



CITY COUNCIL MEETING

520 Jackson Avenue

February 16, 2021 – 6:30 pm

AGENDA

This meeting will be conducted by audio or video conference without a physically present quorum of the City Council because of a disaster declaration related to COVID-19 public health concerns affecting the City of Charleston. The Mayor determined that an in-person meeting at Charleston City Hall with all participants is not practical or prudent because of the disaster. The Mayor and City Council members, City Manager, and City Attorney will not be physically present at City Hall, if that is unfeasible due to the disaster. Physical public attendance at City Hall may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available at www.charlestonillinois.org (agendas, packets and videos for City Council and BZAP). The meeting will also be audio or video recorded and made available to the public, as provided by law.

CALL TO ORDER

ROLL CALL

READING AGENDA – ADDITIONS/DELETIONS

AUTHORIZATION TO PARTICIPATE IN MEETING VIA REMOTE ACCESS

CONSENT AGENDA – ITEMS DESIGNATED BY (*)

Illinois local governments may adopt by a single roll call vote ordinances, resolutions, motions and orders. Any Council Member or the Mayor may request that any item proposed not be included in that vote but considered separately.

APPROVAL OF MINUTES:

- 1) ***MINUTES:** Regular City Council and Executive Session Meetings for February 2, 2021.

AUDITING CLAIMS:

- 2) ***PAYROLL:** Regular Pay Period ending January 31, 2021.
- 3) ***BILLS PAYABLE:** February 19, 2021.
- 4) ***COMPTROLLER'S REPORT:** January 2021.

ACTION ITEMS:

- 5) ***RAFFLE LICENSE:** St. Jude Mattoon to Peoria Run on June 1, 2021, to raise funds for the St. Jude Run.
- 6) ***RESOLUTION:** Authorizing Release of Closed Session Meeting Minutes.
- 7) ***RESOLUTION:** Authorizing the Destruction of Audio / Video Recordings of Closed Session Meetings.
- 8) **RESOLUTION:** Authorizing Execution of Agreement with Fraternal Order of Police, Lodge #88.
- 9) **RESOLUTION:** Declaring Local State of Emergency.
- 10) **ORDINANCE:** Right of Way at 224 Grant Avenue for ADA Ramp at the Intersection.
- 11) **ORDINANCE:** Right of Way at 1615 University Drive for ADA Ramp at the Intersection.
- 12) **ORDINANCE:** Granting Petition of Habitat for Humanity for a Conditional Use Permit at 990 West State Street.

PUBLIC PRESENTATIONS, PETITIONS & COMMUNICATIONS:

This portion of the City Council meeting is reserved for anyone wishing to address Council. The Illinois Open Meetings Act (*5 ILCS 120/1*) mandates NO action shall be taken on matters not listed on this agenda and Council is not required to take any action or discuss the matter further. Typically, however, the Mayor and Council may direct staff to further investigate the matter or suggest that the matter be brought forward for action on a subsequent agenda. The Open Meetings Act allows the Council to pass rules concerning the manner of public comment, and our Council has adopted rules for that purpose. Copies of the rules may be found at the Clerk's office. We request that you sign up with the Clerk ahead of time and provide the City Clerk with your name & address before speaking in order to assist us with the orderly conduct of the Public Comment portion of the meeting; however, neither signing up nor giving your name and address is a mandatory prerequisite for you to address the Council. Please speak into the microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

Public Comment may be made or submitted remotely via Email to the following address:

CityClerk@co.coles.il.us.

Please submit emails prior to 5:00 p.m. on meeting date and indicate in the SUBJECT Line: CC: 02/16/2021.

EXECUTIVE SESSION:

ADJOURNMENT

City Council Regular Meeting

1)

Meeting Date: 02/16/2021

Submitted By: Deborah Muller, City Clerk

TITLE:

***MINUTES:** Regular City Council and Executive Session Meetings for February 2, 2021.

STAFF RECOMMENDATION:

Approve.

Attachments

CC Minutes: 02/02/2021.

City of Charleston
Public Hearing and Regular City Council Meeting
MINUTES
February 2, 2021

Public Hearing Minutes
Tuesday, February 2, 2021 – 6:15 p.m.

State of Illinois
County of Coles
City of Charleston } ss.

Prior to the regular session of City Council for the City of Charleston, a Public Hearing was conducted regarding the close-out and grant performance of the Community Development Block Grant Program (CDBG) Downstate Small Business Stabilization (DSBS) grant.

Present physically was Mayor Combs; Councilmen Tim Newell and Matthew Hutt were present by remote access. Also present physically 20were City Manager Scott Smith, City Clerk Deborah Muller, City Planner Steve Pamperin and Fire Chief Steve Bennett.

Mayor Combs called the Public Hearing to order at 6:15 p.m.

The Mayor then introduced Steve Pamperin, City Planner. The mechanics of the completed DSBS project as follows:

DSBS grants are funded through the Illinois Department of Commerce and Economic Opportunity (DCEO). This program is funded by Title 1 of the federal Housing and Community Development Act of 1974, as amended.

CDBG DSBS grant funds (as part of DCEO Round 1) were awarded to the City of Charleston (Coles County) to serve five (5) businesses due to COVID-19 emergency with working capital needs; due to serious and immediate threat to the welfare of the business due to COVID-19 emergency.

The total amount of funds awarded included the following:

- BS of Charleston dba Ike's (#12-242025: \$25,000);
- Mac Enterprises Uptowner/Cellar, Inc. (#12-244026: \$25,000);
- Mack Moore Shoes, Inc. (#12-244027: \$25,000);
- Towne Square Jewelers, Inc. (#12-244028: \$25,000); and
- WB's Pub-N-Grub, Inc. (#12-244029: \$25,000).

The grant funds resulted in these businesses remaining open for a minimum of sixty (60) days after receipt of initial grant funds.

There was no displacement of any persons or businesses as a result of the proposed activities.

The floor was opened for questions and comments from the audience.

There were no questions.

Mayor Combs asked how many of the businesses that had applied had received funds.

City Planner Pamperin said that there were seven (7) more businesses that had not received funds yet. There had been four (4) rounds of applications, and these were part of those that had been approved and had received the funds.

It was announced that a copy of the grant administration records would be available by contacting the Charleston City Hall.

As there were no questions from Council, Mayor Brandon Combs adjourned the CDBG Performance and Close-Out public hearing at 6:20 p.m. The Regular City Council Meeting would take place at 6:30 p.m.



State of Illinois
County of Coles
City of Charleston } ss.

The Council of the City of Charleston, Coles County, Illinois, met for the regular session at 6:30 p.m. on Tuesday, February 2, 2021, at 520 Jackson Avenue, Charleston, Illinois, with Mayor Brandon Combs presiding. In compliance with Governor J.B. Pritzker's signing of P.A. 101-0640 on June 12, 2020, which provided for audio or visual conferencing without the physical presence of a quorum under certain conditions, Councilmen Matthew Hutti, Jeff Lahr, and Tim Newell were present via remote participation. Councilman Dennis Malak was absent. Other City Officers physically present were: City Manager Scott Smith; City Attorney Rachael Cunningham; City Clerk Deborah Muller; City Planner Steve Pamperin; Fire Chief Steve Bennett; Public Works Director Curt Buescher; Police Chief Chad Reed, Parks and Recreation Director Brian Jones; and Building Code Official Alex Winkler.

No audience members were present.

Mayor Combs welcomed everyone and then led the audience in the Pledge of Allegiance.

Mayor Combs then introduced and thoroughly reviewed the **CONSENT AGENDA**, which consisted of the following items: **1) MINUTES**—Regular City Council Meeting held on January 19, 2021; **2) PAYROLL**—Regular Pay Period ending on January 16, 2021; and **3) BILLS PAYABLE**—February 5, 2021.

City Clerk Muller read the motions which were made and seconded by members of City Council via remote access.

A motion was made by Council Member Hutti and seconded by Council Member Lahr that the Consent Agenda be approved as presented.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

With regard to Item #4, Mayor Combs explained that the City of Charleston had been providing ambulance billing services for the City of Taylorville for several years. Taylorville Fire Chief Matthew Adermann would like to renew the current agreement which expires on April 30, 2021.

ITEM 4: A motion was made by Council Member Lahr and seconded by Council Member Newell that the Resolution approving an Intergovernmental Agreement to provide Ambulance Billing Services for the City of Taylorville, be approved and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

With regard to Item #5, Mayor Combs explained that the entertainment for the annual 4th of July—Red White & Blue Days Celebration was contracted through Variety Attractions, Inc. This Resolution would approve entertainment by TUSK—The Ultimate Fleetwood Mac Tribute to perform at the Concert at 8:00 p.m. on Saturday, July 3, 2021, at Morton Park.

ITEM 5: A motion was made by Council Member Newell and seconded by Council Member Lahr that the Resolution authorizing the execution of a contract with Variety Attractions, Inc. for Red, White and Blue Days, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

With regard to Item #6, Mayor Combs explained that a bid opening had taken place on Friday, January 15, 2021, for the MFT Section 19-00117-00-RS Resurfacing Project on University Drive (from Lincoln Avenue to south of Hayes Avenue); Monroe Avenue (from Division Street to 4th Street); and North 14th Street from Olive Avenue to the north City limits). The low bidder was Ne-Co Asphalt with a bid of \$231,532.45, which came in below the Engineer's estimate. Additionally, the funding for the project was included in the Fiscal Year 2021 Budget.

ITEM 6: A motion was made by Council Member Hutti and seconded by Council Member Newell that the Resolution awarding the Bid for the MFT Section 19-00117-00-RS Resurfacing Project to the low bidder, Ne-Co Asphalt in the amount of \$231,531.45, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

With regard to Item #7, Mayor Combs explained that a bid opening had taken place on Friday, January 22, 2021, for Tub Grinding at the City's Landscape Waste Facility on West Madison Avenue. The contract would involve grinding all of the landscape waste into mulch that would then be utilized by the City or given away over the course of the next year. As the low bidder did not meet necessary bid requirements, the contract went to the second lowest bidder, R & R Services of Illinois, Inc., from Argenta, Illinois, with a bid of \$35,400.00.

ITEM 7: A motion was made by Council Member Newell and seconded by Council Member Hutti that the Resolution awarding the Bid for Landscape Waste Tub Grinding to R & R Services of Illinois, Inc., in the amount of \$35,400.00, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

With regard to Item #8, Mayor Combs explained that this Resolution would renew the tenant lease with Consolidated Services, Inc. from May 1, 2021 to April 30, 2024. In addition to the second floor office suite, the contract included a small storage area and two (2) parking spaces.

ITEM 8: A motion was made by Council Member Hutti and seconded by Council Member Lahr that the Resolution authorizing the execution of a Lease with Michael Sullivan d/b/a Consolidated Services, Inc., be approved and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

ITEM 9: A motion was made by Council Member Lahr and seconded by Council Member Newell that the Resolution extending the Declaration of a Local State of Emergency be approved and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

The Mayor said that this concluded the Agenda items.

Mayor Combs said that this was the point in the meeting where he opened the floor to any public comments, communications, petitions, and presentation but noted that there was no one present from the public.

Mayor Combs asked the City Clerk if there had been any communications made by email; she confirmed that no communications had been received.

The Mayor asked City Manager Smith and City Attorney Cunningham if they had any comments. They did not.

The Mayor asked Council if they had any comments; they did not.

The Mayor said that he would entertain a motion to recess to go into Executive Session.

A written motion was made by Council Member Newell and seconded by Council Member Hutti to go into Executive Session to review minutes of all closed session meetings pursuant to 5 *ILCS 120/2 (c)(21)*.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 4 Yeas, Nays—0.

Recess: 6:39 p.m.



Mayor Combs reconvened the regular session of City Council at 6:50 p.m.

Physically present was Mayor Combs. Present by remote participation were Council Members Lahr and Newell. Councilmen Matthew Hutti and Dennis Malak were absent. Also physically present were City Manager Smith, City Attorney Cunningham, and City Clerk Muller.

Mayor Combs said that he would entertain a motion to adjourn.

A motion was made by Council Member Newell and seconded by Council Member Lahr to adjourn.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Lahr, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 3 Yeas, Nays—0.

Adjournment: 6:52 p.m.

Minutes approved this 16th Day of February 2021.

Brandon Combs, Mayor

ATTEST:

Deborah Muller, City Clerk

City Council Regular Meeting

2)

Meeting Date: 02/16/2021

Submitted For: Heather Kuykendall, Comptroller

Submitted By: Deborah Muller, City Clerk

TITLE:

***PAYROLL:** Regular Pay Period ending January 31, 2021.

STAFF RECOMMENDATION:

Approve.

Attachments

Payroll: 01/31/2021.

Pay Period Ending:**1/31/2021**

1	GENERAL FUND	
A.	General Administration	31,881.49
B.	Building and Development	9,816.45
C.	Tourism	2,060.47
D.	Parks & Maintenance	11,002.75
E.	Police	93,055.87
F.	Fire	92,302.72
G.	Street	16,223.86
H.	City Garage	1,686.40
I.	Contingencies	-
	TOTAL GENERAL FUND:	\$ 258,030.01
2	PLAYGROUND & RECREATION	4,938.65
3	LIBRARY	8,451.12
4	WATER AND SEWER FUND	
A.	Water Billing Department	7,696.56
B.	Utility Department	22,126.06
C.	Water Treatment Plant	15,073.19
D.	Waste Water Treatment Plant	10,566.50
E.	City Garage	2,908.20
	TOTAL WATER AND SEWER FUND:	\$ 58,370.51
5	MOTOR FUEL TAX	1,326.12
6	EMPLOYEE BENEFITS	2,142.40
	TOTAL GROSS PAYROLL	\$ 333,258.81

City Council Regular Meeting

3)

Meeting Date: 02/16/2021

Submitted For: Heather Kuykendall, Comptroller

Submitted By: Deborah Muller, City Clerk

TITLE:

***BILLS PAYABLE:** February 19, 2021.

STAFF RECOMMENDATION:

Approve.

Attachments

Bills Payable: 02/19/2021.



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4347 - 1ST CLASS WRECKER SERVICE									
5401	Tow from Arcola to impound - 2005 Pontiac/PD	Open		01/24/2021	02/19/2021	01/24/2021			190.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Towing - Tow from Arcola to impound - 2005 Pontiac/PD		1.0000	EA	190.0000	190.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3117 (General Fund-Police Department-Police towing fees)							190.00	
	Invoice Items			1					
Vendor 4347 - 1ST CLASS WRECKER SERVICE Totals									Invoices 1 \$190.00
Vendor 1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC.									
41459/6	Receptacle and surge protector for Carrie's office/MAINT	Open		02/08/2021	02/19/2021	02/08/2021			32.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Receptacle and surge protector for Carrie's office/MAINT		1.0000	EA	32.3600	32.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							32.36	
	Invoice Items			1					
411564/6	Battery/STREET	Open		12/09/2020	02/19/2021	12/09/2020			6.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / STREET - Battery/STREET		1.0000	EA	6.5900	6.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2001 (General Fund-Street Department-Office supplies)							6.59	
	Invoice Items			1					
411643/6	Gorilla tape/UTILITY	Open		12/10/2020	02/19/2021	12/10/2020			9.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair & maintenance chemicals - Gorilla tape/UTILITY		1.0000	EA	9.9900	9.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							9.99	
	Invoice Items			1					
411671/6	Batteries/UTILITY	Open		12/10/2020	02/19/2021	12/10/2020			14.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / UTILITY - Batteries/UTILITY		1.0000	EA	14.9900	14.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2001 (Water and Sewer Fund-Utility Department-Office supplies)							14.99	
	Invoice Items			1					



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
412008/6	Screw & wldble stl/UTILITY	Open		12/16/2020	02/19/2021	12/16/2020			22.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / UTILITY - Screw & wldble stl/UTILITY		1.0000	EA	22.9700	22.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							22.97	
	<i>Invoice Items</i>				1				
412621/6	Cable tie/STREET	Open		12/28/2020	02/19/2021	12/28/2020			56.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other supplies - Cable tie/STREET		1.0000	EA	56.9700	56.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2119 (General Fund-Street Department-Other supplies)							56.97	
	<i>Invoice Items</i>				1				
412723/6	Ace gloves/UTILITY	Open		12/29/2020	02/19/2021	12/29/2020			19.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Safety gear & clothing - Ace gloves/UTILITY		1.0000	EA	19.9900	19.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2704 (Water and Sewer Fund-Utility Department-Safety gear & clothing)							19.99	
	<i>Invoice Items</i>				1				
413942/6	Duct tape/UTILITY	Open		01/20/2021	02/19/2021	01/20/2021			5.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Duct tape/UTILITY		1.0000	EA	5.9900	5.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							5.99	
	<i>Invoice Items</i>				1				
414471/6	Cable & fasteners/UTILITY	Open		01/29/2021	02/19/2021	01/29/2021			6.38
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Cable & fasteners/UTILITY		1.0000	EA	6.3800	6.38			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							6.38	
	<i>Invoice Items</i>				1				
415032/6	Tape/UTILITY	Open		02/09/2021	02/19/2021	02/09/2021			15.90
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Tape/UTILITY		1.0000	EA	15.9000	15.90			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
415032/6 <i>P.O. Number</i>	Tape/UTILITY <i>Item Description</i>	Open		02/09/2021	02/19/2021	02/09/2021			15.90
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)				<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
							15.90		
			Invoice Items	1					
413219/6 <i>P.O. Number</i>	Texture - MAINT <i>Item Description</i>	Open		01/07/2021	02/19/2021	01/07/2021			42.72
	Park maintenance materials - Texture - MAINT				<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
					42.72				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)						42.72		
			Invoice Items	1					
413254/6 <i>P.O. Number</i>	Bulbs - MAINT <i>Item Description</i>	Open		01/07/2021	02/19/2021	01/07/2021			51.96
	Park maintenance materials - Bulbs - MAINT				<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
					51.96				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)						51.96		
			Invoice Items	1					
413433/6 <i>P.O. Number</i>	Paint & Supplies - MAINT <i>Item Description</i>	Open		01/11/2021	02/19/2021	01/11/2021			159.59
	Park maintenance materials - Paint & Supplies - MAINT				<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
					159.59				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)						159.59		
			Invoice Items	1					
413476/6 <i>P.O. Number</i>	Flap disc - MAINT <i>Item Description</i>	Open		01/12/2021	02/19/2021	01/12/2021			11.99
	Park maintenance materials - Flap disc - MAINT				<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
					11.99				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)						11.99		
			Invoice Items	1					



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
413517/6	Paint supplies - MAINT	Open		01/12/2021	02/19/2021	01/12/2021			23.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint supplies - MAINT		1.0000	EA	23.7200	23.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							23.72	
				Invoice Items	1				
413702/6	Drop cloth & hand sanitizer - MAINT	Open		01/15/2021	02/19/2021	01/15/2021			12.71
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Drop cloth & hand sanitizer - MAINT		1.0000	EA	12.7100	12.71			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							12.71	
				Invoice Items	1				
413968/6	Paint supplies - MAINT	Open		01/20/2021	02/19/2021	01/20/2021			24.33
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint supplies - MAINT		1.0000	EA	24.3300	24.33			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							24.33	
				Invoice Items	1				
414072/6	Sanding sponge stain - MAINT	Open		01/22/2021	02/19/2021	01/22/2021			23.73
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Sanding sponge stain - MAINT		1.0000	EA	23.7300	23.73			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							23.73	
				Invoice Items	1				
414460/6	Paint brush - MAINT	Open		01/29/2021	02/19/2021	01/29/2021			10.21
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint brush - MAINT		1.0000	EA	10.2100	10.21			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							10.21	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
414028/6	Paintbrushes and wiping clothes- remodel/PD	Open		01/21/2021	02/19/2021	01/21/2021			63.55
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - Paintbrushes and wiping clothes- remodel/PD		1.0000	EA	63.5500	63.55			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							63.55	
	<i>Invoice Items</i>				1				
414960/6	Battery for buzzer on door/PD	Open		02/08/2021	02/19/2021	02/08/2021			4.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Battery for buzzer on door/PD		1.0000	EA	4.5900	4.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3508 (General Fund-Police Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			4.59	
	<i>Invoice Items</i>				1				
414291/6	WP Misc Supplies - Pipe, Fittings, etc	Open		01/26/2021	02/19/2021	01/26/2021			36.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Pipe and fittings for chem feed changes to existing plant/wtp - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	36.6000	36.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							36.60	
	<i>Invoice Items</i>				1				
414490/6	WW Building & Grounds - General Repairs	Open		01/29/2021	02/19/2021	01/29/2021			38.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Building repairs, maintenance and supplies - WW Building & Grounds - General Repairs		1.0000	EA	38.0800	38.08			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3510 (Water and Sewer Fund-Waste Water Treatment Plant-Repair of buildings & facilities)							38.08	
	<i>Invoice Items</i>				1				
414658/6	WW Misc. Supplies	Open		02/02/2021	02/19/2021	02/02/2021			36.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	36.9800	36.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
414658/6	WW Misc. Supplies	Open		02/02/2021	02/19/2021	02/02/2021			36.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			36.98	
			Invoice Items	1					
Vendor 1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC. Totals					Invoices	24			\$732.89
Vendor 3638 - ADVANCED DISPOSAL									
F50000647614	Monthly refuse collection allocation	Open		01/31/2021	02/19/2021	01/31/2021			1,012.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Refuse Collection - Monthly refuse collection allocation		1.0000	EA	1,012.8900	1,012.89			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3409 (General Fund-Parks & Maintenance Department-Refuse collection)							550.05	
	61-4611-3409 (Water and Sewer Fund-Water Treatment Plant-Refuse collection)							71.92	
	61-4621-3409 (Water and Sewer Fund-Waste Water Treatment Plant-Refuse collection)							390.92	
			Invoice Items	1					
Vendor 3638 - ADVANCED DISPOSAL Totals					Invoices	1			\$1,012.89
Vendor 4494 - AIR ONE EQUIPMENT, INC									
165212	Hand Tools/FD	Open		02/04/2021	02/19/2021	02/04/2021			495.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / FD - Hand Tools/FD		1.0000	EA	495.0000	495.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2801 (General Fund-Fire Department-Hand tools)							495.00	
			Invoice Items	1					
Vendor 4494 - AIR ONE EQUIPMENT, INC Totals					Invoices	1			\$495.00
Vendor 3146 - ALBIN ANIMAL HOSPITAL									
593461	Vito vet visit/PD	Open		01/06/2021	02/19/2021	01/06/2021			171.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	K-9 supplies & expenses / PD - Vito vet visit/PD		1.0000	EA	171.5200	171.52			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2120 (General Fund-Police Department-K-9 Expenses)							171.52	
			Invoice Items	1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
593894	Kye vet visit/PD	Open		01/11/2021	02/19/2021	01/11/2021			301.87
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	K-9 supplies & expenses / PD - Kye vet visit/PD		1.0000	EA	301.8700	301.87			
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4210-2120 (General Fund-Police Department-K-9 Expenses)						301.87		
	<i>Invoice Items</i>			1					
Vendor 3146 - ALBIN ANIMAL HOSPITAL Totals					Invoices	2			\$473.39
Vendor 2331 - AMAZON CAPITAL SERVICES, INC									
1MMT-WRWK-MX1J	Calendar/UTILITY	Open		12/31/2020	02/19/2021	12/31/2020			17.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / UTILITY - Calendar/UTILITY		1.0000	EA	17.5200	17.52			
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	61-4610-2001 (Water and Sewer Fund-Utility Department-Office supplies)						17.52		
	<i>Invoice Items</i>			1					
Vendor 2331 - AMAZON CAPITAL SERVICES, INC Totals					Invoices	1			\$17.52
Vendor 3248 - AMEREN ILLINOIS									
3873005011 01/21	1615 Lincoln Ave- civil defense siren/FD	Open		01/27/2021	02/19/2021	01/27/2021			20.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - 1615 Lincoln Ave- civil defense siren/FD		1.0000	EA	20.4500	20.45			
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)						20.45		
	<i>Invoice Items</i>			1					
4135008413 01/21	2600 McKinley Ave/WTP	Open		01/29/2021	02/19/2021	01/29/2021			10.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - 2600 McKinley Ave/WTP		1.0000	EA	10.2600	10.26			
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)						10.26		
	<i>Invoice Items</i>			1					
0022102010 02/21	2600 McKinley Ave/WTP	Open		02/03/2021	02/19/2021	02/03/2021			768.74
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - 2600 McKinley Ave/WTP		1.0000	EA	768.7400	768.74			
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)						768.74		
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0515005618 02/21 <i>P.O. Number</i>	404 10th St - fire station #1/FD <i>Item Description</i>	Open		02/03/2021	02/19/2021	02/03/2021			182.04
	Electricity & gas - 404 10th St - fire station #1/FD		Quantity 1.0000 U/M EA Amount/Unit 182.0400		Total Amount 182.04		Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							182.04	
	Invoice Items			1					
1379050015 02/21 <i>P.O. Number</i>	126 E St - Museum/MAINT <i>Item Description</i>	Open		02/03/2021	02/19/2021	02/03/2021			101.25
	Electricity & gas - 126 E St - Museum/MAINT		Quantity 1.0000 U/M EA Amount/Unit 101.2500		Total Amount 101.25		Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							101.25	
	Invoice Items			1					
1518062014 02/21 <i>P.O. Number</i>	815 Adkins Dr/GARAGE/W/S/UTILITY <i>Item Description</i>	Open		02/03/2021	02/19/2021	02/03/2021			574.48
	Electricity & gas - 815 Adkins Dr/GARAGE/W/S/UTILITY		Quantity 1.0000 U/M EA Amount/Unit 574.4800		Total Amount 574.48		Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	61-4610-3403 (Water and Sewer Fund-Utility Department-Electricity & gas)							191.49	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							382.99	
	Invoice Items			1					
1905007618 02/21 <i>P.O. Number</i>	1510 A St - Fire Dept #2/FD <i>Item Description</i>	Open		02/03/2021	02/19/2021	02/03/2021			208.18
	Electricity & gas - 1510 A St - Fire Dept #2/FD		Quantity 1.0000 U/M EA Amount/Unit 208.1800		Total Amount 208.18		Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							208.18	
	Invoice Items			1					
3135002811 02/21 <i>P.O. Number</i>	614 6th St/PD <i>Item Description</i>	Open		02/03/2021	02/19/2021	02/03/2021			107.21
	Electricity & gas - 614 6th St/PD		Quantity 1.0000 U/M EA Amount/Unit 107.2100		Total Amount 107.21		Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4210-3403 (General Fund-Police Department-Electricity & gas)							107.21	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3641043007 02/21 <i>P.O. Number</i>	1201 W Madison/FD <i>Item Description</i> Electricity & gas - 1201 W Madison/FD <i>G/L Account</i> 11-4221-3403 (General Fund-Fire Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 127.4600 <i>Total Amount</i> 127.46 <i>Vendor Catalog Part Number</i> <i>Contract Number</i> <i>Amount</i> 127.46	02/03/2021	02/19/2021	02/03/2021			127.46
				<i>Project</i> 1					
5925006711 02/21 <i>P.O. Number</i>	600 6th St - city building/MAINT <i>Item Description</i> Electricity & gas - 600 6th St - city building/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 132.4900 <i>Total Amount</i> 132.49 <i>Vendor Catalog Part Number</i> <i>Contract Number</i> <i>Amount</i> 132.49	02/03/2021	02/19/2021	02/03/2021			132.49
				<i>Project</i> 1					
9535008516 02/21 <i>P.O. Number</i>	900 Smith Dr - pool/REC <i>Item Description</i> Electricity & gas - 900 Smith Dr - pool/REC <i>G/L Account</i> 22-4520-3403 (Playground & Recreation Fund-Pool-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 62.0800 <i>Total Amount</i> 62.08 <i>Vendor Catalog Part Number</i> <i>Contract Number</i> <i>Amount</i> 62.08	02/03/2021	02/19/2021	02/03/2021			62.08
				<i>Project</i> 1					
3423135045 02/21 <i>P.O. Number</i>	520 Jackson Ave - Traffic Control/MFT <i>Item Description</i> Traffic Signal Maintenance/Repair/Service - 520 Jackson Ave - Traffic Control/MFT <i>G/L Account</i> 25-4312-2305 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Traffic signal maintenance)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 303.2000 <i>Total Amount</i> 303.20 <i>Vendor Catalog Part Number</i> <i>Contract Number</i> <i>Amount</i> 303.20	02/05/2021	02/19/2021	02/05/2021			303.20
				<i>Project</i> MFT TRAFFIC SIGN (MFT - Traffic Signal Maintenance - 2305) 1					
Vendor 3248 - AMEREN ILLINOIS Totals				Invoices		12		\$2,597.84	
Vendor 1049 - ANCEL, GLINK, DIAMOND, BUSH, DICIANNI & KRAFTHEFER, PC									
3060560 01/21 <i>P.O. Number</i>	Jan legal fees/ATTORNEY <i>Item Description</i> Other business services - Jan legal fees/ATTORNEY <i>G/L Account</i> 11-4052-3199 (General Fund-City Attorney's Office-Business services)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 945.0000 <i>Total Amount</i> 945.00 <i>Vendor Catalog Part Number</i> <i>Contract Number</i> <i>Amount</i> 945.00	02/08/2021	02/19/2021	02/08/2021			945.00
				<i>Project</i> 1					
Vendor 1049 - ANCEL, GLINK, DIAMOND, BUSH, DICIANNI & KRAFTHEFER, PC Totals				Invoices		1		\$945.00	
Vendor 1075 - BATTERY SPECIALISTS, INC.									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
289904	Battery replacement for #63/B&D	Open		02/09/2021	02/19/2021	02/09/2021			89.95
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Battery replacement for #63/B&D		1.0000	EA	89.9500	89.95			
	G/L Account				Project			Amount	
	11-4640-2401 (General Fund-Building & Development Services-Vehicle parts & supplies)				1736 (2013 Ford Fusion)			89.95	
	Invoice Items			1					
289720	Battery for Tornado Siren @ Sister City Park/FD	Open		02/01/2021	02/19/2021	02/01/2021			79.95
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of operating equipment - Battery for Tornado Siren @ Sister City Park/FD		1.0000	EA	79.9500	79.95			
	G/L Account				Project			Amount	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			79.95	
	Invoice Items			1					
289793	2 Batteries/FD	Open		02/04/2021	02/19/2021	02/04/2021			159.95
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - 2 Batteries/FD		1.0000	EA	159.9500	159.95			
	G/L Account				Project			Amount	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3341 (3341 2016 3 X 13 Chevy Ambulance)			159.95	
	Invoice Items			1					
289872	Battery for 304/FD	Open		02/08/2021	02/19/2021	02/08/2021			89.95
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Battery for 304/FD		1.0000	EA	89.9500	89.95			
	G/L Account				Project			Amount	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				N4C304006 (N4C304006 - 2004 CASE Backhoe 580 Super M #33)			89.95	
	Invoice Items			1					
Vendor 1075 - BATTERY SPECIALISTS, INC. Totals						Invoices	4		\$419.80
Vendor 1089 - BIRKEY'S									
P27108	3 foot bucket/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			68.80
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - 3 foot bucket/UTILITY		1.0000	EA	68.8000	68.80			
	G/L Account				Project			Amount	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			68.80	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
P27152	Seal set/UTILITY	Open		01/27/2021	02/19/2021	01/27/2021			56.16
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Seal set/UTILITY		1.0000	EA	56.1600	56.16			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			56.16	
	Invoice Items			1					
P27155	Rivet/STREET	Open		01/27/2021	02/19/2021	01/27/2021			12.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Rivet/STREET		1.0000	EA	12.4500	12.45			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0370 (0370 - Case trac loader TR320)			12.45	
	Invoice Items			1					
P27156	Filter/STREET	Open		01/27/2021	02/19/2021	01/27/2021			75.68
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Filter/STREET		1.0000	EA	75.6800	75.68			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0370 (0370 - Case trac loader TR320)			75.68	
	Invoice Items			1					
P27411	WW Vehicle Maintenance - Case Backhoe - #58	Open		02/08/2021	02/19/2021	02/08/2021			1,071.93
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - Case Backhoe - #58		1.0000	EA	1,071.9300	1,071.93			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				3018 (3018 - 2007 Case 580SM Loader/Extendahoe #33A)			1,071.93	
	Invoice Items			1					
P27413	WW Vehicle Maintenance - Case Backhoe - #58	Open		02/08/2021	02/19/2021	02/08/2021			186.30
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - Case Backhoe - #58		1.0000	EA	186.3000	186.30			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				3018 (3018 - 2007 Case 580SM Loader/Extendahoe #33A)			186.30	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
P37417	WW Vehicle Maintenance - Case Backhoe - #58	Open		02/08/2021	02/19/2021	02/08/2021			(266.80)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - Case Backhoe - #58		1.0000	EA	(266.8000)	(266.80)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				3018 (3018 - 2007 Case 580SM Loader/Extendahoe #33A)			(266.80)	
	<i>Invoice Items</i>				1				
Vendor 1089 - BIRKEY'S Totals									Invoices 7 \$1,204.52
Vendor 4474 - BLUE CROSS BLUE SHIELD OF IL - HEALTH									
Jan 2021	January 2021 Insurance Claims & Cost / EBHR	Open		02/01/2021	02/19/2021	02/01/2021			113,203.38
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Insurance claims and administration expense - January 2021 Insurance Claims & Cost / EBHR		1.0000	EA	113,203.3800	113,203.38			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	40-4950-1202 (Health Self-Insurance Fund-Insurance Expenses-Insurance claims expense)							64,991.46	
	40-4950-3098 (Health Self-Insurance Fund-Insurance Expenses-Insurance administration expense)							48,211.92	
	<i>Invoice Items</i>				1				
Vendor 4474 - BLUE CROSS BLUE SHIELD OF IL - HEALTH Totals									Invoices 1 \$113,203.38
Vendor 2908 - BOUND TREE MEDICAL, LLC									
83926216	First Aid Supplies/FD	Open		01/22/2021	02/19/2021	01/22/2021			227.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	First Aid Supplies - First Aid Supplies/FD		1.0000	EA	227.9800	227.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2106 (General Fund-Fire Department-First aid supplies)							227.98	
	<i>Invoice Items</i>				1				
83926217	First Aid Supplies/FD	Open		01/22/2021	02/19/2021	02/22/2021			1,048.07
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	First Aid Supplies - First Aid Supplies/FD		1.0000	EA	1,048.0700	1,048.07			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2106 (General Fund-Fire Department-First aid supplies)							1,048.07	
	<i>Invoice Items</i>				1				
Vendor 2908 - BOUND TREE MEDICAL, LLC Totals									Invoices 2 \$1,276.05

