

Meeting Minutes

Chandler Museum Foundation

Executive Subcommittee

Regular Meeting

May 20, 2026 | 2:00 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 2:02 pm.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Rich Feely, Vice-Chair
Greg Herriman, Treasurer

Staff Attendance

Niki Tapia, Cultural Development Assistant
Director
Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager
Dani Schulze, Museum Management
Assistant

Absent

Unscheduled Public Appearances

None.

Consent Agenda

1. Approve Minutes from April 22, 2026, Chandler Museum Foundation Executive Subcommittee Meeting.
 - Board Vice-Chair Rich Feely made a motion to approve meeting minutes from April 22, 2026.
 - Board Treasurer Greg Herriman seconded the motion. Motion carried unanimously 3-0. The minutes were approved as presented.

Action Agenda

2. Recommend Officer Nominations

- Mr. Feely made a motion to recommend officer nominations.
- Mr. Herriman seconded the motion. Motion carried unanimously 3-0. The slate of officers recommended to the board is:
 - Chair – Barbara Meyerson
 - Vice-Chair – Rich Feely
 - Treasurer – Greg Herriman

Briefing

3. FY 2026-27 Budget

- Museum Manager Jody Crago shared that the budget has not changed. The simplified budget will be on the board's agenda for approval in June.

4. Agenda for the Strategic Planning Retreat

- Alex Keen and Jennifer Tuchband – staff from Keen Independent Research LLC – joined the executive subcommittee to develop an agenda for the upcoming strategic planning board retreat. The retreat will be on June 5, 2026, from 10 am to 3 pm. The following agenda was developed:
 - 10 am – 10:30 am – History and Acknowledgements
 - 10:30 am – 11 am – Foundation's Role
 - 11 am – 2:30 pm – Foundation Priorities Discussion led by Keen and a break for lunch included
 - 2:30 pm – 3 pm – Wrap Up
- The goal for the retreat is to have the board determine the board's strategic priorities, where they can fit into the Museum's strategic priorities, and how the board can support the Museum. Following the retreat, the board can update the board's strategic plan at a later date.
- Mr. Herriman suggested that there could be workgroups for different priorities.
- Mr. Feely shared that some priorities could be time-based.
- Museum Operations Manager Peter Bugg shared that the Museum is waiting for the Museum team to be fully hired before proceeding with the strategic plan tasks.

5. Agenda Items for June 2, 2026 Chandler Museum Foundation Board Meeting

- Consent Agenda – Approve Minutes
- Action Agenda – Approve 2026-27 Budget
- Action Agenda – Approve Officer Nominations
- Action Agenda – Approve Celebration Plaza Nomination
- Review Keen Strategic Plan Retreat Details
- Board Chair's Report
- Museum Manager's Report

6. Board Chair's Report

- Mrs. Meyerson would like to request that board members attend more Museum events and programs, so their presence is felt.

7. Museum Manager's Report.

- It is the end of the fiscal year, so staff are looking forward to the new budget.
- The Museum is in a hiring phase:
 - HR is busy with hiring across the City. There are 63 positions across the City that are currently hiring and moving from temporary to permanent status.
 - The Gallery Assistant – a part-time position – interview process has been completed. The chosen candidate is being asked to accept the position.
 - 249 applicants applied for the Marketing Coordinator position. Of those, 93 met the minimum qualifications, and 43 had over three years of experience in museums. A group has been invited to complete a Spark interview. After review of the Spark interviews, interviews will be conducted in person.
 - Multiple staff members have communicated to HR about how important posting the Program Coordinator position is. There are two recruitments ahead of this position in the queue.
- Mr. Crago provided an update on Tumbleweed Ranch:
 - After July 1, 2026, the project will go out to bid. Work will start around September.
 - Construction may last around a year, with extensive work being completed such as wells being built and Ryan Road may be improved at the same time.
 - During construction, the FFA students will use the field west of the Ranch for planting.
 - Staff will have to relocate tables, chairs, and the mobile mini so that these items are accessible during construction.
- *Off the Clock* – an exhibition showcasing City employees – has an opening reception on May 22, 2026, from 4:30 pm to 6:30 pm, at the Chandler Center for the Arts.
- Visual Arts Specialist Hanley Ange led a project to install eight traffic boxes around the City. The Arts Commission has approved doing another eight traffic boxes next year.
- Museum Management Assistant Dani Schulze has completed her probationary period. She is currently working on the budget review and is doing great work.

Member Comments

None.

Member Announcements

None.

Calendar

8. Events and Exhibits Calendar

Adjourn

With no other business to discuss, the meeting was adjourned at 3:06 pm.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison