

Meeting Minutes

Chandler Museum Foundation

Regular Meeting

November 4, 2025 | 5:30 p.m.
Chandler Museum, Agave Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 5:35 p.m.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Richard Feely, Vice-Chair
Gregory Herriman, Treasurer
Mary Cimaglio
Joan Clark
Shatavia Elder
Devin Moreno
Heather Patterson
Jacki Ryan
Martin Sepulveda

Staff Attendance

Kim Moyers, Cultural Development Director
Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager

Absent

Joshua Askey
Susan Crabtree

Unscheduled Public Appearances

None.

Consent Agenda

1. Approval of Minutes from October 7, 2025 Chandler Museum Foundation Board Meeting
 - Chandler Museum Foundation (CMF) Board Member Martin Sepulveda made a motion to approve of minutes from October 7, 2025 Chandler Museum Foundation Board Meeting

- CMF Board Member Joan Clark seconded the motion.
- Motion carried unanimously (8-0). The minutes were approved with corrections:
 - Michael Pollack's donation at the Discover Your Museum event changed to \$2,500 from \$500

Action Agenda

2. Consideration and Recommendation of Applicants for Appointment to the Chandler Museum Foundation to Fill an Unscheduled Vacancy
 - CMF Board Member Joan Clark made a motion for the Chandler Museum Foundation Board to make recommendation to the Mayor and Council of applicant for appointment to fill an unscheduled vacancy.
 - Mr. Sepulveda seconded the motion.
 - Mr. Sepulveda and CMF Board Chair Barbara Meyerson shared about discussions with applicants
 - Motion carried unanimously (8-0). The Board recommended Gretchen Pace to the Mayor and Council for appointment to fill an unscheduled vacancy.

Discussion

3. Opening Event for Eddie Basha Exhibition
 - Mrs. Ryan share about the decisions that were made at the Executive Subcommittee Meeting on October 22
 - Evening of March 7
 - Ticketed private event
 - Seeking underwriting for parts of the event by friends of Eddie Basha, Jr.
 - Seeking alcohol permit with the City of Chandler
 - Board member discussed the importance of approaching friends of Mr. Basha as sponsors and Friends of the Chandler Museum
4. Review Expenses and Revenues of the October 4th Fundraising Event
 - Chandler Museum Manager Jody Crago gave a breakdown of the expenses and revenues for the October 4th Fundraising Event.
5. Potential Restricted Donation
 - A private donor is interested in donating \$10,000 to be used by the Board to create a 3-D rendering of a Frank Lloyd Wright/Dr. Chandler architectural project that was never built.
 - The rendering would be the property of the Chandler Museum Foundation upon completion.

- After asking question, Board members were supportive of the idea and the Museum will continue pursuing this opportunity.
6. Donor Recognition Board
- Mr. Crago, Mr. Herriman, and Mrs. Clark proposed ideas for potential donor board locations on the Chandler Museum campus.
 - Mrs. Clark suggested forming a workgroup to look into the creation of a plan for donor recognition on the Chandler Museum campus.
 - Mr. Herriman and Mrs. Moreno volunteered to be on the workgroup. They will work with Peter Bugg, Museum Operations Manager.
7. Update on Chandler Museum Strategic Planning
- 322 useful responses were received from the survey that was sent out to the public, in addition to the 500 that were already available from Chandler Museum visitor surveys
 - Most of the Chandler City Council have spoken with Keen staff
 - The next step will be a half-day workday for the strategic planning workgroup to review the feedback and recommendations
8. Board Chair's Report
- Mrs. Meyerson supplemented the strategic planning update and shared that the strategic planning workgroup meeting will be on November 21st.
9. Museum Manager's Report
- The Book of Names event on November 1st was a fantastic event and went really well
 - 277 people came on Saturday, November 1
 - 77 people came on Sunday, November 2 to see the *Gaman* exhibition
 - Mr. Crago shared that all staff working the exhibition got the chance to stamp the book
 - The Museum Store received a total of \$1,217.62 from sales and donations on November 1
 - Dean Terasaki's *Echoes Unearthed* exhibition opened at the Chandler Museum on October 21
 - City of Chandler Acting City Manager, John Pombier, hosted a meeting of the City Managers of the Valley at the Chandler Museum on November 3
 - Some fallen trees and plants are being replaced on the Chandler Museum campus
 - A new Management Assistant has been hired and will be starting at the Chandler Museum on December 15th

Briefing

None.

Member Comments

1. Mrs. Clark recommended training front desk staff members to ask if people are Friends and if they would like to become one if they are not.
2. Mrs. Clark recommended having a donation menu at the front desk for potential donors to review.
3. Mrs. Clark asked if member renewal notices were being sent out to Friends whose membership is expiring.
 - Mrs. Ryan shared that the Marketing Workgroup had discussed it and made a plan and that Museum Marketing and Volunteer Coordinator Becca Vega has already sent out the first notices.
 - Mrs. Cimaglio will be working with Mrs. Vega to build a member tracking system for the future.
4. Mrs. Clark asked about the Museum Store Committee schedule for meeting and purchasing new stock.
 - Mr. Crago shared that the Committee met on December 3rd and Mr. Bugg shared that the Committee will meet again November 10th.

Member Announcements

1. Board Member Shatavia Elder volunteered to help with the donor recognition workgroup.

Calendar

5. Calendar of Exhibitions or Events

Adjourn

The meeting was adjourned at 6:54 p.m.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison