

Museum Foundation Governance Subcommittee Regular Meeting

September 14, 2026 | 10:00 a.m.

Chandler Museum, Saguaro Room
300 S. Chandler Village Dr., Chandler, AZ
or Teams 1 469-998-7682
Code 298 853 928 242 107 Password LD3ta29D



Subcommittee Members

Rich Feely, Chair
Martin Sepulveda

Pursuant to Resolution No. 4464 of the City of Chandler and to A.R.S. § 38-431.02, notice is hereby given to the members of the Museum Foundation and to the general public that the Museum Foundation Governance Subcommittee will hold a REGULAR MEETING open to the public on Monday, September 14, 2026, at 10:00 a.m., at the Chandler Museum, Saguaro Room, 300 S. Chandler Village Dr., Chandler, AZ or virtually via Teams, or by calling phone 1 469-998-7682, code 298 853 928 242 107, password LD3ta29D.

Persons with disabilities may request a reasonable modification or communication aids and services by contacting the City Clerk's Office at (480) 782-2181 (711 via AZRS). Please make requests in advance as it affords the City time to accommodate the request.

Agendas are available in the Office of the City Clerk, 175 S. Arizona Avenue.

Museum Foundation Governance Subcommittee Regular Meeting Agenda - September 14, 2026

Call to Order/Roll Call

Unscheduled Public Appearances

Members of the audience may address any item not on the agenda. State Statute prohibits the Board or Commission from discussing an item that is not on the agenda, but the Board or Commission does listen to your concerns and has staff follow up on any questions you raise.

Consent Agenda

Items listed on the Consent Agenda may be enacted by one motion and one vote. If a discussion is required by members of the Board or Commission, the item will be removed from the Consent Agenda for discussion and determination will be made if the item will be considered separately.

1. Approve Minutes of the Museum Foundation Governance Subcommittee Regular Meeting on August 11, 2025
Motion to Approve Minutes of the Museum Foundation Governance Subcommittee Regular Meeting on August 11, 2025

Action Agenda

Briefing

2. Governance for the CMF Initiative Workgroups
3. Schedule Future Governance Subcommittee Meetings
4. Discuss Possibility of a Third Governance Subcommittee Member

Member Comments

Member Announcements

Calendar

5. The next Governance Subcommittee Meeting will be on Monday, December 14, 2026, at 10 am at the Chandler Museum.

Adjourn



Museum Foundation Cultural Development Memo No.

Date: 09/14/2026
To: Museum Foundation
From: Dani Schulze, Management Assistant
Subject: Minutes

Proposed Motion:

Motion to Approve Minutes of the Museum Foundation Governance Subcommittee Regular Meeting on August 11, 2025

Attachments

Minutes

Meeting Minutes

Chandler Museum Foundation

Governance Subcommittee

Regular Meeting

August 11, 2025 | 10:00 a.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Jody Crago at 10:02 a.m.

Roll Call

Board Member Attendance

Rich Feely
Martin Sepulveda

Staff Attendance

Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager

Absent

Joan Clark

Scheduled and Unscheduled Public Appearances

None

Consent Agenda

1. Approve Minutes of the Museum Foundation Governance Subcommittee Regular Meeting of May 12, 2025
 - Martin Sepulveda made a motion to approve minutes of the Museum Foundation Governance Subcommittee regular meeting of May 12, 2025
 - Rich Feely seconded the motion. Motion carried unanimously (2-0). The minutes were approved as presented

Action Agenda

2. Approve Proposed 2026 Governance Subcommittee Meeting Dates

- Mr. Sepulveda made a motion to approve proposed 2026 Governance Subcommittee meeting dates.
- Mr. Feely seconded the motion. Motion carried unanimously (2-0). Report was approved with the following changes:
 - i. Remove January 12, 2026.
 - ii. Remove May 11, 2026.
 - iii. Change August 10, 2026 to September 14, 2026.
 - iv. Remove October 12, 2026.

Briefing

3. Create an Outline of a Process to Bring on New Board Members
 - Subcommittee members discussed a proposed process for recommending prospective new Board Members for approval through Mayor and Council
 - The Subcommittee members recommended a flow chart style process where candidates will be reviewed by multiple committees and interviewed by either the Board Chair or a designated Board member to determine fitness before the candidate is recommended for approval by Mayor and Council.
 - The Subcommittee members also proposed that filling vacant committee, subcommittee, and workgroup positions be accomplished by the recommendation of the Board Chair.
4. Plan to Contact Remaining Basha Oral History Interviewees
 - Mr. Sepulveda shared a list of names of people that had been requested by Mrs. Nadine Basha to be interviewed for oral histories.
 - i. The interviews will aim to capture information from many different areas related to Eddie Basha Jr.'s life.
 - The Subcommittee members discussed possible videography consultants.
 - Subcommittee members planned to collaborate with Chandler Museum Storytelling Coordinator Sarah Biggerstaff to set up multiple dates for group interviews.
 - The Subcommittee discussed where funding for interviews and any associated travel expenses will come from

Member Comments

1. Mr. Sepulveda shared that Michael Pollack will be donating to sponsor the museum.
2. Mr. Feely shared that an SRP representative will be coming to the museum on August 19 to discuss a potential sponsorship of the museum.

Member Announcements

None.

Calendar

5. Next Governance Subcommittee Meeting will be Monday, October 13, 2025, at 10:00 a.m. at the Chandler Museum.

Adjourn

The meeting was adjourned at 11:14 a.m.

Jody Crago, Acting Chair

Jody Crago, Staff Liaison