

Meeting Minutes  
Cultural Foundation  
Board Development Subcommittee  
Regular Meeting

February 23, 2026 | 8:00 a.m.  
via Microsoft Teams  
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## Call to Order

The meeting was called to order by Erika Castro at 8:02 a.m.

## Roll Call

### Board Member Attendance

Erika Castro  
Sherida McMullan  
Jennifer Sanchez  
David Woodruff

### Staff Attendance

Terri Rettig

### Absent

Candy Yu

### Guests

## Scheduled and Unscheduled Public Appearances

## Consent Agenda

Motion to approve minutes of the December 1, 2025 meeting carried unanimously (4-0).

## Briefing

1. Review Current Board Applications – There are five applicants in total who have been approved by the board. Four new applications were reviewed and assigned out to committee members for follow-up. The committee discussed what skillsets were most important for future board appointees.
2. Review Board Orientation Manual – The committee reviewed the board orientation manual. Sherida suggested adding economic impact numbers in the organizational background area. Erika suggested including a list of programs that the Cultural Foundation supports. The updated draft will be reviewed at the next meeting.

## **Member Comments/Announcements**

### **Calendar**

The next meeting is scheduled for April 20, 2026 at 8:00 am. This meeting will be held virtually.

### **Information Items**

### **Adjourn**

The meeting was adjourned at 8:41 a.m.

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Erika Castro, Committee Chair

Staff Liaison