145,337 Dollars determined and payable as set forth in JOC Master Agreement and **Exhibit "B"** attached hereto and made a part hereof by reference.

**ARTICLE 3. AGREEMENT TIME & SCHEDULE**

JOC Contractor agrees to complete all Construction within 60 calendar days from the Notice to Proceed (NTP) Date.

**ARTICLE 4. JOB ORDER CONTACTS**

The following parties serve in the capacity below for this Job Order Project.

CITY:	Construction Project Manager: Raymond Potts	
	Phone:	480-782-3326
	Email:	Raymond.Potts@chandleraz.gov
JOC CONTRACTOR:	SDB, Inc.	
	1001 South Edward Drive, Tempe, AZ 85281	
	JOC Contractor Representative: Salvador Encinas	
	Phone:	602-818-7385
	Email:	Sal.Encinas@sdb.com

**ARTICLE 5. FORCED LABOR OF ETHNIC UYGHURS PROHIBITED**

By entering into this Agreement, Contractor certifies and agrees Contractor does not currently use and will not use for the term of this Agreement: (i) the forced labor of ethnic Uyghurs in the People's Republic of China; or (ii) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or (iii) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the Parties have executed this Job Order as of the Effective Date.

**"CITY"**  
**CITY OF CHANDLER**

**"JOC CONTRACTOR"**  
**SDB, INC.**

\_\_\_\_\_  
Mayor

Salvador Encinas June 2, 2026  
Signature Date

**RECOMMENDED BY:**

Salvador Encinas  
Print Name

Daniel Haskins June 2, 2026  
Daniel Haskins, P.E.  
CIP City Engineer

SR JOC PM  
Title

**APPROVED AS TO FORM:**

sal.encinas@sdb.com  
Signer Email Address

\_\_\_\_\_  
City Attorney *JVB*

**ATTEST:**

\_\_\_\_\_  
City Clerk Seal

**EXHIBIT A**

**SCOPE OF WORK**



**SDB, Inc.**

1001 S. Edward Drive

Tempe, AZ 85281

(480) 967-5810 Fax (480) 967-5841

## BID PROPOSAL

### EXHIBIT A: scope of services

CUSTOMER:	<u>City of Chandler</u>	BID DATE:	<u>4/27/26 Rev-03</u>
ADDRESS:	<u>2380 S. Stinson Way</u>	PROPOSAL NO.:	<u>26-14-0002</u>
	<u>Chandler AZ 85286</u>	PROPOSAL TYPE.:	<u>Lump Sum</u>
JOB DESC.:	<u>Annual Airport Pavement Maintenance</u>		
CONTACT:	<u>RAYMOND POTTS</u>		

<u>(List Project scope)</u>	<u>SUB</u>	<u>SDB</u>	<u>COST</u>
1- General Conditions		\$13,987.92	\$13,987.92
2- General Requirements		\$1,000.00	\$1,000.00
3- Cactus Asphalt, mobilization	\$1,000.00		\$1,000.00
4- Cactus Asphalt crack sealing	\$26,000.00		\$26,000.00
5- Cactus Asphalt edge milling (1-mobilization included)	\$6,800.00		\$6,800.00
6- Cactus Asphalt striping mobilization (4 each @ \$1,750)	\$7,000.00		\$7,000.00
7- Cactus Asphalt striping	\$23,929.75		\$23,929.75
8- Cactus Asphalt Traffic control (10 days @ \$3,250)	<u>\$32,500.00</u>	<u>\$0.00</u>	<u>\$32,500.00</u>
	<b>\$97,229.75</b>	<b>\$14,987.92</b>	
	<b>Subtotal:</b>		<b>\$112,217.67</b>

<u>SPECIAL INSPECTIONS, materials testing:</u>	EXCLUDED
<u>OTHERS, night premium, pav.obliteration, cure removal, airside mob.</u>	EXCLUDED

<u>CONSTRUCTION PROJECT MANAGEMENT</u>			<u>LABOR</u>			
<u>CC</u>	<u>DESCRIPTION</u>	<u>HOURS</u>	<u>RATE</u>	<u>LABOR \$</u>	<u>OTHERS</u>	<u>TOTAL</u>
01-3105	Project Manager	3-days	24	\$125.02	\$3,000.48	\$3,000.48
01-3120	Superintendent	12-days	96	\$108.44	\$10,410.24	\$10,410.24
01-3130	Foreman	0-days	0	\$77.11	\$0.00	\$0.00
01-3130	PE/administration	1-days	8	\$72.15	\$577.20	\$577.20
	Dumpster				\$475.00	\$475.00
	Porta-toilet				\$275.00	\$275.00
	Safety misc		<u>0</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$250.00</u>
	<b>TOTALS</b>		128		\$13,987.92	\$14,987.92
					ROUNDED TO:	<b>\$14,988.00</b>

### TENTATIVE SCHEDULE

Please **allow (12)** working days to get this project done, submittals may take 1-2 weeks

**LEAD TIMES:** to get equipment/crew & materials scheduled perhaps 2-4 weeks after receiving a PO.



**SDB, Inc.**  
 1001 S. Edward Drive  
 Tempe, AZ 85281  
 (480) 967-5810 Fax (480) 967-5841

## BID PROPOSAL ATTACHMENT "B"

CUSTOMER:	City of Chandler	BID DATE:	4/22/26 Rev-01
ADDRESS:	PO Box 4008	PROPOSAL NO.:	26-14-0002
	Chandler, AZ. 85244	PROPOSAL TYPE.:	Lump Sum
JOB DESC.:	Annual Airport maintenance PH-O2		
CONTACT:	RAYMOND POTTS		

### SCOPE OF WORK:

All per sketches by the City of Chandler and site-visit

**All work to be performed at regular time and hours Monday to Friday. Will temp barricade/fence around for safety**

IN addition to:

\* Provide daily cleanup, barricades for safety, final clean.

