



## **CITY COUNCIL MEETING**

**520 Jackson Avenue**

**June 1, 2021 – 6:30 pm**

### **AGENDA**

This meeting will be conducted by audio or video conference without a physically present quorum of the City Council because of a disaster declaration related to COVID-19 public health concerns affecting the City of Charleston. The Mayor determined that an in-person meeting at Charleston City Hall with all participants is not practical or prudent because of the disaster. The Mayor and City Council members, City Manager, and City Attorney will not be physically present at City Hall, if that is unfeasible due to the disaster. Physical public attendance at City Hall may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available at [www.charlestonillinois.org](http://www.charlestonillinois.org) (agendas, packets and videos for City Council and BZAP). The meeting will also be audio or video recorded and made available to the public, as provided by law.

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **READING AGENDA – ADDITIONS/DELETIONS**

#### **AUTHORIZATION TO PARTICIPATE IN MEETING VIA REMOTE ACCESS**

#### **CONSENT AGENDA – ITEMS DESIGNATED BY (\*)**

Illinois local governments may adopt by a single roll call vote ordinances, resolutions, motions and orders. Any Council Member or the Mayor may request that any item proposed not be included in that vote but considered separately.

#### **APPROVAL OF MINUTES:**

- 1) **\*MINUTES:** Regular City Council Meeting for May 18, 2021.

#### **AUDITING CLAIMS:**

- 2) **\*PAYROLL:** Regular Pay Period ending May 22, 2021.
- 3) **\*BILLS PAYABLE:** June 4, 2021.

#### **ACTION ITEMS:**

- 4) **\*RAFFLE LICENSE:** Red, White & Blue Days at various times on June 27, 2021 and July 3 & 4, 2021 at the Charleston VFW and Morton Park, to raise funds for Red, White & Blue Days festivities.
- 5) **RESOLUTION:** Authorizing the Temporary Closure of Certain Streets on July 3, 2021, to facilitate the Annual "4 on the 4th: 4-Mile Foot Race," sponsored by Habitat for Humanity.
- 6) **RESOLUTION:** Authorizing Various Street Closures for the 4th of July Parade and Related Festivities.
- 7) **RESOLUTION:** Authorizing Execution of an Agreement with the International Union of Operating Engineers (IUOE), Local 841C.
- 8) **RESOLUTION:** Authorizing Disposal of Surplus Equipment for Public Works Department.
- 9) **RESOLUTION:** Declaring Local State of Emergency with Termination Provision.
- 10) **PROCLAMATION:** Regarding the Imminent Termination of the Local State of Emergency.
- 11) **ORDINANCE:** Approving an Amendment to the Redevelopment Plan and Project for the Central Area Redevelopment Project Area.

### **PUBLIC PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

This portion of the City Council meeting is reserved for anyone wishing to address Council. The Illinois Open Meetings Act (*5 ILCS 120/1*) mandates NO action shall be taken on matters not listed on this agenda and Council is not required to take any action or discuss the matter further. Typically, however, the Mayor and Council may direct staff to further investigate the matter or suggest that the matter be brought forward for action on a subsequent agenda. The Open Meetings Act allows the Council to pass rules concerning the manner of public comment, and our Council has adopted rules for that purpose. Copies of the rules may be found at the Clerk's office. We request that you sign up with the Clerk ahead of time and provide the City Clerk with your name & address before speaking in order to assist us with the orderly conduct of the Public Comment portion of the meeting; however, neither signing up nor giving your name and address is a mandatory prerequisite for you to address the Council. Please speak into the microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

Public Comment may be made or submitted remotely via Email to the following address:

[CityClerk@co.coles.il.us](mailto:CityClerk@co.coles.il.us).

Please submit emails prior to 5:00 p.m. on meeting date and indicate in the SUBJECT Line: CC: 06/01/2021.

### **EXECUTIVE SESSION:**

### **ADJOURNMENT**

**City Council Regular Meeting**

1)

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*MINUTES:** Regular City Council Meeting for May 18, 2021.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

CC Minutes: 05/18/2021.

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**City of Charleston**  
**Regular City Council Meeting**  
**MINUTES**  
**May 18, 2021**

**State of Illinois**  
**County of Coles**  
**City of Charleston** } ss.

The Council of the City of Charleston, Coles County, Illinois, met for the regular session at 6:31 p.m. on Tuesday, May 18, 2021, at 520 Jackson Avenue, Charleston, Illinois, with Mayor Brandon Combs presiding. In compliance with Governor J.B. Pritzker's signing of P.A. 101-0640 on June 12, 2020, which provided for audio or visual conferencing without the physical presence of a quorum under certain conditions, Councilmen Matthew Hutti, Jeff Lahr, Dennis Malak, and Tim Newell were present via remote participation. Other City Officers physically present were: City Manager Scott Smith; City Attorney Rachael Cunningham; City Clerk Deborah Muller; Public Works Director Curt Buescher; Police Chief Chad Reed; Fire Chief Steve Bennett; and Parks & Recreation Director Brian Jones.

Mayor Combs welcomed everyone and then led the audience in the Pledge of Allegiance.

Mayor Combs announced that he was removing Item 8: A Resolution in Opposition to SB2298 from the agenda because he had been advised that afternoon that the issue had been addressed. He then introduced and thoroughly reviewed the **CONSENT AGENDA**, which consisted of the following items: **1) MINUTES**—Regular City Council Meeting held on May 4, 2021; **2) PAYROLL**—Regular Pay Period ending May 8, 2021; **3) BILLS PAYABLE**—May 21, 2021; and **4) COMPTROLLER'S REPORT**: April 2021.

City Clerk Muller read the motions which were made and seconded by members of City Council via remote access.

**A motion** was made by Council Member Hutti and seconded by Council Member Malak that the Consent Agenda be approved as presented.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #5**, Mayor Combs explained that a bid opening had been conducted on May 11, 2021 for the Street Maintenance Materials that the City would use in Fiscal Year 2022. The bids did not obligate the City to purchases, it just set the price for any purchases that might be made. The low bidders were Ne-Co Asphalt, Mid-Illinois Concrete, Inc., and Morris Trucking, LLC.

**ITEM 5: A motion** was made by Council Member Malak and seconded by Council Member Hutti that the Resolution accepting the Bid Awards for Street Materials from the low bidders and for the amounts as detailed in Exhibit A, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #6,** Mayor Combs explained that a bid opening had been conducted on May 11, 2021 for the Seal Coat Contract for some of the City's oil and chip streets—more specifically the existing oil and chip streets in the east quarter of the City from 9th Street to the east edge and from Madison Avenue to the south edge of the City.

**ITEM 6: A motion** was made by Council Member Lahr and seconded by Council Member Newell that the Resolution accepting the Bid Award from Ne-Co Asphalt, the sole bidder, for a contract amount of \$102,924.00, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #7,** Mayor Combs explained that this Resolution would appropriate \$543,738 in MFT Funds for Fiscal Year 2022 Street Maintenance and Construction Work. An itemized breakdown of the amount was included in the attached Estimate of Maintenance Cost.

**ITEM 7: A motion** was made by Council Member Newell and seconded by Council Member Lahr that the Resolution obligating \$543,738 in MFT Funds for Fiscal Year 2022 Street Maintenance and Construction Work, be approved and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**ITEM 8:** Mayor Combs noted that this Item had been removed from the agenda.

**ITEM 9: A motion** was made by Council Member Hutti and seconded by Council Member Malak that the Resolution extending the Mayor's Declaration of a Local State of Emergency, be approved and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**ITEM 10: A motion** was made by Council Member Malak and seconded by Council Member Hutti that the Mayor's re-appointment of Matt Madigan and Nora Pat Small to 1-Year Terms as *Ex Officio* Members of the Charleston Historic Preservation Commission, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr; Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

The Mayor said that this concluded the Agenda items.

