

# Meeting Minutes

## Chandler Museum Foundation

### Finance Subcommittee

### Regular Meeting

March 26, 2026 | 4:00 pm  
Chandler Museum, Administrative Offices  
300 S. Chandler Village Drive, Chandler, AZ



## Call to Order

The meeting was called to order by Greg Herriman at 4:04 pm.

## Roll Call

### Board Member Attendance

Greg Herriman, Chair  
Jacki Ryan  
Joshua Askey

### Staff Attendance

Jody Crago, Museum Manager  
Peter Bugg, Museum Operations Manager  
Dani Schulze, Museum Management  
Assistant

Absent

## Scheduled and Unscheduled Public Appearances

None

## Consent Agenda

1. Approve Minutes of the Museum Foundation Finance Subcommittee Meeting on October 28, 2025.
  - Board Member Joshua Askey made a motion to approve the meeting minutes of the Museum Foundation Finance Subcommittee Meeting of October 28, 2025.
  - Board Chair Greg Herriman seconded the motion. Motion carried unanimously (3-0). The minutes were approved as presented.

## Action Agenda

None.

## Briefing

### 2. Review Proposed FY2026-27 Budget

- Museum Manager Jody Crago provided a copy of the FY2025-26 budget and actual figures. Mr. Crago suggested that an initial budget presentation could occur in May, and the board pass a simplified budget in June. After a strategic planning board retreat, the finance subcommittee could put together a revised budget to be finalized in October 2026 at the latest.
- Board Member Shatavia Elder asked about stretch opportunities for goal setting within the budget. Mr. Crago said there are opportunities that the Museum can look for based on the strategic plan.

### 3. Review Donor Wall Levels

- Mr. Herriman provided a drafted membership and donor engagement tiered program. The proposed idea would use the existing lightboxes in the museum store area with culture, history, and art sections. Initially, all sections will be on one panel. On the back glass wall, large donations would be recognized, including the donation from the Chandler Historical Society.
  - i. Mr. Crago suggested that the board should be selective about free rentals to incentivize donations and memberships.
- Every donation received between October 2025 and the first printing of the donor recognition lightboxes will be included initially. After the first annual fundraiser, the determination will be made on whether the timeline for the lightbox donations will be by fiscal year or calendar year.
- Mr. Crago suggested that a donor newsletter could spotlight donors and what they love about the museum and the community.
- Mr. Herriman suggested that the annual fundraiser could occur in March.
- The workgroup will meet before the next board meeting to continue to work on the donor and member program details. Mrs. Elder asked to have the list of donors for planning purposes.

## Member Comments

None.

## Member Announcements

None.

## Calendar

4. The next Chandler Museum Foundation Finance Subcommittee Meeting will be Tuesday, April 28, 2026, at 3:30 p.m. at Chandler Museum.

## **Adjourn**

The meeting was adjourned at 4:45 pm.

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Greg Herriman, Chair

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Jody Crago, Staff Liaison