Vendor **1105 - BRENNTAG MID-SOUTH, INC**



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
BMS780912	WP Chemicals - Fluoride	Open		01/27/2021	02/19/2021	01/27/2021			1,563.40
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals / WTP - WP Chemicals - Fluoride		1.0000	EA	1,563.4000	1,563.40			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							1,563.40	
	<i>Invoice Items</i>			1					
Vendor 1105 - BRENNTAG MID-SOUTH, INC Totals					Invoices	1			\$1,563.40
Vendor 3915 - CCI READI MIX									
325821	4000PSI 9%/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			162.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - 4000PSI 9%/UTILITY		1.0000	EA	162.0000	162.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							162.00	
	<i>Invoice Items</i>			1					
325858	4000PSI 9%/UTILITY	Open		02/02/2021	02/19/2021	02/02/2021			428.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - 4000PSI 9%/UTILITY		1.0000	EA	428.5000	428.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							428.50	
	<i>Invoice Items</i>			1					
325878	PP-1 high early/UTILITY	Open		02/03/2021	02/19/2021	02/03/2021			791.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - PP-1 high early/UTILITY		1.0000	EA	791.7500	791.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							791.75	
	<i>Invoice Items</i>			1					
325879	4000PSI 9%/UTILITY	Open		02/03/2021	02/19/2021	02/03/2021			325.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - 4000PSI 9%/UTILITY		1.0000	EA	325.5000	325.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							325.50	
	<i>Invoice Items</i>			1					
Vendor 3915 - CCI READI MIX Totals					Invoices	4			\$1,707.75

Vendor **1130 - CDW GOVERNMENT INC**



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
7335871	Toner/IS	Open		01/28/2021	02/19/2021	01/28/2021			356.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	356.5900	356.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							356.59	
	<i>Invoice Items</i>				1				
7337007	Printer parts/IS	Open		01/29/2021	02/19/2021	01/29/2021			93.01
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Printer parts/IS		1.0000	EA	93.0100	93.01			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							93.01	
	<i>Invoice Items</i>				1				
7531825	Printer supplies/IS	Open		02/02/2021	02/19/2021	02/02/2021			665.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Printer supplies/IS		1.0000	EA	665.1300	665.13			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							665.13	
	<i>Invoice Items</i>				1				
7552439	Printer supplies/IS	Open		02/03/2021	02/19/2021	02/03/2021			398.63
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Printer supplies/IS		1.0000	EA	398.6300	398.63			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							398.63	
	<i>Invoice Items</i>				1				
Vendor 1130 - CDW GOVERNMENT INC Totals					Invoices	4			\$1,513.36
Vendor 2601 - CENTRAL ILLINOIS LOCK AND KEY									
011105	WP Building & Grounds - Misc	Open		02/01/2021	02/19/2021	02/01/2021			250.55
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Building repairs, maintenance and supplies - WP Building & Grounds - Misc		1.0000	EA	250.5500	250.55			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3510 (Water and Sewer Fund-Water Treatment Plant-Repair of buildings & facilities)				0000 (0000 - Misc. Equip.)			250.55	
	<i>Invoice Items</i>				1				
Vendor 2601 - CENTRAL ILLINOIS LOCK AND KEY Totals					Invoices	1			\$250.55
Vendor 1141 - CHAMPAIGN MULTI MEDIA GROUP dba THE NEWS GAZETTE									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
303463464	814759 entry lvi/CLERK	Open		01/31/2021	02/19/2021	01/31/2021			1,104.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal notice publishing - 814759 entry lvi/CLERK		1.0000	EA	1,104.8000	1,104.80			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4002-3206 (General Fund-City Clerk-Legal notice publishing)							1,104.80	
	<i>Invoice Items</i>			1					
Vendor 1141 - CHAMPAIGN MULTI MEDIA GROUP dba THE NEWS GAZETTE Totals					Invoices	1			\$1,104.80
Vendor 2399 - CHARLESTON APPLIANCE CENTER									
46667	New Washer Dryer for Station 2/FD	Open		01/20/2021	02/19/2021	01/20/2021			1,668.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - New Washer Dryer for Station 2/FD		1.0000	EA	1,668.0000	1,668.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-2699 (General Fund-Fire Department-Other building materials)							1,668.00	
	<i>Invoice Items</i>			1					
Vendor 2399 - CHARLESTON APPLIANCE CENTER Totals					Invoices	1			\$1,668.00
Vendor 4477 - CINTAS									
4074521574	Uniforms/MAINT/STREET/UTILITY Y	Open		02/01/2021	02/19/2021	02/01/2021			357.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Uniforms/MAINT/STREET/UTILITY		1.0000	EA	357.6400	357.64			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4194-2701 (General Fund-Parks & Maintenance Department-Uniforms)							19.65	
	11-4310-2701 (General Fund-Street Department-Uniforms)							185.50	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							152.49	
	<i>Invoice Items</i>			1					
4074521401	Mats/PD	Open		02/01/2021	02/19/2021	02/01/2021			13.35
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - Mats/PD		1.0000	EA	13.3500	13.35			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							13.35	
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4074521537	WP Uniforms	Open		02/01/2021	02/19/2021	02/01/2021			88.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WTP - WP Uniforms		1.0000	EA	88.6700	88.67			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							88.67	
	<i>Invoice Items</i>				1				
4075275015	WP Uniforms	Open		02/08/2021	02/19/2021	02/08/2021			88.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WTP - WP Uniforms		1.0000	EA	88.6700	88.67			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							88.67	
	<i>Invoice Items</i>				1				
4074521371	Uniforms WWTP	Open		02/01/2021	02/19/2021	02/01/2021			51.83
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	51.8300	51.83			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							51.83	
	<i>Invoice Items</i>				1				
4075274918	Uniforms WWTP	Open		02/08/2021	02/19/2021	02/08/2021			68.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	68.0800	68.08			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							68.08	
	<i>Invoice Items</i>				1				
Vendor 4477 - CINTAS Totals					Invoices	6			\$668.24
Vendor 1170 - CITY OF CHARLESTON/W&S DEPT									
3010012001 01/21	816 Adkins Dr- Salt Brine/GARAGE	Open		01/26/2021	02/19/2021	01/26/2021			14.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 816 Adkins Dr- Salt Brine/GARAGE		1.0000	EA	14.4900	14.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-3407 (General Fund-City Garage-Water)							14.49	
	<i>Invoice Items</i>				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
6040045001 1/21 <i>P.O. Number</i>	1321 Loxa Rd/WTP <i>Item Description</i> Water service - 1321 Loxa Rd/WTP <i>G/L Account</i> 61-4611-3407 (Water and Sewer Fund-Water Treatment Plant-Water)	Open		01/27/2021	02/19/2021	01/27/2021			2,734.49
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 2,734.4900	<i>Total Amount</i> 2,734.49	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 2,734.49	
	<i>Project</i> Invoice Items			1					
3010010001 01/21 <i>P.O. Number</i>	815 Adkins Dr/GARAGE <i>Item Description</i> Water service - 815 Adkins Dr/GARAGE <i>G/L Account</i> 11-4311-3407 (General Fund-City Garage-Water)	Open		01/29/2021	02/19/2021	01/29/2021			46.23
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 46.2300	<i>Total Amount</i> 46.23	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 46.23	
	<i>Project</i> Invoice Items			1					
3010011001 01/21 <i>P.O. Number</i>	817 Adkins Dr/UTILITY <i>Item Description</i> Water service - 817 Adkins Dr/UTILITY <i>G/L Account</i> 61-4610-3407 (Water and Sewer Fund-Utility Department-Water)	Open		01/29/2021	02/19/2021	01/29/2021			30.29
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 30.2900	<i>Total Amount</i> 30.29	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 30.29	
	<i>Project</i> Invoice Items			1					
3011045023 01/21 <i>P.O. Number</i>	107 Walnut Ave/MAINT <i>Item Description</i> Water service - 107 Walnut Ave/MAINT <i>G/L Account</i> 11-4194-3407 (General Fund-Parks & Maintenance Department-Water)	Open		01/29/2021	02/19/2021	01/29/2021			15.94
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 15.9400	<i>Total Amount</i> 15.94	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 15.94	
	<i>Project</i> Invoice Items			1					
3031580001 01/21 <i>P.O. Number</i>	1200 W Madison Ave/WWTP <i>Item Description</i> Water service - 1200 W Madison Ave/WWTP <i>G/L Account</i> 61-4621-3407 (Water and Sewer Fund-Waste Water Treatment Plant-Water)	Open		01/29/2021	02/19/2021	01/29/2021			15.94
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 15.9400	<i>Total Amount</i> 15.94	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 15.94	
	<i>Project</i> Invoice Items			1					
3031590001 01/21 <i>P.O. Number</i>	1231 W Madison Ave/PD <i>Item Description</i> Water service - 1231 W Madison Ave/PD <i>G/L Account</i> 11-4210-3407 (General Fund-Police Department-Water)	Open		01/29/2021	02/19/2021	01/29/2021			15.94
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 15.9400	<i>Total Amount</i> 15.94	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 15.94	
	<i>Project</i> Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3071129001 01/21	126 E St - Museum/MAINT	Open		01/29/2021	02/19/2021	01/29/2021			15.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 126 E St - Museum/MAINT		1.0000	EA	15.9400	15.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							15.94	
	<i>Invoice Items</i>			1					
Vendor 1170 - CITY OF CHARLESTON/W&S DEPT Totals					Invoices	8			\$2,889.26
Vendor 1182 - COE EQUIPMENT INC									
75500	Jetter nozzle overhaul hit/UTILITY	Open		01/29/2021	02/19/2021	01/29/2021			180.63
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Jetter nozzle overhaul hit/UTILITY		1.0000	EA	180.6300	180.63			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3508 (Water and Sewer Fund-Utility Department-Repair of operating equipment)				4300 2015 HYDRO (4300-2015 Hydro-Excavation Trailer)			180.63	
	<i>Invoice Items</i>			1					
Vendor 1182 - COE EQUIPMENT INC Totals					Invoices	1			\$180.63
Vendor 1205 - COMMERCIAL ELECTRIC INC									
20279401	WP Building & Grounds - Misc	Open		01/28/2021	02/19/2021	01/28/2021			875.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lighting fixtures - WP Building & Grounds - Misc		1.0000	EA	875.5000	875.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3510 (Water and Sewer Fund-Water Treatment Plant-Repair of buildings & facilities)							875.50	
	<i>Invoice Items</i>			1					
Vendor 1205 - COMMERCIAL ELECTRIC INC Totals					Invoices	2			\$1,200.01
Vendor 4445 - COMPASS MINERALS AMERICA INC									
20283301	WP Building & Grounds - Misc	Open		02/05/2021	02/19/2021	02/05/2021			324.51
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lighting fixtures - WP Building & Grounds - Misc		1.0000	EA	324.5100	324.51			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3510 (Water and Sewer Fund-Water Treatment Plant-Repair of buildings & facilities)				0000 (0000 - Misc. Equip.)			324.51	
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
754814	Salt/MFT	Open		02/01/2021	02/19/2021	02/01/2021			2,641.25
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Road salt - Salt/MFT		1.0000	EA	2,641.2500	2,641.25			
	G/L Account				Project			Amount	
	25-4312-2507 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Road salt)				PW 21 07 (MFT Road Salt)			2,641.25	
	Invoice Items			1					
755864	Salt/MFT	Open		02/02/2021	02/19/2021	02/02/2021			2,620.25
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Road salt - Salt/MFT		1.0000	EA	2,620.2500	2,620.25			
	G/L Account				Project			Amount	
	25-4312-2507 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Road salt)				PW 21 07 (MFT Road Salt)			2,620.25	
	Invoice Items			1					
756896	Salt/MFT	Open		02/03/2021	02/19/2021	02/03/2021			2,662.26
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Road salt - Salt/MFT		1.0000	EA	2,662.2600	2,662.26			
	G/L Account				Project			Amount	
	25-4312-2507 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Road salt)				PW 21 07 (MFT Road Salt)			2,662.26	
	Invoice Items			1					
Vendor 4445 - COMPASS MINERALS AMERICA INC Totals							Invoices	3	\$7,923.76
Vendor 1211 - CONNOR CO CORPORATE OFFICE									
S9383283.001	WP Misc Supplies - Pipe, Fittings, etc	Open		01/20/2021	02/19/2021	01/20/2021			342.04
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Pipe and fittings for chem feed changes to existing plant/wtp - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	342.0400	342.04			
	G/L Account				Project			Amount	
	61-4611-3508 (Water and Sewer Fund-Water Treatment Plant-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			342.04	
	Invoice Items			1					
S9404318.001	WP Misc Supplies - Pipe, Fittings, etc	Open		01/20/2021	02/19/2021	01/20/2021			(57.42)
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Pipe and fittings for chem feed changes to existing plant/wtp - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	(57.4200)	(57.42)			
	G/L Account				Project			Amount	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
S9404318.001	WP Misc Supplies - Pipe, Fittings, etc	Open		01/20/2021	02/19/2021	01/20/2021			(57.42)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4611-4106 (Water and Sewer Fund-Water Treatment Plant-Capital improvement projects)					PW 20 27 (WTP Bleach Tank Replacement)		(57.42)	
				Invoice Items	1				
Vendor 1211 - CONNOR CO CORPORATE OFFICE Totals						Invoices	2		\$284.62
Vendor 4290 - CORE & MAIN LP									
N611039	6" C900 WM DR14 pipe/UTILITY	Open		01/25/2021	02/19/2021	01/25/2021			5,560.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - 6" C900 WM DR14 pipe/UTILITY		1.0000	EA	5,560.0000	5,560.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-4106 (Water and Sewer Fund-Utility Department-Capital improvement projects)				PW 20 82 (3rd St Water Main)			5,560.00	
				Invoice Items	1				
Vendor 4290 - CORE & MAIN LP Totals						Invoices	1		\$5,560.00
Vendor 1224 - COUNTY OFFICE PRODUCTS INC									
0219030-001	Pens & index dividers/ADMIN	Open		02/01/2021	02/19/2021	02/01/2021			16.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - Pens & index dividers/ADMIN		1.0000	EA	16.5200	16.52			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							16.52	
				Invoice Items	1				
0219058-001	Staples, pens, paper, folder/WATER DEPT	Open		02/02/2021	02/19/2021	02/02/2021			106.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / WATER - Staples, pens, paper, folder/WATER DEPT		1.0000	EA	106.9900	106.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-2001 (Water and Sewer Fund-Water Department-Office supplies)							106.99	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0219213-001	Copy paper/ADMIN	Open		02/08/2021	02/19/2021	02/08/2021			358.70
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - Copy paper/ADMIN		1.0000	EA	358.7000	358.70			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							358.70	
	Invoice Items			1					
Vendor 1224 - COUNTY OFFICE PRODUCTS INC Totals					Invoices		3		\$482.21
Vendor 1229 - CRITES TITLE COMPANY									
2101079-1	616 15th st title search/ENGINEERING	Open		02/04/2021	02/19/2021	02/04/2021			200.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Architect & Engineering Services - 616 15th st title search/ENGINEERING		1.0000	EA	200.0000	200.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-3103 (General Fund-Engineering Department-Architect & engineering services)				PW 21 10 (616 15th St)			200.00	
	Invoice Items			1					
Vendor 1229 - CRITES TITLE COMPANY Totals					Invoices		1		\$200.00
Vendor 4462 - DEARBORN LIFE INSURANCE COMPANY									
March 2021	March 2021 Premium / EBHR	Open		02/08/2021	02/19/2021	02/08/2021			3,967.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - March 2021 Premium / EBHR		1.0000	EA	3,967.9400	3,967.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							3,967.94	
	Invoice Items			1					
Vendor 4462 - DEARBORN LIFE INSURANCE COMPANY Totals					Invoices		1		\$3,967.94
Vendor 3035 - DUST ENTERPRISE LLC- BIG DADDY'S TREE SERVICE									
2315	12 st ROW dead tree removal/MFT	Open		02/04/2021	02/19/2021	02/04/2021			11,100.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Tree and stump removal - 12 st ROW dead tree removal/MFT		1.0000	EA	11,100.0000	11,100.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-3108 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Stump & tree removal services)				PW 21 06 (Tree & Stump removal)			11,100.00	
	Invoice Items			1					
Vendor 3035 - DUST ENTERPRISE LLC- BIG DADDY'S TREE SERVICE Totals					Invoices		1		\$11,100.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 3953 - EXCEL ECOCLEAN									
210876	Extra sanitizing due to COVID/MAINT/PD/UTILITY	Open		01/31/2021	02/19/2021	01/31/2021			2,363.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Extra sanitizing due to COVID/MAINT/PD/UTILITY		1.0000	EA	2,363.0000	2,363.00			
	G/L Account				Project			Amount	
	11-4194-3510 (General Fund-Parks & Maintenance Department-Repair of buildings & facilities)				COVID19 (Coronavirus Pandemic)			625.50	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)				COVID19 (Coronavirus Pandemic)			1,042.50	
	61-4610-3999 (Water and Sewer Fund-Utility Department-Other contractual services)				COVID19 (Coronavirus Pandemic)			695.00	
	Invoice Items			1					
210881	Janitorial services for City Hall, PD, & PW/UTILITY/MAINT/PD	Open		01/31/2021	02/19/2021	01/31/2021			3,115.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other contractual services - Janitorial services for City Hall, PD, & PW/UTILITY/MAINT/PD		1.0000	EA	3,115.0000	3,115.00			
	G/L Account				Project			Amount	
	11-4194-3510 (General Fund-Parks & Maintenance Department-Repair of buildings & facilities)							1,848.75	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							616.25	
	61-4610-3999 (Water and Sewer Fund-Utility Department-Other contractual services)				PW 19 110 (Public Works Janitorial Services)			650.00	
	Invoice Items			1					
Vendor 3953 - EXCEL ECOCLEAN Totals						Invoices	2		\$5,478.00
Vendor 4506 - F.E. MORAN SECURITY SOLUTIONS									
1387362	Fire alarm installation at 815 Adkins Dr/UTILITY	Open		01/29/2021	02/19/2021	01/29/2021			510.67
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Building & Improvements - Fire alarm installation at 815 Adkins Dr/UTILITY		1.0000	EA	510.6700	510.67			
	G/L Account				Project			Amount	
	61-4610-4199 (Water and Sewer Fund-Utility Department-Building & improvements)				0000 (0000 - Misc. Equip.)			510.67	
	Invoice Items			1					
Vendor 4506 - F.E. MORAN SECURITY SOLUTIONS Totals						Invoices	1		\$510.67
Vendor 1328 - FASTENAL COMPANY									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
ILMAT147618	Brake cleaner for shop/W/S GARAGE	Open		01/22/2021	02/19/2021	01/22/2021			126.54
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Brake cleaner for shop/W/S GARAGE		1.0000	EA	126.5400	126.54			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			126.54	
	Invoice Items			1					
ILMAT147731	Misc. hardware for shop/W/S GARAGE	Open		01/28/2021	02/19/2021	01/28/2021			62.73
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Misc. hardware for shop/W/S GARAGE		1.0000	EA	62.7300	62.73			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			62.73	
	Invoice Items			1					
ILMAT147812	SAE F/W/W/S GARAGE	Open		02/02/2021	02/19/2021	02/02/2021			14.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - SAE F/W/W/S GARAGE		1.0000	EA	14.9500	14.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			14.95	
	Invoice Items			1					
Vendor 1328 - FASTENAL COMPANY Totals					Invoices	3			\$204.22
Vendor 1334 - FIRE EQUIPMENT SERVICE & SALES									
E113980	Hydrotest Cylinders/FD	Open		01/28/2021	02/19/2021	01/28/2021			95.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Hydrotest Cylinders/FD		1.0000	EA	95.0000	95.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			95.00	
	Invoice Items			1					
Vendor 1334 - FIRE EQUIPMENT SERVICE & SALES Totals					Invoices	1			\$95.00
Vendor 4407 - FOREMOST INDUSTRIAL TECHNOLOGIES									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0087757	WP Equipment Expense - Raw Pumps	Open		01/22/2021	02/19/2021	01/22/2021			5,815.10
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Pump Repair / WTP - WP Equipment Expense - Raw Pumps	1.0000	EA	5,815.1000	5,815.10				
	G/L Account			Project			Amount		
	61-4611-3508 (Water and Sewer Fund-Water Treatment Plant-Repair of operating equipment)			PW 20 49 (Raw Pump Repair at WTP)			5,815.10		
	Invoice Items				1				
Vendor 4407 - FOREMOST INDUSTRIAL TECHNOLOGIES Totals						Invoices	1		\$5,815.10
Vendor 4350 - Foremost Truck & Trailer Specialists, Inc.									
S18673	Shoe assy/STREET	Open		02/01/2021	02/19/2021	02/01/2021			124.73
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Shoe assy/STREET	1.0000	EA	124.7300	124.73				
	G/L Account			Project			Amount		
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)			2092 (2015 Ford F350 PU)			124.73		
	Invoice Items				1				
Vendor 4350 - Foremost Truck & Trailer Specialists, Inc. Totals						Invoices	1		\$124.73
Vendor 1361 - GALLS, LLC									
017525252	UA blackout glove - Giordano/PD	Open		01/27/2021	02/19/2021	01/27/2021			27.40
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Uniforms / PD - UA blackout glove - Giordano/PD	1.0000	EA	27.4000	27.40				
	G/L Account			Project			Amount		
	11-4210-2701 (General Fund-Police Department-Uniforms)						27.40		
	Invoice Items				1				
Vendor 1361 - GALLS, LLC Totals						Invoices	1		\$27.40
Vendor 1364 - GANO WELDING SUPPLIES									
851333	Fuel for torches/W/S GARAGE	Open		01/31/2021	02/19/2021	01/31/2021			21.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Fuel & Oil - Fuel for torches/W/S GARAGE	1.0000	EA	21.0000	21.00				
	G/L Account			Project			Amount		
	61-4311-2201 (Water and Sewer Fund-City Garage-Fuel & oil)						21.00		
	Invoice Items				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
851379	Gas - MAINT	Open		01/31/2021	02/19/2021	01/31/2021			6.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Gas - MAINT		1.0000	EA	6.0000	6.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							6.00	
	Invoice Items			1					
250639	WW Misc. Supplies	Open		02/09/2021	02/19/2021	02/09/2021			68.74
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	68.7400	68.74			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			68.74	
	Invoice Items			1					
Vendor 1364 - GANO WELDING SUPPLIES Totals					Invoices	3			\$95.74
Vendor 2754 - GOEDECKE COMPANY									
808559	Parts to rebuild big screed/UTILITY	Open		01/29/2021	02/19/2021	01/29/2021			3,380.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Parts to rebuild big screed/UTILITY		1.0000	EA	3,380.7500	3,380.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3508 (Water and Sewer Fund-Utility Department-Repair of operating equipment)				4403 (Concrete Screed)			3,380.75	
	Invoice Items			1					
Vendor 2754 - GOEDECKE COMPANY Totals					Invoices	1			\$3,380.75
Vendor 1874 - GRAINGER									
9791966170	WW Misc. Supplies	Open		02/01/2021	02/19/2021	02/01/2021			114.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	114.1800	114.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			114.18	
	Invoice Items			1					
Vendor 1874 - GRAINGER Totals					Invoices	1			\$114.18

Vendor 4230 - CODY HARLEY



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
02/01/2021	Reimbursement for holster/PD	Open		02/01/2021	02/19/2021	02/01/2021			44.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Reimbursement for holster/PD		1.0000	EA	44.6900	44.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							44.69	
	Invoice Items			1					
Vendor 4230 - CODY HARLEY Totals					Invoices		1		\$44.69
Vendor 3798 - HOMEFIELD ENERGY									
1396621011	Monthly electric supply allocation	Open		01/31/2021	02/19/2021	01/31/2021			33,478.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - Monthly electric supply allocation		1.0000	EA	33,478.4900	33,478.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							1,323.70	
	11-4210-3403 (General Fund-Police Department-Electricity & gas)							507.77	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							669.71	
	61-4610-3403 (Water and Sewer Fund-Utility Department-Electricity & gas)							246.08	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							7,443.77	
	61-4621-3403 (Water and Sewer Fund-Waste Water Treatment Plant-Electricity & gas)							13,543.21	
	61-4311-3403 (Water and Sewer Fund-City Garage-Electricity & gas)							469.64	
	22-4520-3403 (Playground & Recreation Fund-Pool-Electricity & gas)							1,050.39	
	25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)				MFT LIGHTS (MFT street lighting)			8,224.22	
	Invoice Items			1					
Vendor 3798 - HOMEFIELD ENERGY Totals					Invoices		1		\$33,478.49
Vendor 4112 - ILLINOIS DEPARTMENT OF INNOVATION AND TECHNOLOGY									
T2116400	Comm charges/PD	Open		01/19/2021	02/19/2021	01/19/2021			354.16
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Comm charges/PD		1.0000	EA	354.1600	354.16			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3199 (General Fund-Police Department-Business services)							354.16	
	Invoice Items			1					
Vendor 4112 - ILLINOIS DEPARTMENT OF INNOVATION AND TECHNOLOGY Totals					Invoices		1		\$354.16

Vendor 1460 - IMCO UTILITY SUPPLY CO



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1110908-00	3rd St WM valves/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			4,737.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - 3rd St WM valves/UTILITY		1.0000	EA	4,737.8000	4,737.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-4106 (Water and Sewer Fund-Utility Department-Capital improvement projects)				PW 20 82 (3rd St Water Main)			4,737.80	
				Invoice Items	1				
1110912-00	3Rd st WM service/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			4,168.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - 3Rd st WM service/UTILITY		1.0000	EA	4,168.6000	4,168.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-4106 (Water and Sewer Fund-Utility Department-Capital improvement projects)				PW 20 82 (3rd St Water Main)			4,168.60	
				Invoice Items	1				
1110912-01	3Rd st WM service/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			757.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - 3Rd st WM service/UTILITY		1.0000	EA	757.5000	757.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-4106 (Water and Sewer Fund-Utility Department-Capital improvement projects)				PW 20 82 (3rd St Water Main)			757.50	
				Invoice Items	1				
Vendor 1460 - IMCO UTILITY SUPPLY CO Totals					Invoices	3			\$9,663.90
Vendor 4122 - INDELCO PLASTICS CORPORATION									
INV234574	WP Misc Supplies - Pipe, Fittings, etc	Open		01/25/2021	02/19/2021	01/25/2021			23.42
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Pipe and fittings for chem feed changes to existing plant/wtp - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	23.4200	23.42			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							23.42	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
INV234581	WP Misc Supplies - Pipe, Fittings, etc	Open		01/25/2021	02/19/2021	01/25/2021			30.22
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Pipe and fittings for chem feed changes to existing plant/wtp - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	30.2200	30.22			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							30.22	
	Invoice Items			1					
Vendor 4122 - INDELCO PLASTICS CORPORATION Totals					Invoices		2		\$53.64
Vendor 4490 - INTELEPEER CLOUD COMMUNICATIONS, LLC									
INV-204947	VOIP trunk fee (outbound calling)/WATER DEPT/REC/ADMIN	Open		02/01/2021	02/19/2021	02/01/2021			472.07
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Telephone Service - VOIP trunk fee (outbound calling)/WATER DEPT/REC/ADMIN		1.0000	EA	472.0700	472.07			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3401 (General Fund-Administration & Boards- Manager-Telephone expense)				VOIP (VOIP)			292.68	
	61-4630-3401 (Water and Sewer Fund-Water Department-Telephone expense)				VOIP (VOIP)			118.02	
	22-4510-3401 (Playground & Recreation Fund-Recreation Programs-Telephone expense)				VOIP (VOIP)			61.37	
	Invoice Items			1					
Vendor 4490 - INTELEPEER CLOUD COMMUNICATIONS, LLC Totals					Invoices		1		\$472.07
Vendor 2813 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE									
0152730	Annual dues/PD	Open		01/08/2021	02/19/2021	01/08/2021			190.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Professional membership - Annual dues/PD		1.0000	EA	190.0000	190.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3704 (General Fund-Police Department-Professional memberships)							190.00	
	Invoice Items			1					
Vendor 2813 - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE Totals					Invoices		1		\$190.00
Vendor 3944 - INTERSTATE BILLING SERVICE INC- RUSH TRUCK SERVICE									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3022271447	Mirror - rear view/STREET	Open		02/01/2021	02/19/2021	02/01/2021			550.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Mirror - rear view/STREET		1.0000	EA	550.0000	550.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				3469 (2017 International truck)			550.00	
				Invoice Items	1				
Vendor 3944 - INTERSTATE BILLING SERVICE INC- RUSH TRUCK SERVICE					Totals	Invoices	1		\$550.00
Vendor 3355 - JOHN DEERE FINANCIAL									
H08970	Plates & silverware/UTILITY	Open		12/03/2020	02/19/2021	12/03/2020			15.93
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / UITLETY - Plates & silverware/UTILITY		1.0000	EA	15.9300	15.93			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2001 (Water and Sewer Fund-Utility Department-Office supplies)							15.93	
				Invoice Items	1				
H13536	Screw/UTILITY	Open		12/10/2020	02/19/2021	12/10/2020			4.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Screw/UTILITY		1.0000	EA	4.9900	4.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							4.99	
				Invoice Items	1				
H16408	400 lumen & delta duel mid-lid crossover/UTILITY	Open		12/14/2020	02/19/2021	12/14/2020			277.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - 400 lumen & delta duel mid-lid crossover/UTILITY		1.0000	EA	277.9700	277.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				4458 (4458 - 2015 F350 Ford P/U)			277.97	
				Invoice Items	1				
H17838	Paint/UTILITY	Open		12/16/2020	02/19/2021	12/16/2020			13.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair & maintenance chemicals - Paint/UTILITY		1.0000	EA	13.9600	13.96			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



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H17838	Paint/UTILITY	Open		12/16/2020	02/19/2021	12/16/2020			13.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							13.96	
			Invoice Items	1					
H17941	Paint/UTILITY	Open		12/16/2020	02/19/2021	12/16/2020			6.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair & maintenance chemicals - Paint/UTILITY		1.0000	EA	6.9800	6.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							6.98	
			Invoice Items	1					
H18737	15" 5000lb top wind aframe/STREET	Open		12/17/2020	02/19/2021	12/17/2020			35.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - 15" 5000lb top wind aframe/STREET		1.0000	EA	35.9800	35.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				1575 (1575 - Jamar Utility Trailer (Blue) #44A)			35.98	
			Invoice Items	1					
H19188	5 gallon bucket & lid/UTILITY	Open		12/18/2020	02/19/2021	12/18/2020			4.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - 5 gallon bucket & lid/UTILITY		1.0000	EA	4.1800	4.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							4.18	
			Invoice Items	1					
H23194	24 smooth push broom/STREET	Open		12/22/2020	02/19/2021	12/22/2020			29.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other maintenance supplies - 24 smooth push broom/STREET		1.0000	EA	29.9900	29.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2310 (General Fund-Street Department-Other maintenance supplies)							29.99	
			Invoice Items	1					



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L36715/11	Tarp/UTILITY	Open		01/21/2021	02/19/2021	01/21/2021			64.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Tarp/UTILITY		1.0000	EA	64.9900	64.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							64.99	
	Invoice Items			1					
H44922/11	FX3 glove synthetic/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			14.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Safety gear & clothing - FX3 glove synthetic/UTILITY		1.0000	EA	14.9900	14.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2704 (Water and Sewer Fund-Utility Department-Safety gear & clothing)							14.99	
	Invoice Items			1					
H46180/11	Grade 2 bulk fasteners/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			7.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other building materials - Grade 2 bulk fasteners/UTILITY		1.0000	EA	7.8800	7.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							7.88	
	Invoice Items			1					
I64109/1	Cleaning wipes & towels/UTILITY	Open		01/29/2021	02/19/2021	01/29/2021			25.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies - Cleaning wipes & towels/UTILITY		1.0000	EA	25.9500	25.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2301 (Water and Sewer Fund-Utility Department-Janitorial & cleaning supplies)							25.95	
	Invoice Items			1					
H50737/11	Wooden bridge barricade material/STREET	Open		02/05/2021	02/19/2021	02/05/2021			31.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Sign maintenance materials - Wooden bridge barricade material/STREET		1.0000	EA	31.9700	31.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2514 (General Fund-Street Department-Sign maintenance materials)							31.97	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H50811/11	Chain lubricant/UTILITY	Open		02/05/2021	02/19/2021	02/05/2021			3.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair & maintenance chemicals - Chain lubricant/UTILITY		1.0000	EA	3.9800	3.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							3.98	
	<i>Invoice Items</i>				1				
H52850/11	Spade drain 16"/UTILITY	Open		02/08/2021	02/19/2021	02/08/2021			15.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / UTILITY - Spade drain 16"/UTILITY		1.0000	EA	15.9900	15.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							15.99	
	<i>Invoice Items</i>				1				
H52920/11	Rain-x/UTILITY	Open		02/08/2021	02/19/2021	02/08/2021			7.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair & maintenance chemicals - Rain-x/UTILITY		1.0000	EA	7.9800	7.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							7.98	
	<i>Invoice Items</i>				1				
H53693/11	Hi Vis softshell/STREET	Open		02/09/2021	02/19/2021	02/09/2021			129.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Hi Vis softshell/STREET		1.0000	EA	129.9500	129.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							129.95	
	<i>Invoice Items</i>				1				
H33747/11	Steel - MAINT	Open		01/07/2021	02/19/2021	01/07/2021			13.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Steel - MAINT		1.0000	EA	13.9900	13.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							13.99	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H36119/11	Hole saw blades - MAINT	Open		01/11/2021	02/19/2021	01/11/2021			32.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Hole saw blades - MAINT		1.0000	EA	32.9800	32.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							32.98	
				<i>Invoice Items</i>	1				
H36269/11	Hose suction - MAINT	Open		01/11/2021	02/19/2021	01/11/2021			20.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Hose suction - MAINT		1.0000	EA	20.7200	20.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							20.72	
				<i>Invoice Items</i>	1				
H37235/11	Paint & fasteners - MAINT	Open		01/13/2021	02/19/2021	01/13/2021			34.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint & fasteners - MAINT		1.0000	EA	34.8900	34.89			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							34.89	
				<i>Invoice Items</i>	1				
H37236/11	Metal square head - MAINT	Open		01/13/2021	02/19/2021	01/13/2021			3.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Metal square head - MAINT		1.0000	EA	3.9800	3.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							3.98	
				<i>Invoice Items</i>	1				
H38045/11	Fasteners - MAINT	Open		01/14/2021	02/19/2021	01/14/2021			17.20
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Fasteners - MAINT		1.0000	EA	17.2000	17.20			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							17.20	
				<i>Invoice Items</i>	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H40246/11	Hardware - MAINT	Open		01/18/2021	02/19/2021	01/18/2021			10.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Hardware - MAINT		1.0000	EA	10.4900	10.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							10.49	
	<i>Invoice Items</i>				1				
H40532/11	Mulch - MAINT	Open		01/18/2021	02/19/2021	01/18/2021			3.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Mulch - MAINT		1.0000	EA	3.9800	3.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							3.98	
	<i>Invoice Items</i>				1				
H40874/11	Helix cutoff wheels - MAINT	Open		01/19/2021	02/19/2021	01/19/2021			30.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Helix cutoff wheels - MAINT		1.0000	EA	30.9700	30.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							30.97	
	<i>Invoice Items</i>				1				
H41992/11	Rags, bonder, towels and foam - MAINT	Open		01/21/2021	02/19/2021	01/21/2021			24.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Rags, bonder, towels and foam - MAINT		1.0000	EA	24.9500	24.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							24.95	
	<i>Invoice Items</i>				1				
H42914/11	Paint and fasteners - MAINT	Open		01/22/2021	02/19/2021	01/22/2021			30.06
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint and fasteners - MAINT		1.0000	EA	30.0600	30.06			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							30.06	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H12157	WP Misc Supplies - Misc	Open		12/08/2020	02/19/2021	12/08/2020			(13.98)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Batteries - WP Misc Supplies - Misc		1.0000	EA	(13.9800)	(13.98)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							(13.98)	
	Invoice Items			1					
H12157b	WP Misc Supplies - Misc	Open		12/08/2020	02/19/2021	12/08/2020			243.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lime Sludge Hauling - WP Misc Supplies - Misc		1.0000	EA	243.9500	243.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							243.95	
	Invoice Items			1					
H45919/11	WP Safety Equipment	Open		01/28/2021	02/19/2021	01/28/2021			15.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Safety gear & clothing - WP Safety Equipment		1.0000	EA	15.9900	15.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2704 (Water and Sewer Fund-Water Treatment Plant-Safety gear & clothing)							15.99	
	Invoice Items			1					
H46729/11	WW Misc. Supplies	Open		01/29/2021	02/19/2021	01/29/2021			27.86
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	27.8600	27.86			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			27.86	
	Invoice Items			1					
H53021/11	WW Misc. Supplies	Open		02/08/2021	02/19/2021	02/08/2021			39.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	39.9900	39.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			39.99	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H53650/11	Uniforms WWTP	Open		02/09/2021	02/19/2021	02/09/2021			72.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	72.9800	72.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							72.98	
	Invoice Items			1					
Vendor 3355 - JOHN DEERE FINANCIAL					Totals	Invoices	34		\$1,304.66
Vendor 1497 - JOHN HENRY FOSTER CO									
INV-00407746	WW Equipment Expense	Open		11/09/2020	02/19/2021	11/09/2020			135.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc parts - WW Equipment Expense		1.0000	EA	135.0000	135.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3508 (Water and Sewer Fund-Waste Water Treatment Plant-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			135.00	
	Invoice Items			1					
Vendor 1497 - JOHN HENRY FOSTER CO					Totals	Invoices	1		\$135.00
Vendor 3844 - SANDY JOHNSON									
FridayClub2/1/21	Friday Club Supplies reimbursement - REC	Open		02/01/2021	02/19/2021	02/01/2021			50.82
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Friday Club Supplies - REC		1.0000	EA	50.8200	50.82			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1005 3900 (Friday Club)			50.82	
	Invoice Items			1					
FridayClub2/2/21	Friday Club Supplies reimbursement - REC	Open		02/02/2021	02/19/2021	02/02/2021			81.14
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Friday Club Supplies - REC		1.0000	EA	81.1400	81.14			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1005 3900 (Friday Club)			81.14	
	Invoice Items			1					
Vendor 3844 - SANDY JOHNSON					Totals	Invoices	2		\$131.96
Vendor 1835 - JOURNAL GAZETTE & TIMES-COURIER									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
01/26/2021	JG-TC subscription/ADMIN	Open		01/26/2021	02/19/2021	01/26/2021			410.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Subscriptions - JG-TC subscription/ADMIN		1.0000	EA	410.0000	410.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2005 (General Fund-Administration & Boards- Manager-Subscriptions)							410.00	
	Invoice Items			1					
Vendor 1835 - JOURNAL GAZETTE & TIMES-COURIER Totals					Invoices	1			\$410.00
Vendor 1512 - KIRCHNER BUILDING CENTER									
I330304102	Material to wrap & cover roof drainage - PD remodel/TIF	Open		01/07/2021	02/19/2021	01/07/2021			176.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF Public Improvements - Material to wrap & cover roof drainage - PD remodel/TIF		1.0000	EA	176.5800	176.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4108 (Tax Increment Financing Fund-TIF District-TIF public improvements)				PD REMODEL (Remodel of the police station)			176.58	
	Invoice Items			1					
I330304131	Build chase to close chase for drain pipes - pd remodel/TIF	Open		01/08/2021	02/19/2021	01/08/2021			23.61
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF Public Improvements - Build chase to close chase for drain pipes - pd remodel/TIF		1.0000	EA	23.6100	23.61			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4108 (Tax Increment Financing Fund-TIF District-TIF public improvements)				PD REMODEL (Remodel of the police station)			23.61	
	Invoice Items			1					
I330304202	Drywall - interior panels to close chase for drains- remodel/TIF	Open		01/12/2021	02/19/2021	01/12/2021			16.82
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF Public Improvements - Drywall - interior panels to close chase for drains- remodel/TIF		1.0000	EA	16.8200	16.82			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4108 (Tax Increment Financing Fund-TIF District-TIF public improvements)				PD REMODEL (Remodel of the police station)			16.82	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
I330304255	Drywall corner to close chase for drain pipe - pd remodel/TIF	Open		01/13/2021	02/19/2021	01/13/2021			3.32
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF Public Improvements - Drywall corner to close chase for drain pipe - pd remodel/TIF		1.0000	EA	3.3200	3.32			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4108 (Tax Increment Financing Fund-TIF District-TIF public improvements)				PD REMODEL (Remodel of the police station)			3.32	
	Invoice Items			1					
I330304568	Material to wrap & cover roof drainage - PD remodel/TIF	Open		01/21/2021	02/19/2021	01/21/2021			38.19
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF Public Improvements - Material to wrap & cover roof drainage - PD remodel/TIF		1.0000	EA	38.1900	38.19			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4108 (Tax Increment Financing Fund-TIF District-TIF public improvements)				PD REMODEL (Remodel of the police station)			38.19	
	Invoice Items			1					
I330302769	4x8x16 solid block/UTILITY	Open		12/02/2020	02/19/2021	12/02/2020			1.62
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - 4x8x16 solid block/UTILITY		1.0000	EA	1.6200	1.62			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							1.62	
	Invoice Items			1					
I330303021	Lumber for concrete/UTILITY	Open		12/08/2020	02/19/2021	12/08/2020			63.46
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for concrete/UTILITY		1.0000	EA	63.4600	63.46			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							63.46	
	Invoice Items			1					
I330303036	Lumber for concrete/UTILITY	Open		12/08/2020	02/19/2021	12/08/2020			42.05
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for concrete/UTILITY		1.0000	EA	42.0500	42.05			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							42.05	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
I330303607	Ezsand - remodel/PD	Open			12/21/2020	02/19/2021	12/21/2020			12.34
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Repair of buildings and facilities - Ezsand - remodel/PD		1.0000	EA	12.3400	12.34				
	G/L Account					Project		Amount		
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							12.34		
	Invoice Items				1					
Vendor 1512 - KIRCHNER BUILDING CENTER Totals					Invoices		9			
Vendor 3639 - LEE ENTERPRISES - CENTRAL ILLINOIS										
12/28/20-1/31/21	Legal notices/CLERK	Open			01/31/2021	02/19/2021	01/31/2021			923.40
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Legal notice publishing - Legal notices/CLERK		1.0000	EA	923.4000	923.40				
	G/L Account					Project		Amount		
	11-4001-3206 (General Fund-Administration & Boards- Manager-Legal notice publishing)							923.40		
	Invoice Items				1					
Vendor 3639 - LEE ENTERPRISES - CENTRAL ILLINOIS Totals					Invoices		1			
Vendor 4456 - LEGACY GRAPHICS										
30279	Decals for Mid Winter Classic - REC	Open			01/26/2021	02/19/2021	01/26/2021			30.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other Supplies / REC - Decals for Mid Winter Classic - REC		1.0000	EA	30.0000	30.00				
	G/L Account					Project		Amount		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)						REC 1008 5280 (Mid Winter Classic)	30.00		
	Invoice Items				1					
Vendor 4456 - LEGACY GRAPHICS Totals					Invoices		1			
Vendor 1542 - LORENZ WHOLESALE CO										
542220	Janitorial supplies - MAINT	Open			01/22/2021	02/19/2021	01/22/2021			731.32
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Janitorial supplies / MAINT - Janitorial supplies - MAINT		1.0000	EA	731.3200	731.32				
	G/L Account					Project		Amount		
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							731.32		
	Invoice Items				1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
542219	Ice melt - MAINT	Open		01/25/2021	02/19/2021	01/25/2021			254.20
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Janitorial supplies / MAINT - Ice melt - MAINT		1.0000	EA	254.2000	254.20			
	G/L Account				Project			Amount	
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							254.20	
	Invoice Items			1					
542986	Trash bags - MAINT	Open		02/01/2021	02/19/2021	02/01/2021			317.74
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Janitorial supplies / MAINT - Trash bags - MAINT		1.0000	EA	317.7400	317.74			
	G/L Account				Project			Amount	
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							317.74	
	Invoice Items			1					
Vendor 1542 - LORENZ WHOLESALE CO			Totals			Invoices	3		\$1,303.26
Vendor 1931 - LOVELL SHOE REPAIR									
952030	Repair Coat & Pants/FD	Open		01/29/2021	02/19/2021	01/29/2021			60.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of operating equipment - Repair Coat & Pants/FD		1.0000	EA	60.0000	60.00			
	G/L Account				Project			Amount	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			60.00	
	Invoice Items			1					
Vendor 1931 - LOVELL SHOE REPAIR			Totals			Invoices	1		\$60.00
Vendor 1550 - MACK MOORE SHOE STORE									
02/04/2021	Boots - Matt T/UTILITY	Open		02/04/2021	02/19/2021	02/04/2021			100.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / UTILITY - Boots - Matt T/UTILITY		1.0000	EA	100.0000	100.00			
	G/L Account				Project			Amount	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							100.00	
	Invoice Items			1					
Vendor 1550 - MACK MOORE SHOE STORE			Totals			Invoices	1		\$100.00
Vendor 1563 - MCFARLAND STEEL SUPPLY									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
McF St 2/1/21	12' Steel Rod - MAINT	Open		02/01/2021	02/19/2021	02/01/2021			164.40
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - 12' Steel Rod - MAINT		1.0000	EA	164.4000	164.40			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							164.40	
	<i>Invoice Items</i>			1					
Vendor 1563 - MCFARLAND STEEL SUPPLY Totals					Invoices	1			\$164.40
Vendor 4352 - MEDIACOM									
01202021	Cable/PD	Open		01/20/2021	02/19/2021	01/20/2021			18.42
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Cable/PD		1.0000	EA	18.4200	18.42			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3199 (General Fund-Police Department-Business services)							18.42	
	<i>Invoice Items</i>			1					
Vendor 4352 - MEDIACOM Totals					Invoices	1			\$18.42
Vendor 2168 - MEYER CAPEL LAW OFFICE									
335990	Administrative hearings/ATTORNEY	Open		02/08/2021	02/19/2021	02/08/2021			200.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Administrative hearings/ATTORNEY		1.0000	EA	200.0000	200.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4052-3199 (General Fund-City Attorney's Office-Business services)							200.00	
	<i>Invoice Items</i>			1					
Vendor 2168 - MEYER CAPEL LAW OFFICE Totals					Invoices	1			\$200.00
Vendor 1584 - MIDWEST METER INC									
0128439-IN	6" repair clamp/UTILITY	Open		01/19/2021	02/19/2021	01/19/2021			252.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - 6" repair clamp/UTILITY		1.0000	EA	252.0000	252.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							252.00	
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0128610-IN	6" x 4" sewer T/UTILITY	Open			01/25/2021	02/19/2021	01/25/2021			51.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Sewer repair materials - 6" x 4" sewer T/UTILITY		1.0000	EA	51.0000	51.00				
	G/L Account				Project			Amount		
	61-4610-2505 (Water and Sewer Fund-Utility Department-Sewer repair materials)							51.00		
	Invoice Items				1					
0128645-IN	1' hydrant extension/UTILITY	Open			01/26/2021	02/19/2021	01/26/2021			475.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Repair of buildings and facilities - 1' hydrant extension/UTILITY		1.0000	EA	475.0000	475.00				
	G/L Account				Project			Amount		
	61-4610-3510 (Water and Sewer Fund-Utility Department-Repair of buildings & facilities)							475.00		
	Invoice Items				1					
0128863-IN	Saddle & clamp/UTILITY	Open			02/03/2021	02/19/2021	02/03/2021			804.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Watermain materials/ UTILITY - Saddle & clamp/UTILITY		1.0000	EA	804.0000	804.00				
	G/L Account				Project			Amount		
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							804.00		
	Invoice Items				1					
Vendor 1584 - MIDWEST METER INC			Totals				Invoices	4		\$1,582.00
Vendor 1592 - MLB OUTDOOR PRODUCTS										
47885	Bar oil for chainsaws/UTILITY	Open			01/26/2021	02/19/2021	01/26/2021			12.90
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Fuel & Oil - Bar oil for chainsaws/UTILITY		1.0000	EA	12.9000	12.90				
	G/L Account				Project			Amount		
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							12.90		
	Invoice Items				1					
47893	Chain saw sharpener/UTILITY	Open			01/29/2021	02/19/2021	01/29/2021			207.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Chain saw sharpener/UTILITY		1.0000	EA	207.0000	207.00				
	G/L Account				Project			Amount		
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			207.00		
	Invoice Items				1					
Vendor 1592 - MLB OUTDOOR PRODUCTS			Totals				Invoices	2		\$219.90



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Vendor 4098 - MOBOTREX									
248299	LED street signs - Lincoln Ave/MFT	Open		01/28/2021	02/19/2021	01/28/2021			24,992.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Capital Improvement projects - LED street signs - Lincoln Ave/MFT	1.0000	EA	24,992.0000	24,992.00				
	G/L Account			Project		Amount			
	25-4312-4106 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Capital improvement projects)			PW 20 51 (LED Street Light on Lincoln Ave)		24,992.00			
	Invoice Items			1					
Vendor 4098 - MOBOTREX Totals						Invoices	1		\$24,992.00
Vendor 1595 - MONROE TRUCK EQUIPMENT									
332090	Salt spreader full rebuild/STREET	Open		01/30/2021	02/19/2021	01/30/2021			2,733.57
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Repair of operating equipment - Salt spreader full rebuild/STREET	1.0000	EA	2,733.5700	2,733.57				
	G/L Account			Project		Amount			
	11-4310-3508 (General Fund-Street Department-Repair of operating equipment)			0000 (0000 - Misc. Equip.)		2,733.57			
	Invoice Items			1					
Vendor 1595 - MONROE TRUCK EQUIPMENT Totals						Invoices	1		\$2,733.57
Vendor 4247 - MUNICIPAL COLLECTION SERVICES									
018409	Collection services/ATTORNEY	Open		01/31/2021	02/19/2021	01/31/2021			1.15
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other business services - Collection services/ATTORNEY	1.0000	EA	1.1500	1.15				
	G/L Account			Project		Amount			
	11-4052-3199 (General Fund-City Attorney's Office-Business services)					1.15			
	Invoice Items			1					
Vendor 4247 - MUNICIPAL COLLECTION SERVICES Totals						Invoices	1		\$1.15
Vendor 2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS									
IN1544050	Coat & Pant/FD	Open		01/27/2021	02/19/2021	01/27/2021			2,549.87
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Safety gear & clothing - Coat & Pant/FD	1.0000	EA	2,549.8700	2,549.87				
	G/L Account			Project		Amount			
	11-4221-2704 (General Fund-Fire Department-Safety gear & clothing)					2,549.87			
	Invoice Items			1					
Vendor 2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS Totals						Invoices	1		\$2,549.87
Vendor 3092 - NAPA - EASTERN ILLINOIS AUTO SUPPLY									



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104362	Wiper blades for truck #65/B&D	Open		02/04/2021	02/19/2021	02/04/2021			15.78
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Wiper blades for truck #65/B&D		1.0000	EA	15.7800	15.78			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4640-2401 (General Fund-Building & Development Services-Vehicle parts & supplies)				1720 (1720 - 2011 Ford Ranger)			15.78	
	Invoice Items			1					
104192	Vehicle speed sensor/STREET	Open		01/22/2021	02/19/2021	01/22/2021			16.77
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Vehicle speed sensor/STREET		1.0000	EA	16.7700	16.77			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				6652 (6652 - 2006 Ford F150 Ext. Cab)			16.77	
	Invoice Items			1					
104218	Carb choke/W/S GARAGE	Open		01/26/2021	02/19/2021	01/26/2021			6.32
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Carb choke/W/S GARAGE		1.0000	EA	6.3200	6.32			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			6.32	
	Invoice Items			1					
104219	Oil filter/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			7.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Oil filter/UTILITY		1.0000	EA	7.6900	7.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				6783 (2020 Ford F-150)			7.69	
	Invoice Items			1					
104228	2 disc/W/S GARAGE	Open		01/26/2021	02/19/2021	01/26/2021			42.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - 2 disc/W/S GARAGE		1.0000	EA	42.0000	42.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			42.00	
	Invoice Items			1					



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104229	2.5 def/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			10.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - 2.5 def/UTILITY		1.0000	EA	10.6700	10.67			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							10.67	
	<i>Invoice Items</i>				1				
104231	2.5 Def/STREET	Open		01/26/2021	02/19/2021	01/26/2021			10.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - 2.5 Def/STREET		1.0000	EA	10.6700	10.67			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2201 (General Fund-Street Department-Fuel & oil)							10.67	
	<i>Invoice Items</i>				1				
104242	Air and fuel filter/STREET	Open		01/27/2021	02/19/2021	01/27/2021			66.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Air and fuel filter/STREET		1.0000	EA	66.4900	66.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0370 (0370 - Case trac loader TR320)			66.49	
	<i>Invoice Items</i>				1				
104258	HYD hose fittings, hydraulic hose/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			31.79
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - HYD hose fittings, hydraulic hose/UTILITY		1.0000	EA	31.7900	31.79			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				9211 (92112021 Dump Truck)			31.79	
	<i>Invoice Items</i>				1				
104270	Ceep creep 12ox/W/S GARAGE	Open		01/28/2021	02/19/2021	01/28/2021			83.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Ceep creep 12ox/W/S GARAGE		1.0000	EA	83.8800	83.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			83.88	
	<i>Invoice Items</i>				1				



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104284	Hose fittings/STREET	Open		01/29/2021	02/19/2021	01/29/2021			127.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Hose fittings/STREET		1.0000	EA	127.1000	127.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			127.10	
				Invoice Items	1				
104292	Ptex thrdseal/W/S GARAGE	Open		01/29/2021	02/19/2021	01/29/2021			4.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Ptex thrdseal/W/S GARAGE		1.0000	EA	4.5900	4.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			4.59	
				Invoice Items	1				
104316	Adapter/STREET	Open		02/01/2021	02/19/2021	02/01/2021			38.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Adapter/STREET		1.0000	EA	38.4500	38.45			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0370 (0370 - Case trac loader TR320)			38.45	
				Invoice Items	1				
104349	Fuel filter/STREET	Open		02/03/2021	02/19/2021	02/03/2021			8.62
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Fuel filter/STREET		1.0000	EA	8.6200	8.62			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				6652 (6652 - 2006 Ford F150 Ext. Cab)			8.62	
				Invoice Items	1				
104368	Big screed/STREET	Open		02/04/2021	02/19/2021	02/04/2021			52.14
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Big screed/STREET		1.0000	EA	52.1400	52.14			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				4403 (Concrete Screed)			52.14	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
104400	2.5 Def/STREET	Open		02/08/2021	02/19/2021	02/08/2021			21.34
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - 2.5 Def/STREET		1.0000	EA	21.3400	21.34			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2201 (General Fund-Street Department-Fuel & oil)							21.34	
	<i>Invoice Items</i>				1				
103927	Pil bloc - MAINT	Open		01/05/2021	02/19/2021	01/05/2021			112.46
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Pil bloc - MAINT		1.0000	EA	112.4600	112.46			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							112.46	
	<i>Invoice Items</i>				1				
104232	2.5 Def/FD	Open		01/26/2021	02/19/2021	01/26/2021			21.34
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - 2.5 Def/FD		1.0000	EA	21.3400	21.34			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			21.34	
	<i>Invoice Items</i>				1				
104357	Disc Brake Pad/FD	Open		02/04/2021	02/19/2021	02/04/2021			159.83
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Disc Brake Pad/FD		1.0000	EA	159.8300	159.83			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3341 (3341 2016 3 X 13 Chevy Ambulance)			159.83	
	<i>Invoice Items</i>				1				
104379	WW Vehicle Maintenance - Case Backhoe - #58	Open		02/05/2021	02/19/2021	02/05/2021			110.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - Case Backhoe - #58		1.0000	EA	110.6500	110.65			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				3018 (3018 - 2007 Case 580SM Loader/Extendahoe #33A)			110.65	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
104405	WW Vehicle Maintenance - 2003 Ford F150 - #50	Open		02/08/2021	02/19/2021	02/08/2021			6.84
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - 2003 Ford F150 - #50		1.0000	EA	6.8400	6.84			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				0398 (0398 - 2003 Ford F-150 Pickup #50)			6.84	
	Invoice Items			1					
Vendor 3092 - NAPA - EASTERN ILLINOIS AUTO SUPPLY Totals									Invoices 21 \$955.42
Vendor 1625 - NEAL TIRE & AUTO SERVICE									
104140923	Flat repair/UTILITY	Open		09/03/2020	02/19/2021	09/03/2020			22.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Flat repair/UTILITY		1.0000	EA	22.6900	22.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3503 (Water and Sewer Fund-Utility Department-Repair of vehicles)				4458 (4458 - 2015 F350 Ford P/U)			22.69	
	Invoice Items			1					
104142554	Misc. mount/dismount/UTILITY	Open		10/08/2020	02/19/2021	10/08/2020			43.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Misc. mount/dismount/UTILITY		1.0000	EA	43.9800	43.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3503 (Water and Sewer Fund-Utility Department-Repair of vehicles)				8681 (2013 Ford F150 - Utility Department)			43.98	
	Invoice Items			1					
104143312	Repair farm flat/UTILITY	Open		10/26/2020	02/19/2021	10/26/2020			101.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Repair farm flat/UTILITY		1.0000	EA	101.5000	101.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3503 (Water and Sewer Fund-Utility Department-Repair of vehicles)				5133 (5133 - 2014 Case 590 SN Loader backhoe)			101.50	
	Invoice Items			1					
104143776	Front backhoe tire needs repaired/STREET	Open		11/04/2020	02/19/2021	11/04/2020			45.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Front backhoe tire needs repaired/STREET		1.0000	EA	45.9800	45.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3503 (General Fund-Street Department-Repair of vehicles)				6315 (2014 Case Loader backhoe NDC586315)			45.98	
	Invoice Items			1					



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104144743	Pass front on loader needs repair/STREET	Open		11/27/2020	02/19/2021	11/27/2020			145.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Pass front on loader needs repair/STREET		1.0000	EA	145.5000	145.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3503 (General Fund-Street Department-Repair of vehicles)				0848 (Caterpillar 924H Wheel loader)			145.50	
				<i>Invoice Items</i>	1				
104146896	New back tires for #107/UTILITY	Open		01/27/2021	02/19/2021	01/27/2021			1,241.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - New back tires for #107/UTILITY		1.0000	EA	1,241.1000	1,241.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3508 (Water and Sewer Fund-Utility Department-Repair of operating equipment)				5133 (5133 - 2014 Case 590 SN Loader backhoe)			1,241.10	
				<i>Invoice Items</i>	1				
104147180	Loose repair/PD	Open		01/27/2021	02/19/2021	01/27/2021			24.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Book orders - Loose repair/PD		1.0000	EA	24.6900	24.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				7588 (7588 - 2011 Ford Fusion)			24.69	
				<i>Invoice Items</i>	1				
104147641	Repair pass front/PD	Open		02/08/2021	02/19/2021	02/08/2021			25.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Repair pass front/PD		1.0000	EA	25.0000	25.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				1289 (1289 - 2012 Ford Fusion)			25.00	
				<i>Invoice Items</i>	1				
Vendor 1625 - NEAL TIRE & AUTO SERVICE Totals					Invoices	8			\$1,650.44
Vendor 2153 - NUISANCE ANIMAL CONTROL									
885191	Beaver trapping on river @ spillway/WTP	Open		02/03/2021	02/19/2021	02/03/2021			450.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - Beaver trapping on river @ spillway/WTP		1.0000	EA	450.0000	450.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