### COST BREAKDOWN:

MOBILIZATION, crack sealing	\$1,000.00	Cactus Asphalt
CRACK SEALING, cracks 1/4" and wider, blown with air, sealed with hot applied polymer sealant	\$26,000.00	Cactus Asphalt
EDGE MILLING, includes 1-mobilization	\$6,800.00	Cactus Asphalt
MOBILIZATION, striping (4 each @ \$1,750)	\$7,000.00	Cactus Asphalt
STRIPING, reflective type II paint with type III beads (115SF/gal w 10# beads/gal) 12,935 sf @ \$1.85	\$23,929.75	Cactus Asphalt
Repair crack @ upper side of tipping platform		
TRAFFIC CONTROL, 10 days @ \$3,250 each	\$32,500.00	Cactus Asphalt
SPECIAL INSPECTIONS, materials testing:	EXCLUDED	<b>\$97,229.75</b>
OTHERS, night premium, pav.obliteration, cure removal, airside mobilization	EXCLUDED	
Supervision/GC's - PM24HR@\$125.02/Super 96HR@\$108.44/PE-C8HR@\$72.15	\$13,987.92	SDB
Dumpster	\$475.00	
Porta-toilet @ \$275/extra safety barricades \$250	\$525.00	
<b>Subtotal:</b>	<b>\$112,217.67</b>	
OH&P - Coefficient @ 10%	\$ 11,221.77	
Tax @ 5.07%	\$ 6,258.38	
Insurance & PP-Bond	\$ 5,639.33	
<b>Subtotal:</b>	<b>\$135,337.15</b>	
Owner's-City allowance	\$10,000.00	
<b>TOTAL</b>	<b>\$145,337.15</b>	

### TENTATIVE SCHEDULE

Please **allow (12) working days** to get this project done, submittals may take 1-2 weeks

**LEAD TIMES:** to get equipment/crew & materials scheduled perhaps 2-4 weeks after receiving a PO.

Project Size					
0-49,000	50,000 - 99,999	100,000	200,000 -	500,000 -	1,000,000 +
12%	11%	10%	8%	7%	6%



**SDB, Inc.**  
 1001 S. Edward Drive  
 Tempe, AZ 85281  
 (480) 967-5810 Fax (480) 967-5841  
 AROC # B- 070507  
 AROC # A- 175022

## BID PROPOSAL

CUSTOMER:	<u>City of Chandler</u>	BID DATE:	<u>4/27/2026</u>
ADDRESS:	<u>PO Box 4008</u>	PROPOSAL NO.:	<u>26-14-0002</u>
	<u>Chandler, AZ. 85244</u>	PROPOSAL TYPE.:	<u>Lump Sum</u>
JOB DESC.:	<u>Annual Airport Pavement Maintenance</u>		
CONTACT:	<u>RAYMOND POTTS</u>		<u>AI2601.401</u>

**We are pleased to propose the following:**

Furnish and install repairs; crack sealing, edge milling, striping, traffic control per the detailed enclosed scope of work and sketches from the City of Chandler

	SUB TOTAL	<b>\$129,078.62</b>
TAX	5.070%	\$6,258.38
	<i>Owner's allowance</i>	<b>\$10,000.00</b>
	<b>TOTAL</b>	<b>\$140,337.00</b>

**CLARIFICATIONS**

- 1) Effective January 2015, the Arizona Transaction Privilege Tax is Not Applicable on all construction projects involving Maintenance, Repair, Replacement or Alteration (MRRA)
- 2) Effective January 2015 for MRRA work, Arizona Sales Tax is included on all construction project materials and rental equipment.
- 3) THIS PROPOSAL SHALL REMAIN GOOD FOR **30** DAYS FROM THE BID DATE ABOVE.
- 4) All work to be performed at regular time and hours Monday to Friday. Will temp barricade/fence around for safety
- 5)

**EXCLUSIONS**

- 1) Construction Permits, design, architectural, engineering, special inspections, materials testing, LD's
- 2) Premium time unless otherwise indicated, Underground unforeseen conditions
- 3) Identification or removal of Hazardous Waste (asbestos, mold, etc)
- 4) Unforeseen conditions, any work not clearly described at the project plans.
- 5) OTHERS, night premium, pav.obliteration, cure removal, airside mobilization

Thank you,

**SDB, Inc.**

Accepted by:

Salvador Encinas  
Prepared by

City of Chandler

Reviewed by

**EXHIBIT B**  
**FEE SCHEDULE**



**SDB** CONTRACTING SERVICES

**EXHIBIT "B"**

**JOB ORDER COST PROPOSAL AI2601.401**

**Annual Airport Pavement Maintenance Project**

Located at: 2380 S. Stinson Way, Chandler AZ 85286

**SUMMARY SHEET**

<b>Negotiated Prices</b>		
Price of Subcontractor		\$97,229.75
Materials and Equipment		\$0.00
General Conditions		\$14,987.92
Construction Labor		\$0.00
<b>SUBTOTAL (NEGOTIATED PRICES):</b>		<b>\$ 112,217.67</b>
<b>Overhead and Profit</b> (Coefficient per Job Order Master Agreement)		
	<b>10.00%</b>	<b>\$ 11,221.77</b>
<b>TOTAL (NEGOTIATED PRICES + OVERHEAD &amp; PROFIT):</b>		<b>\$ 123,439.44</b>
<b>Insurance, Bonds, &amp; Taxes</b>		
Sales Tax Percentage (Current Tax Rate)	<b>ENTER TAX % HERE: 5.07%</b>	\$ 6,258.38
General Liability Insurance Percentage (Actual Cost per Job Order)	1.50%	\$ 2,030.19
Builder's Risk Insurance Percentage (Actual Cost per Job Order)	0.75%	\$ 1,015.03
Payment Bond (Actual Cost per Job Order)	\$ 0.01	\$ 1,296.98
Performance Bond (Actual Cost per Job Order)	\$ 0.01	\$ 1,296.98
<b>SUBTOTAL (INSURANCE, BONDS, &amp; TAXES):</b>		<b>\$ 11,897.56</b>
<b>COMBINED TOTAL (TOTAL + INSURANCE, BONDS, &amp; TAXES):</b>		<b>\$ 135,337.00</b>
<b>Owners Allowance</b>		<b>\$ 10,000.00</b>
<b>TOTAL JOB ORDER:</b>		<b>\$ 145,337.00</b>

