

Meeting Minutes

Chandler Museum Foundation

Regular Meeting

September 1, 2026 | 5:30 p.m.
Chandler Museum, Saguaro Room
300 S. Chandler Village Drive, Chandler, AZ



Call to Order

The meeting was called to order by Barbara Meyerson at 5:30 pm.

Roll Call

Board Member Attendance

Barbara Meyerson, Chair
Richard Feely, Vice-Chair
Gregory Herriman, Treasurer
Joshua Askey
Mary Cimaglio
Susan Crabtree
Shatavia Elder
Devin Moreno
Gretchen Pace
Heather Patterson
Jacki Ryan
Martin Sepulveda

Staff Attendance

Jody Crago, Museum Manager
Peter Bugg, Museum Operations Manager
Dani Schulze, Museum Management Assistant

Absent

Chris McMullan

Unscheduled Public Appearances

Consent Agenda

1. Approve Minutes from the August 4, 2026, Chandler Museum Foundation Board Meeting
 - Board Member Martin Sepulveda made a motion to approve minutes from the August 4, 2026, Chandler Museum Foundation Board Meeting.

- Board Treasurer Gregory Herriman seconded the motion.
- Motion carried unanimously (10-0). The minutes were approved as presented.

Action Agenda

2. Approve Funding Request of \$10,143.12 from Museum Store Revenue to Support Signature Exhibition about Dust Bowl Migrants
 - Mr. Sepulveda made a motion to approve the funding request of \$10,143.12 from the Museum Store revenue to support the signature exhibition about dust bowl migrants.
 - Board Member Joshua Askey seconded the motion.
 - Motion carried unanimously (11-0). The motion was approved as presented.
3. Approve Funding Request of \$7,694.11 from the Museum Rental Program to Support the C-Town Educational Program
 - Mr. Sepulveda made a motion to approve the funding request of \$7,694.11 from the Museum Rental Program to support the C-Town educational program.
 - Mr. Herriman seconded the motion.
 - Motion carried unanimously (12-0). The motion was approved as presented.

Discussion

4. Volunteer Involvement with Strategic Plan
 - Board Vice-Chair Rich Feely shared a review of how the Foundation will support areas of the strategic plan, including:
 - P1 – develop fundraising strategy, connect Museum to community leaders, develop marketing strategy, develop scope of the Ranch
 - P2 – develop Foundation KPIs, develop Museum staff engagement within the community
 - The governance subcommittee will meet on September 14 and will determine workgroups for the different priority areas, KPIs, and reporting structures. The board was polled for their areas of interest:
 - Fundraising strategy
 - Mr. Herriman
 - Board Member Gretchen Pace
 - Board Member Jacki Ryan
 - Board Member Susan Crabtree
 - Board Member Devin Moreno
 - Museum Manager Jody Crago
 - Museum Operations Manager Peter Bugg

- Museum Management Assistant Dani Schulze
- Museum advocacy
 - Board Chair Barbara Meyerson
 - Mr. Askey
 - Mr. Sepulveda
 - Mr. Bugg
 - Facilitating staff engagement would fall under the museum advocacy workgroup.
- Marketing strategy
 - Mrs. Ryan
 - Mr. Sepulveda
 - Board Member Mary Cimaglio
 - Board Member Heather Patterson
 - Mrs. Moreno
 - Museum Program Associate – Marketing Kiersten Edgett
- Tumbleweed Ranch
 - Mr. Feely
 - Mrs. Pace
 - Mrs. Cimaglio
 - Board Member Shatavia Elder
 - Mrs. Crabtree
 - Mr. Crago
- KPIs
 - Governance subcommittee
 - Some KPIs will be determined by the workgroups and tracked accordingly.

5. Museum Store Update

- Community Engagement Specialist Caroline Hudson-Naef prepared the museum store report from fiscal year 2025-26. Mr. Bugg presented the report to the board:
 - The store exists to support the mission of the Museum and give visitors the opportunity to have a reminder of their experience here.
 - Staff select items to present to the store committee. Upon approval of the store committee, staff purchase the items and inventory items as they arrive. Tags and displays are created by staff to encourage guests to make purchases.

- Mr. Bugg shared the top grossing and top selling items. 10% of Museum visitors and 8.3% of Vision Gallery visitors made a purchase at the Museum Store, which is higher than average based on the survey of museum goers.

6. Board Chair's Report

- None.

7. Museum Manager's Report

- The hiring process continues for two positions:
 - Six interviews were completed for the Education and Public Program Coordinator position. The top four candidates will do a location-based visit and interview before the final selection. The position will likely start in late September or early October.
 - Nine Spark interviews were completed for the Visual Arts Specialist position. Four people will be invited to interview.
- Air conditioning was out in the Price House for three weeks. The air conditioning is currently working, and internal structural changes will be made to correct the issue.
- There was a water leak in collections storage from a blocked condenser line. There was a facilities meeting today to discuss having the surface coated with a water sealant substance.
- The OA+D exhibition is progressing. As part of the exhibition, a catalog will be published with essays and exhibition photos.
- The *Office of Collecting* will be on site during the first full week of October. They are a traveling trailer that goes around the USA. The *Office of Collecting* will be open to the public Wednesday through Sunday. A film and workshop programming opportunity will happen in partnership with them on Friday and Saturday of that week, respectively. On October 6, two tours at 4:30 pm and 5 pm will be available to the board with a six-person maximum per tour. Board members were asked to contact Mr. Bugg if interested.

Briefing

None.

Member Comments

- Mr. Sepulveda asked about if a fundraising event in spring 2027 was going to occur. Mr. Sepulveda believed that there is money available from the Chandler Historical Society for this purpose. Mr. Crago said they could look through documentation. If the event is desired, planning needs to begin quickly.

- Mrs. Elder asked about the board seeing the Tumbleweed Ranch and possible scheduling. Mr. Crago shared that access is dependent on contractors and Recreation Center availability.

Member Announcements

None.

Calendar

1. Calendar of Exhibitions and Events

Adjourn

The meeting was adjourned at 6:41 pm.

Barbara Meyerson, Chair

Jody Crago, Staff Liaison