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885191	Beaver trapping on river @ spillway/WTP	Open		02/03/2021	02/19/2021	02/03/2021			450.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	61-4611-3999 (Water and Sewer Fund-Water Treatment Plant-Other contractual services)				0000 (0000 - Misc. Equip.)		450.00		
Invoice Items				1					
Vendor 2153 - NUISANCE ANIMAL CONTROL Totals					Invoices	1	\$450.00		
Vendor 3265 - O'REILLY AUTO PARTS									
2323-452818	Wiper blades for dump trucks/UTILITY	Open		01/27/2021	02/19/2021	01/27/2021			26.10
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Wiper blades for dump trucks/UTILITY	1.0000	EA	26.1000	26.10				
G/L Account				Project		Amount			
61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)		26.10			
Invoice Items				1					
2323-452842	Wiper blades for dump trucks/UTILITY	Open		01/28/2021	02/19/2021	01/28/2021			273.38
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Wiper blades for dump trucks/UTILITY	1.0000	EA	273.3800	273.38				
G/L Account				Project		Amount			
61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)		273.38			
Invoice Items				1					
Vendor 3265 - O'REILLY AUTO PARTS Totals					Invoices	2	\$299.48		
Vendor 1669 - PDC LABORATORIES INC									
19450802	WP Lab Expense - Outside Testing	Open		01/29/2021	02/19/2021	01/29/2021			18.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Lab Processing Fees - WP Lab Expense - Outside Testing	1.0000	EA	18.0000	18.00				
G/L Account				Project		Amount			
61-4611-3106 (Water and Sewer Fund-Water Treatment Plant-Other consulting services)						18.00			
Invoice Items				1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
19450803	WP Lab Expense - Outside Testing	Open		01/29/2021	02/19/2021	01/29/2021			615.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab Processing Fees - WP Lab Expense - Outside Testing		1.0000	EA	615.0000	615.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3106 (Water and Sewer Fund-Water Treatment Plant-Other consulting services)							615.00	
	Invoice Items			1					
Vendor 1669 - PDC LABORATORIES INC Totals					Invoices	2			\$633.00
Vendor 2540 - PETTY CASH - WATER DEPT.									
02/05/2021	Ambulance return addresses/FD	Open		02/05/2021	02/19/2021	02/05/2021			3.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / FD - Ambulance return addresses/FD		1.0000	EA	3.7200	3.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2001 (General Fund-Fire Department-Office supplies)							3.72	
	Invoice Items			1					
Vendor 2540 - PETTY CASH - WATER DEPT. Totals					Invoices	1			\$3.72
Vendor 1681 - POSTMASTER									
02/01/2021	Monthly postage - permit #7/WATER	Open		02/01/2021	02/19/2021	02/01/2021			1,700.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Postage expense - Monthly postage - permit #7/WATER		1.0000	EA	1,700.0000	1,700.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-3901 (Water and Sewer Fund-Water Department-Postage expense)							1,700.00	
	Invoice Items			1					
Vendor 1681 - POSTMASTER Totals					Invoices	1			\$1,700.00
Vendor 1698 - PUMP REPAIR SPECIALIST									
33507	WP Equipment Expense - Raw Pumps	Open		01/29/2021	02/19/2021	01/29/2021			420.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Pump Repair / WTP - WP Equipment Expense - Raw Pumps		1.0000	EA	420.0000	420.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3508 (Water and Sewer Fund-Water Treatment Plant-Repair of operating equipment)				PW 20 49 (Raw Pump Repair at WTP)			420.00	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1698 - PUMP REPAIR SPECIALIST Totals						Invoices	1		\$420.00
Vendor 4476 - QUADIENT LEASING USA, INC									
N8714584	Postage lease - quarterly fee/ADMIN/WATER	Open		02/01/2021	02/19/2021	02/01/2021			851.19
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of office equipment - Postage lease - quarterly fee/ADMIN/WATER		1.0000	EA	851.1900	851.19			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3507 (General Fund-Administration & Boards- Manager-Repair of office equipment)							153.20	
	61-4630-2804 (Water and Sewer Fund-Water Department-Minor office equipment)							544.79	
	61-4630-3901 (Water and Sewer Fund-Water Department-Postage expense)							153.20	
	Invoice Items			1					
Vendor 4476 - QUADIENT LEASING USA, INC Totals						Invoices	1		\$851.19
Vendor 1715 - RAPID REPRODUCTIONS INC									
103184	36" paper/ENGINEERING	Open		02/01/2021	02/19/2021	02/01/2021			167.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Drafting supplies - 36" paper/ENGINEERING		1.0000	EA	167.9400	167.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-2113 (General Fund-Engineering Department-Drafting supplies)							167.94	
	Invoice Items			1					
Vendor 1715 - RAPID REPRODUCTIONS INC Totals						Invoices	1		\$167.94
Vendor 1719 - RAY O'HERRON CO INC									
2083291-IN	Lens for lights on single axles/STREET	Open		01/28/2021	02/19/2021	01/28/2021			172.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Lens for lights on single axles/STREET		1.0000	EA	172.0000	172.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)					1610 (1610 - 2001 Int'l Dump Truck - Manual #44)		172.00	
	Invoice Items			1					
2086185-IN	Lens, red/STREET	Open		02/08/2021	02/19/2021	02/08/2021			180.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Lens, red/STREET		1.0000	EA	180.0000	180.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)					1610 (1610 - 2001 Int'l Dump Truck - Manual #44)		180.00	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2074825-IN	Pants - Jaques/PD	Open		12/23/2020	02/19/2021	12/23/2020			73.03
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Pants - Jaques/PD		1.0000	EA	73.0300	73.03			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							73.03	
	<i>Invoice Items</i>				1				
2082761-CM	Return holster - Harley/PD	Open		01/26/2021	02/19/2021	01/26/2021			(53.99)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Return holster - Harley/PD		1.0000	EA	(53.9900)	(53.99)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							(53.99)	
	<i>Invoice Items</i>				1				
2083911-IN	SGT Chevron- Spindler/PD	Open		01/29/2021	02/19/2021	01/29/2021			50.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - SGT Chevron- Spindler/PD		1.0000	EA	50.8900	50.89			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							50.89	
	<i>Invoice Items</i>				1				
3055766-IN	Gold plate badge- Spindler /PD	Open		02/04/2021	02/19/2021	02/04/2021			313.39
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Gold plate badge- Spindler /PD		1.0000	EA	313.3900	313.39			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							313.39	
	<i>Invoice Items</i>				1				
2086183-IN	Carrier - Brewer/PD	Open		02/08/2021	02/19/2021	02/08/2021			710.71
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Safety gear & clothing - Carrier - Brewer/PD		1.0000	EA	710.7100	710.71			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2704 (General Fund-Police Department-Safety gear & clothing)							710.71	
	<i>Invoice Items</i>				1				
2086267-IN	Pants - Reed/PD	Open		02/08/2021	02/19/2021	02/08/2021			92.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Pants - Reed/PD		1.0000	EA	92.9800	92.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							92.98	
	<i>Invoice Items</i>				1				
Vendor 1719 - RAY O'HERRON CO INC Totals					Invoices	8			\$1,539.01

Vendor 3481 - RED WHITE AND BLUE DAYS



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
02/01/2021	Passthrough grant/TOURISM	Open		02/01/2021	02/19/2021	02/01/2021			30,000.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Tourism Grant/Tourism - Passthrough grant/TOURISM		1.0000	EA	30,000.0000	30,000.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4099-3198 (General Fund-Tourism-Tourism grants)							30,000.00	
	<i>Invoice Items</i>			1					
Vendor 3481 - RED WHITE AND BLUE DAYS Totals						Invoices	1		\$30,000.00
Vendor 1748 - SARAH BUSH LINCOLN HLTH CNTR									
4064343	Annual physicals/FD	Open		02/05/2021	02/19/2021	02/05/2021			755.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Physical examinations - Annual physicals/FD		1.0000	EA	755.0000	755.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3107 (General Fund-Fire Department-Physical examinations)							755.00	
	<i>Invoice Items</i>			1					
Vendor 1748 - SARAH BUSH LINCOLN HLTH CNTR Totals						Invoices	1		\$755.00
Vendor 4014 - SIMPSON'S HEATING & AIR, INC.									
4680	New ignitor - MAINT	Open		02/05/2021	02/19/2021	02/05/2021			145.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - New ignitor - MAINT		1.0000	EA	145.5000	145.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3599 (General Fund-Parks & Maintenance Department-Other repair & maintenance)							145.50	
	<i>Invoice Items</i>			1					
Vendor 4014 - SIMPSON'S HEATING & AIR, INC. Totals						Invoices	1		\$145.50
Vendor 3524 - SIRCHIE FINGERPRINT LABORATORIES									
0478850-IN	Lap supplies/PD	Open		01/30/2021	02/19/2021	01/30/2021			276.15
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / PD - Lap supplies/PD		1.0000	EA	276.1500	276.15			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2105 (General Fund-Police Department-Laboratory supplies)							276.15	
	<i>Invoice Items</i>			1					
Vendor 3524 - SIRCHIE FINGERPRINT LABORATORIES Totals						Invoices	1		\$276.15
Vendor 3903 - SOLENIS, LLC									



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
131756271	WW Chemicals - K275FLX Polymer	Open		02/01/2021	02/19/2021	02/01/2021			3,762.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals / WWTP - WW Chemicals - K275FLX Polymer		1.0000	EA	3,762.0000	3,762.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2109 (Water and Sewer Fund-Waste Water Treatment Plant-Chemicals)							3,762.00	
	Invoice Items			1					
Vendor 3903 - SOLENIS, LLC Totals					Invoices	1			\$3,762.00
Vendor 3448 - SOUTH CENTRAL FS, INC.									
01/31/2021	Monthly fuel allocation	Open		01/31/2021	02/19/2021	01/31/2021			14,364.02
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - Monthly fuel allocation		1.0000	EA	14,364.0200	14,364.02			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-2201 (General Fund-Engineering Department-Fuel & oil)							175.99	
	11-4194-2201 (General Fund-Parks & Maintenance Department-Fuel & oil)							538.84	
	11-4210-2201 (General Fund-Police Department-Fuel & oil)							4,148.40	
	11-4221-2201 (General Fund-Fire Department-Fuel & oil)							2,247.46	
	11-4310-2201 (General Fund-Street Department-Fuel & oil)							3,223.41	
	11-4640-2201 (General Fund-Building & Development Services-Fuel & oil)							310.90	
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							3,299.56	
	61-4611-2201 (Water and Sewer Fund-Water Treatment Plant-Fuel & oil)							148.08	
	61-4621-2201 (Water and Sewer Fund-Waste Water Treatment Plant-Fuel & oil)							181.41	
	11-4001-2201 (General Fund-Administration & Boards- Manager-Fuel & oil)							65.13	
	22-4510-2201 (Playground & Recreation Fund-Recreation Programs-Fuel & oil)							24.84	
	Invoice Items			1					
Vendor 3448 - SOUTH CENTRAL FS, INC. Totals					Invoices	1			\$14,364.02
Vendor 1822 - TERMINIX INTERNATIONAL									
550234	Pest Control/FD	Open		01/28/2021	02/19/2021	01/28/2021			200.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Extermination & pest control - Pest Control/FD		1.0000	EA	200.0000	200.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3105 (General Fund-Fire Department-Extermination & pest control)							200.00	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1822 - TERMINIX INTERNATIONAL Totals						Invoices	1		\$200.00
Vendor 4518 - THE LOCKER SHOP & UNIQUE APPAREL SOLUTIONS									
83644	Annual uniform order/FD	Open		02/05/2021	02/19/2021	02/05/2021			9,451.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / FD - Annual uniform order/FD		1.0000	EA	9,451.0000	9,451.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2701 (General Fund-Fire Department-Uniforms)							9,451.00	
	<i>Invoice Items</i>			1					
Vendor 4518 - THE LOCKER SHOP & UNIQUE APPAREL SOLUTIONS Totals						Invoices	1		\$9,451.00
Vendor 2620 - THOMSON REUTERS - WEST									
02/01/2021	Monthly Westlaw usage charges for database/ATTORNEY	Open		02/01/2021	02/19/2021	02/01/2021			510.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Subscriptions - Monthly Westlaw usage charges for database/ATTORNEY		1.0000	EA	510.5000	510.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4052-2005 (General Fund-City Attorney's Office-Subscriptions)							510.50	
	<i>Invoice Items</i>			1					
Vendor 2620 - THOMSON REUTERS - WEST Totals						Invoices	1		\$510.50
Vendor 4381 - TRUCK CENTERS, INC									
F230102676:01	Jet truck radiator/UTILITY	Open		02/08/2021	02/19/2021	02/08/2021			2,368.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Jet truck radiator/UTILITY		1.0000	EA	2,368.7500	2,368.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3508 (Water and Sewer Fund-Utility Department-Repair of operating equipment)				4300 2015 HYDRO (4300-2015 Hydro-Excavation Trailer)			2,368.75	
	<i>Invoice Items</i>			1					
Vendor 4381 - TRUCK CENTERS, INC Totals						Invoices	1		\$2,368.75
Vendor 1854 - UNITED STATES POSTAL SERVICE (HASLER)									
02/01/2021	Postage for account #0000252421/WATER	Open		02/01/2021	02/19/2021	02/01/2021			1,400.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Postage expense - Postage for account #0000252421/WATER		1.0000	EA	1,400.0000	1,400.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-3901 (Water and Sewer Fund-Water Department-Postage expense)							1,400.00	
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1854 - UNITED STATES POSTAL SERVICE (HASLER)			Totals				Invoices	1	\$1,400.00
Vendor 2159 - Vermeer Sales & Service of Central Illinois, Inc.									
PA6839	New wand & nozzle for hydro trailer/UTILITY	Open		01/26/2021	02/19/2021	01/26/2021			535.67
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of operating equipment - New wand & nozzle for hydro trailer/UTILITY		1.0000	EA	535.6700	535.67			
	G/L Account				Project			Amount	
	61-4610-3508 (Water and Sewer Fund-Utility Department-Repair of operating equipment)				4300 2015 HYDRO (4300-2015 Hydro-Excavation Trailer)			535.67	
	Invoice Items			1					
Vendor 2159 - Vermeer Sales & Service of Central Illinois, Inc.			Totals				Invoices	1	\$535.67
Vendor 1877 - WALMART COMMUNITY / GECRB									
103600043214	Batteries/ENGINEERING	Open		02/05/2021	02/19/2021	02/05/2021			24.22
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Office supplies / ENGINEERING - Batteries/ENGINEERING		1.0000	EA	24.2200	24.22			
	G/L Account				Project			Amount	
	11-4095-2001 (General Fund-Engineering Department-Office supplies)							24.22	
	Invoice Items			1					
Vendor 1877 - WALMART COMMUNITY / GECRB			Totals				Invoices	1	\$24.22
Vendor 2946 - WATER SOLUTIONS UNLIMITED, INC.									
40644	WP Chemicals - Vinegar	Open		01/28/2021	02/19/2021	01/28/2021			187.13
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Chemicals / WTP - WP Chemicals - Vinegar		1.0000	EA	187.1300	187.13			
	G/L Account				Project			Amount	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							187.13	
	Invoice Items			1					
40761	WP Chemicals - Bleach	Open		02/05/2021	02/19/2021	02/05/2021			815.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Chemicals / WTP - WP Chemicals - Bleach		1.0000	EA	815.0000	815.00			
	G/L Account				Project			Amount	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							815.00	
	Invoice Items			1					
Vendor 2946 - WATER SOLUTIONS UNLIMITED, INC.			Totals				Invoices	2	\$1,002.13
Vendor 3964 - WATTS COPY SYSTEM INC - DALLAS, TX									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
28669802	Maint payment/PD	Open		02/01/2021	02/19/2021	02/01/2021			104.48
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of office equipment - Maint payment/PD		1.0000	EA	104.4800	104.48			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3507 (General Fund-Police Department-Repair of office equipment)							104.48	
	Invoice Items			1					
Vendor 3964 - WATTS COPY SYSTEM INC - DALLAS, TX Totals					Invoices		1		\$104.48
Vendor 3957 - WELLNESS COUNCIL OF AMERICA									
00015753	Wellness Newsletter Subscription 2021 / EBHR	Open		01/22/2021	02/19/2021	01/22/2021			1,393.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Wellness Newsletter Subscription 2021 / EBHR		1.0000	EA	1,393.8000	1,393.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4700-3106 (General Fund-Human Resources-Other consulting services)							1,393.80	
	Invoice Items			1					
Vendor 3957 - WELLNESS COUNCIL OF AMERICA Totals					Invoices		1		\$1,393.80
Vendor 1893 - XEROX CORPORATION - IS 719628943									
230331551	Printing contract/IS	Open		02/01/2021	02/19/2021	02/01/2021			758.29
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Printing contract/IS		1.0000	EA	758.2900	758.29			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							758.29	
	Invoice Items			1					
230331620	Printing contract/IS	Open		02/01/2021	02/19/2021	02/01/2021			159.82
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Printing contract/IS		1.0000	EA	159.8200	159.82			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							159.82	
	Invoice Items			1					
Vendor 1893 - XEROX CORPORATION - IS 719628943 Totals					Invoices		2		\$918.11
Vendor 1897 - ZOLL MEDICAL CORPORATION									



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3214774	First Aid Supplies/FD	Open		01/19/2021	02/19/2021	01/19/2021			3,045.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	First aid class - First Aid Supplies/FD		1.0000	EA	3,045.6000	3,045.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2106 (General Fund-Fire Department-First aid supplies)							3,045.60	
	<i>Invoice Items</i>				1				
3216208	First Aid Supplies/FD	Open		01/20/2021	02/19/2021	01/20/2021			306.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	First Aid Supplies - First Aid Supplies/FD		1.0000	EA	306.0000	306.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2106 (General Fund-Fire Department-First aid supplies)							306.00	
	<i>Invoice Items</i>				1				
Vendor 1897 - ZOLL MEDICAL CORPORATION Totals					Invoices		2		\$3,351.60
Vendor TOM BELL									
2002700.002	On Account Refund - REC	Open		01/28/2021	02/19/2021	01/28/2021			174.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Program refunds - REC - On Account Refund - REC		1.0000	EA	174.0000	174.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-2013 (Playground & Recreation Fund-Customer Prepay On Account)				REC 1002	1340 (Academy Rec Soccer)		55.00	
	22-2013 (Playground & Recreation Fund-Customer Prepay On Account)				REC 1002	1460 (Soccer, Travel)		119.00	
	<i>Invoice Items</i>				1				
Vendor TOM BELL Totals					Invoices		1		\$174.00
Vendor DENNIS FATHAUER									
12/21/2020	Jan health insurance premiums refund	Open		12/21/2020	02/19/2021	12/21/2020			834.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Insurance contributions - Retirees - Jan health insurance premiums refund		1.0000	EA	834.1000	834.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	40-0000-3934 (Health Self-Insurance Fund-Non-departmental-Insurance Contributions- Retiree)							834.10	
	<i>Invoice Items</i>				1				
Vendor DENNIS FATHAUER Totals					Invoices		1		\$834.10

Vendor **APRIL YANDERS**



Accounts Payable Invoice Report - Council Meeting 02/16/2021

Invoice Due Date Range 02/06/21 - 02/19/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2002701.002	Ampitheater Rental refund - REC	Open		01/28/2021	02/19/2021	01/28/2021			65.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Program refunds - REC - Ampitheater Rental refund - REC		1.0000	EA	65.0000	65.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3801 (Playground & Recreation Fund-Recreation Programs-Program income)				REC 1008 5410 (Ampitheater Rental)			65.00	
			Invoice Items		1				
			Vendor	APRIL YANDERS Totals			Invoices	1	\$65.00
				Grand Totals			Invoices	262	\$343,029.36

City Council Regular Meeting

4)

Meeting Date: 02/16/2021

Submitted For: Heather Kuykendall, Comptroller

Submitted By: Deborah Muller, City Clerk

TITLE:

***COMPTROLLER'S REPORT:** January 2021.

STAFF RECOMMENDATION:

Approve.

Attachments

Comptroller's Report: January 2021.

**CITY OF CHARLESTON
OFFICE OF THE COMPTROLLER
MONTHLY COMPTROLLER'S REPORT
JANUARY 31, 2021**

CITY OF CHARLESTON
OFFICE OF THE COMPTROLLER
MONTHLY INVESTMENT REPORT

FOR THE MONTH ENDING JANUARY 31, 2021

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>TRANSFER IN (OUT)</u>	<u>ENDING BALANCE</u>	****	****
						<u>REVERSAL OF INTERFUND LOANS</u>	<u>BALANCE</u>
GENERAL FUND	\$ 6,452,466	\$ 1,079,207	\$ 782,089	\$ -	\$ 6,749,584	\$ 200,000	\$ 6,949,584
PLAYGROUND AND RECREATION	172,903	1,594	15,120	-	159,377	-	159,377
TOURISM AND SPECIAL EVENTS	519	-	-	-	519	-	519
HEALTH SELF INSURANCE FUND	144,141	132,841	160,071	-	116,911	-	116,911
DRUG TRAFFIC PREVENTION	4,838	-	1,500	-	3,338	-	3,338
MOTOR FUEL TAX	1,114,386	72,494	41,773	-	1,145,107	-	1,145,107
RECREATIONAL LAND FUND	13,958			-	13,958	-	13,958
TAX INCREMENT FINANCING	81,709	2	13,352	-	68,359	(200,000)	(131,641)
DEBT SERVICE	24,424		-	-	24,424	-	24,424
WATER/SEWER FUND	3,823,689	430,796	605,922	-	3,648,563	-	3,648,563
TOTALS- CASH BASIS	11,833,033	1,716,934	1,619,827	-	11,930,140	-	11,930,140
CASH TO ACCRUAL ADJUSTMENT		(59,420)	(89,362)				
TOTALS - ACCRUAL BASIS		<u>\$ 1,657,514</u>	<u>\$ 1,530,465</u>				

**** Optional reporting provided for additional information.

CITY OF CHARLESTON
OFFICE OF THE COMPTROLLER
CASH DISPOSITION REPORT

FOR THE MONTH ENDING JANUARY 31, 2021

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL	\$ 3,749,300	\$ 3,000,284	\$ 6,749,584
PLAYGROUND AND RECREATION	121,641	37,736	159,377
TOURISM AND SPECIAL EVENTS	519	-	519
HEALTH SELF INSURANCE FUND	116,911	-	116,911
DRUG TRAFFIC PREVENTION	3,338	-	3,338
MOTOR FUEL TAX	1,145,107	-	1,145,107
RECREATIONAL LAND FUND	-	13,958	13,958
TAX INCREMENT FINANCING	68,359	-	68,359
DEBT SERVICE	24,424	-	24,424
WATER/SEWER FUND	2,741,413	907,150	3,648,563
TOTAL	<u>\$ 7,971,012</u>	<u>\$ 3,959,128</u>	<u>\$ 11,930,140</u>

CITY OF CHARLESTON
OFFICE OF THE COMPTROLLER
MONTHLY BUDGET REPORT- ACCRUAL BASIS

FOR THE MONTH ENDING JANUARY 31, 2021

REVENUES						
<u>FUND</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>	<u>ANNUAL BUDGET</u>	<u>% OF BUDGET</u>	<u>ENTIRE PRIOR YEAR</u>	<u>% OF PRIOR YEAR</u>
GENERAL FUND	\$ 1,004,304	\$ 10,095,490	\$ 14,434,929	70%	\$ 13,826,854	73%
PLAYGROUND AND RECREATION	1,600	221,449	628,977	35%	589,955	38%
TOURISM AND SPECIAL EVENTS	-	-	50	0%	-	-
HEALTH SELF INSURANCE	132,559	1,169,521	1,667,775	70%	1,534,927	76%
DRUG TRAFFIC PREVENTION	-	4,459	6,100	73%	7,017	64%
MOTOR FUEL TAX	72,494	1,005,246	915,583	110%	833,969	121%
RECREATIONAL LAND FUND	-	-	400	0%	734	0%
TAX INCREMENT FINANCING	-	191,915	188,810	102%	189,064	102%
DEBT SERVICE	-	583,172	584,118	100%	710,670	82%
WATER/SEWER FUND	446,557	4,566,762	6,316,446	72%	6,039,260	76%
TOTALS	<u>\$ 1,657,514</u>	<u>\$ 17,838,014</u>	<u>\$ 24,743,188</u>	<u>72%</u>	<u>\$ 23,732,450</u>	<u>75%</u>

EXPENDITURES						
<u>FUND</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>	<u>ANNUAL BUDGET</u>	<u>% OF BUDGET</u>	<u>ENTIRE PRIOR YEAR</u>	<u>% OF PRIOR YEAR</u>
GENERAL FUND	\$ 800,951	\$ 9,364,777	\$ 14,434,929	65%	\$ 13,829,976	68%
PLAYGROUND AND RECREATION	13,346	184,337	628,977	29%	598,328	31%
TOURISM AND SPECIAL EVENTS	518	824	874	94%	52	1585%
HEALTH SELF INSURANCE	160,071	1,033,458	1,577,812	65%	1,288,130	80%
DRUG TRAFFIC PREVENTION	-	1,191	2,000	60%	11,572	10%
MOTOR FUEL TAX	59,584	565,619	1,384,305	41%	349,520	162%
RECREATIONAL LAND FUND	-	-	-	0%	-	0%
TAX INCREMENT FINANCING	16,769	237,952	140,502	169%	378,776	63%
DEBT SERVICE	-	582,686	584,118	100%	705,904	83%
WATER/SEWER FUND	479,226	3,609,523	5,092,498	71%	5,453,332	66%
TOTALS	<u>\$ 1,530,465</u>	<u>\$ 15,580,367</u>	<u>\$ 23,846,015</u>	<u>65%</u>	<u>\$ 22,615,590</u>	<u>69%</u>

City Council Regular Meeting

5)

Meeting Date: 02/16/2021

Submitted By: Deborah Muller, City Clerk

TITLE:

***RAFFLE LICENSE:** St. Jude Mattoon to Peoria Run on June 1, 2021, to raise funds for the St. Jude Run.

STAFF RECOMMENDATION:

Approve.

Attachments

Raffle Licenes: St. Jude Mattoon to Peoria Run on June 1, 2021.

APPLICATION for RAFFLE LICENSE

1. Applicant is (Please check appropriate Box):

☐ **Business Organization**—A voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

☒ **Charitable Organization**—An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer benefit on the public.

☐ **Educational Organization**—An organization or institution organized and operated to provide systematic institution and useful branches of learning by methods common to schools and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax supported schools.

☐ **Fraternal Organization**—An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those that otherwise would be cared for by the government.

☐ **Labor Organization**—An organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

☐ **Law Enforcement Agency**—An agency of the state or a unit of local government in the state that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

☐ **Nonprofit Organization**—An organization or institution organized and conducted on a not for profit basis with no personal profit inuring to anyone as a result of the operation.

☐ **Religious Organization**—Any church, congregation, society, or organization founded for the purpose of religious worship.

☐ **Veterans Organization**—An organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

2. License Fee: \$10.00 (Cash or Check Payable to the City of Charleston.)

3. Name of Organization: St. Jude Mattoon to Peoria Run
Amanda Hill & Tyler Hill
Local Address: 2707 Krishire Dr Charleston

Date Organization Commenced Operating: _____

4. Purpose of raffle (describe in detail how funds raised will be used.): _____

to raise money for our St. Jude Run

5. Date raffle chance sale commences: now

Date raffle chance sale terminates: drawing will June 1, 2021

6. Area or Areas where raffle chances will be sold or issued: _____

Charleston, SC.

7. Date and time of determination of winning chance or chances: _____

June 1, 2021 evening

8. Location where winning chances will be determined: _____

2707 Krishire Dr. Charleston, SC.

9. Name, address and phone number of person making this application: _____

Amanda Hill 2707 Krishire Dr. Charleston, SC

INELIGIBILITY FOR LICENSE:

No license shall be issued to any of the following:

A. Any person who has been convicted of a felony that will impair the person's ability to engage in the licensed position?

B. Any person who is or has been a professional gambler or professional gambling promoter.

C. Any person who is not of good moral character.

D. Any organization in which a person defined in subsection A, B or C of this section has a proprietary, equitable or credit interest, or in which such a person is active or employed.

E. Any organization in which a person defined in subsection A, B, or C of this section is an officer, director or employee, whether compensated or not.

F. Any organization in which a person defined in subsection A, B or C of this section is to participate in the management or operation of a raffle.

City of Charleston
520 Jackson Ave
Charleston, IL 61920
217-345-8430

Water Department
Date: 02/11/2021
Receipt: 2021-00007628
Received From: amanda hill

Raffle Permits	10.00
Receipt Total	10.00
Total Check	10.00
Total Remitted	10.00
Total Received	10.00

Thank you!

City Council Regular Meeting

6)

Meeting Date: 02/16/2021

Submitted For: Rachael Cunningham, City Attorney

Submitted By: Deborah Muller, City Clerk

TITLE:

***RESOLUTION:** Authorizing Release of Closed Session Meeting Minutes.

STAFF RECOMMENDATION:

Approve.

Attachments

RES: Authorizing Release of Closed Session Meeting Minutes.

R E S O L U T I O N

2021 – R – _____

RESOLUTION AUTHORIZING RELEASE OF CLOSED SESSION MEETING MINUTES

WHEREAS, the Illinois Open Meetings Act requires all public bodies to keep written minutes of all their meetings whether open or closed; and

WHEREAS, the Minutes of closed sessions are only to be available after the public body determines that it is no longer necessary to protect that public interest or the privacy of an individual by keeping them confidential; and

WHEREAS, each six (6) months, the public body is to make this determination which can be made in closed sessions, and

WHEREAS, after having reviewed the Minutes of all closed meetings, the Corporate Authorities having determined that, for some of them, the need for confidentiality still exists as to all or part of those Minutes and as for others, as set forth in Section 1 of this Resolution, the Minutes or portions thereof no longer require confidential treatment and should be made available for public inspection;

THEREFORE BE IT RESOLVED by the City Council of the City of Charleston, Coles County, Illinois, as follows:

SECTION 1: The Corporate Authorities find that, for the Minutes or portions thereof, set forth below, it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential and such Minutes, which were previously approved in closed sessions, are to be hereby released. The Minutes or portions thereof to be released are the following:

**July 2, 2019—Partial Release
July 16, 2019—Partial Release
August 6, 2019—Partial Release
October 1, 2019—Partial Release
October 15, 2019—Partial Release**

January 21, 2020—Partial Release
March 17, 2020—Partial Release

July 21, 2020—Partial Release

SECTION 2: This resolution shall be in full force and effect immediately upon its passage.

INTRODUCED to Council this _____ day of _____ 2021.

PASSED by Council this _____ day of _____ 2021.

APPROVED by the Mayor this _____ day of _____ 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor:				
<i>Brandon Combs</i>				
City Council:				
<i>Matthew Hutti</i> via Remote Participation				
<i>Jeff Lahr</i> via Remote Participation				
<i>Dennis Malak</i> via Remote Participation				
<i>Tim Newell</i> via Remote Participation				

Brandon Combs, **Mayor**

ATTEST:

Deborah Muller, **City Clerk**

City Council Regular Meeting

7)

Meeting Date: 02/16/2021

Submitted For: Rachael Cunningham, City Attorney

Submitted By: Deborah Muller, City Clerk

TITLE:

***RESOLUTION:** Authorizing the Destruction of Audio / Video Recordings of Closed Session Meetings.

STAFF RECOMMENDATION:

Approve.

Attachments

RES: Authorizing Destruction of Audio/Video Recordings of Closed Session Meetings.

R E S O L U T I O N

2021 – R – _____

RESOLUTION AUTHORIZING **THE DESTRUCTION OF AUDIO / VIDEO RECORDINGS** **OF CLOSED SESSION MEETINGS**

WHEREAS, the Illinois Open Meetings Act requires all public bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or the approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. It approves the destruction of a particular recording; and
2. Approves written minutes of the closed meeting; and

WHEREAS, for the verbatim record by tape of the meeting(s) set forth in Section 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in Section 1; and;

WHEREAS, this governmental body may order the destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

THEREFORE BE IT RESOLVED by the City Council of the City of Charleston, Coles County, Illinois, as follows:

SECTION 1: Based upon the statements made within the preamble to this resolution, the City Council for the City of Charleston, Coles County, Illinois,

hereby orders the destruction of the verbatim record, being an audio or video tape recording, of the following full meetings or portions of meetings:

Executive/Closed Session Meetings for the following dates:

January 2, 2019

March 5, 2019

April 2, 2019

April 16, 2019

May 7, 2019

SECTION 2: This resolution shall be in full force and effect immediately upon its passage.

INTRODUCED this _____ day of _____ 2021.

PASSED this _____ day of _____ 2021.

APPROVED this _____ day of _____ 2021.

