

Meeting Minutes

Chandler Museum Foundation

Governance Subcommittee

Regular Meeting

August 11, 2025 | 10:00 a.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Jody Crago at 10:02 a.m.

Roll Call

Board Member Attendance

Rich Feely
Martin Sepulveda

Staff Attendance

Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager

Absent

Joan Clark

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. Approve Minutes of the Museum Foundation Governance Subcommittee Regular Meeting of May 12, 2025
 - Martin Sepulveda made a motion to approve minutes of the Museum Foundation Governance Subcommittee regular meeting of May 12, 2025
 - Rich Feely seconded the motion. Motion carried unanimously (2-0). The minutes were approved as presented

Action Agenda

2. Approve Proposed 2026 Governance Subcommittee Meeting Dates

- Mr. Sepulveda made a motion to approve proposed 2026 Governance Subcommittee meeting dates.
- Mr. Feely seconded the motion. Motion carried unanimously (2-0). Report was approved with the following changes:
 - i. Remove January 12, 2026.
 - ii. Remove May 11, 2026.
 - iii. Change August 10, 2026 to September 14, 2026.
 - iv. Remove October 12, 2026.

Briefing

3. Create an Outline of a Process to Bring on New Board Members
 - Subcommittee members discussed a proposed process for recommending prospective new Board Members for approval through Mayor and Council
 - The Subcommittee members recommended a flow chart style process where candidates will be reviewed by multiple committees and interviewed by either the Board Chair or a designated Board member to determine fitness before the candidate is recommended for approval by Mayor and Council.
 - The Subcommittee members also proposed that filling vacant committee, subcommittee, and workgroup positions be accomplished by the recommendation of the Board Chair.
4. Plan to Contact Remaining Basha Oral History Interviewees
 - Mr. Sepulveda shared a list of names of people that had been requested by Mrs. Nadine Basha to be interviewed for oral histories.
 - i. The interviews will aim to capture information from many different areas related to Eddie Basha Jr.'s life.
 - The Subcommittee members discussed possible videography consultants.
 - Subcommittee members planned to collaborate with Chandler Museum Storytelling Coordinator Sarah Biggerstaff to set up multiple dates for group interviews.
 - The Subcommittee discussed where funding for interviews and any associated travel expenses will come from

Member Comments

1. Mr. Sepulveda shared that Michael Pollack will be donating to sponsor the museum.
2. Mr. Feely shared that an SRP representative will be coming to the museum on August 19 to discuss a potential sponsorship of the museum.

Member Announcements

None.

Calendar

5. Next Governance Subcommittee Meeting will be Monday, October 13, 2025, at 10:00 a.m. at the Chandler Museum.

Adjourn

The meeting was adjourned at 11:14 a.m.

Jody Crago, Acting Chair

Jody Crago, Staff Liaison