Per the Job Order Master Agreement - This Fee Table includes all fees, costs, insurance and bond premiums, allowances, construction contingency, and taxes of any type necessary to fully, properly and timely perform and construct the Work. Also per the Job Order Master Agreement - For any portion of the Work which, either through this Contract, Change Order or otherwise, is performed and paid for on a cost, or time and materials basis, the costs may be reimbursed to JOC Contractor and chargeable against the Contract Price will be determined as set forth in MAG 109.5.

**Salvador Encinas**  
**SENIOR PROJECT MANAGER**  
 OFFICE: (480) 317-5749 | CELL: (602) 818-7385  
 1001 S. Edward Drive, Tempe, AZ 85281  
 Sal.Encinas@sdb.com | www.sdb.com



**SDB, Inc.**  
 1001 S. Edward Drive  
 Tempe, AZ 85281  
 (480) 967-5810 Fax (480) 967-5841  
 AROC # B- 070507  
 AROC # A- 175022

## BID PROPOSAL

CUSTOMER:	<u>City of Chandler</u>	BID DATE:	<u>4/27/2026</u>
ADDRESS:	<u>PO Box 4008</u>	PROPOSAL NO.:	<u>26-14-0002</u>
	<u>Chandler, AZ. 85244</u>	PROPOSAL TYPE.:	<u>Lump Sum</u>
JOB DESC.:	<u>Annual Airport Pavement Maintenance</u>		
CONTACT:	<u>RAYMOND POTTS</u>		<u>AI2601.401</u>

**We are pleased to propose the following:**

Furnish and install repairs; crack sealing, edge milling, striping, traffic control per the detailed enclosed scope of work and sketches from the City of Chandler

	SUB TOTAL		<b>\$129,078.62</b>
TAX	5.070%		<u>\$6,258.38</u>
	<i>Owner's allowance</i>		<u>\$10,000.00</u>
	<b>TOTAL</b>		<b><u>\$140,337.00</u></b>

**CLARIFICATIONS**

- 1) Effective January 2015, the Arizona Transaction Privilege Tax is Not Applicable on all construction projects involving Maintenance, Repair, Replacement or Alteration (MRRA)
- 2) Effective January 2015 for MRRA work, Arizona Sales Tax is included on all construction project materials and rental equipment.
- 3) THIS PROPOSAL SHALL REMAIN GOOD FOR **30** DAYS FROM THE BID DATE ABOVE.
- 4) All work to be performed at regular time and hours Monday to Friday. Will temp barricade/fence around for safety
- 5)

**EXCLUSIONS**

- 1) Construction Permits, design, architectural, engineering, special inspections, materials testing, LD's
- 2) Premium time unless otherwise indicated, Underground unforeseen conditions
- 3) Identification or removal of Hazardous Waste (asbestos, mold, etc)
- 4) Unforeseen conditions, any work not clearly described at the project plans.
- 5) OTHERS, night premium, pav.obliteration, cure removal, airside mobilization

Thank you,

**SDB, Inc.**

Accepted by:

Salvador Encinas  
Prepared by

City of Chandler

Reviewed by



**SDB, Inc.**  
 1001 S. Edward Drive  
 Tempe, AZ 85281  
 (480) 967-5810 Fax (480) 967-5841

## BID PROPOSAL ATTACHMENT "A"

CUSTOMER:	City of Chandler	BID DATE:	3/9/2026
ADDRESS:	PO Box 4008	PROPOSAL NO.:	26-14-0002
	Chandler, AZ. 85244	PROPOSAL TYPE.:	Lump Sum
JOB DESC.:	Annual Airport maintenance PH-02		
CONTACT:	RAYMOND POTTS		

### SCOPE OF WORK:

All per sketches by the City of Chandler and site-visit  
**All work to be performed at regular time and hours Monday to Friday. Will temp barricade/fence around for safety**

IN addition to:  
 \* Provide daily cleanup, barricades for safety, final clean.

### COST BREAKDOWN:

MOBILIZATION, crack sealing	\$1,000.00	Cactus Asphalt
CRACK SEALING, cracks 1/4" and wider, blown with air, sealed with hot applied polymer sealant	\$26,000.00	Cactus Asphalt
EDGE MILLING, includes 1-mobilization	\$6,800.00	Cactus Asphalt
MOBILIZATION, striping (4 each @ \$1,750)	\$7,000.00	Cactus Asphalt
STRIPING, reflective type II paint with type III beads (115SF/gal w 10# beads/gal) 12,935 sf @ \$1.85	\$23,929.75	Cactus Asphalt
Repair crack @ upper side of tipping platform		
TRAFFIC CONTROL, 10 days @ \$3,250 each	\$32,500.00	Cactus Asphalt
SPECIAL INSPECTIONS, materials testing:	EXCLUDED	<b>\$97,229.75</b>
OTHERS, night premium, pav.obliteration, cure removal, airside mobilization	EXCLUDED	
Supervision/GC's - PM24HR@\$125.02/Super 96HR@\$108.44/PE-C8HR@\$72.15	\$13,987.92	SDB
Dumpster	\$475.00	
Porta-toilet @ \$275/extra safety barricades \$250	\$525.00	
<b>Subtotal:</b>	<b>\$112,217.67</b>	
OH&P - Coefficient @ 10%	\$ 11,221.77	
Tax @ 5.07%	\$ 6,258.38	
Insurance & PP-Bond	\$ 5,639.04	
<b>Subtotal:</b>	<b>\$135,336.85</b>	
Owner's-City allowance	\$5,000.00	
<b>TOTAL</b>	<b>\$140,336.85</b>	