Aye

Nay

Abstain

Absent

Mayor:				
<i>Brandon Combs</i>				
City Council:				
<i>Matthew Hutti via Remote Participation</i>				
<i>Jeff Lahr via Remote Participation</i>				
<i>Dennis Malak via Remote Participation</i>				
<i>Tim Newell via Remote Participation</i>				

Brandon Combs, **Mayor**

ATTEST:

Deborah Muller, **City Clerk**

City Council Regular Meeting

8)

Meeting Date: 02/16/2021

Submitted For: Scott Smith, City Manager

Submitted By: Deborah Muller, City Clerk

TITLE:

RESOLUTION: Authorizing Execution of Agreement with Fraternal Order of Police, Lodge #88.

STAFF RECOMMENDATION:

Waive layover period and approve.

Attachments

RES: Authorizing Execution of Agreement with FOP, Lodge #88.

Exhibit A: Agreement with F.O.P., Lodge #88.

R E S O L U T I O N

2021 – R – _____

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH FRATERNAL ORDER OF POLICE, LODGE #88

WHEREAS, the City of Charleston provides Police Protection for the citizens of the City of Charleston; and

WHEREAS, the Fraternal Order of Police, Lodge #88 represents the collective bargaining interests of the sworn police officers working for the City of Charleston; and

WHEREAS, the City of Charleston and the Fraternal Order of Police, Lodge #88 have entered into a certain collective bargaining agreement being attached as Exhibit A and incorporated herein with an effective date of May 1, 2021, and an expiration date of April 30, 2025; and

WHEREAS, it is in the best interest of the City of Charleston that said Agreement be entered into;

NOW, BE IT THEREFORE RESOLVED by the City Council of the City of Charleston that the City Manager and City Clerk are hereby authorized and directed to execute the Collective Bargaining Agreement with the Fraternal Order of Police, Lodge #88, in the form attached hereto as Exhibit A and incorporated herein.

INTRODUCED to Council this _____ day of _____ 2021.

PASSED by Council this _____ day of _____ 2021.

APPROVED by the Mayor this _____ day of _____ 2021.

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Mayor:				
<i>Brandon Combs</i>				
City Council:				
<i>Matthew Hutti by Remote Participation</i>				
<i>Jeff Lahr by Remote Participation</i>				
<i>Dennis Malak by Remote Participation</i>				
<i>Tim Newell by Remote Participation</i>				

Brandon Combs, Mayor

ATTEST:

Deborah Muller, City Clerk

ILLINOIS FOP LABOR COUNCIL

and

CITY OF CHARLESTON

**The Charleston Police
F.O.P. Lodge No. 88
Patrol, Sergeants, and Lieutenants**

May 1, 2021 – April 30, 2025

Springfield - Phone: 217-698-9433 / Fax: 217-698-9487
Western Springs - Phone: 708-784-1010 / Fax: 708-784-0058
Web Address: www.fop.org
24-hour Critical Incident Hot Line: 877-IFOP911



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ARTICLE 1 PREAMBLE

This Agreement entered into by the City of Charleston, Illinois (hereinafter referred to as the Employer) and the Fraternal Order of Police Lodge No. 88/Illinois F.O.P. Labor Council (hereinafter referred to as the Lodge) has as its purpose the promotion of harmonious and mutually beneficial working and economic relations between the Employer and the Lodge; the establishment of equitable and peaceful procedures for resolution of any misunderstanding or differences which may arise, and to set forth herein the basic and full agreement between the parties concerning the performances of the mutual obligation of the Employer and the representative of the Lodge to meet at reasonable times to confer in good faith with respect to wages, hours, and other terms and conditions of employment, or the negotiations of an agreement, if requested by either party, but such obligation does not compel either party to agree to a proposal or require the making of a concession.

ARTICLE 2 RECOGNITION

Pursuant to an election and certification issued by the Lodge to the City of Charleston acting upon authority granted by ordinance, the Employer recognizes the Lodge as the bargaining unit for the purposes of establishing wages, hours, and working conditions of all police officers within the Police Department of the City of Charleston, excluding the Chief of Police and the Assistant Chief of Police.

ARTICLE 3 MANAGEMENT RIGHTS

All the functions of management of the operations of the City and the direction of its employees which are not limited by the express language of this Agreement, are exclusively vested in and retained by the Employer, including but not limited to the right to determine the means, methods and place of operation, and to decide what work or services shall be performed by the employees, the right to establish the number and classification of positions, discipline or discharge employees for cause, to transfer, authorize promotions and to maintain discipline, order and efficiency; the right to make and enforce reasonable rules, to introduce new and improved methods, materials, equipment, or facilities; provided this will not be used for purposes of discrimination against any employee for membership in the Lodge. Generally, the police officers will be assigned to work within the public safety functions of the City, but may be temporarily assigned to any City function in the event of an emergency.

ARTICLE 4 SUPERVISORY DUTIES

The Lodge acknowledges that certain employees covered by this Agreement may, because of Department assignment, rank and/or policy, be in an administrative supervisory position. Nothing in this Agreement is to indicate that those employees abolish (or nullify) their responsibilities or refuse to complete those duties because of this Agreement.

ARTICLE 5 NO STRIKE

No employee covered by the Agreement shall engage in, induce, or encourage any strike, work stoppage, slowdown or withholding of services. The Lodge agrees that neither it nor any of its officers or agents or members will call, institute, authorize, participate in, sanction, or ratify any strike, work stoppage, slowdown or withholding of services, during the term of this Agreement, as a result of a labor dispute with the City for any reason whatsoever.

The City will not lock out employees during the term of the Agreement as a result of a labor dispute with the Lodge or for any reason whatsoever, except for the participation of an unlawful strike.

All employees who hold the position of Officer, or other position of authority of the Lodge, occupy a position of special trust and responsibility in maintaining and bringing about compliance with this provision, including the responsibility to remain at work during any interruption which may be initiated by other employees and to encourage employees violating this paragraph to return to work.

ARTICLE 6 BILL OF RIGHTS

All interrogation of police personnel under investigation (by the Employer or an Agent of the Employer) for any reason or purpose shall follow the procedures set forth in 50 ILCS 725/1 et al., as may be amended from time to time under the following principles:

1. No complaint by civilians will be investigated unless the complaint is accompanied by a sworn statement of the complainant which is duly notarized and the complaint warrants a departmental investigation.
2. All interrogations shall be conducted at reasonable hours unless the gravity of the matter under investigation requires immediate interrogation.
3. All interrogations shall take place at the police department headquarters.
4. Prior to the commencement of interrogation, the officer under investigation shall be furnished with:
 - A. A list of the names of all persons present;
 - B. A list of the names of all complainants;
 - C. A statement of the nature of the investigation.
5. Interrogation sessions shall be limited to a reasonable period of time with appropriate rest periods.
6. If the officer under interrogation is under arrest or likely to be placed under arrest, the officer shall be advised prior to any interrogation, of all of his constitutional rights.

7. If the officer under investigation requests the presence of counsel or other chosen representative, no interrogation shall be conducted outside the presence of such counsel or other chosen representative.

8. A complete record of any interrogation shall be made, and a complete transcript or copy of any tape recordings shall be made available to the employee under investigation without charge and without undue delay. Such record may be electronically recorded.

9. During the interrogation, the officer under investigation shall not, as an inducement to answer questions:

- A. Be subjected to offensive language;
- B. Be threatened with transfer, dismissal, or disciplinary action; or
- C. Be promised any reward.

ARTICLE 7 RESOLUTION OF IMPASSE

Both the Employer and the Lodge agree to use the Provisions of the 5 ILCS 315/14 to resolve any impasse disputes that may arise.

ARTICLE 8 DISCIPLINE AND DISCHARGE

Section 8.1. Discipline and Discharge

To the extent that the Charleston Board of Fire and Police Commission Rules and Regulations and the Charleston Police Department Rules and Regulations do not conflict with this Article, their provisions shall apply. The parties recognize the principles of progressive and corrective discipline.

Disciplinary action or measures shall include only the following:

- 1) Oral reprimand
- 2) Written reprimand
- 3) Suspension (notice to be given in writing)
- 4) Discharge

Disciplinary action may be imposed upon an employee only for just cause. Discharge discipline may be started at the second step of the Grievance Procedure. If the Employer has reason to reprimand an employee, it shall be done in a manner that will not embarrass the employee before other employees or the public.

Section 8.2. Limitation

The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline which is commensurate with the severity of the offense. The Employer shall notify both the employee and Labor Council of disciplinary action involving suspensions or discharge. Such notification shall be in writing and shall reflect the specific nature of the offense. Any proceedings in discipline or discharge shall be instituted by the Employer within thirty (30) days.

Section 8.3. Predisciplinary Meeting

For discipline other than oral and written reprimands, prior to notifying the employee of the contemplated discipline to be imposed, the Employer shall notify the local Labor Council of the meeting and then shall meet with the employee involved and inform the employee of the reason for such contemplated discipline, including any names of witnesses and copies of pertinent documents. The employee shall be informed of his contract rights to Labor Council representation and shall be entitled to such, if so requested by the employee, and the employee and Labor Council Rep shall be given the opportunity to rebut or clarify the reasons for such discipline and further provided that a Labor Council Rep shall be available within twenty-four (24) hours of notification. If the employee does not request Labor Council representation, a Labor Council Rep shall nevertheless be entitled to be present as a non-active participant at any and all such meetings.

Section 8.4. Investigatory Interviews

Where the Employer desires to conduct an investigatory interview of an employee where the results of the interview might result in discipline, the Employer agrees to first inform the employee that the employee has a right to Labor Council representation, no interview shall take place without the presence of a Labor Council representative. The role of the Labor Council representative is limited to assisting the employee, clarifying the facts, and suggesting other employees who may have knowledge of the facts.

Section 8.5. Demotion

Demotions should not be punitive in nature but for cause based on supervisory malfeasance; however, serious policy violations that would rise to a level that would compromise the officer's ability to lead his shift would constitute cause for the purpose of this provision.

ARTICLE 9 GRIEVANCE AND ARBITRATION

Section 9.1. Grievance

A grievance is a dispute, controversy, or difference of opinion between an officer(s) or the Union, and the City concerning the application of the terms of this Agreement. Individual officers may elect to pursue grievances through Steps 1 and 2 only, with or without a Union representative; provided, however, the Union shall have the right to be present at all meetings concerning such grievances and to receive copies of all written exchanges. No settlement of such grievances shall be inconsistent with the Agreement.

Section 9.2. Procedure

Grievances shall be filed at Step 1 within ten (10) business days of the date of the event giving rise to the grievance or within ten (10) business days of the date when the officer/Union knew or should have known of the event giving rise to the grievance, whichever is later. All grievances and appeals shall be written and submitted on a mutually agreed upon form.

If a grievance is not filed within the stated time period, it shall be considered waived. If a grievance is not processed from one step to the next within the stated time limits, it shall be deemed settled by default based on the City's last written response.

All time limits are extendible by written mutual agreement of the parties. Such extensions shall not be unreasonably withheld by the City or the Union.

Union representatives and officers engaged in grievance processing shall be immune from insubordination charges resulting from their proper administration of this Agreement. While grievance forms must be properly completed, clerical errors shall not be considered grounds for denial.

Step 1: It is the intention of the parties to resolve disputes at the lowest level possible. To that end, any officers and/or Union representatives shall use their best efforts to discuss disagreements with appropriate supervisors prior to filing any grievance. If informal efforts at resolution have failed, the Union and/or the officer or his Union representative shall submit the grievance in writing on the agreed "Grievance Form" to the Chief of Police who shall have ten (10) business days from receipt in which to investigate the matter and submit his/her written response to the Union (and the individual officer, if any). If the grievant is not satisfied with the Chief's response, he or she may appeal the Chief's written decision to the City Manager within ten (10) business days of the Chief's decision.

Step 2: The City Manager shall have fifteen (15) business days from receipt in which to investigate the matter and submit his or her written response to the Union and/or the individual officer, if any. It is agreed that only the Union, and not the individual employee, shall have the right to refer such grievances to arbitration.

Section 9.3. Arbitration

If the Union wishes to appeal a grievance to arbitration, it shall have fifteen (15) business days from receipt in which to so notify the City Manager in writing.

In the event that the parties are unable to agree upon an arbitrator within five (5) business days of the City's receipt of the notice of referral to arbitration, the parties shall immediately jointly request the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. Within five (5) business days of receipt of the list, the parties shall alternately strike individual names from the list, with the order of striking determined by a coin toss. The last remaining name shall be the arbitrator who shall be notified of his/her selection by joint letter requesting the setting of date and time for the hearing, subject to the availability of the parties' representatives. Hearings shall take place in Charleston and be closed to the public, unless otherwise mutually agreed. Unless mutually waived, the proceedings shall be transcribed by a mutually selected court reporter, with each party paying for its own copy and sharing equally the cost of a transcript for the arbitrator and the reporter's costs. The costs of the arbitrator shall be divided equally, but each party shall be responsible for compensating its own representatives and witnesses.

Section 9.4. Arbitration Hearing

The arbitrator shall conduct a fair and impartial hearing, having the power to administer oaths, secure the attendance and testimony of witnesses and the production of books, papers, and records by subpoena. If the arbitrator orders the City to produce information about the disciplinary records of other officers, such information shall be produced in such a manner that no individual officer's name is on a record and access will be limited to the Union. The Arbitrator shall make a decision only on the issue(s) presented in the grievance and shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall be without authority to make a decision which is contrary to or inconsistent with law or rules and

regulations having force of law. The arbitrator's decision shall be rendered in writing to the parties within thirty (30) days of the close of hearing or the submission of post-hearing briefs, whichever is later.

Section 9.5. Expedited Arbitration

The parties agree that there are instances where an expeditious resolution to a particular grievance will best serve the interests of the employees involved and the Department. After a grievance has been referred to arbitration, the parties' representatives shall determine whether to proceed with expedited arbitration. Where the parties agree to expedite arbitration proceedings:

1. The arbitrator shall be selected from a "standing" panel of arbitrators maintained by the parties for such purposes. Each arbitrator on the panel shall be contacted with regard to his or her availability, and the arbitrator with the earliest available date for hearing shall be designated to be the arbitrator for the proceedings;
2. There shall be no post-hearing briefs submitted by the parties;
3. The arbitrator shall be asked by the parties to issue a ruling at the close of the hearing or as soon thereafter as the arbitrator believes affords him or her the opportunity to issue an appropriate decision; and
4. The parties agree that there shall be no written transcript made of the proceedings.

ARTICLE 10 LAYOFF

1. Insofar as possible, the Employer will give at least fifteen (15) workdays' notice to the employee prior to the effective date of any layoff of that employee. The Employer will be obligated to notify the organization of its intention and the reasons for such action, and if the organization should so desire, to meet with the Chief of Police within twenty-four (24) hours to discuss the proposed layoff.

2. At the written request of an employee, the Employer may lay off that individual employee without regard to the notice provisions set forth herein.

3. In the event of a layoff of sworn personnel, the Employer agrees not to hire civilian personnel to perform the duties that only a peace officer can perform. A peace officer shall be defined in accordance with 625 ILCS 5/1-162. In the event of a layoff, sworn personnel will be laid off in the reverse order of their seniority and rehired by seniority.

4. Employees who are laid off shall be placed on a recall list for a period of eighteen (18) months. Should a recall occur, employees who are still on the list shall be recalled, provided they are presently qualified to perform work for the position to which they are being recalled in the inverse order of this layoff.

If an employee is recalled to a job classification of lower rank or rating he shall have the right to return to the job classification he held prior to the layoff in the event it subsequently becomes available. Should an employee be recalled to a lower rated job classification, the

employee shall have a right to refuse the recall without adversely affecting his status on the recall list.

The Employer will hire no new employees in to the bargaining unit as long as employees remain on the recall list who are qualified and willing to be recalled to the respective job classification.

Employees eligible for recall shall be given thirty (30) calendar days' notice sent by certified or registered mail to the last known address provided to the Employer by the employee.

ARTICLE 11 MAINTENANCE OF STANDARDS

Section 11.1. Benefits Not Diminished

Benefits under the control of the Employer shall not be diminished during the life of this Agreement. Changes in benefits applicable to other City employees shall be subject to good faith negotiations at the expiration of this Agreement.

Section 11.2. Economic and Work Benefits

All economic and work benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect for the term of this Agreement.

ARTICLE 12 DUES DEDUCTION/UNION BUSINESS

Section 12.1. Dues Deduction

The Employer shall deduct from each Lodge member's pay upon receipt of individual authorization, dues to the Fraternal Order of Police in monthly installments beginning with the first pay period after signing, provided the individual member has authorized deductions thirty (30) working days prior to the payroll date.

Such deductions shall continue for the life of the Agreement unless such deductions are canceled by the employee, in writing.

1. The Employer shall assume no responsibility for collecting past or delinquent dues due to membership cancellation, insufficient earnings, termination of employment, or acts not the responsibility of the Employer.

2. The Lodge agrees to indemnify and save the Employer harmless against any and all claims, demands, suits or other forms of liability that arise out of or by reason of complying with any provision of this Article.

Section 12.2. Union Business

Representatives of the Lodge shall not encourage members to conduct bargaining unit matters during work hours unless such discussion(s) are in direct relationship to a current grievance. The representative shall advise the Chief of Police or his designee of the pending matter and request reasonable time to conclude the matter. Matters shall not be discussed or conducted while on duty if such matter(s) could reasonably be conducted during non-duty hours.

Members of the Lodge shall, subject to departmental needs, be allowed to attend Lodge meetings while on duty provided such time does not exceed sixty (60) minutes on any one tour of duty. Minimum staffing of at least one officer on the street shall be maintained during such Lodge meetings.

Union business leave shall be granted for time spent at the bargaining table plus one (1) hour directly prior to the formal negotiations for up to two (2) bargaining unit members. At the bargaining table, shall mean time spent at contract negotiations or grievance resolution meetings between labor and management as well as the time utilized for meetings of the Labor Management Council.

ARTICLE 13 CONDITIONS OF EMPLOYMENT

Section 13.1. Place of Residence

Officers covered by this Agreement, effective with the signing of this Agreement, shall be required to reside within a twenty (20) mile radius of Charleston City Hall (520 Jackson Avenue) by the end of the officer's probationary period.

Section 13.2. Medical

After being offered employment by the City, an employee must undergo a complete medical examination given by a physician designated by the City and paid for by the City. As a condition of initial employment, the employee must successfully pass and complete the physical and be able to perform all the duties expected of him or her either with or without accommodation.

ARTICLE 14 HOURS OF WORK

Section 14.1. Shift, Workday and Workweek

The work schedule for the patrol division shall be subject to terms as identified in Appendix C and shall be a twelve (12) hour rotating days off schedule.

Detective Division: Chief of Detectives, Detective Sergeant or Commander and Detectives

8:00 a.m. to 4:00 p.m. (0800 hours to 1600 hours)

Non-rotating (non-training) detectives shall have one (1) detective available as a point of contact or "on call" at all times. The point of contact/on call detective will be available to respond to a call from dispatch as necessary. This detective will be compensated with four (4) hours of straight time ("on call pay") for each week which shall not be considered hours worked for the purposes of calculating overtime. Any detective required to come into work outside his working hours will be paid for those hours worked in addition to any "on call pay".

The schedule of point of contact/on call detective will be established on a monthly basis.

Task Force Officer: Per the needs of the Task Force.

K-9 Officer: As a part of his/her shift, the K-9 Officer shall receive one hour per shift allotted for kennel time.

The K-9 Officer shall receive one (1) training day per month.

If circumstances necessitate Support Services Officers or Detectives to work other than the Officers or Detectives shift hours not otherwise addressed by this Agreement, Officers or Detectives in such assignments may, on a voluntary basis, change their hours with Commanding Officer approval. The Employer may change an employee's shift to coincide with stated circumstances if such circumstances are emergent in nature. This shall not be accomplished by splitting shifts.

Section 14.2. Selection of Shifts

1. The Employer accepts the principle of seniority in the selection of patrol and detective shifts by employees covered by the Collective Agreement. So long as operations under this principle are satisfactory, the Employer will continue to permit the selection of patrol shifts every four (4) months on the basis of seniority. Police personnel covered by the Collective Agreement may be assigned to any shift during their probationary period of employment.

2. After assignment to a patrol shift (referred to above) employees will normally not be moved from one shift to another as a disciplinary measure unless in the Employer's judgment it is necessary to do so.

3. The Chief of Police shall have the authority to change the bottom three (3) officers on any shift if a change in manpower is required in order to provide for the orderly function of the department.

Section 14.3. Police Schooling, Training and Meetings

The Employer will take the necessary steps to provide police personnel with continuing proper and adequate in-service training, subject to budgetary and other responsible limitations. If training or meetings required by the Employer occur at times other than an officer's normal shift hours, the Employer may change that employee's shift to coincide with the training hours worked. If the employee's shift is not changed, the training hours shall be treated as time and one half (1 ½), to be taken as management leave only. This shall not be accomplished by splitting shifts.

An employee who voluntarily resigns from employment in the Police Department shall reimburse the Employer for the actual cost of tuition related to his or her basic certification, not to exceed current rate of tuition, only in the event the State of Illinois discontinues its practice of training reimbursement. If tuition reimbursement is required under this provision, said amount shall be reduced by 5% per month of the tuition. Said reductions shall commence three (3) months from the date of hire, or the date training commences, whichever occurs first.

Section 14.4. Assignments to Other Duties

Employees covered by the Agreement may be assigned to perform duties inconsistent with their job specification in the uniform or plain clothes division, as directed.

Section 14.5. Special Services Details

Special Services Details may be activated from time to time. The supervisor of the section involved will select and appoint to such details from a roster of volunteers, employees who in

his/her opinion, are qualified to perform the services required. Such selections will be made without regard to seniority.

Section 14.6. Orders to Police Personnel

Whenever practicable, which the Employer alone defines, in other than normal activities, written rather than verbal orders shall be issued to police personnel. To avoid conflict and/or misunderstanding in the event of changed orders or police personnel, the last order received from equally ranked Employer supervisors, or officials, or one given a higher-ranking Employer supervisor or official, will be the one obeyed.

Section 14.7. Organization Records

As long as space is available, the Employer will provide the Organization with a location for keeping its files. The City will also make available the Police Department or City Building for meetings of the Lodge.

ARTICLE 15 SENIORITY

Section 15.1. Definition of Seniority

Seniority shall, for the purpose of this Agreement, be defined as follows:

1. Employment Seniority: The term “employment seniority” refers to, and is defined as, a Police officer’s length of continuous service with the Charleston Police Department since the officer’s last date of hire, less any adjustments due to layoff, approved leave of absence without pay.
2. Time-in-Rank Seniority: The term “time-in-rank seniority” refers to, and is defined as, an officer’s length of continuous service with the Charleston Police Department in his/her present position classification (rank) since his/her appointment or promotion to that position classification (rank), less any adjustment due to layoff, approved leaves, or absence without pay.

Section 15.2. Application of Seniority

Seniority shall, for the purpose of this Agreement, be applied as follows:

1. If two (2) or more officers have the same time-in-rank seniority, and if time-in-rank seniority is to be the determining factor in specific personnel action, then the officer’s position on the eligibility list for their present position classification (rank) will be considered and next their employment seniority will be considered.

Section 15.3. Suspension and Termination of Seniority

1. Suspension of Seniority: Both employment seniority and time-in-rank seniority shall be suspended while an officer: (a) Is on layoff status; (b) Is on a leave of absence without pay.
2. Termination of Seniority: Both employment seniority and time-in-rank seniority, as well as the employment relationship, shall be terminated when an officer: (a) Resigns; (b) Retires; (c) Is dismissed; or (d) Is discharged.

3. Patrol Seniority: Should a Sergeant or Lieutenant give up his/her Command position for patrol officer status, his/her seniority shall include his/her total length of police officer service with the Charleston Police Department since the officer's last date of hire, less any adjustments due to layoff, or approved leave of absence without pay.

ARTICLE 16 LEAVE

Section 16.1. Sick Leave

1. All full-time police officers shall accrue six (6) hours sick leave per month. There is no maximum to sick leave accrual. Officers who have not been continuously employed for a period of six (6) months shall not be entitled to sick leave until completion of six (6) months continuous service. After an officer is on sick leave for thirty (30) days, he/she may apply to the pension fund for temporary disability.

Upon retirement or death, an officer or his/her beneficiary will be paid for accrued sick leave up to four hundred eighty (480) hours on a one for one (1:1) basis. Accrued sick leave in excess of four hundred eighty (480) hours shall be paid on a two for one (2:1) basis (i.e. four hundred ninety-six (496) hours accrued equals four hundred eighty (480) hours at regular pay and sixteen (16) hours at half pay).

An officer separated from service other than by retirement or death, shall be compensated for accrued sick leave on a two for one (2:1) basis (i.e. forty (40) hours accrued equals twenty (20) hours compensation). No employee will be entitled to any of the sick leave pay-outs for retirement or resignation unless two (2) weeks' working (on-the-job) notice is received by the Employer. It is understood that should an employee sustain a serious injury or illness during the two (2) working weeks, that prevents the employee from working, that employee shall still be entitled to his/her sick leave compensation. The Employer may request and/or verify a doctor's slip for any serious injury or illness during the two (2) working weeks. Officers dismissed for cause under the Department's disciplinary procedures shall not receive compensation for accrued sick leave.

2. Police officers may use accrued sick leave to care for his/her spouse or dependent children when the spouse is not available in the case of their illness or injury. Accrued sick leave may also be used for life threatening illness or injury of parents, children, or siblings. Time used under this provision shall be included in the time off allowed under the provisions of FMLA. For the purposes of determining the twelve (12) month period during which an employee is entitled up to twelve (12) weeks of family and medical leave, the parties agree that such twelve (12) month periods shall constitute a rolling twelve (12) month period.

Absence for health reasons must be reported to the Shift Supervisor before the start of the shift. The employee shall personally contact the Shift Supervisor in all cases unless critically ill or hospitalized. If the Shift Supervisor is unavailable, the officer shall personally contact the immediate Supervisor.

In the event the employee fails to notify the Employer within thirty (30) minutes after the start of the work shift or after the employee becomes ill and leaves work, the Police Chief shall handle the employee's absence as an absence without pay, unless the employee substantiates and

documents within three (3) working days of his return to work that it was impossible to make or cause such notification.

Sick leave notification shall be made by the officer for each workday that paid sick leave is being requested, unless the requirement is waived by the Police Chief or an officially stipulated designate.

3. The Employer reserves the right to verify and/or require physician's statement verifying the illness or injury of the officer or his spouse or dependent children. For the purpose of sick leave used for maternity/paternity leave purposes, no such verification shall be required unless the leave exceeds three shifts aggregate for any one pregnancy.

4. The provisions of the Family Medical Leave Act of 1993 are hereby incorporated in this Agreement.

5. Sick leave may be used in minimum increments of one (1) hour.

Section 16.2. Personal Leave

1. Employer agrees that all full-time police personnel shall be entitled to 24 hours of personal leave each fiscal year. The Chief of Police shall approve and record the personal business days for police personnel. Personal days may not be carried over from year to year. They must be used in the year earned.

2. If an officer terminates employment with the Department, the officer shall, before final check is issued, be required to reimburse the Employer for any personal leave used in excess of the amount owed on a prorated basis, for portion of completed year's service. Personal leave shall be calculated at a rate of two (2) hours per month. This Section is not intended as a means or method of distribution on use, but rather a means of calculation for excess used time at time of termination only.

3. Personal Leave may be used in minimum increments of two (2) hours.

Section 16.3. Bereavement Leave

All full-time officers may be granted an emergency leave of absence with pay in the case of the death of a member of the officer's immediate family. Immediate family is defined as: Spouse, child, mother, father, stepparents, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandchild, grandparents, or guardian of the officer. Leave time shall not exceed three (3) shifts for each occurrence. An officer may be allowed time to attend the funeral of other than the immediate family with the consent of the Chief of Police. Such time shall not exceed one-half (1/2) shift. The Chief of Police must be notified and approval granted prior to the officer's actual absence from work. Such time shall not decrease sick leave, vacation leave, personal leave, or compensatory time earned.

Section 16.4. Unpaid Leave of Absence

Unpaid leave of absence may be requested in writing stating the reason for leave and may be granted by the Chief of Police for up to seven (7) calendar days. Unpaid leaves from seven (7) to one hundred eighty (180) calendar days require the approval of the City Manager. Such reasons

must be valid (such as prolonged illness of employee, his spouse, newborn child, or children or childbirth). In no case shall leave be approved for greater than one hundred eighty (180) calendar days in one (1) increment.

Employees with less than ninety (90) calendar days employment with the City are not eligible for unpaid leave.

Leaves of absence shall not be granted to employees to accept employment elsewhere.

Section 16.5. Transfer of Sick Leave

Officers shall be allowed to voluntarily transfer up to a maximum of forty (40) hours of their sick leave during any given fiscal year to another officer (or officers) who has no accumulated sick leave hours, but who is otherwise eligible, to take paid sick leave. These transferred leave hours shall be converted, on a one-for-one (1:1) ratio, and shall not be refundable to the officer making the transfer.

An officer may receive such transferred sick leave hours from any number of officers; provided however, that the officer may not receive more converted sick leave hours than he or she actually needs to cover a current period of sick leave absence, and such converted sick leave hours may only be used for sick leave absences; and further provided when the officer qualifies for the disability portion of the current pension plan, no further sick leave hours may be transferred.

ARTICLE 17 OVERTIME

Section 17.1. Types of Overtime

The types of overtime which are referenced in this Agreement, and which may be authorized to be paid are as follows:

1. **Hold-Over Overtime:** When an officer is held-over beyond his/her regularly scheduled workday or duty shift, all such extra time worked beyond the scheduled end of the workday or duty shift shall be considered and compensated as overtime.

2. **Callback Overtime:** When an officer has completed his/her regularly scheduled workday or duty shift and left work, or is on his/her regularly scheduled day off (including a holiday taken off), or is on an approved time off of absence and is called back to work, all such time worked shall be considered and compensated as overtime.

Any officer who is called back as provided above shall receive a minimum of two (2) hours of overtime, even in the event two (2) hours of work is not provided or required. However, to the extent that this minimum two (2) hours overtime period might overlap with the officer's workday or duty shift (in cases where the overtime period is immediately prior to the start of the officer's workday or duty shift), the overtime period shall end when the officer's workday or duty shift begins, provided further, that in no such case shall the officer receive less than one (1) hour overtime. Notwithstanding anything herein to the contrary, juvenile officers shall be paid one-half hour or actual time worked at straight time when responding to questions by way of telephone.

3. **Court Time Overtime:** When and to the extent that an officer would otherwise be off-duty, time worked by the officer, while appearing in court as a result of duties performed as a police officer, shall be considered and compensated as overtime; provided, however, that the officer shall receive no less than two (2) hours of overtime for each such consecutive period that he/she is appearing in court.

For the purpose of determining court time overtime in accordance with this Section, when an officer appears in the morning and then has to return in the afternoon to appear in the same case, this will be considered as two (2) separate court appearances; provided that the time difference between the two (2) court appearances is more than one (1) hour. In this same regard, when an officer has to appear in one court case and then has to return and appear in another court case, this will also be considered as two (2) separate court appearances; provided that the time difference between the two (2) court appearances was more than one (1) hour.

The awarding of court time overtime shall always depend upon the fact that the court appearance or court appearances, occurred during an officer's approved time off. The awarding of court time overtime shall be further governed by the following provisions:

- A. **Court Time Beginning During an Officer's Workday or Duty Shift:** In the event that a court appearance begins during and extends beyond an officer's regularly scheduled workday or duty shift, then this court time overtime shall be determined and compensated in the same manner as provided for "holdover overtime" in paragraph 1 above, and the two (2) hour minimum shall not apply.
- B. **Court Time Beginning Immediately Prior to an Officer's Workday or Duty Shift:** In the event that a court appearance begins with the two (2) hour period immediately preceding the start of the officer's regularly scheduled workday or duty shift, then this court time overtime shall be determined and compensated in the same manner as provided for "callback overtime" in Paragraph 2 above and the two (2) hour minimum shall not apply, although the one (1) hour minimum shall apply.

