

Cultural Foundation Board Development Subcommittee Regular Meeting

February 23, 2026 | 4:00 p.m.

Via [Microsoft Teams](#)

+1 469-998-7682, 106832762#



Board Development Subcommittee Members

Erika Castro
Sherida McMullan
Candy Yu
Jennifer Sanchez
David Woodruff

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Cultural Foundation and to the general public that the Cultural Foundation Board Development Subcommittee will hold a REGULAR MEETING open to the public on Tuesday, February 23, 2026, at 4:00 p.m., via [Microsoft Teams](#) or by calling +1-469-998-7682, 106832762#. One or more Board Members may be attending by telephone.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Cultural Foundation Board Development Subcommittee

Regular Meeting Agenda - February 23, 2026

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. **December 2025 Board Development Committee Minutes**

Move Cultural Development Foundation Board Development Subcommittee approve the minutes of the December 1, 2025 regular meeting.

Action Agenda

Discussion

2. Review Current Board Applications
3. Review Board Orientation Manual

Member Comments/Announcements

Calendar

Information Items

Adjourn



**Cultural Foundation Board Development Subcommittee Cultural
Development**

Date: 02/23/2026
To: Cultural Foundation Board Development Subcommittee
From: Terri Rettig, Cultural Development
Subject: December 1, 2025 Minutes

Proposed Motion:

Move Cultural Development Foundation Board Development Subcommittee approve the minutes of the December 1, 2025 regular meeting.

Attachments

December 2025 Minutes

Meeting Minutes
Cultural Foundation
Board Development Subcommittee
Regular Meeting

December 1, 2025 | 8:00 a.m.
via Microsoft Teams
+1 469-998-7682, 91921534#



Call to Order

The meeting was called to order by Erika Castro at 8:09 a.m.

Roll Call

Board Member Attendance

Erika Castro
Sherida McMullan
Jennifer Sanchez
David Woodruff

Staff Attendance

Terri Rettig

Absent

Candy Yu

Guests

Scheduled and Unscheduled Public Appearances

Consent Agenda

Motion to approve minutes of the October 20, 2025 meeting carried unanimously (3-0).

Briefing

1. Discuss Board Engagement Survey Results – The committee reviewed responses to the annual Board Engagement Survey. Opportunities were identified for board training in the following areas: stakeholder roles, programs that CCF supports, advocacy, and fundraising. There was a suggestion that we provide info on these topics in the orientation documents. The board is interested in social opportunities, having additional written talking points to refer to as a board member, and more strategic planning.
2. Review Current Board Applications – five applications have been received from the Clerk's Office. Each board member volunteered to reach out to schedule an interview with a selected applicant. Erika will follow up with two already-vetted applicants to confirm their

interest. Terri will share the invitation from the Clerk's Office to apply for boards and commissions. The committee requested that marketing staff share the opportunity on social media.

3. Discuss Board Member Mentorship Program Draft Guidelines – Terri reviewed best practice guidelines for starting a board mentorship program for new board members. The executive committee will review specific recommendations at their upcoming meeting.

Member Comments/Announcements

1. Susan Baker, a former board member, has been in the hospital. Staff will send flowers and pass around a card at the next board meeting to send to Susan.
2. A poll will be sent out to determine a date for the board to get together for a Friendsgiving event.

Calendar

The next meeting is scheduled for February 23, 2025 at 8:00 am. This meeting will be held virtually.

Information Items

Adjourn

The meeting was adjourned at 9:03 a.m.

Erika Castro, Committee Chair

Staff Liaison