### TENTATIVE SCHEDULE

Please **allow (12) working days** to get this project done, submittals may take 1-2 weeks

**LEAD TIMES:** to get equipment/crew & materials scheduled perhaps 2-4 weeks after receiving a PO.

Project Size					
0-49,000	50,000 - 99,999	100,000	200,000 -	500,000 -	1,000,000 +
12%	11%	10%	8%	7%	6%



<b>To:</b> SDB Contracting Services	<b>Contact:</b> Sal Encinas
<b>Address:</b> 1001 S. Edward Dr. Tempe, AZ 85281	<b>Phone:</b> (480) 967-5810 <b>Fax:</b> (480) 967-5841
<b>Project Name:</b> SDB Chandler Airport Spring 2026 Striping & CS	<b>Bid Number:</b>
<b>Project Location:</b> Chandler Airport, Chandler, AZ	<b>Bid Date:</b> 3/9/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	MOBILIZATION: Crack Sealing	2.00	EACH	\$500.00	\$1,000.00
2	CRACK SEALING: Cracks 1/4" And Wider Will Be Blown Out With Compressed Air And Then Sealed With Hot-Applied Polymer Sealant.	6,500.00	LB	\$4.00	\$26,000.00
3	EDGE MILLING: Includes 1 Mobilization	100.00	LF	\$68.00	\$6,800.00
4	MOBILIZATION: Striping	4.00	EACH	\$1,750.00	\$7,000.00
5	STRIPING: Reflective Type II Paint W/ Type III Beads (115 SF/ Gal W/ 10LB Beads / Gal)	12,935.00	SF	\$1.85	\$23,929.75
6	ADD ALT: Reflective Type II Paint W/ Type III Beads (55 SF/ Gal W/ 10LB Beads / Gal)	0.00	LF	\$3.95	\$0.00
7	ADD OPTION: Night Premium - Charged Per Crew Member Per Shift	0.00	EACH	\$65.00	\$0.00
8	ADD OPTION: Obliteration	0.00	SF	\$1.50	\$0.00
9	ADD OPTION: Cure Removal	0.00	SF	\$0.40	\$0.00
10	ADD OPTION: Airside Mobilization - Oblit/Cure Removal	0.00	EACH	\$2,750.00	\$0.00
11	TRAFFIC CONTROL	10.00	DY	\$3,250.00	\$32,500.00
				<b>Total Bid Price:</b>	<b>\$97,229.75</b>

**Notes:**

- Standard Terms and Conditions to follow.
- All work quoted above is scheduled on an "as available" basis unless otherwise stated. Cactus encourages customers to verify start dates as soon as possible and realize that schedule issues and or changes on your project may mean you will be moved back to our next available date behind other customers who have met their intended schedule. **Your project will not be formally scheduled without a binding letter of intent or a formal contract.** We apologize for any inconvenience, but we value our relationships with all customers.
- All scheduling contingent upon mutual agreement of Owner and Cactus Asphalt.
- Prices above based on completing each task in one mobilization. If an additional mobilization is required, charges may apply.
- Quoted prices are valid for 14 days unless otherwise noted, PO or letter of intent to award required to lock pricing past 14 days. Final material pricing expires 3 months from quote date with PO or LOI.
- Cactus is not responsible for notification, nor removal of vehicles and property from work areas.
- Cactus will require this proposal with exclusions be included in any contractual agreement.
- In the event that quantities differ from above, billing will reflect agreed upon measured quantities.
- EXCLUSIONS (Unless Otherwise Specified): Sales Tax, Bonds, Permits, Plans, Engineering, Sweeping, Survey, Staking, Traffic Control, Construction Water, As-Builts, Testing, Inspection, Clear & Grubb, Grading, Landscape Repairs, Weed Killer, Crack Routing, Crack-Sealing, Curb Line/Joint Sealing, Asphalt Patching, ABC, Landscape Materials, Vegetation Replacement, Preservative Seals, Prime Coats, Concrete Structures, Irrigation/Pipe Work, All Underground Items, Utility Removal or Relocation, Drywells, Rip/Rap, Structural Backfill, Striping, Curb Painting, New Signage, Parking Bumpers Removal or Replacement, Import, Export, Excavation, Subgrade Stabilization, Removal of Debris Generated by Other Trades, Erosion Control, SWPPP, Thickened Pavement Edge, Project Information Sign And Any Special Insurance Requirements.
- This quote excludes any project management, billing or safety website fees (i.e. Textura or Other Similar Applications)

3/9/2026 3:11:43 PM

Page 1 of 4

Paving · Seal Coating · Crack Sealing · Patching · Chip Sealing · Fabric Overlay · More

Contractors Licenses: AZ - 194430 · NV - 0040581 · NM - 022995 · UT - 944049-5501

t 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353



<b>To:</b>	SDB Contracting Services	<b>Contact:</b>	Sal Encinas
<b>Address:</b>	1001 S. Edward Dr. Tempe, AZ 85281	<b>Phone:</b>	(480) 967-5810
		<b>Fax:</b>	(480) 967-5841
<b>Project Name:</b>	SDB Chandler Airport Spring 2026 Striping & CS	<b>Bid Number:</b>	
<b>Project Location:</b>	Chandler Airport, Chandler, AZ	<b>Bid Date:</b>	3/9/2026

- Asphalt materials pricing is based on the current months ADOT index for Bituminous materials. There are strong indicators that there will be significant increases in asphalt prices going forward. Adjustments to the quoted prices for paving items will be made and finalized 14 days prior to the time of scheduled paving operations with appropriate notification, documentation and communication.
- AZ 194430 Class-A General Engineering  
NV 0093905 Class-A General Engineering
- The elimination of any existing drainage problem or reflective cracking is neither intended nor guaranteed when providing slurry and micro sealing services.
- Power steering marks are normal and should not be cause for undue concern on slurry and micro surfacing pavement treatments.