Section 17.2. Overtime Pay

Subject to the provisions and limitations set forth in Section 3 above, officers shall receive overtime pay for the reference types of overtime as follows:

- 1. **Hold-Over Overtime:** Officers who are authorized to be held-over shall be paid time and one half (1½) their regular straight time hourly rate of pay for all such eligible overtime hours.
- 2. **Callback Overtime:** Officers who are called back to work shall be paid time and one half (1½) their regular straight time hourly rate of pay for all such eligible overtime hours.
- 3. **Court Time Overtime:** Officers who are required to appear in court during their approved time off shall be paid time and one half (1½) their regular straight time hourly rate of pay for all such eligible overtime hours.

4. **Overtime After 8 Hours in A Day and After 40 Hours in A Week:** Officers who work more than eight (8) hours in a work day shall be compensated at the time and one-half (1½) rate of pay for all hours worked past the scheduled eight (8) hours.

Officers who work more than forty (40) hours in a work week shall be compensated at the time and one-half (1½) rate of pay for all hours worked past the scheduled forty (40) hours.

ARTICLE 18 WAGES

Section 18.1. Method of Establishment of Wages

Wages specified herein have been established in negotiations and between the parties. Wages established in this Agreement shall become and remain effective as specified in Appendix A hereof, except as otherwise provided herein.

Section 18.2. Wages/Basic Straight Time

1. Basic straight time hourly wages are hereby defined as those payable for work performed for forty (40) hours of work in a work week.

2. Basic straight time wages are and shall be set forth in Appendix A attached hereto.

Section 18.3. Compensatory Leave

1. Officers covered by this Agreement shall be entitled to receive overtime pay in either compensatory time or cash payment, at the Officer's option. Both will be at the overtime rate as identified in Article 17 of this Agreement. No employee will be allowed to accumulate overtime in excess of those hours identified in the Fair Labor Standards Act. The rate at the time of this Agreement is up to 240 hours. Employees with accumulated compensatory time off in excess of 240 hours may not accumulate any additional compensatory time off.

2. For the purpose of selling back compensatory time, there shall be a two-hundred and forty (240) hour sell-back cap per fiscal year. Any comp-time sold back by the employee, at their option, may be placed in a deferred compensation account.

3. All compensatory time must be used in no less than (1) hour increments.

Section 18.4. Compensation for Assuming Supervisor Responsibilities

1. It is agreed that it is appropriate that patrol officers be assigned to supervisory duties of officers of the rank of sergeant and above on a temporary basis at the discretion of the Employer.

2. Whenever a patrol person is assigned temporarily to the duties normally performed by an officer of the rank of sergeant or above, he/she shall receive additional compensation in pay, at the following rate:

- A. One (1) hour of pay at straight time for six (6) or more hours of supervisory duties on any given shift.
- B. One-half (1/2) hour pay at straight time for four (4), but less than six (6) hours of supervisory duties on any given shift.

- C. No pay for less than four (4) hours of supervisory duties on any given shift.
 - Eight (8) hours shifts would be five (5) hours and three (3) hours.

Section 18.5. Compensation for Field Training Officers

1. It is agreed that officers who have been assigned to duties as Field Training Officers shall receive additional compensation in pay while they are assigned to a probationary officer for training. Pay will be at the following rate: (Rate is based upon twelve (12) hour shift).

- A. One (1) hour of pay at straight time for six (6) or more hours of FTO duty on any given shift.
- B. One-half (1/2) hour pay at straight time for four (4), but less than six (6) hours of FTO duty on any given shift.
- C. No pay for less than four (4) hours of FTO duty on a shift.
 - Eight (8) hour shifts would be five (5) hours and three (3) hours.

ARTICLE 19 HOLIDAYS

Section 19.1. Number of Floating Holidays

- 1) Effective June 5, 2009, both parties agree that the twenty-four (24) hour per day scheduling of employees in the Police Department may require certain employees to work on City holidays granted other City employees, consequently, Police Officers shall receive eleven (11) floating holidays, eighty-eight (88) hours per fiscal year.
- 2) Officers may receive straight pay for up to four (4) of the floating holidays, thirty-two (32) hours. Requests for pay must be submitted in increments of eight (8) hours.
- 3) Floating holidays must be used for the time off or pay during the fiscal year, they cannot be accumulated. Requests to use floating holidays for time off are subject to the approval of the Chief of Police.
- 4) Requests for time off using Floating Holidays must be submitted in increments of Four (4), eight (8), or twelve (12) hours.
- 5) If the Employer increases or observes any holidays in addition to those listed in this Article, then those holidays shall be observed under the provisions of this Article for all officers covered by this Agreement.

Section 19.2. Holiday Reimbursement

1. If an officer terminates employment with the Department, the officer shall, before final check is issued, be required to reimburse the Employer for any holiday time used in excess of the amount accrued on a prorated basis for portion of completed year's service.

2. Holidays shall be calculated at a rate of 7.333 hours per month. This Section is not intended as a means or method of distribution on use, but rather a means of calculation for excess used time at time of termination only.

ARTICLE 20 UNIFORMS AND EQUIPMENT

Section 20.1. Uniforms

1. Effective 5/1/2017 and every May 1st thereafter, for the duration of this Agreement, the Employer shall credit to each member of the bargaining unit the sum of \$550.00 for uniform allowance. If an employee is assigned to the Crisis Response Team (CRT), or bicycle patrol, and is actively participating in that assignment, that employee shall be credited \$600.00 for uniform allowance. The vendors will be directed to bill the Employer directly for said purchases up to the agreed amount. The Employer will provide a list of acceptable vendors for uniform purchases and will also specify required uniforms to be worn. Upon April 30th of each year, or upon termination of employment, any unused credit will revert to the City of Charleston.

- a. Newly appointed employees, who are hired on a date other than May 1st, shall receive a prorated portion of the uniform allowance in the second year of employment and thereafter receive the full uniform allowance amount according to the provisions of Section 20.1 above.
- b. Employees, who terminate employment with the City of Charleston within the first two years, other than by termination, shall reimburse the City for the cost of the uniforms on a prorated basis.
- c. The city will deduct applicable taxes on clothing allowance from plain clothes officers.

2. Any article that is damaged, lost, or destroyed such as jewelry, watches, dentures, contact lenses, glasses, etc., will be repaired or replaced by the Employer, provided there was no contributory negligence on the part of the employee in accordance with the schedule below:

The Employer will pay up to \$40.00 for the repair or replacement of jewelry or a watch; up to \$175.00 for the repair or replacement of the following items: prescription eye glasses, contact lenses; up to \$75 for the repair or replacement of duty boots/shoes and the replacement cost of any department issued uniform items. Reimbursement will not be made for flashlights, cell phones, pagers, PDA's, or similar electronic devices or equipment purchased individually by a covered employee.

3. Uniformed and plain clothes officer's cleaning is to be furnished by the City to a maximum of four (4) trousers and four (4) shirts per week and one (1) suit jacket or coat every six (6) months.

Section 20.2. Equipment and Uniforms

Initial issue of equipment and uniforms will be furnished to all newly appointed police officers by the Employer pursuant to Police Department Policy. Equipment issued at that time will consist of the following (and be maintained and/or replaced by the Employer):

- Approved Duty Weapon and three (3) magazines
- Approved Duty Ammunition

- One (1) Portable Radio
- One (1) National Institute of Justice (NIJ) approved Protective Ballistic Vest
- One (1) Set of Handcuffs with keys
- One (1) Hat Badge
- Two (2) Chest Badges
- One (1) Department Photo Identification Card
- One (1) ASP Expandable Baton
- One (1) Field Tourniquet
- One (1) Canister approved Pepper Spray
- One (1) Equipment Bag
- One (1) Laundry Bag
- One (1) copy of Policy and Procedure Manual (provided in an on-line digital format)
- Shoulder patches as needed
- Body worn camera

In regards to the above list of issued equipment, officers shall turn in the old item they report needing replaced upon request from the Chief of Police or his designee.

Uniform items issued at that time will consist of the following (and be maintained and/or replaced by the employee):

- One (1) regular police hat “Parade”/8-point police hat
- Three (3) pairs of pants
- Three (3) summer shirts
- Three (3) winter shirts
- One (1) light weight jacket
- One (1) winter weight jacket
- One (1) raincoat
- Two (2) name plates (one jacket/one shirt)
- One (1) “Serving Since” plate
- One (1) set collar insignia
- One (1) set nylon duty gear
 - Duty Weapon Holster
 - Taser Holster
 - Magazine holder
 - Handcuff case
 - Pepper spray pouch
 - Baton holder
 - Radio holder
 - Pant belt
 - Duty belt
 - Six belt keepers
- (1) pair of duty boots/shoes

Uniform Items Approved for Purchase with Uniform Allowance:

- “Parade”/8-point police hat
- Fur Trooper Cap
- Patrol pants
- Patrol summer shirts
- Patrol winter shirts
- Mock turtleneck base gear (short sleeve/long sleeve)
- Black t-shirts for summer uniforms
- Patrol light weight jacket
- Patrol winter weight jacket
- Patrol raincoat
- High Visibility Safety Vest
- Nylon duty gear (examples)
 - Holster (Firearm or Taser holster)
 - Magazine holder
 - Handcuff case
 - Pepper spray pouch
 - Baton holder
 - Radio holder
 - Duty belt
 - Belt keepers
- Duty boots/shoes
- Tactical Gloves

The Chief shall have the authority to approve or deny additional items for purchase by Officers.

Section 20.3. Protective Vest

Employer agrees to furnish each sworn officer with an approved vest which shall be replaced upon due notification from the officer to the Chief and with consideration of the life expectancy recommendations, within a reasonable period of time in the immediately following fiscal year.

Section 20.4. Law Enforcement Materials

The Employer shall make available current copies of 720 ILCS 5, and 625 ILCS 5/1-101 et seq.

ARTICLE 21 VACATIONS

Section 21.1. Vacation

Vacations are provided for the recreation and relaxation of police officers and police officers shall not be required to take vacation during the first year of service, in years two, three, and four of service, police officers shall be required to take forty (40) hours of vacation time off, and commencing after the fourth year of employment and all years thereafter, police officers shall be required to take eighty (80) hours of vacation. In the event a police officer fails to take the

minimum vacation as set forth herein, said required vacation time may, at the City's sole discretion, be waived and forfeited.

All permanent full-time employees are eligible for vacation leave with pay in accordance with the following:

Continuous Employment Period	Accrual Rate	Maximum Accrual	Yearly Accrual
Start Employment	6.66 hr/mo	154 hrs.	80 hrs.
Beginning 5 th yr.	10.00 hr/mo	230 hrs.	120 hrs.
Beginning 10 th yr.	13.33 hr/mo	307 hrs.	160 hrs.
Beginning 15 th yr.	16.67 hr/mo	384 hrs.	200 hrs.
Beginning 20 th yr.	16.67 hr/mo	460 hrs.	200 hrs.

Section 21.2. Probationary Employees

Probationary police officers may begin using accumulated vacation leave after they have completed six (6) months of continuous employment from the date of hire subject to the approval of the Police Chief or his designee.

Section 21.3. Vacation Sell-back Cap

The vacation schedule for the Department takes into consideration the wishes of the officers, and the operational needs of the Department. Officers who accrue one hundred twenty (120) hours or more of vacation leave per calendar year and have used at least eighty (80) hours of vacation leave, may request pay for any portion of the remaining accrual in a calendar year in minimum increments of forty (40) hours and up to a cap of two hundred and forty (240) hours. Requests for such vacation pay must be verified by the Police Chief as time authorized under this provision and submitted to the payroll clerk minimum of five (5) working days prior to the requested pay date. Vacation checks will only be issued on established pay dates.

Section 21.4. Catastrophic Event

If there is a catastrophic event such as serious illness, injury, death in the immediate family (to include spouse, child, mother, father), divorce or other such similar event, the officer may sell-back accrued leave beyond the cap as indicated in Section (3) hereinabove, up to and including his maximum accrual as allowed in Section (1) hereinabove.

Section 21.5. Vacation at Employment Separation

Unused vacation time during the current year as earned shall be paid to the officer at the time of separation from service with the City.

Section 21.6. Vacation Use

Vacation time shall be used in a minimum amount of two (2) hours. Additional vacation time beyond the minimum two hours, shall be in hourly increments.

ARTICLE 22 INSURANCE AND PENSION

Section 22.1. Health/Medical Insurance

The Employer will provide health coverage and will make every effort to do so at the lowest cost to the employee. The Employer will contribute up to the following amounts (payable on a monthly basis based on plan participation) as follows toward the cost of health insurance coverage for employee, employee+1, and family coverage's:

Employee (single)	\$9,228	Annually/	\$769	per month (effective January 1, 2021)
Employee +1	\$11,592	Annually/	\$966	per month (effective January 1, 2021)
Family	\$14,172	Annually/	\$1,181	per month (effective January 1, 2021)

Employee (single)	\$9,684	Annually/	\$807	per month (effective January 1, 2022)
Employee + 1	\$12,168	Annually/	\$1,014	per month (effective January 1, 2022)
Family	\$14,880	Annually/	\$1,240	per month (effective January 1, 2022)

Employee (single)	\$10,164	Annually/	\$847	per month (effective January 1, 2023)
Employee + 1	\$12,780	Annually/	\$1,065	per month (effective January 1, 2023)
Family	\$15,624	Annually/	\$1,302	per month (effective January 1, 2023)

Employee (single)	\$10,668	Annually/	\$889	per month (effective January 1, 2024)
Employee + 1	\$13,416	Annually/	\$1,118	per month (effective January 1, 2024)
Family	\$16,404	Annually/	\$1,367	per month (effective January 1, 2024)

Employee (single)	\$11,196	Annually/	\$933	per month (effective January 1, 2025)
Employee +1	\$14,088	Annually/	\$1,174	per month (effective January 1, 2025)
Family	\$17,220	Annually/	\$1,435	per month (effective January 1, 2025)

The monthly contributions by the Employer shall only be available for those employees participating in the City health insurance plan.

The remaining premium costs of coverage for employee, employee +1, and family coverage's will be paid for by the employee through payroll deduction. The employee may utilize this monthly allowance as noted above to pay towards the premium cost of the health plan available/chosen by the employee.

Any portion of this monthly contribution not contributed towards premiums may be used by employee to contribute towards a health savings account (HSA) in that plan year (assumes the employee is in an eligible plan). Any amounts remaining can only be used towards HSA account contributions.

In addition, for the period effective January 1, 2022 through December 31, 2022, the Employer will contribute on a 50% matching basis to an employee's eligible health savings account (HSA) as follows:

Employee (single)	50% match up to \$500
Employee +1	50% match up to \$1,000
Family	50% match up to \$1,000

Employer's match will be paid in 26 installments over the course of the year. If an employee enrolls or switches plans mid-year, the match will be paid out on a pro rata basis towards an eligible health savings account (HSA). This matching HSA contribution by the Employer shall only be provided for those employees enrolled in the City health insurance plan and in an HSA eligible plan.

Should economic increases or changes required by our carrier and/or by Federal or State legislation cause the Employer to change plans, the Employer will seek to retain similar basic coverage for its employees. Employer shall have the right, with the cooperation and recommendation of the City Insurance Committee, to investigate and offer alternative health plans to the employees for participation.

The City Council, with the recommendation from the Insurance Committee shall be responsible for evaluation, recommending, investigating health insurance coverage, and establishing plan designs as set forth in Section (Insurance Committee section) below.

Section 22.2. Insurance Committee

The Employer agrees to establish an Insurance Committee. The Insurance Committee shall be composed of two representatives from each of the four (4) City Unions (one voting and one non-voting) that consents to participate, and an equal number of representatives of the City. The Union's representatives shall be designated by the Union Presidents. The representatives shall be released from duty without loss of pay for attending Committee meetings so long as it does not interfere with operations of the City. The Committee shall meet at least quarterly to review and evaluate the costs and benefit provisions of the existing health insurance plan. The Committee is authorized to solicit competitive quotes for health insurance coverage for the same or substantially

similar benefits to provide a basis for comparison to determine the cost effectiveness of the existing coverage.

Committee members shall be afforded access to all relevant data not statutorily privileged and confidential relating to the Plan. The Committee may make recommendations to the City Council regarding modifications to the plan, provided that no recommendation shall be issued from the Committee unless at least two (2) of any Union representatives agree to the recommendation. The Mayor will vote to break any ties. Notwithstanding any recommendations made by the Committee, nothing herein shall be construed as waiving or substituting for the Union's contractual and/or statutory bargaining rights with respect to any changes in the existing plan. All recommended changes consented to by the Unions are subject to the approval of the City Council.

Section 22.3. Retired Officers & Dependents

Employer agrees to make available to all eligible (eligible is defined in the Health Care Benefit Plan) retired Police Officers or their dependents (dependents is defined in the Health Care Benefit Plan) the Health Care Benefit Plan as available to all current employees. The retired Police Officer shall pay the appropriate monthly premium for such coverage as found in the Health Care Benefit Plan.

Section 22.4. Medicaid/Medicare Supplement

Employer agrees to make available to all eligible (eligible is defined in the Health Care Benefit Plan) retired Police Officers Medicaid/Medicare supplement Health Insurance through the Health Care Plan as available to all current employees. The retired Police Officers shall pay the appropriate monthly premium for such coverage as contained in the Health Care Benefit Plan.

Section 22.5. Life Insurance

Employer agrees to provide a minimum of Twenty Thousand Dollars (\$20,000.00) term life insurance to each sworn Police Officer (up to maximum age of 69 years) until the Officer retires from the Charleston Police Department. Employer agrees to provide a minimum of Ten Thousand Dollars (\$10,000) term life insurance to each sworn Police Officer (age 70 years and above) until the Officer retires from the Charleston Police Department. The City reserves the right at its sole discretion to select the insurance company through which such group term life insurance policy is to be issued and to change the insurance carrier. Any such changes would not be made without prior negotiations with the Lodge.

Section 22.6. Medical Insurance/Emergency

The Employer, by means of a Workmen's Compensation Insurance Plan and the Health Care Benefit Plan, shall provide for the payment of eligible medical services, (as defined in these Plans) as a result of a verifiable on-the-job injury arising out of the Police Officer's employment by the City.

Section 22.7. Retirement, Pension and Disability:

Additional Longevity Pay:

Effective January 1, 2009 qualified employees with the requisite years of service shall receive longevity pay increase of 9% of their base and rank salary as specified in Appendix A for a twelve-month period beginning on their appropriate anniversary, date of employment, or date of birth. Twelve months after the commencement of said longevity pay increase, this increase shall

cease and if the employee is still an employee of Charleston, he/she shall return to their salary as specified in Appendix A.

The qualifications for employee to receive payments for the twelve (12) month longevity pay:

- 1) The twelve-month period shall be effective only as to employees who have accrued twenty (20) years or more of seniority and are at least fifty (50) years of age.
- 2) The twelve-month period shall not be effective as to any employee who, after reaching fifty or more years of age, has previously been eligible to receive longevity pay provided by any twelve-month longevity pay.

The City of Charleston shall notify qualified employee(s) in writing thirty (30) days prior to the date on which they shall be qualified to receive twelve-month longevity pay. Such notice shall also notify employee(s) that no additional twelve-month longevity pay increases shall be thereafter available to them.

ARTICLE 23 GENERAL PROVISIONS

Section 23.1. Suggestions

The Employer and the Lodge agree that a suggestion system is established as a means of eliciting suggestions from Police Department personnel, which saves or increases productivity. Suggestions are to be submitted to the on-line digital “suggestion box” designated by the Chief of Police. The following guidelines shall be used to evaluate suggestions:

1. Employee Eligibility:
 - A. Suggestions may be submitted by any Police Officer.
 - B. The Chief of Police and Assistant Chief of Police are ineligible.
 - C. Group suggestions will be evaluated.
 - D. Suggestions must be researched by the Officer or group.
 - E. There are no limits as to the number of suggestions that may be submitted or awarded.
2. Suggestion Criteria:
 - A. Suggestions must show an annual and long-term savings.
 - B. Deferred purchases will not be considered long-term savings unless proper documentation is presented.
 - C. Suggestions must produce cash savings or productivity improvements which can be measured.
3. Suggestion Evaluation:
 - A. All suggestions will be evaluated initially by the Chief of Police.
 - B. Suggestions qualifying for an award will be evaluated by the City Manager.
 - C. Decisions to implement suggestions will be made by the City Manager and the Chief.

- D. All suggestions will have a preliminary evaluation made and the employee or group notified of the evaluation within two (2) months after the suggestions was submitted.
- 4. Awards:
 - A. The employee or group will be awarded five percent (5%) of the net annual savings of the implemented suggestions. Net is defined as the gross savings less implementation cost.
 - B. A maximum one-time award of \$5,000.00 will be granted per implemented suggestion.

Section 23.2. Mileage and Expenses

For any travel approved by the department head and when a City vehicle is not provided, the City will reimburse the employee for the use of their personal vehicle at the Internal Revenue Service (IRS) mileage rate. Receipts are not required for mileage reimbursement.

Lodging arrangements, if necessary, shall be selected and prepaid by the Employer. The current federal per diem shall be provided by the Employer to the employee prior to the trip. The employee shall provide receipts for all expenditures and return any unused portion of the per diem.

Section 23.3. Organization Membership

The Chief of Police may, when justified, and the budget permits, approve City payment for appropriate trade and/or professional organizational memberships for an employee.

This shall not apply to memberships in any labor organizations.

Section 23.4. Tuition Reimbursement

The Employer will reimburse the tuition of successful completion of courses directly related to an employee's job as determined by the Chief of Police to a maximum of \$500.00 or the cost of three (3) credit hours at an approved College or University per school year per officer subject to available funding.

- 1. In all cases, a grade of "C" or higher, or a grade of "Pass" in a Pass/Fail class will represent successful completion of the course.
- 2. Reimbursement applies only to tuition and shall be made upon submittal of the grade reporting form and a paid fee card.
- 3. In no case will the City reimburse for books, supplies, fees, or other expenses.
- 4. In no case will City funds be used if the employee is receiving financial assistance.

Section 23.5. Jury Duty

When an employee is absent for jury duty, the employee shall receive full compensation from the Employer for any working time missed by attendance for jury duty. The employee will give to the Employer any jury duty pay received for jury duty during actual time not worked on a day on which an employee is scheduled for duty with the Employer.

Section 23.6. Review Board

When departmental equipment has been lost or damaged, an employee may be allowed to come to a financial reimbursement agreement in coordination with the Chief of Police, in lieu of disciplinary action. This will be considered as an acceptable form of discipline.

A Committee consisting of the Deputy Chief, and two members plus one (1) alternate identified by the Lodge, will be established for the purpose of reviewing vehicle accidents and lost or damaged equipment. This Committee shall determine the facts and submit findings to the Chief of Police for his use in determining appropriate action. This Committee shall convene at the request of either party to determine the facts.

Section 23.7. Removal of Discipline from Files

Employees shall be notified in writing prior to any disciplinary action being recorded in their file. Citizen or resident complaints shall not be placed in personnel files unless disciplinary action is taken. Employees' oral reprimands shall not be used after a period of one (1) year and written reprimands after three (3) years unless there has been other similar disciplinary action within that time period.

Section 23.8. Labor-Management Committee

There shall be established a joint Labor-Management Committee, such Committee to be composed of a maximum of three (3) representatives each for both the Union and the City, with these representatives to be selected and designated by the Union and the City, respectively. This Committee shall meet upon the request of either the Union or the City.

The Committee shall meet at such times as may be mutually agreed upon by the Union and the City, for the purpose of discussing and attempting to resolve any problems of common interest to the parties, and thereby building and maintaining a climate of mutual understanding and respect. Whenever the Union or the City desires such a meeting, it shall submit a written request for a meeting to the other party, along with an agenda setting forth the proposed subject matters to be discussed.

ARTICLE 24 ON DUTY INJURY/DEATH OF OFFICER

The provisions of the Public Safety Employee Benefits Act regarding insurance benefits for dependents of officers injured or killed in the line of duty are hereby incorporated in this Agreement.

The provisions of the Public Employee Disability Act (PEDA) are hereby incorporated in this Agreement as provided by law.

ARTICLE 25 SAVINGS CLAUSE

This Agreement shall be effective as long as the Lodge represents a majority of Charleston Police Officers. This Agreement is a complete agreement between the parties, however, during the life of the Agreement the parties may, by mutual agreement, make amendments thereto. In the event any provisions of this Agreement is, or shall at any time be, contrary to law, all other provisions of the Agreement shall continue in effect. The Employer and the Lodge and their

representatives mutually agree to carry out the performance of the Agreement in good faith. The Employer and the Lodge further agree to faithfully comply with the case and statute law of the State of Illinois.

None of the provisions of the Agreement shall be construed to require either the Employer or the Lodge to violate any Federal or State laws. In the event any provision hereof should conflict with any such laws, such provisions shall be modified to the extent necessary to conform to such laws.

ARTICLE 26 PROBATIONARY

Section 26.1. Probationary Period New Hires

A new or rehired employee, filling a job classification covered by this Agreement, shall be subject to an initial probationary period of one-year continuous service to determine his ability and fitness for the work. The Chief of Police shall have the sole right to determine his suitability during such probationary period. The employee will not have or accumulate seniority during the probationary period. The right to discharge, discipline, or rehire an employee during the probationary period shall be vested exclusively with the Chief of Police and shall not be the subject of grievance.

Section 26.2. Rank Probationary Period

A newly promoted employee (to either Sergeant or Lieutenant rank) shall be subject to an evaluation period of one-year continuous service to determine his/her ability and fitness for work within that rank. The Chief of Police shall have the sole right to determine his/her suitability during this period. The sole remedy for failing to satisfactorily complete the evaluation period shall be the return to the previous job classification.

Section 26.3. Seniority after Probation Period

Upon satisfactory completion of the probationary/evaluation period, an employee shall be credited with his seniority beginning from the date of his continuous employment within the department/rank, and shall receive all other rights and benefits for which a regular employee is eligible.

ARTICLE 27 DRUG TESTING

Section 27.1. Statement of Policy

It is the policy of the Employer that the public has the right to expect persons employed by the Employer to be free from the effects of drugs and alcohol. As the Employer, it has the right to expect its employees to report for work fit and able for duty. The purpose of this policy shall be achieved in such a manner as not to violate any established rights of the officers.

Section 27.2. Prohibitions

Officers shall be prohibited from:

1. Consuming or possessing alcohol (unless in accordance with duty requirements) illegal drugs or cannabis at any time during the workday or anywhere on any City

premises or job sites, including all Employer buildings, properties, vehicles and while engaged in Employer's business;

2. Illegally selling, purchasing, or delivering any illegal drug or cannabis during the workday or on the Employer's premises;
3. Failing to report to their supervisor any known adverse side effects of medication or prescription drugs, which they are taking.

Section 27.3. Drug and Alcohol Testing Permitted

Where the Employer has reasonable suspicion to believe that an officer is then under the influence of alcohol, illegal drugs or cannabis during the course of the workday, the Employer shall have the right to require the officer to submit to alcohol or drug testing as set forth in this Agreement. The Employer or his designated representative must certify their reasonable suspicions concerning the affected officer prior to any order to submit to the testing authorized herein.

There shall be no random or unit-wide testing of officers, except random testing of an individual officer as authorized in Paragraph 8 below and random testing of an employee who is voluntarily assigned to a Departmental Drug Enforcement Group for at least thirty (30) days in the event that such officers' duties are primarily related to drug enforcement. The foregoing shall not limit the right of the Employer to conduct such tests as it may deem appropriate for persons seeking employment as police officers prior to their date of hire.

Section 27.4. Order to Submit to Testing

Within eight (8) hours after the time an officer is ordered to submit to testing authorized by this Agreement, the Employer shall provide the officer with a written notice of the order, setting forth all of the objective facts and reasonable inference drawn from those facts which have formed the basis of the order to test. Refusal to submit to such testing may subject the employee to discipline, but the officer's taking of the test shall not be construed as a waiver of any objection or right that he may have. The employee must take the test within sixty (60) minutes for alcohol and four (4) hours for drugs of being ordered to do so or it shall be deemed a refusal.

Section 27.5. Test to be Conducted

In conducting the testing authorized by this Agreement, the Employer shall:

1. Use only a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act that has or is capable of being accredited by the Substance Abuse and Mental Health Services Administration (SAMHSA);
2. Establish a chain of custody procedure for both sample collection and testing that will insure the integrity of the identity of each sample and test result;
3. Collect a sufficient sample of the same body fluid or materials from an officer to allow for initial screening, a confirmatory test, and a sufficient amount to be reserved for later testing if requested by the officer;

4. Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from adulteration;
5. Confirm any sample that tests positive in the initial screening for drugs by testing the second portion of the same sample by gas chromatography mass spectrometry (gcms) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites; Should both the initial screening and confirmatory tests result in a positive finding(s), the cost of both tests shall be paid by the employee, through payroll deduction. Should the confirmatory test result in a negative finding, both tests (initial and confirmatory) shall be paid by the Employer;
6. Provide the officer tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the officer's own choosing, at the officer's own expense provided the officer notifies the Employer within seventy-two (72) hours of receiving the results of the tests;
7. Require that the laboratory or hospital facility report to the Employer that a blood or urine sample is positive only if both the initial screening and confirmation tests are positive for a particular drug. The parties agree that should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the understandings expressed herein, the Employer will not use such information in any manner or form adverse to the officer's interests;
8. Require that with regard to alcohol testing, for the purpose of determining whether the officer is under the influence of alcohol, test results that show an alcohol concentration of .04 or more based upon the grams of alcohol per 100 milliliters of blood be considered positive. (Note: The foregoing standard shall not preclude the Employer from attempting to show that test results between .04 and .01 demonstrate that the officer was under the influence, but the Employer shall bear the burden of proof in such cases);
9. Provide each officer tested with a copy of all information and reports received by the Employer in connection with the testing and the results;
10. Insure that no officer is the subject of any adverse employment action except temporary reassignment or relief from duty during the pendency of any testing procedure.

Section 27.6. Right to Contest

The Lodge and/or the officer, with or without the Lodge, shall have the right to file a grievance concerning any testing permitted by this Agreement, contesting the basis for the order to submit to the tests, the right to test, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this Agreement. Such grievances shall be commenced at Step 2 of the grievance procedure. It is agreed that the parties in no way intend to restrict, diminish, or otherwise impair any legal rights

that officers may have with regard to such testing. Officers retain any such rights as may exist and may pursue the same at their own discretion, with or without the assistance of the Lodge.

Section 27.7. Voluntary Requests for Assistance

The Employer shall take no adverse employment action against an officer who voluntarily seeks treatment, counseling or other support for an alcohol or drug related problem, other than the Employer may require reassignment or temporary suspension of the officer if he is then unfit for duty in his current assignment. All such requests shall be confidential and any information received by the Employer, through whatever means, shall not be used in any manner adverse to the officer's interest, except reassignment as described above.

Section 27.8. Discipline

In the first instance that an officer tests positive on both the initial and the confirmatory test for drugs or is found to be under the influence of alcohol, and any officer who voluntarily seeks assistance with drug and/or alcohol related problems, shall not be subject to any disciplinary or other adverse employment action by the Employer. The foregoing is conditioned upon:

1. The officer agreeing to appropriate treatment as determined by the physician(s) involved;
2. The officer discontinues his use of illegal drugs, cannabis, or abuse of alcohol;
3. The officer completes the course of treatment prescribed including an "after care" group for a period of up to twelve (12) months;
4. The officer agrees to submit to random testing during hours of work and/or during the period of "after care"; and
5. The cost of any and all rehabilitation for an employee is the responsibility of the employee, who may, in turn use any insurance benefits if available.

