



Housing Detailed Planning Calendar For the 2022 Annual Plan

October 2021

- 18- Begin preparations for developing the Annual and Five-Year Plans; obtain the template from HUD's website; obtain policy updates and begin reviewing changes; Create draft calendar.
- 29- Begin recruitment for resident volunteers to serve on RAB. Mail and email notifications, post flyer in lobby and on website.

November 2021

- 3- HHSC Meeting: Briefing calendar review
- 19- RSVP due for RAB member volunteers
- 26- Welcome letters mailed and emailed to new RAB members with meeting schedule.

December 2021

- 16- RAB Meeting (1st)
- ## January 2022
- 6- Resolution to Law
 - 12- Request Language Translation of Public Notice (from CAPA)
 - 14- Submit Public Notice to newspaper
 - 17- Draft HHSC Briefing and Public Hearing Memo to Manager for approval
 - 21- Post draft Plans on website
 - 23- Publish date
 - 23- 45-Day Comment Period **Begins**

February 2022

- 9- HHSC Meeting: Briefing and Public Hearing
- 24- RAB Meeting (2nd) **may change
- 25- Submit Plan and HHSC Memo documents to Housing Manager to include citizen suggestions.

March 2022

- 9- HHSC Meeting: Recommendation to PHAC for approval of the Resolution and approving submission of the Plan
- 9- 45-Day Comment Period **Ends**
- 11- Finalize Plans, Memo, and Resolution due to Housing Manager (for PHAC review).

April 2022

- 4- PHAC Meeting: Approval of Plan and Resolution
- 6- Replace draft plans on website with final plans.
- 6- Prepare HUD submission documents with naming conventions and table of contents HHSC Briefing Items
- 11- Submit Plans to HUD for approval.
- 15- HUD Deadline for Plans submission.

October 2021						
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31						

November 2021						
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December 2021						
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January 2022						
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February 2022						
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March 2022						
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April 2022						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

*Subject to change.