**Terms and Conditions:** Due to the complex nature of private utility locating, please review the agreement: Cactus Asphalt will consider our performance in any claim that may arise. We are not responsible for any nonconductive line. (Non-Metallic, PVC, Water Line, Etc.) We are not responsible for any conductive lines with no accessible connection point. We are not responsible for conductive lines that do not appear on blueprints, maps, or as-builts provided by customer. We are not responsible for locating lines where no blueprints, maps, or as-builts provided are by customer prior to locating. Cactus Asphalt is not responsible for any damages related from Blue Stake Ticket Services. Owners/Clients are reminded that per AZ One Call Law, AZ Blue Stake Center must be notified, and all affected utility owners must respond prior to commencement of excavation.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p><b>CONFIRMED:</b> <b>Cactus Asphalt</b></p> <p>Authorized Signature: _____</p> <p>Estimator: Thomas Mucenski</p>
--	---

3/9/2026 3:11:43 PM

Page 2 of 4

Paving · Seal Coating · Crack Sealing · Patching · Chip Sealing · Fabric Overlay · More

Contractors Licenses: AZ - 194430 · NV - 0040581 · NM - 022995 · UT - 944049-5501

t 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353

**EXHIBIT C**

**PERFORMANCE BOND**

ARIZONA STATUTORY PERFORMANCE BOND  
PURSUANT TO TITLES 28, 34, AND 41, ARIZONA REVISED STATUTES  
(Penalty of this bond must be 100% of the Agreement amount)

**KNOW ALL MEN BY THESE PRESENTS THAT:** \_\_\_\_\_

(hereinafter "Principal"), and \_\_\_\_\_ (hereinafter "Surety"), a corporation organized and existing under the laws of the State of \_\_\_\_\_ with its principal office in the City of \_\_\_\_\_, holding a certificate of authority to transact surety business in Arizona issued by the Director of Insurance pursuant to Title 20, Chapter 2, Article 1, as Surety, are held and firmly bound unto \_\_\_\_\_(hereinafter "Obligee") in the amount of \_\_\_\_\_ (Dollars) (\$\_\_\_\_\_), for the payment whereof, Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written Agreement with the Obligee, dated

the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ for construction of **Annual Airport Pavement Maintenance Management AI2601.401**, which Agreement is hereby referred to and made a part hereof as fully and to the same extent as if copies at length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal faithfully performs and fulfills all the undertakings, covenants, terms, conditions and agreements of the Agreement during the original term of the Agreement and any extension of the Agreement, with or without notice of the Surety, and during the life of any guaranty required under the Agreement, and also performs and fulfills all the undertakings, covenants, terms, conditions, and agreements of all duly authorized modifications of the Agreement that may hereafter be made, notice of which modifications to the Surety being hereby waived, the above obligation is void. Otherwise it remains in full force and effect.

PROVIDED, HOWEVER that this bond is executed pursuant to the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, and all liabilities on this bond will be determined in accordance with the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, to the same extent as if it were copied at length in this Agreement.

The prevailing party in a suit on this bond may recover as part of the judgment reasonable attorney fees that may be fixed by a judge of the court.

Witness our hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
AGENT OF RECORD

\_\_\_\_\_  
PRINCIPAL SEAL

By \_\_\_\_\_

\_\_\_\_\_  
SURETY SEAL

**EXHIBIT D**

**PAYMENT BOND**

ARIZONA STATUTORY PAYMENT BOND  
PURSUANT TO TITLES 28, 34, AND 41, OF THE ARIZONA REVISED STATUTES  
(Penalty of this Bond must be 100% of the Agreement amount)

**KNOW ALL MEN BY THESE PRESENTS THAT:** \_\_\_\_\_

(hereinafter "Principal"), as Principal, and \_\_\_\_\_(hereinafter "Surety"), a corporation organized and existing under the laws of the State of \_\_\_\_\_ with its principal office in the City of \_\_\_\_\_, holding a certificate of authority to transact surety business in Arizona issued by the Director of the Department of Insurance pursuant to Title 20, Chapter 2, Article 1, as Surety, are held and firmly bound unto \_\_\_\_\_ (hereinafter "Obligee") in the amount of \_\_\_\_\_ (Dollars) (\$\_\_\_\_\_), for the payment whereof, the Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written Agreement with the Obligee, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ for construction of **Annual Airport Pavement Maintenance Management AI2601.401**, which Amendment is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal promptly pays all moneys due to all persons supplying labor or materials to the Principal or the Principal's subcontractors in the prosecution of the work provided for in said Agreement, this obligation is void. Otherwise it remains in full force and effect.

PROVIDED, HOWEVER that this bond is executed pursuant to the provisions of Title 34, Chapter 2, Article 2 Arizona Revised Statutes, and all liabilities on this bond will be determined in accordance with the provisions, conditions and limitations of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, to the same extent as if it were copied at length in this Agreement.