The foregoing shall not be construed as an obligation on the part of the Employer to retain an officer on active status throughout the period of rehabilitation if it is appropriately determined that the officer's current use of alcohol, cannabis, or drugs prevents such individual from performing the duties of a police officer or whose continuance on active status would constitute a direct threat to the property or safety of others. Such officers shall be afforded the opportunity to use accumulated paid leave or take an unpaid leave of absence, at the officer's option, pending treatment. The foregoing shall not limit the Employer's right to discipline officers for misconduct provided such discipline shall not be increased or imposed due to alcohol or drug abuse.

Section 27.9 Mandatory Testing

The Union and Employer recognize that per Public Act 100-0389, any Employee recognized by this Agreement, shall be ordered to submit to drug and alcohol testing should they, while on duty and during the performance of his or her official duties, discharge his or her firearm causing injury or death to a person or persons. The testing shall be done no later than the end of the employee's shift. The Union and Employer also agree to follow Sections 27.5 through 27.8 of this Agreement, for any drug and alcohol testing specified above.

ARTICLE 28 DURATION

Section 28.1. Commencement of Negotiations

The party given notice of a desire to modify the Agreement pursuant to this provision shall commence negotiations by submitting a detailed list of the modifications or changes desired. The party reviewing said notice may propose additional changes in the Agreement.

Section 28.2. Period Covered

This Agreement shall become effective at the start of the first shift beginning after 12:01 A.M., May 1, 2021, and shall remain in full force and effect through the completion of the last shift beginning prior to 12:00 P.M. midnight, April 30, 2025. This Agreement shall automatically be renewed thereafter from year to year unless either party notifies the other in writing at least sixty (60) days prior to its expiration date of a desire to modify or terminate it, in which event negotiations will be undertaken without undue delay.

Section 28.3. Status During Negotiations

Once the notice called for in Section 28.1 above has been given, this Agreement shall remain in full force and effect indefinitely throughout the negotiations until a new Agreement has been entered into.

SIGNATURE PAGE

THE CITY OF CHARLESTON, an Illinois
Municipal Corporation

By: _____
Mayor

ATTEST:

City Clerk

**FRATERNAL ORDER OF POLICE LODGE
NO. 88 / IL. F.O.P. LABOR COUNCIL**

By: _____
Dan Bailey, ILFOPLC Field Representative

Anthony West, Labor Committee Chair

Erica Roa, Labor Committee

Scott Workman, Labor Committee

Kirk Kepley, Labor Committee

Date

APPENDIX A - SALARY SCHEDULE

Section 1. Wage Matrix

Years of Service	5/1/2020	5/1/2021	5/1/2022	5/1/2023	5/1/2024
0-6 months	\$3,854.80	\$3,951.17	\$4,049.95	\$4,151.20	\$4,254.98
	\$46,257.60	\$47,414.04	\$48,599.39	\$49,814.38	\$51,059.74
6 months - 1 Year	\$4,283.51	\$4,390.60	\$4,500.36	\$4,612.87	\$4,728.19
	\$51,402.12	\$52,687.17	\$54,004.35	\$55,354.46	\$56,738.32
Year 2	\$5,140.93	\$5,269.45	\$5,401.19	\$5,536.22	\$5,674.62
	\$61,691.16	\$63,233.44	\$64,814.27	\$66,434.63	\$68,095.50
3-5 Years	\$5,507.27	\$5,644.95	\$5,786.08	\$5,930.73	\$6,079.00
	\$66,087.24	\$67,739.42	\$69,432.91	\$71,168.73	\$72,947.95
6-8 Years	\$5,733.33	\$5,876.66	\$6,023.58	\$6,174.17	\$6,328.52
	\$68,799.96	\$70,519.96	\$72,282.96	\$74,090.03	\$75,942.28
9-11 Years	\$5,868.95	\$6,015.67	\$6,166.07	\$6,320.22	\$6,478.22
	\$70,427.40	\$72,188.09	\$73,992.79	\$75,842.61	\$77,738.67
12-14 Years	\$6,006.14	\$6,156.29	\$6,310.20	\$6,467.96	\$6,629.65
	\$72,073.68	\$73,875.52	\$75,722.41	\$77,615.47	\$79,555.86
15-17 Years	\$6,135.54	\$6,288.93	\$6,446.15	\$6,607.31	\$6,772.49
	\$73,626.48	\$75,467.14	\$77,353.82	\$79,287.67	\$81,269.86
18-20 Years	\$6,272.71	\$6,429.53	\$6,590.27	\$6,755.02	\$6,923.90
	\$75,272.52	\$77,154.33	\$79,083.19	\$81,060.27	\$83,086.78
21-25 Years	\$6,408.35	\$6,568.56	\$6,732.77	\$6,901.09	\$7,073.62
	\$76,900.20	\$78,822.71	\$80,793.27	\$82,813.10	\$84,883.43
Over 25 years	\$6,497.49	\$6,659.93	\$6,826.43	\$6,997.09	\$7,172.01
	\$77,969.88	\$79,919.13	\$81,917.11	\$83,965.03	\$86,064.16

APPENDIX B - COMMAND PAY / SHIFT PREMIUM

Section 1. Command Pay

- 1) Sergeants shall receive two hundred dollars (\$200.00) per month added to their base pay.
- 2) Lieutenants shall receive three hundred dollars (\$300.00) per month added to their base pay.
- 3) Command officers shall receive the stipend as identified in paragraphs (1) and (2), added to their hourly pay prior the cost of living adjustment in each year of this Agreement.
- 4) Employees promoted to either sergeant or lieutenant at any time during the fiscal year shall receive the appropriate stipend as identified in paragraphs (1) and (2) above. In the immediately following fiscal year, the cost of living adjustment shall be on the same basis as identified in paragraph (3) above.

APPENDIX C - 12 HOUR SHIFT

The parties hereby agree to the following addendum to the current Collective Bargaining Agreement:

1. Effective on May 1, 2007, or when the contract is approved, whichever is later, the Department's Patrol Division will begin working a 12-hour work schedule.

2. The first 12-hour shift will normally commence at 6:00 am and will conclude at 6:00 pm. The second 12-hour shift will normally commence at 6:00pm and will conclude at 6:00 a.m. Starting times may change by mutual agreement of the parties.

3. Patrol employees shall therefore be scheduled to work 168 hours in a 28-day work cycle.

4. Officers shall receive overtime pay per the provisions of Article XVII (Overtime) of the current Union agreement. Officers working the 12-hour shift shall be compensated at the time and one half (1½) rate of pay for all hours worked past the scheduled 12 hours. All overtime language in the current agreement will remain the same except that it will be based on 12 hour shifts for patrol officers (i.e. Hold-over time, callback, and court time).

5. Regular rate of pay shall be defined as an employee's annual salary plus longevity plus rank stipend divided by 2,080 hours.

6. Officers shall bid shifts based on seniority every four (4) months.

7. Employees shall be entitled to one (1) forty-five (45) minute meal break per shift. Employees shall be subject to call out during any and all breaks. Officers will be entitled to two (2) fifteen (15) minute breaks per shift.

8. In the spirit of Article XVIII, Section 4, whenever a patrol person is assigned temporarily to the duties normally performed by an officer of the rank of sergeant or above, he/she shall receive additional compensation in pay, or, at the option of the employee, compensatory time off at the following rate:

- A. One hour for seven (7) hours or more of supervisory duties on any given shift.
- B. One-half (1/2) compensation for five (5), but less than seven (7) hours of supervisory duties on any given shift.
- C. No compensation for less than five (5) hours of supervisory duties on any given shift.

Any command position that becomes vacant due to reasons other than the 12-hour work schedule shall be filled as per present requirements.

9. All paid leave time shall be converted to hours to accommodate the 12-hour work schedule as follows:

Vacation Time:

1 - 4 Years	80 hours/year
5 - 9 Years	120 hours/year
10 - 14 Years	160 hours/year
15+ Years	200 hours/year

Kelly Time:

Effective May 1 of each year, Officers shall accrue four (4) hours of Kelly Time per pay period as compensation for the additional four (4) hours worked under the 12-hour schedule. Kelly time shall be taken in 12 hour blocks or as otherwise approved by supervision. Officers may take less than 12 hour blocks when utilizing the time to supplement time owed due to training. Kelly time may be utilized at the option of the officer subject to the approval of supervision which may not be unreasonably denied. Kelly time may not be carried over from year to year, and if not reasonably scheduled off by the officer prior to the year's end, will be lost. Any Kelly time earned during March and April of each year shall carry over into the following Fiscal year.

Sick Time:

Hired prior to 5/1/95	96.00 hours/year
Hired on or after 5/1/95	72.00 hours/year

Holiday Time:

88 hours/year

Officers may receive straight time pay for up to thirty-two (32) hours of floating holiday time.

Personal Leave:

24 hours/year

Bereavement Leave:

24 hours per incident

10. Upon manpower availability, employees who are scheduled to work the 2nd shift and are also scheduled for a court appearance the following morning may be released from duty at 2:00 am at the request of the employee. Such time shall be deducted from any court time payment required under the collective bargaining agreement. Any additional time owed to the City will be deducted from Kelly time, comp time, personal time, holiday time or vacation time at the direction of the employee.

11. This Agreement when implemented shall become permanent and may not be changed until expiration of this Collective Bargaining Agreement.

12. Any conflict between this Agreement and the current Collective Bargaining Agreement shall be resolved in favor of the language contained in this Agreement. All other terms and conditions of employment, not specifically addressed in this Agreement, shall remain unchanged and unaffected as such issues are addressed in the current Collective Bargaining Agreement.

13. Incorporated herein is a table of the current accrual amounts for those officers working the 12-hour schedule. These rates will go into effect at the time when the 12-hour shifts are implemented. All parties agree to the amounts contained therein.

Vacation Time:

1 – 4 Years	3.0769 hours/pay period
5 – 9 Years	4.6153 hours/pay period
10 – 14 Years	6.1538 hours/pay period
15+ Years	7.6923 hours/pay period

Sick Time:

Hired prior to 5/1/95	3.6923 hours/pay period
Hired on or after 5/1/95	2.7692 hours/pay period

Holiday Time:

3.3846 hours/pay period

Personal Time:

.9230 hours/pay period

14. Only specifically negotiated items within the contract will change. All other provisions of the contract shall remain the same. Both the Union and the City agree that any missed language dealing with the changing from 8 hour shifts to 12 hour shifts shall be addressed through labor/management meetings and corrected through mutual agreement.

15. Police Schooling, Training and Meetings:

In the event training or a meeting is less than the employees regular twelve (12) hour shift, they must turn in benefit time (i.e. vacation/personal leave/holiday/comp-time/Kelly Time) to make up the difference. The Employer may require or allow the employee to return to work in lieu of utilizing time off.

APPENDIX D - DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCKTOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____, understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council

I, _____ hereby authorize my employer, _____, to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.

Date: _____

Signed: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____

Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704
(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

APPENDIX E - GRIEVANCE FORM

Lodge/Unit No.: _____

Year: _____

Grievance No.: _____



Date Filed: _____

Department: _____

Grievant's Name: _____
Last First M.I.

STEP ONE

Date of Incident or Date Knew of Facts Giving Rise to Grievance: _____

Article(s)/Sections(s) violated: _____, and all applicable Articles

Briefly state the facts: _____

Remedy Sought: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

STEP TWO

Reasons for Advancing Grievance: _____

Given To: _____ Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

Lodge/Unit No.:

Year:

Grievance No.:

STEP THREE

Reasons for Advancing Grievance: _____

Given To: _____

Date: _____

Grievant's Signature

FOP Representative Signature

EMPLOYER'S RESPONSE

Employer Representative Signature

Position

Person to Whom Response Given

Date

REFERRAL TO ARBITRATION by Illinois FOP Labor Council

Person to Whom Referral Given

Date

FOP Labor Council Representative



City Council Regular Meeting

9)

Meeting Date: 02/16/2021

Submitted By: Deborah Muller, City Clerk

TITLE:

RESOLUTION: Declaring Local State of Emergency.

STAFF RECOMMENDATION:

Waive layover period and approve.

Attachments

RES: Declaring Local State of Emergency.

RESOLUTION

2021 – R – _____

A RESOLUTION DECLARING LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance 20-O-7 of the City of Charleston, I, Brandon Combs, Mayor of the City of Charleston, do hereby declare that a Local State of Emergency exists as of this date, February 16, 2021, and shall continue until such time as provided in Ordinance 20-O-7.

The nature of the emergency is the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude that it may result in or threaten the death or illness of persons to such an extent that extraordinary measures must be taken to protect the public health, safety and welfare of the citizens of the City of Charleston, and thereby it has warranted an emergency declaration for all states and local government entities and more specifically within the corporate limits of the City of Charleston,

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance 20-O-7.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, **Brandon Combs**, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

INTRODUCED this _____ day of _____ 2021.

PASSED this _____ day of _____ 2021.

APPROVED this _____ day of _____ 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor:				
<i>Brandon Combs</i>				
City Council:				
<i>Matthew Hutti via Remote Participation</i>				
<i>Jeff Lahr via Remote Participation</i>				
<i>Dennis Malak via Remote Participation</i>				
<i>Tim Newell via Remote Participation</i>				

Mayor

ATTEST:

City Clerk

NOTARY ACKNOWLEDGMENT

On this _____ of _____, 2021, personally appeared the above-named **Brandon Combs** and acknowledged the foregoing to be his free act and deed, before me.

My Commission Expires: 05/10/2024

Notary Public

(Seal)

Print _____

City Council Regular Meeting

10)

Meeting Date: 02/16/2021

Submitted For: Curt Buescher, Public Works Director

Submitted By: Deborah Muller, City Clerk

TITLE:

ORDINANCE: Right of Way at 224 Grant Avenue for ADA Ramp at the Intersection.

STAFF RECOMMENDATION:

Waive layover period and approve.

Attachments

ORD: Authorizing Acquisition of ROW at 224 W. Grant Ave.

Exhibit A: ROW Documents--224 W. Grant Ave.

ORDINANCE

21 – O – _____

ORDINANCE AUTHORIZING ACQUISITION OF REAL ESTATE AT 224 WEST GRANT AVENUE

WHEREAS, the City of Charleston, Illinois, is making sidewalk ramp improvements at the intersection of University Drive and Grant Avenue within the corporate city limits of Charleston; and

WHEREAS, the City of Charleston has previously authorized the expenditure of certain monies for the acquisition of real estate; and

WHEREAS, agreements have been reached between various land owners and the City of Charleston contingent upon approval by the City Council as to said real estate acquisition, said real estate being acquired being set forth on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, it is in the best interest of the citizens of the City of Charleston that said real estate be acquired;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charleston, a Municipal Corporation, in Coles County, Illinois, that the real estate set forth on Exhibit A, attached hereto and incorporated herein by reference, be acquired by the City of Charleston for the price set forth on said Exhibit A.

BE IF FURTHER ORDAINED that the City Manager, the Director of Public Works and other city personnel are hereby authorized and directed to perform such acts as necessary to complete the acquisition of said real estate.

INTRODUCED this ____ day of _____ 2021.

PASSED on roll call vote this ____ day of _____ 2021.

APPROVED by the Mayor this ____ day of _____ 2021.

	Aye	Nay	Abstain	Absent
Mayor:				
Brandon Combs				
City Council:				
Matthew Hutti by Remote Participation				
Jeff Lahr by Remote Participation				
Dennis Malak by Remote Participation				
Tim Newell by Remote Participation				

Mayor

ATTEST:

City Clerk



520 Jackson Avenue, Charleston, IL 61920

Phone: (217) 345-5650

Fax: (217) 345-7554

www.charlestonillinois.org

February 9, 2021

Dr. Scott Martin, DDS
224 West Grant Avenue
Charleston, IL. 61920

Re: Right of Way Purchase at 224 West Grant Avenue

Dear Dr. Martin:

The City of Charleston is going to be reconstructing the ADA sidewalk ramps at the intersection of University and Grant Avenue. In order to perform this work the City would like to purchase a small quantity of right of way from your property. The City will prepare all right-of-way documents

As we discussed on the telephone the limits of the property that we would like to purchase have been staked in the field. A surveyed plat prepared by a licensed professional land surveyor has determined that the area of property that we would like to purchase is 56.8 SF on your corner of the intersection.

The City follows IDOT's policy for land acquisition since we use our MFT funds, which are controlled by IDOT, to construct projects and purchase right of way and easements. Your commercial property has been recently appraised and the appraised value for small purchases such as this is \$1.50 /SF. Based on this appraisal, the actual value of the property proposed to be purchased, is $56.8 \text{ SF} \times \$1.50 / \text{SF} = \85.20 . The City and IDOT have a policy of paying a minimum of \$300 for a small piece of property to make the transaction worth your time and inconvenience; therefore, I am offering you \$300 for the 56.8 SF of property.

With this agreement letter I am providing you two copies of the warranty deed, PTAX form, and a plat prepared by a professional land surveyor showing the right of way to be purchased. Please review this information and if you agree, sign and return one copy of the documents. Once these documents have been executed by the City Council the City will have them recorded at the Coles County Courthouse, and will return a recorded copy to you for your files.

You may contact me with any questions you have. I may be reached at 549-3744 any time, and I can meet you at your property to further explain the proposed plan if you wish.

I appreciate your time and cooperation on this much needed project.

Very truly yours,

A handwritten signature in dark ink, appearing to read "C. Buescher".

Curt Buescher, P.E.
Director of Public Works
City of Charleston

Accepted By: Scott D. Martin, DDS.
Scott Martin

2/11/2021
Date

(For Recording Purposes)

WARRANTY DEED

THIS INDENTURE WITNESSETH THAT THE GRANTORS, Scott Martin, DDS, of the City of Charleston, County of Coles and State of Illinois, for and in consideration of Three Hundred Dollars (\$300.00) and other good and valuable consideration, in hand paid, CONVEY AND WARRANT to the CITY OF CHARLESTON, an Illinois Municipal Corporation, County of Coles and State of Illinois, the following described Real Estate, to-wit:

Description of property to be acquired at 224 West Grant:

Commencing at an existing iron pin marking the Northeast Corner of a tract of land described in a certain Warranty Deed, Recorded May 13, 1995, (Document #575662), Book 943, Page 3, Coles County Recorder's Office as Lot Five (5), except the East 75 feet in Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¹/₄) of the Southeast Quarter (SE¹/₄) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth (based on North as determined by GPS observation) 269°53'26", along the North line of said Lot Five (5), also being the South Right-of-Way line of Grant Avenue, 137.60 feet to the Point of Beginning and an iron pin set; thence Azimuth 245°09'54", 23.61 feet to the East Right-of-Way line of University Drive (Reference Dedication: "Dedication of Right of Way for Public Road Purposes", Recorded 3/26/1970, Document #342372, Volume 435, Page 303, Coles County Recorder's Office) to a found iron pin; thence Azimuth 45°05'54", along said Right-of-Way line, 14.02 feet to the aforementioned South Right-of-Way line of Grant Avenue, also being the North line of the aforementioned Lot Five (5) to a found iron pin; thence Azimuth 89°53'26" along said line, 11.50 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 56.80 square feet, more or less, of Right-of-Way to be acquired.

THE GRANTORS HEREIN EXPRESSLY STATES THAT THE ABOVE-DESCRIBED PREMISES DOES NOT CONSTITUTE THE HOMESTEAD OF HIMSELF, HIS SPOUSE, NOR ANY MEMBERS OF HIS FAMILY.

Situated in Coles County, Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this 11th day of FEBRUARY, A.D. 2021.

Scott D. Martin, DDS
Scott Martin, DDS

2/11/2021
Date

Exempt under provision of Paragraph (b)

Section 31-45 of Real Estate Transfer Tax Law" (35ILCS 200/31-1 et seq.).

CJ Buescher
Curtis J. Buescher, Director of Public Works

Mail future tax bills to:

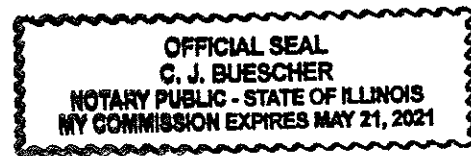
City of Charleston
520 Jackson Avenue
Charleston, Illinois 61920

STATE OF ILLINOIS)
) SS
COUNTY OF COLES)

I, the undersigned, a notary public in and for said County and State, do hereby certify that Scott Martin, DDS personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal, this 11TH day of FEBRUARY, A.D. 2021.

C. J. Buescher
Notary Public



Person closing this transaction is responsible to comply with the reporting requirements of Section 6045 of the Internal Revenue Code.

Preparer not responsible for closing.

Prepared by:

Rachael S. Cunningham
City Attorney, City of Charleston
520 Jackson Avenue
Charleston, Illinois 61920
Phone: 217-345-5650

STATE OF ILLINOIS)
) SS
COUNTY OF COLES)

PLAT ACT AFFIDAVIT

I, Curtis J. Buescher, being duly sworn on oath, state that I am the Public Works Director for the City of Charleston, Illinois.

And further states that: (please check the appropriate box)

A. ☐ That the attached deed is not in violation of 765 ILCS 205/1a, in that the sale or exchange is of an entire tract of land not being a part of a larger tract of land; or

B. ☒ That the attached deed is not in violation of 765 ILCS 205/1b for one of the following reasons: (please circle the appropriate number.)

1. The division of subdivision of land into parcels or tracts of 5 acres or more in size which does not involve any new streets or easements of access;
2. The division of lots or blocks of less than 1 acre in any recorded subdivision which does not involve any new streets or easements of access;
3. The sale or exchange of parcels of land between owners of adjoining and contiguous land;
4. The conveyance of parcels of land or interests therein for use as a right of way for railroads or other public utility facilities and other pipe lines which does not involve any new streets or easements of access;
5. The conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
6. The conveyance of land for highway or other public purposes or grants or conveyances relating to the dedication of land for public use or instruments relating to the vacation of land impressed with a public use;
7. Conveyances made to correct descriptions in prior conveyances;
8. The sale or exchange of parcels or tracts of land following the division into no more than 2 parts of a particular parcel or tract of land existing on July 17, 1959, and not involving any new streets or easements of access;
9. The sale of a single lot of less than 5 acres from a larger tract when a survey is made by an Illinois Registered Land Surveyor, provided, that this exemption shall not apply to

the sale of any subsequent lots from the same larger tract of land, as determined by the dimensions and configuration of the larger tract on October 1, 1973, and provided also that this exemption does not invalidate any local requirements applicable to the subdivision of land;

AFFIANT further states that this affidavit is made for the purpose of inducing the **Recorder of Deeds of County, Illinois** to accept the attached deed for recording, and that all local requirements applicable to the subdivision of land are met by the attached deed and the tract described therein.



Signature of Affiant (Curtis J. Buescher)

Subscribed and sworn to before me this _____ day of _____, 2021.

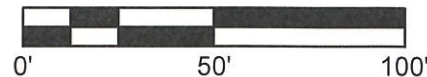
Notary Public

Exhibit A

Right-of-Way Plat

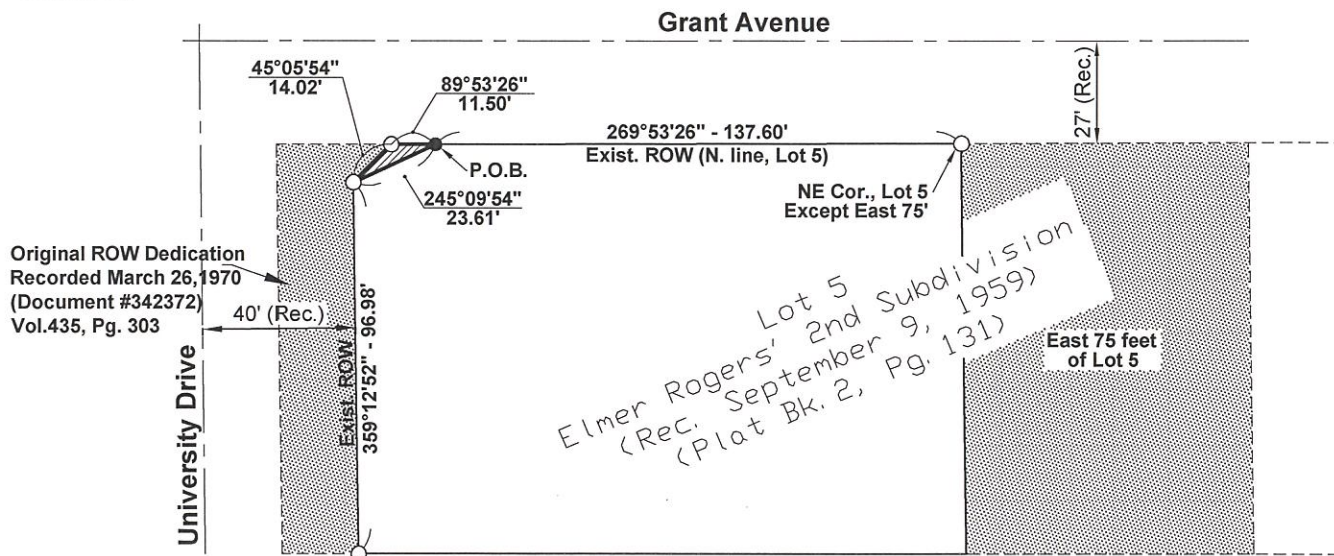
Part of Lot 5, Elmer Rogers' 2nd Subdivision
Charleston, Coles County, Illinois

Grant Avenue Sidewalk Improvement



Description of Right-of-Way to be Acquired

Commencing at an existing iron pin marking the Northeast Corner of a tract of land described in a certain Warranty Deed, Recorded May 13, 1995, (Document #575662), Book 943, Page 3, Coles County Recorder's Office as Lot Five (5), except the East 75 feet in Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¼) of the Southeast Quarter (SE¼) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth (based on North as determined by GPS observation) 269°53'26", along the North line of said Lot Five (5), also being the South Right-of-Way line of Grant Avenue, 137.60 feet to the Point of Beginning and an iron pin set; thence Azimuth 245°09'54", 23.61 feet to the East Right-of-Way line of University Drive (Reference Dedication: "Dedication of Right of Way for Public Road Purposes", Recorded 3/26/1970, Document #342372, Volume 435, Page 303, Coles County Recorder's Office) to a found iron pin; thence Azimuth 45°05'54", along said Right-of-Way line, 14.02 feet to the aforementioned South Right-of-Way line of Grant Avenue, also being the North line of the aforementioned Lot Five (5) to a found iron pin; thence Azimuth 89°53'26" along said line, 11.50 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 56.80 square feet, more or less, of Right-of-Way to be acquired.



ROW to be Acquired: 56.80 SF

Surveyor Notes:

1. This professional service conforms to the current Illinois Minimum Standards for a boundary survey.
2. To the best of my knowledge and belief this plat is a true representation of a survey completed by me or under my direction.
3. Fieldwork completed on December 14, 2020.
4. No subsurface exploration was made.
5. No search was made for easements, vacations or dedications.
6. Azimuths based on north as determined by GPS Observation.
7. Intended Use: Right-of- Way for Permanent Sidewalk Installation



Owners: Scott Martin

Deed Reference for Warranty Deed
Servient Tenement: Recorded 5/23/1995
(Document #575662)
Book 943, Page 3

Tax Assessors P.I.N. = 02-2-12081-000
(Parent Tract)

Legend

- IP w/ Cap #2731 Set
- Survey Marker Found
- Boundary of Easement

Dated this 20th day of January, 2021 AD

Michael W. Sullivan
Illinois Professional Land Surveyor No. 2731
License Expires 11-30-2022

Survey Completed at the request of:
City of Charleston



CSI CONSOLIDATED SERVICES INC.
of Coles County (IL Prof. Design Firm #1257)

CIVIL ENGINEERING - SURVEYING - CONSTRUCTION LAYOUT
520 Jackson Avenue - P.O. Box 644 - Charleston, Illinois - 61920 - (217) 345-9511
File #4458-12-20 Pg. 1 of 1



PTAX-203

Illinois Real Estate Transfer Declaration

Please read the instructions before completing this form.

This form can be completed electronically at tax.illinois.gov/retd.

Step 1: Identify the property and sale information.

1 224 West Grant Avenue

Street address of property (or 911 address, if available)

Charleston

61920

City or village

ZIP

Charleston

Township

2 Write the total number of parcels to be transferred. 1

3 Write the parcel identifying numbers and lot sizes or acreage.

Property index number (PIN)

Lot size or acreage

a 02-2-12081-000

56.80 SF

b _____

c _____

d _____

Write additional property index numbers, lot sizes or acreage in Step 3.

4 Date of instrument: 0 / 1 / 2 0 / 2 / 1

Month

Year

5 Type of instrument (Mark with an "X."): X Warranty deed

____ Quit claim deed ____ Executor deed ____ Trustee deed

____ Beneficial interest ____ Other (specify): _____

6 ____ Yes X No Will the property be the buyer's principal residence?

7 ____ Yes X No Was the property advertised for sale?

(i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

Current Intended (Mark only one item per column with an "X.")

a X ____ Land/lot only

b ____ Residence (single-family, condominium, townhome, or duplex)

c ____ Mobile home residence

d ____ Apartment building (6 units or less) No. of units: _____

e ____ Apartment building (over 6 units) No. of units: _____

f ____ Office

g ____ Retail establishment

h ____ Commercial building (specify): _____

i ____ Industrial building

j ____ Farm

k ____ X Other (specify): ROW

Do not write in this area.
County Recorder's Office use.

9 Identify any significant physical changes in the property since January 1 of the previous year and write the date of the change.
Date of significant change: _____ / _____ / _____

(Mark with an "X.")

____ Demolition/damage ____ Additions ____ Major remodeling

____ New construction ____ Other (specify): _____

10 Identify only the items that apply to this sale. (Mark with an "X.")

a ____ Fulfillment of installment contract —
year contract initiated : _____

b ____ Sale between related individuals or corporate affiliates

c ____ Transfer of less than 100 percent interest

d ____ Court-ordered sale

e ____ Sale in lieu of foreclosure

f ____ Condemnation

g ____ Short sale

h ____ Bank REO (real estate owned)

i ____ Auction sale

j ____ Seller/buyer is a relocation company

k X ____ Seller/buyer is a financial institution or government agency

l ____ Buyer is a real estate investment trust

m ____ Buyer is a pension fund

n ____ Buyer is an adjacent property owner

o ____ Buyer is exercising an option to purchase

p ____ Trade of property (simultaneous)

q ____ Sale-leaseback

r ____ Other (specify): _____

s ____ Homestead exemptions on most recent tax bill:

1 General/Alternative \$ _____

2 Senior Citizens \$ _____

3 Senior Citizens Assessment Freeze \$ _____

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration

11 \$ 300.00

12a Amount of personal property included in the purchase

12a \$ 0.00

12b Was the value of a mobile home included on Line 12a?

12b ____ Yes X No

13 Subtract Line 12a from Line 11. This is the net consideration for real property.

13 \$ 0.00

14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11

14 \$ 0.00

15 Outstanding mortgage amount to which the transferred real property remains subject

15 \$ 0.00

16 If this transfer is exempt, use an "X" to identify the provision.

16 X b ____ k ____ m

17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.

17 \$ 0.00

18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62).

18 0.00

19 Illinois tax stamps — multiply Line 18 by 0.50.

19 \$ 0.00

20 County tax stamps — multiply Line 18 by 0.25.

20 \$ 0.00

21 Add Lines 19 and 20. This is the total amount of transfer tax due.

21 \$ 0.00

This form is authorized in accordance with 35 ILCS 200/31-1 et seq. Disclosure of this information is REQUIRED. This form has been approved by the Forms Management Center. IL-492-0227

Step 3: Write the legal description from the deed. Write, type (minimum 10-point font required), or attach the legal description from the deed. If you prefer, submit an 8 1/2" x 11" copy of the extended legal description with this form. You may also use the space below to write additional property index numbers, lots sizes or acreage from Step 1, Line 3.

See attached legal description

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information (Please print.)

