Meeting Minutes
Cultural Foundation
Board Development Subcommittee
Regular Meeting

August 24, 2026 | 8:00 a.m.
via Microsoft Teams
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Call to Order
The meeting was called to order by Erika Castro at 8:03 a.m.

Roll Call
Board Member Attendance
Erika Castro
Jyoti Pathak
Dr. Timothy Russell
David Woodruff

Staff Attendance
Terri Rettig

Absent

Guests
Julianna Crespo

Scheduled and Unscheduled Public Appearances

Consent Agenda
Motion to approve minutes of the June 22, 2026 meeting carried unanimously (4-0).

Briefing
1. Welcome and Introduction – The new General Manager, Julianna Crespo, introduced herself to the committee and shared that she was beginning her second week. She thanked Terri Rettig for her support during the transition process.

2. Review Current Board Applications List –The committee reviewed the current board roster and one new application for the board. Timothy Russell clarified that he was appointed to fill a term that will expire in 2027; he has not served for six years as indicated on the City Clerk's roster. The committee discussed the need for applicants with fundraising/philanthropic ties or corporate roles and brainstormed ways to connect with potential applicants.
3. Review of Core Competencies/Board Engagement Survey – Terri shared last year's survey and requested feedback on updates. The 2026 survey will go out in October. Staff needs the committee's support in encouraging all board members to complete the survey to get a full picture of the board makeup and competencies.

Member Comments/Announcements

Calendar

The next meeting is scheduled for October 19, 2026 at 8:00 am. This meeting will be held virtually.

Information Items

Adjourn

The meeting was adjourned at 8:48 a.m.

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Erika Castro, Committee Chair Staff Liaison