The prevailing party in a suit on this bond may recover as part of the judgment reasonable attorney fees that may be fixed by a judge of the court.

Witness our hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
AGENT OF RECORD

\_\_\_\_\_  
PRINCIPAL SEAL

By \_\_\_\_\_

\_\_\_\_\_  
SURETY SEAL

\_\_\_\_\_  
AGENT ADDRESS

**EXHIBIT E**

**CONTRACTOR'S AFFIDAVIT REGARDING SETTLEMENT OF CLAIMS**

\_\_\_\_\_, Arizona

Date \_\_\_\_\_

Project: **Annual Airport Pavement Maintenance Management**

Project No.: **AI2601.401**

To the City of Chandler, Arizona

Gentlemen:

This is to certify that all lawful claims for materials, rental of equipment and labor used in connection with the construction of the above project, whether by subcontractor or claimant in person, have been duly discharged.

The undersigned, for the consideration of \$\_\_\_\_\_, as set out in the final pay estimate, as full and complete payment under the terms of the Agreement, hereby waives and relinquishes any and all further claims or right of lien under, in connection with, or as a result of the above described project. The undersigned further agrees to indemnify and save harmless the City of Chandler against any and all liens, claims or liens, suits, actions, damages, charges and expenses whatsoever, which said City may suffer arising out of the failure of the undersigned to pay for all labor performances and materials furnished for the performance of said installation.

Signed and dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
CONTRACTOR

By \_\_\_\_\_

STATE OF ARIZONA        )  
  ) SS  
COUNTY OF MARICOPA    )

The foregoing instrument was subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

**EXHIBIT F**

**CERTIFICATE OF COMPLETION**

Project: **Annual Airport Pavement Maintenance Management**  
Project No.: **AI2601.401**

(TO BE COMPLETED BY CONTRACTOR)

I HEREBY CERTIFY THAT ALL GOODS AND/OR SERVICES REQUIRED BY CITY OF CHANDLER PROJECT NO. Annual Airport Pavement Maintenance Management HAVE BEEN DELIVERED IN ACCORDANCE WITH THE AGREEMENT DOCUMENTS AND BID SPECIFICATIONS AND ALL ACTIVITIES REQUIRED BY THE CONTRACTOR UNDER THE AGREEMENT HAVE BEEN COMPLETED AS OF \_\_\_\_\_.

(Date)

FIRM NAME: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title) DATE: \_\_\_\_\_

CERTIFIED BY ENGINEER/CONSULTANT (IF APPLICABLE):

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

\_\_\_\_\_  
(Firm Name)

---

**PROJECT ACCEPTED BY USER DEPARTMENT**

\_\_\_\_\_  
(Signature) DATE: \_\_\_\_\_

\_\_\_\_\_  
(Dept. /Div.)

\_\_\_\_\_ Date of Final Walk-Through

\_\_\_\_\_ Date As-Built Received

\_\_\_\_\_ City As-Built Number

## EXHIBIT G

### SUBCONTRACTOR DOCUMENTS WITH JOC CONTRACTOR

**Any subcontractor assumptions, clarifications, exclusions, terms & conditions, signature blocks, etc. included are strictly between the JOC Contractor and their subcontractors, and do not apply to the Agreement between the JOC Contractor and the City.**



<b>To:</b> SDB Contracting Services	<b>Contact:</b> Sal Encinas
<b>Address:</b> 1001 S. Edward Dr. Tempe, AZ 85281	<b>Phone:</b> (480) 967-5810 <b>Fax:</b> (480) 967-5841
<b>Project Name:</b> SDB Chandler Airport Spring 2026 Striping & CS	<b>Bid Number:</b>
<b>Project Location:</b> Chandler Airport, Chandler, AZ	<b>Bid Date:</b> 3/9/2026

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	MOBILIZATION: Crack Sealing	2.00	EACH	\$500.00	\$1,000.00
2	CRACK SEALING: Cracks 1/4" And Wider Will Be Blown Out With Compressed Air And Then Sealed With Hot-Applied Polymer Sealant.	6,500.00	LB	\$4.00	\$26,000.00
3	EDGE MILLING: Includes 1 Mobilization	100.00	LF	\$68.00	\$6,800.00
4	MOBILIZATION: Striping	4.00	EACH	\$1,750.00	\$7,000.00
5	STRIPING: Reflective Type II Paint W/ Type III Beads (115 SF/ Gal W/ 10LB Beads / Gal)	12,935.00	SF	\$1.85	\$23,929.75
6	ADD ALT: Reflective Type II Paint W/ Type III Beads (55 SF/ Gal W/ 10LB Beads / Gal)	0.00	LF	\$3.95	\$0.00
7	ADD OPTION: Night Premium - Charged Per Crew Member Per Shift	0.00	EACH	\$65.00	\$0.00
8	ADD OPTION: Obliteration	0.00	SF	\$1.50	\$0.00
9	ADD OPTION: Cure Removal	0.00	SF	\$0.40	\$0.00
10	ADD OPTION: Airside Mobilization - Oblit/Cure Removal	0.00	EACH	\$2,750.00	\$0.00
11	TRAFFIC CONTROL	10.00	DY	\$3,250.00	\$32,500.00
				<b>Total Bid Price:</b>	<b>\$97,229.75</b>