Dr. Scott Martin

Seller's or trustee's name

224 West Grant Avenue

Street address (after sale)

Scott D Martin, DDS

Seller's or agent's signature

Seller's trust number (if applicable - **not** an SSN or FEIN)

Charleston IL 61920

City State ZIP

(217) 348-1610

Seller's daytime phone

Buyer Information (Please print.)

City of Charleston

Buyer's or trustee's name

520 Jackson Avenue

Street address (after sale)

CJ Buescher

Buyer's or agent's signature

Buyer's trust number (if applicable - **not** an SSN or FEIN)

Charleston IL 61920

City State ZIP

(217) 345-5650

Buyer's daytime phone

Mail tax bill to:

City of Charleston

Name or company

520 Jackson Avenue

Street address

Charleston

City

IL

State

61920

ZIP

Preparer Information (Please print.)

Curt Buescher, Director of Public Works

Preparer's and company's name

520 Jackson Avenue

Street address

CJ Buescher

Preparer's signature

PublicWorks@co.coles.il.us

Preparer's e-mail address (if available)

Preparer's file number (if applicable)

Charleston IL 61920

City State ZIP

(217) 345-5650

Preparer's daytime phone

Identify any required documents submitted with this form. (Mark with an "X.") ☒ Extended legal description ☐ Form PTAX-203-A
☐ Itemized list of personal property ☐ Form PTAX-203-B

To be completed by the Chief County Assessment Officer

1 County Township Class Cook-Minor Code 1 Code 2
2 Board of Review's final assessed value for the assessment year prior to the year of sale.
Land _____
Buildings _____
Total _____

3 Year prior to sale _____
4 Does the sale involve a mobile home assessed as real estate? Yes No
5 Comments

Illinois Department of Revenue Use

Tab number

Description of property to be acquired at 224 West Grant:

Commencing at an existing iron pin marking the Northeast Corner of a tract of land described in a certain Warranty Deed, Recorded May 13, 1995, (Document #575662), Book 943, Page 3, Coles County Recorder's Office as Lot Five (5), except the East 75 feet in Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¼) of the Southeast Quarter (SE¼) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth (based on North as determined by GPS observation) 269°53'26", along the North line of said Lot Five (5), also being the South Right-of-Way line of Grant Avenue, 137.60 feet to the Point of Beginning and an iron pin set; thence Azimuth 245°09'54", 23.61 feet to the East Right-of-Way line of University Drive (Reference Dedication: "Dedication of Right of Way for Public Road Purposes", Recorded 3/26/1970, Document #342372, Volume 435, Page 303, Coles County Recorder's Office) to a found iron pin; thence Azimuth 45°05'54", along said Right-of-Way line, 14.02 feet to the aforementioned South Right-of-Way line of Grant Avenue, also being the North line of the aforementioned Lot Five (5) to a found iron pin; thence Azimuth 89°53'26" along said line, 11.50 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 56.80 square feet, more or less, of Right-of-Way to be acquired.

City Council Regular Meeting

11)

Meeting Date: 02/16/2021

Submitted For: Curt Buescher, Public Works Director

Submitted By: Deborah Muller, City Clerk

TITLE:

ORDINANCE: Right of Way at 1615 University Drive for ADA Ramp at the Intersection.

STAFF RECOMMENDATION:

Waive layover period and approve.

Attachments

ORD: Authorizing Acquisition of ROW at 1615 University Drive.

Exhibit A: ROW Agreement at 1615 University Drive.

ORDINANCE

21 – O – _____

ORDINANCE AUTHORIZING ACQUISITION OF REAL ESTATE AT 1615 UNIVERSITY DRIVE

WHEREAS, the City of Charleston, Illinois, is making sidewalk ramp improvements at the intersection of University Drive and Grant Avenue within the corporate city limits of Charleston; and

WHEREAS, the City of Charleston has previously authorized the expenditure of certain monies for the acquisition of real estate; and

WHEREAS, agreements have been reached between various land owners and the City of Charleston contingent upon approval by the City Council as to said real estate acquisition, said real estate being acquired being set forth on Exhibit A, attached hereto and incorporated herein by reference; and

WHEREAS, it is in the best interest of the citizens of the City of Charleston that said real estate be acquired;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charleston, a Municipal Corporation, in Coles County, Illinois, that the real estate set forth on Exhibit A, attached hereto and incorporated herein by reference, be acquired by the City of Charleston for the price set forth on said Exhibit A.

BE IF FURTHER ORDAINED that the City Manager, the Director of Public Works and other city personnel are hereby authorized and directed to perform such acts as necessary to complete the acquisition of said real estate.

PRESENTED this _____ day of _____ 2021.

PASSED on roll call vote this _____ day of _____ 2021.

APPROVED by the Mayor this _____ day of _____ 2021.

	Aye	Nay	Abstain	Absent
Mayor:				
Brandon Combs				
City Council:				
Matthew Hutti by Remote Participation				
Jeff Lahr by Remote Participation				
Dennis Malak by Remote Participation				
Tim Newell by Remote Participation				

Mayor

ATTEST:

City Clerk



February 9, 2021

520 Jackson Avenue, Charleston, IL 61920

Phone: (217) 345-5650

Fax: (217) 345-7554

www.charlestonillinois.org

Mr. Nate Zimmer
Zimmer Real Estate Properties, LLC
1010 Lincoln Avenue
Charleston, Illinois 61920

Re: Right of Way Purchase at 1615 University Drive

Dear Mr. Zimmer:

The City of Charleston is going to be reconstructing the ADA sidewalk ramps at the intersection of University and Grant Avenue. In order to perform this work the City would like to purchase a small quantity of right of way from your property.

As we discussed, the limits of the property that we would like to purchase have been staked in the field. A surveyed plat prepared by a licensed professional land surveyor has determined that the area of property that we would like to purchase is 220.55 SF. on your corner of the intersection.

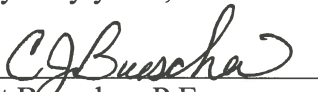
The City follows IDOT's policy for land acquisition since we use our MFT funds, which are controlled by IDOT, to construct projects and purchase right of way and easements. Your commercial property has been recently appraised and the appraised value for small purchases such as this is \$1.50 per square foot. Based on this appraisal, the value of the property proposed to be purchased, is $220.55 \text{ SF} \times \$1.50 / \text{SF} = \$330.83$; therefore, I am offering you \$331 for the 220.55 SF of right of way.

The City has prepared all right-of-way documents. With this agreement letter I am providing you two copies of the warranty deed, PTAX form, and a plat prepared by a professional land surveyor showing the right of way to be purchased. Please review this information and if you agree, sign and return one copy of the documents. Once these documents have been executed by the City Council, the City will have them recorded at the Coles County Courthouse, and a recorded copy will be returned to you for your files.

You may contact me with any questions you have. I may be reached at 549-3744 any time, and I can meet you at your property to further explain the proposed plan if you wish.

I appreciate your time and cooperation on this much needed project.

Very truly yours,


Curt Buescher, P.E.
Director of Public Works
City of Charleston

Accepted By: _____
Zimmer Real Estate Properties, LLC
Nate Zimmer, Managing Member

Date: _____

(For Recording Purposes)

WARRANTY DEED

THIS INDENTURE WITNESSETH THAT THE GRANTORS, Zimmer Real Estate Properties, LLC, of the City of Charleston, County of Coles and State of Illinois, for and in consideration of Three Hundred Thirty One Dollars (\$331.00) and other good and valuable consideration, in hand paid, CONVEY AND WARRANT to the CITY OF CHARLESTON, an Illinois Municipal Corporation, County of Coles and State of Illinois, the following described Real Estate, to-wit:

Description of property to be acquired at 1615 University Drive:

Commencing at an existing iron pin marking the Southeast corner of Lot One (1) of Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¹/₄) of the Southeast Quarter (SE¹/₄) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth 269°57'13" (based on North as determined by GPS observation), along the South line of said Lot One (1), also being the North Right-of-Way line of Grant Avenue (per previous survey by PLS #2645, dated April 25, 1986), 64.48 feet to the Point of Beginning and an iron pin set; thence continuing Azimuth 269°57'13", along said line, 31.07 feet to a point on the existing easterly Right-of-Way of University Drive; thence Azimuth 314°38'08", along said Right-of-Way line, 21.33 feet to a point; thence Azimuth 359°19'02", along east Right-of-Way line of said street, 8.27 feet to an iron pin set; thence Azimuth 130°26'55", 32.78 feet to an iron pin set; thence Azimuth 95°15'34", 21.49 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 220.55 square feet, more or less.

THE GRANTORS HEREIN EXPRESSLY STATES THAT THE ABOVE-DESCRIBED PREMISES DOES NOT CONSTITUTE THE HOMESTEAD OF HIMSELF, HIS SPOUSE, NOR ANY MEMBERS OF HIS FAMILY.

Situated in Coles County, Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this _____ day of _____, A.D. 2021.

Zimmer Real Estate Properties, LLC

By: _____
Nate Zimmer, Managing Member

Date

Exempt under provision of Paragraph (b)
Section 31-45 of Real Estate Transfer Tax
Law” (35ILCS 200/31-1 et seq.).



Curtis J. Buescher, Director of Public Works

Mail future tax bills to:

City of Charleston
520 Jackson Avenue
Charleston, Illinois 61920

STATE OF ILLINOIS)
) SS
COUNTY OF COLES)

I, the undersigned, a notary public in and for said County and State, do hereby certify that Zimmer Real Estate Properties, LLC, Nate Zimmer personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal, this _____ day of _____, A.D. 2021.

Notary Public

Person closing this transaction is responsible to comply with the reporting requirements of Section 6045 of the Internal Revenue Code.

Preparer not responsible for closing.

Prepared by:

Rachael S. Cunningham
City Attorney, City of Charleston
520 Jackson Avenue
Charleston, Illinois 61920
Phone: 217-345-5650

STATE OF ILLINOIS)

) SS

COUNTY OF COLES)

PLAT ACT AFFIDAVIT

I, Curtis J. Buescher, being duly sworn on oath, state that I am the Public Works Director for the City of Charleston, Illinois.

And further states that: (please check the appropriate box)

A. [] That the attached deed is not in violation of 765 ILCS 205/1a, in that the sale or exchange is of an entire tract of land not being a part of a larger tract of land; or

B. [X] That the attached deed is not in violation of 765 ILCS 205/1b for one of the following reasons: (please circle the appropriate number.)

1. The division of subdivision of land into parcels or tracts of 5 acres or more in size which does not involve any new streets or easements of access;
2. The division of lots or blocks of less than 1 acre in any recorded subdivision which does not involve any new streets or easements of access;
3. The sale or exchange of parcels of land between owners of adjoining and contiguous land;
4. The conveyance of parcels of land or interests therein for use as a right of way for railroads or other public utility facilities and other pipe lines which does not involve any new streets or easements of access;

5. The conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
6. The conveyance of land for highway or other public purposes or grants or conveyances relating to the dedication of land for public use or instruments relating to the vacation of land impressed with a public use;
7. Conveyances made to correct descriptions in prior conveyances;
8. The sale or exchange of parcels or tracts of land following the division into no more than 2 parts of a particular parcel or tract of land existing on July 17, 1959, and not involving any new streets or easements of access;
9. The sale of a single lot of less than 5 acres from a larger tract when a survey is made by an Illinois Registered Land Surveyor, provided, that this exemption shall not apply to the sale of any subsequent lots from the same larger tract of land, as determined by the dimensions and configuration of the larger tract on October 1, 1973, and provided also that this exemption does not invalidate any local requirements applicable to the subdivision of land;

AFFIANT further states that this affidavit is made for the purpose of inducing the **Recorder of Deeds of County, Illinois** to accept the attached deed for recording, and that all local requirements applicable to the subdivision of land are met by the attached deed and the tract described therein.



Signature of Affiant (Curtis J. Buescher)

Subscribed and sworn to before me this _____ day of _____, 2021.

Notary Public

Exhibit A

Right-of-Way Plat

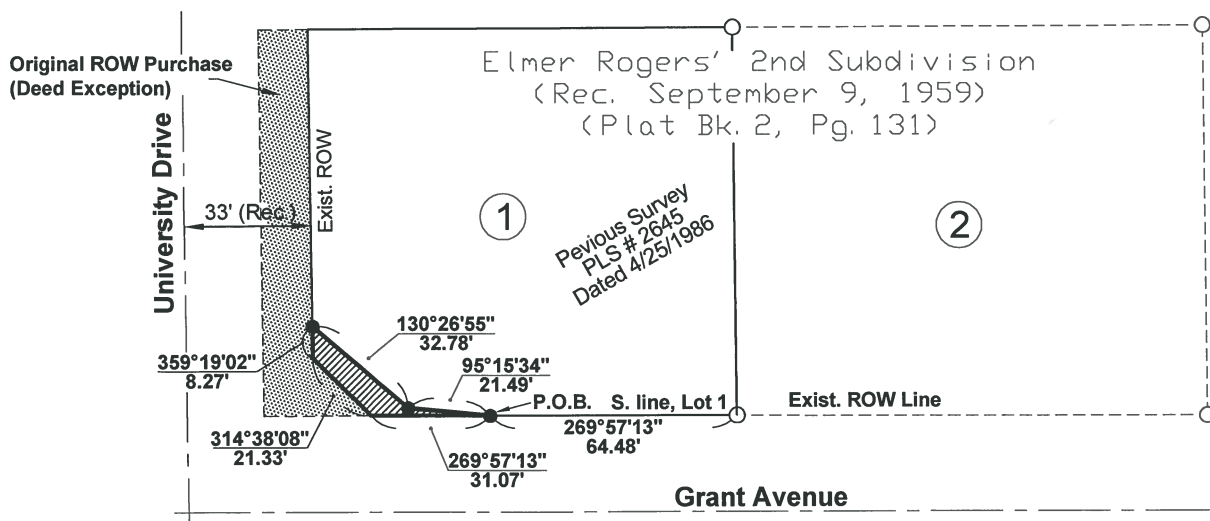
Part of Lot 1,
Elmer Rogers' 2nd Subdivision
Charleston, Coles County, Illinois

Grant Avenue Sidewalk Improvement



Description of Right-of-Way to be Acquired

Commencing at an existing iron pin marking the Southeast corner of Lot One (1) of Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¼) of the Southeast Quarter (SE¼) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth 269°57'13" (based on North as determined by GPS observation), along the South line of said Lot One (1), also being the North Right-of-Way line of Grant Avenue (per previous survey by PLS #2645, dated April 25, 1986), 64.48 feet to the Point of Beginning and an iron pin set; thence continuing Azimuth 269°57'13", along said line, 31.07 feet to a point on the existing easterly Right-of-Way of University Drive; thence Azimuth 314°38'08", along said Right-of-Way line, 21.33 feet to a point; thence Azimuth 359°19'02", along east Right-of-Way line of said street, 8.27 feet to an iron pin set; thence Azimuth 130°26'55", 32.78 feet to an iron pin set; thence Azimuth 95°15'34", 21.49 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 220.55 square feet, more or less.



ROW to be Acquired: 220.55 SF

Owners: Zimmer Real Estate Properties LLC

Surveyor Notes:

1. This professional service conforms to the current Illinois Minimum Standards for a boundary survey.
2. To the best of my knowledge and belief this plat is a true representation of a survey completed by me or under my direction.
3. Fieldwork completed on December 14, 2020.
4. No subsurface exploration was made.
5. No search was made for easements, vacations or dedications.
6. Azimuths based on north as determined by GPS Observation.
7. Intended Use: Right-of-Way for Permanent Sidewalk Installation



ROW to be Acquired

Deed Reference for Trustee's Deed
Servient Tenement: (Doc. 201100727271)
Recorded 01/18/2011
(Deed Tract 8)

Tax Assessors P.I.N. = 02-2-12077-000
(Parent Tract)

Legend

- IP w/ Cap #2731 Set
- Survey Marker Found
- Boundary of Easement

Dated this 20th day of January, 2021 AD

Michael W. Sullivan
Illinois Professional Land Surveyor No. 2731
License Expires 11-30-2022

Survey Completed at the request of:
City of Charleston



CSI CONSOLIDATED SERVICES INC.
of Coles County (IL Prof. Design Firm #1257)

CIVIL ENGINEERING - SURVEYING - CONSTRUCTION LAYOUT
520 Jackson Avenue - P.O. Box 644 - Charleston, Illinois - 61920 - (217) 345-9511
File #4458-12-20 Pg. 1 of 1



PTAX-203

Illinois Real Estate Transfer Declaration

Please read the instructions before completing this form.
This form can be completed electronically at tax.illinois.gov/retd.

Step 1: Identify the property and sale information.

1 1615 Univeristy Drive

Street address of property (or 911 address, if available)

Charleston 61920

City or village ZIP

Charleston

Township

2 Write the total number of parcels to be transferred. 1

3 Write the parcel identifying numbers and lot sizes or acreage.

Property index number (PIN) Lot size or acreage

a 02-2-12077-000 220.55 SF

b _____

c _____

d _____

Write additional property index numbers, lot sizes or acreage in Step 3.

4 Date of instrument: 0 / 2 / 1
Month Year

5 Type of instrument (Mark with an "X"): X Warranty deed

Quit claim deed Executor deed Trustee deed

Beneficial interest Other (specify): _____

6 Yes X No Will the property be the buyer's principal residence?

7 Yes X No Was the property advertised for sale?

(i.e., media, sign, newspaper, realtor)

8 Identify the property's current and intended primary use.

Current Intended (Mark only one item per column with an "X.")

a X Land/lot only

b Residence (single-family, condominium, townhome, or duplex)

c Mobile home residence

d Apartment building (6 units or less) No. of units: _____

e Apartment building (over 6 units) No. of units: _____

f Office

g Retail establishment

h Commercial building (specify): _____

i Industrial building

j Farm

k X Other (specify): ROW

Do not write in this area.
County Recorder's Office use.

9 Identify any significant physical changes in the property since January 1 of the previous year and write the date of the change.

Date of significant change: _____ / _____ / _____
Month Year

(Mark with an "X.")

Demolition/damage Additions Major remodeling

New construction Other (specify): _____

10 Identify only the items that apply to this sale. (Mark with an "X.")

a Fulfillment of installment contract —

year contract initiated : _____

b Sale between related individuals or corporate affiliates

c Transfer of less than 100 percent interest

d Court-ordered sale

e Sale in lieu of foreclosure

f Condemnation

g Short sale

h Bank REO (real estate owned)

i Auction sale

j Seller/buyer is a relocation company

k X Seller/buyer is a financial institution or government agency

l Buyer is a real estate investment trust

m Buyer is a pension fund

n Buyer is an adjacent property owner

o Buyer is exercising an option to purchase

p Trade of property (simultaneous)

q Sale-leaseback

r Other (specify): _____

s Homestead exemptions on most recent tax bill:

1 General/Alternative \$ _____

2 Senior Citizens \$ _____

3 Senior Citizens Assessment Freeze \$ _____

Step 2: Calculate the amount of transfer tax due.

Note: Round Lines 11 through 18 to the next highest whole dollar. If the amount on Line 11 is over \$1 million and the property's current use on Line 8 above is marked "e," "f," "g," "h," "i," or "k," complete Form PTAX-203-A, Illinois Real Estate Transfer Declaration Supplemental Form A. If you are recording a beneficial interest transfer, do not complete this step. Complete Form PTAX-203-B, Illinois Real Estate Transfer Declaration Supplemental Form B.

11 Full actual consideration

11 \$ 331.00

12a Amount of personal property included in the purchase

12a \$ 0.00

12b Was the value of a mobile home included on Line 12a?

12b Yes X No

13 Subtract Line 12a from Line 11. This is the net consideration for real property.

13 \$ 0.00

14 Amount for other real property transferred to the seller (in a simultaneous exchange) as part of the full actual consideration on Line 11

14 \$ 0.00

15 Outstanding mortgage amount to which the transferred real property remains subject

15 \$ 0.00

16 If this transfer is exempt, use an "X" to identify the provision.

16 X b _____ k _____ m

17 Subtract Lines 14 and 15 from Line 13. This is the net consideration subject to transfer tax.

17 \$ 0.00

18 Divide Line 17 by 500. Round the result to the next highest whole number (e.g., 61.002 rounds to 62).

18 0.00

19 Illinois tax stamps — multiply Line 18 by 0.50.

19 \$ 0.00

20 County tax stamps — multiply Line 18 by 0.25.

20 \$ 0.00

21 Add Lines 19 and 20. This is the total amount of transfer tax due.

21 \$ 0.00

Step 3: Write the legal description from the deed. Write, type (minimum 10-point font required), or attach the legal description from the deed. If you prefer, submit an 8 1/2" x 11" copy of the extended legal description with this form. You may also use the space below to write additional property index numbers, lots sizes or acreage from Step 1, Line 3.
See attached legal description

Step 4: Complete the requested information.

The buyer and seller (or their agents) hereby verify that to the best of their knowledge and belief, the full actual consideration and facts stated in this declaration are true and correct. If this transaction involves any real estate located in Cook County, the buyer and seller (or their agents) hereby verify that to the best of their knowledge, the name of the buyer shown on the deed or assignment of beneficial interest in a land trust is either a natural person, an Illinois corporation or foreign corporation authorized to do business or acquire and hold title to real estate in Illinois, a partnership authorized to do business or acquire and hold title to real estate in Illinois, or other entity recognized as a person and authorized to do business or acquire and hold title to real estate under the laws of the State of Illinois. Any person who willfully falsifies or omits any information required in this declaration shall be guilty of a Class B misdemeanor for the first offense and a Class A misdemeanor for subsequent offenses. Any person who knowingly submits a false statement concerning the identity of a grantee shall be guilty of a Class C misdemeanor for the first offense and of a Class A misdemeanor for subsequent offenses.

Seller Information (Please print.)

Nate Zimmer

Seller's or trustee's name

1010 Lincoln Avenue

Street address (after sale)

Seller's trust number (if applicable - not an SSN or FEIN)

Charleston IL 61920

City State ZIP

(217) 345-6210

Seller's daytime phone

Seller's or agent's signature

Buyer Information (Please print.)

City of Charleston

Buyer's or trustee's name

520 Jackson Avenue

Street address (after sale)

CJ Buescher

Buyer's or agent's signature

Buyer's trust number (if applicable - not an SSN or FEIN)

Charleston IL 61920

City State ZIP

(217) 345-5650

Buyer's daytime phone

Mail tax bill to:

City of Charleston

520 Jackson Avenue

Name or company

Street address

Charleston IL 61920

City State ZIP

Preparer Information (Please print.)

Curt Buescher, Director of Public Works

Preparer's and company's name

520 Jackson Avenue

Street address

CJ Buescher

Preparer's signature

PublicWorks@co.coles.il.us

Preparer's e-mail address (if available)

Preparer's file number (if applicable)

Charleston IL 61920

City State ZIP

(217) 345-5650

Preparer's daytime phone

Identify any required documents submitted with this form. (Mark with an "X.") ☒ Extended legal description ☐ Form PTAX-203-A
☐ Itemized list of personal property ☐ Form PTAX-203-B

To be completed by the Chief County Assessment Officer	
1	County _____ Township _____ Class _____ Cook-Minor _____ Code 1 _____ Code 2 _____
2	Board of Review's final assessed value for the assessment year prior to the year of sale. Land _____ , _____ , _____ , _____ Buildings _____ , _____ , _____ , _____ Total _____ , _____ , _____ , _____
3	Year prior to sale _____
4	Does the sale involve a mobile home assessed as real estate? <input type="checkbox"/> Yes <input type="checkbox"/> No
5	Comments

Illinois Department of Revenue Use	Tab number
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Description of property to be acquired at 1615 University Drive:

Commencing at an existing iron pin marking the Southeast corner of Lot One (1) of Elmer Rogers' 2nd Subdivision of a part of the Northwest Quarter (NW¼) of the Southeast Quarter (SE¼) of Section Fifteen (15), Township Twelve (12) North, Range Nine (9) East of the Third Principal Meridian; thence Azimuth 269°57'13" (based on North as determined by GPS observation), along the South line of said Lot One (1), also being the North Right-of-Way line of Grant Avenue (per previous survey by PLS #2645, dated April 25, 1986), 64.48 feet to the Point of Beginning and an iron pin set; thence continuing Azimuth 269°57'13", along said line, 31.07 feet to a point on the existing easterly Right-of-Way of University Drive; thence Azimuth 314°38'08", along said Right-of-Way line, 21.33 feet to a point; thence Azimuth 359°19'02", along east Right-of-Way line of said street, 8.27 feet to an iron pin set; thence Azimuth 130°26'55", 32.78 feet to an iron pin set; thence Azimuth 95°15'34", 21.49 feet to the Point of Beginning, situated in the City of Charleston, Coles County, Illinois and containing 220.55 square feet, more or less.

City Council Regular Meeting

12)

Meeting Date: 02/16/2021

Submitted For: Steve Pamperin, City Planner

Submitted By: Deborah Muller, City Clerk

TITLE:

ORDINANCE: Granting Petition of Habitat for Humanity for a Conditional Use Permit at 990 West State Street.

STAFF RECOMMENDATION:

Waive layover period and approve.

Attachments

ORD: Granting Petition of Habitat for Humanity for Cond. Use Permit--990 W. State Street.

Finding of Fact re: Petition of Habitat for Humanity for Cond. Use Permit--990 W. State Street.

CITY OF CHARLESTON

ORDINANCE

21 – O – ____

AN ORDINANCE APPROVING A CONDITONAL USE PERMIT

**CONCERNING TITLE 10, CHAPTER 4 – DEVELOPMENT PROCEDURES: SECTION
3 (D): CONDITIONAL USE PERMITS**

**ADOPTED BY THE MAYOR AND CITY COUNCIL
OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS
THIS 16th DAY OF FEBRUARY, 2021**

**PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE MAYOR
AND CITY COUNCIL OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS
AS PROVIDED BY LAW THIS 17th DAY OF FEBRUARY, 2021**

ORDINANCE

21 – O – ____

AN ORDINANCE APPROVING A CONDITONAL USE PERMIT

CONCERNING TITLE 10, CHAPTER 4 – DEVELOPMENT PROCEDURES: SECTION 3 (D): CONDITIONAL USE PERMITS

WHEREAS, the City of Charleston is an Illinois municipal corporation organized and operating by virtue of the Illinois Municipal Code, *65 ILCS 5/1-1-1 et seq.*, and all laws supplemental thereto; and

WHEREAS, the City has established a comprehensive set of regulations for the purposes of regulating zoning and developments of land within the City; and

WHEREAS, Coles County Habitat for Humanity is the owner of the described property and has requested a conditional use permit to allow “all other community service” for the following described real estate:

990 W State Street, Charleston, IL 61920 (P.I.N. 02-1-00307-000); and

WHEREAS, in accordance with Title 10, Chapter 4, Section 3(D), an owner of real property within the city, or that owner’s representative, may apply for a conditional use permit for that landowner’s property; and

WHEREAS, notice having been published in the Journal Gazette / Times Courier on January 22, 2021; the City of Charleston Board of Zoning, Appeals & Planning (the “Board”) conducted a public hearing and, following consideration of the evidence, testimony, and public comment presented during the hearing, recommends approval of the proposed conditional use permit; and

WHEREAS, the petitioner gave testimony that the highest and best use of this property would be to approve the conditional use permit to allow “all other community service;” and

WHEREAS, the petitioner gave testimony that the granting of the conditional use permit to allow “all other community service” would not be detrimental to the surrounding neighborhood and is consistent with the goals and objectives of the comprehensive plan; is compatible with the zoning and uses of the nearby property and of the surrounding areas; will not generate traffic hazardous to the neighborhood; has adequate existing utilities; and complies with all other City Code regulations; and

WHEREAS, the Mayor and City Council have considered the purpose for regulating the use of land and the findings of fact which affect the nature of the conditional use permit, all as more specifically described in the body of the regulations set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Recitals. The City Council finds the foregoing recitals to be a true and complete recitation of facts relevant to this ordinance and incorporates them as though full restated herein. The City Council desires for this Ordinance to be interpreted and applied liberally to most effectively accomplish the purposes so described in the recitals.

Section 2. Conditional Use Permit. That the conditional use permit to allow “all other community service” for the property described above be approved.

Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 4: All prior Ordinances and Resolutions in conflict or inconsistent herewith are

hereby expressly repealed only to the extent of such conflict or inconsistency.

Section 5. Effective Date. This ordinance shall become effective immediately upon the passage, approval and publication in the manner required by law.

APPROVED and ADOPTED by the Mayor and City Council of the City of Charleston
this ____ day of _____, 2021 pursuant to roll call vote as follows:

	Aye	Nay	Abstain	Absent
Mayor:				
Brandon Combs				
City Council:				
Matthew Hutti by Remote Participation				
Jeff Lahr by Remote Participation				
Dennis Malak by Remote Participation				
Tim Newell by Remote Participation				

Mayor

ATTEST:

City Clerk

Published in pamphlet form on the
Authority of the City Council this
____ Day of _____, 2021.

City Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COLES)

BEFORE THE BOARD OF ZONING APPEALS AND PLANNING
OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS

FINDING OF FACT
WITH RESPECT TO THE PETITION OF COLES COUNTY HABITAT FOR HUMANITY
FOR A CONDITIONAL USE PERMIT

THE SUBJECT PETITION having been called for hearing this 11th day of February, 2021; proper notice and publication having been made. Proof of said publication of a public notice more than fifteen (15) days prior to this hearing date is on file. Coles County Habitat for Humanity is the petitioner. Evidence is presented, under oath, and the Charleston Board of Zoning Appeals and Planning being fully advised finds as follows:

1. The Charleston Unified Development Code was adopted by the City of Charleston on March 18, 2003, Ordinance Number 03-O-9.
2. That an owner of real property within the city, or that owner's representative, may apply for a conditional use permit for that landowner's property.
3. That Coles County Habitat for Humanity is the owner of the following described real estate:

Commonly known as 990 West State Street, Charleston, IL 61920 (P.I.N. 02-1-00307-000)
4. Melissa McDaniel is the representative for the petitioner. Mrs. McDaniel testified on behalf of the petition requesting the Conditional Use Permit to allow "All Other Community Service". The petitioner testified as follows:
 - a. The property was purchased by Habitat for Humanity in 2008 and the building is currently shared with three tenants. Habitat for Humanity, the Charleston Food Pantry and the Coalition for People in Need.

- b. All 3 organizations provide valuable and unique services to the community including building new affordable housing, providing food security and rental / utility assistance.
5. The petitioner further testified that the application meets the required findings for approval of the conditional use permit as described in Section 10-4-3(D)(4) of the Unified Development Code, and in support thereof the petitioner's representatives presented the suggested findings of fact contained in the application and their general testimonial and documentary evidence presented during the hearing.
6. The Petitioner's representative offered general discussion to the Board of Zoning Appeals and Planning. The discussion included, but was not limited to, the following findings of fact concerning the relationship that these regulations have with the City's general planning efforts. The following suggested findings of fact were introduced into the record:
 - The Coles County Habitat for Humanity has built 41 homes in Coles County and is getting ready to break ground in Charleston on home number 42 in April of 2021. The intent of the petition is to allow current operations to remain in Charleston and to allow a building expansion for the Charleston Food Pantry.

The petitioner continued to offer general discussion and highlights of the proposed conditional use permit information to the Board of Zoning Appeals and Planning.

7. There were no public comments to the petition.

WHEREAS, the Charleston Board of Zoning Appeals and Planning hereby adopts the Petitioner's aforementioned findings of fact as their own and incorporate such findings as though fully recited herein; and

WHEREAS, based upon the aforementioned findings, the Charleston Board of Zoning Appeals and Planning voted to recommend approval to the Charleston City Council the

Conditional Use Permit to allow “All Other Community Service”. The vote being 7 votes to recommend approval and 0 votes not to recommend approval of the request for the conditional use permit. The petition receives a favorable recommendation to the City Council.

DATED this 11th day of February, 2021.

Chairman

ATTEST:

Secretary