

# Meeting Minutes Cultural Foundation Board Development Subcommittee Regular Meeting

April 20, 2026 | 8:00 a.m.  
via Microsoft Teams  
+1 469-998-7682, 228059159#



## Call to Order

The meeting was called to order by Erika Castro at 8:03 a.m.

## Roll Call

### Board Member Attendance

Erika Castro  
Sherida McMullan  
Jennifer Sanchez  
David Woodruff

### Staff Attendance

Terri Rettig

### Absent

Jyoti Pathak

### Guests

## Scheduled and Unscheduled Public Appearances

## Consent Agenda

Motion to approve minutes of the February 23, 2025 meeting carried unanimously (4-0).

## Action Agenda

1. Recommend Executive Committee Slate – The motion to recommend the executive committee slate was approved 3-0 (Sherida abstained).

2. New Board Member Mentorship Program – The motion to recommend the new board member mentorship program was approved 4-0.

## Briefing

3. Review Current Board Applications – Paula Johnson-Hutchinson has been appointed to the board with her term beginning May 1. The committee provided updates on their outreach efforts to the new board applicants.
4. Review Board Orientation Manual – The committee reviewed the board orientation manual. The updated draft will be used in the next onboarding meeting.

## Member Comments/Announcements

## Calendar

The next meeting is scheduled for June 22, 2026 at 8:00 am. This meeting will be held virtually.

## Information Items

## Adjourn

The meeting was adjourned at 8:31 a.m.

---

Erika Castro, Committee Chair

---

Staff Liaison