**Notes:**

- Standard Terms and Conditions to follow.
- All work quoted above is scheduled on an "as available" basis unless otherwise stated. Cactus encourages customers to verify start dates as soon as possible and realize that schedule issues and or changes on your project may mean you will be moved back to our next available date behind other customers who have met their intended schedule. **Your project will not be formally scheduled without a binding letter of intent or a formal contract.** We apologize for any inconvenience, but we value our relationships with all customers.
- All scheduling contingent upon mutual agreement of Owner and Cactus Asphalt.
- Prices above based on completing each task in one mobilization. If an additional mobilization is required, charges may apply.
- Quoted prices are valid for 14 days unless otherwise noted, PO or letter of intent to award required to lock pricing past 14 days. Final material pricing expires 3 months from quote date with PO or LOI.
- Cactus is not responsible for notification, nor removal of vehicles and property from work areas.
- Cactus will require this proposal with exclusions be included in any contractual agreement.
- In the event that quantities differ from above, billing will reflect agreed upon measured quantities.
- EXCLUSIONS (Unless Otherwise Specified): Sales Tax, Bonds, Permits, Plans, Engineering, Sweeping, Survey, Staking, Traffic Control, Construction Water, As-Builts, Testing, Inspection, Clear & Grubb, Grading, Landscape Repairs, Weed Killer, Crack Routing, Crack-Sealing, Curb Line/Joint Sealing, Asphalt Patching, ABC, Landscape Materials, Vegetation Replacement, Preservative Seals, Prime Coats, Concrete Structures, Irrigation/Pipe Work, All Underground Items, Utility Removal or Relocation, Drywells, Rip/Rap, Structural Backfill, Striping, Curb Painting, New Signage, Parking Bumpers Removal or Replacement, Import, Export, Excavation, Subgrade Stabilization, Removal of Debris Generated by Other Trades, Erosion Control, SWPPP, Thickened Pavement Edge, Project Information Sign And Any Special Insurance Requirements.
- This quote excludes any project management, billing or safety website fees (i.e. Textura or Other Similar Applications)

3/9/2026 3:11:43 PM

Page 1 of 4

Paving · Seal Coating · Crack Sealing · Patching · Chip Sealing · Fabric Overlay · More

Contractors Licenses: AZ - 194430 · NV - 0040581 · NM - 022995 · UT - 944049-5501

t 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353



<b>To:</b>	SDB Contracting Services	<b>Contact:</b>	Sal Encinas
<b>Address:</b>	1001 S. Edward Dr. Tempe, AZ 85281	<b>Phone:</b>	(480) 967-5810
		<b>Fax:</b>	(480) 967-5841
<b>Project Name:</b>	SDB Chandler Airport Spring 2026 Striping & CS	<b>Bid Number:</b>	
<b>Project Location:</b>	Chandler Airport, Chandler, AZ	<b>Bid Date:</b>	3/9/2026

- Asphalt materials pricing is based on the current months ADOT index for Bituminous materials. There are strong indicators that there will be significant increases in asphalt prices going forward. Adjustments to the quoted prices for paving items will be made and finalized 14 days prior to the time of scheduled paving operations with appropriate notification, documentation and communication.
- AZ 194430 Class-A General Engineering  
NV 0093905 Class-A General Engineering
- The elimination of any existing drainage problem or reflective cracking is neither intended nor guaranteed when providing slurry and micro sealing services.
- Power steering marks are normal and should not be cause for undue concern on slurry and micro surfacing pavement treatments.

**Terms and Conditions:** Due to the complex nature of private utility locating, please review the agreement: Cactus Asphalt will consider our performance in any claim that may arise. We are not responsible for any nonconductive line. (Non-Metallic, PVC, Water Line, Etc.) We are not responsible for any conductive lines with no accessible connection point. We are not responsible for conductive lines that do not appear on blueprints, maps, or as-builts provided by customer. We are not responsible for locating lines where no blueprints, maps, or as-builts provided are by customer prior to locating. Cactus Asphalt is not responsible for any damages related from Blue Stake Ticket Services. Owners/Clients are reminded that per AZ One Call Law, AZ Blue Stake Center must be notified, and all affected utility owners must respond prior to commencement of excavation.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p><b>CONFIRMED:</b> <b>Cactus Asphalt</b></p> <p>Authorized Signature: _____</p> <p>Estimator: Thomas Mucenski</p>
--	---

3/9/2026 3:11:43 PM

Page 2 of 4

Paving · Seal Coating · Crack Sealing · Patching · Chip Sealing · Fabric Overlay · More

· Contractors Licenses: AZ - 194430 · NV - 0040581 · NM - 022995 · UT - 944049-5501

t 623-907-2800 f 623-907-2900 cactusasphalt.com 8211 W. Sherman St. Tolleson, AZ 85353

## **EXHIBIT H**

### **BUILDERS RISK INSURANCE**

## Certificate Of Completion

Envelope Id: 7C254869-36AB-8FB2-821F-C16F4951F104  
 Subject: AI2601.401 (c6.25.26) Annual Airport Pavement Maintenance Management - SDB  
 EDMS Application: PWU\_CAPITAL\_PROJECTS\_CONTRACT\_MANAGEMENT  
 Source Envelope:  
 Document Pages: 22  
 Certificate Pages: 8  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-07:00) Arizona

Status: Sent

Envelope Originator:  
 Chandler CIP  
 PO Box 4008  
 Chandler, 85244  
 chandlercip@chandleraz.gov  
 IP Address: 198.241.2.1

## Record Tracking

Status: Original  
 6/1/2026 | 08:35 AM  
 Security Appliance Status: Connected

Holder: Chandler CIP  
 chandlercip@chandleraz.gov  
 Pool: StateLocal

Location: DocuSign

## Signer Events

Salvador Encinas  
 sal.encinas@sdb.com  
 SR JOC PM  
 Security Level: Email, Account Authentication  
 (None)

## Signature

*Salvador Encinas*

Signature Adoption: Pre-selected Style  
 Using IP Address: 208.44.182.114

## Timestamp

Sent: 6/1/2026 | 11:25 AM  
 Viewed: 6/2/2026 | 04:32 AM  
 Signed: 6/2/2026 | 04:37 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/2/2026 | 04:32 AM  
 ID: 7f500b9f-e033-4392-a801-03136137cd97

Daniel Haskins  
 daniel.haskins@chandleraz.gov  
 CIP City Engineer  
 Security Level: Email, Account Authentication  
 (None)

*Daniel Haskins*

Signature Adoption: Pre-selected Style  
 Using IP Address: 198.241.2.1

Sent: 6/2/2026 | 04:37 AM  
 Viewed: 6/2/2026 | 05:19 PM  
 Signed: 6/2/2026 | 05:19 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/2/2026 | 05:19 PM  
 ID: 88887fbf-0544-40cb-abf4-76eb39a6ef2f

Daniel L Brown  
 Daniel.Brown@chandleraz.gov  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Accepted: 7/1/2021 | 08:17 AM  
 ID: 563d172a-e614-4b9b-b2a1-61a0afc8280a

Kevin Hartke  
 kevin.hartke@chandleraz.gov  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Accepted: 6/28/2021 | 11:17 AM  
 ID: 2531f230-027c-41f7-9166-1189df6a8c8f

Jennifer Ekblad  
 jennifer.ekblad@chandleraz.gov  
 Security Level: Email, Account Authentication  
 (None)

Signer Events	Signature	Timestamp
---------------	-----------	-----------

**Electronic Record and Signature Disclosure:**  
Accepted: 5/30/2024 | 12:49 PM  
ID: e5d31f48-0afc-44ca-a98b-451096976a96

In Person Signer Events	Signature	Timestamp
-------------------------	-----------	-----------

Editor Delivery Events	Status	Timestamp
------------------------	--------	-----------

Michelle Reeder  
michelle.reeder@chandleraz.gov  
Procurement Senior Specialist  
City of Chandler  
Security Level: Email, Account Authentication (None)

Sent: 6/2/2026 | 05:19 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 3/18/2025 | 10:55 AM  
ID: 1ac24ab2-9990-4da1-8fdc-64ed51bd8509

Records Division

Signing Group: Records Division  
Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Agent Delivery Events	Status	Timestamp
-----------------------	--------	-----------

Intermediary Delivery Events	Status	Timestamp
------------------------------	--------	-----------

Certified Delivery Events	Status	Timestamp
---------------------------	--------	-----------

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Chandler CIP  
chandlercip@chandleraz.gov  
CIP - Sr. Procurement Specialist  
City of Chandler  
Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
Accepted: 3/28/2025 | 11:33 AM  
ID: 537c97fb-a9f7-4bb4-8097-791420c99561

**COPIED**

Sent: 6/1/2026 | 11:25 AM

Michelle Reeder  
michelle.reeder@chandleraz.gov  
Procurement Senior Specialist  
City of Chandler  
Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
Accepted: 3/18/2025 | 10:55 AM  
ID: 1ac24ab2-9990-4da1-8fdc-64ed51bd8509

**COPIED**

Sent: 6/1/2026 | 11:25 AM

Salvador Encinas  
sal.encinas@sdb.com  
SR JOC PM  
Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
Accepted: 6/2/2026 | 04:32 AM  
ID: 7f500b9f-e033-4392-a801-03136137cd97

**COPIED**

Sent: 6/2/2026 | 04:37 AM  
Viewed: 6/2/2026 | 04:38 AM



Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Michelle Reeder  
michelle.reeder@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 3/18/2025 | 10:55 AM  
ID: 1ac24ab2-9990-4da1-8fdc-64ed51bd8509

Bridgette Rhodehouse  
Bridgette.Rhodehouse@chandleraz.gov  
Jennifer Ekblad  
jennifer.ekblad@chandleraz.gov  
Dorothy Hernandez  
dorothy.hernandez@chandleraz.gov  
Vianka Enriquez  
Vianka.Enriquez@chandleraz.gov  
Signing Group: Records Division  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Michelle Reeder  
michelle.reeder@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 3/18/2025 | 10:55 AM  
ID: 1ac24ab2-9990-4da1-8fdc-64ed51bd8509

Donna Rygiel  
donna.rygiel@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 3/28/2025 | 11:23 AM  
ID: 40e41fec-eb0c-46d0-b3fc-d151223d8411

Jeanne Vega  
Jeanne.Vega@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Hafiz Noor  
Hafiz.Noor@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 7/14/2025 | 03:54 PM  
ID: 9da9cd24-fe42-4c4d-b05f-b6002908a286

Warren White  
Warren.White@chandleraz.gov  
Security Level: Email, Account Authentication  
(None)  
**Electronic Record and Signature Disclosure:**  
Accepted: 5/18/2026 | 10:34 AM  
ID: 1b56d169-d5c8-48d1-b46b-8c13ae258c90

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Raymond Potts

Raymond.Potts@chandleraz.gov

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 12/15/2025 | 09:51 AM  
ID: 15b1e93c-c206-42b5-a40b-5228461513dc

Allan Zimmerman

Allan.Zimmerman@chandleraz.gov

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 3/10/2022 | 07:58 AM  
ID: fa1c98a5-4381-4529-8f21-4c6629aed7b1

Salvador Encinas

sal.encinas@sdb.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 6/2/2026 | 04:32 AM  
ID: 7f500b9f-e033-4392-a801-03136137cd97

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	6/1/2026   11:25 AM
---------------	------------------	---------------------

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Chandler (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.15 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Chandler:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [esignature@chandleraz.gov](mailto:esignature@chandleraz.gov)

### **To advise City of Chandler of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [esignature@chandleraz.gov](mailto:esignature@chandleraz.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Chandler**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [esignature@chandleraz.gov](mailto:esignature@chandleraz.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Chandler**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [esignature@chandleraz.gov](mailto:esignature@chandleraz.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Chandler as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Chandler during the course of your relationship with City of Chandler.