Mayor Combs said that this was the point in the meeting where he opened the floor to any public comments, communications, petitions, and presentations.

Noting that there were no public audience members present, Mayor Combs asked the City Clerk if there had been any communications made by email. She affirmed that no communications had been received.

The Mayor asked City Manager Smith and Attorney Cunningham if they had any comments. They did not.

The Mayor asked Council if they had any comments; they did not.

The Mayor, seeing no further comments said that he would entertain a motion to adjourn.

**A motion** was made by Council Member Lahr and seconded by Council Member Newell to adjourn.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**Adjournment: 6:38 p.m.**

Minutes approved this 1<sup>st</sup> Day of June 2021.

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**Brandon Combs**, Mayor

**ATTEST:**

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**Deborah Muller**, City Clerk

**City Council Regular Meeting**

2)

**Meeting Date:** 06/01/2021

**Submitted For:** Heather Kuykendall, Comptroller

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*PAYROLL:** Regular Pay Period ending May 22, 2021.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Payroll: 05/22/2021.

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**Pay Period Ending:**

**5/22/2021**

<b>1</b>	<b>GENERAL FUND</b>	
	A. General Administration	36,781.25
	B. Building and Development	10,110.97
	C. Tourism	1,967.78
	D. Parks & Maintenance	12,749.72
	E. Police	95,739.00
	F. Fire	112,181.57
	G. Street	17,663.45
	H. City Garage	1,686.40
	I. Contingencies	-
	<b>TOTAL GENERAL FUND:</b>	<b>\$ 288,880.14</b>
<b>2</b>	<b>PLAYGROUND &amp; RECREATION</b>	9,322.48
<b>3</b>	<b>LIBRARY</b>	8,573.40
<b>4</b>	<b>WATER AND SEWER FUND</b>	
	A. Water Billing Department	7,810.40
	B. Utility Department	19,634.19
	C. Water Treatment Plant	16,285.16
	D. Waste Water Treatment Plant	11,312.64
	E. City Garage	1,454.09
	<b>TOTAL WATER AND SEWER FUND:</b>	<b>\$ 56,496.48</b>
<b>5</b>	<b>MOTOR FUEL TAX</b>	1,365.91
<b>6</b>	<b>EMPLOYEE BENEFITS</b>	2,206.67
	<b>TOTAL GROSS PAYROLL</b>	<b>\$ 366,845.08</b>



**City Council Regular Meeting**

**3)**

**Meeting Date:** 06/01/2021

**Submitted For:** Heather Kuykendall, Comptroller

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*BILLS PAYABLE:** June 4, 2021.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Bills Payable: 06/04/2021.

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# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC.</b>									
420438/6	Pad-Knee/UTILITY	Open		05/13/2021	06/04/2021	05/13/2021			25.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / UTILITY - Pad-Knee/UTILITY		1.0000	EA	25.9900	25.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							25.99	
	<i>Invoice Items</i>				1				
420490/6	Caution Tape-Chalk Red-Reel Stringliner/UTILITY	Open		05/20/2021	06/04/2021	05/20/2021			29.16
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / UTILITY - Caution Tape-Chalk Red-Reel Stringliner/UTILITY		1.0000	EA	29.1600	29.16			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							29.16	
	<i>Invoice Items</i>				1				
419440/6	Wasp spray, paint - MAINT	Open		04/27/2021	06/04/2021	04/27/2021			19.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Wasp spray, paint - MAINT		1.0000	EA	19.3600	19.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							19.36	
	<i>Invoice Items</i>				1				
420586/6	Flush lever - MAINT	Open		05/15/2021	06/04/2021	05/15/2021			7.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Flush lever - MAINT		1.0000	EA	7.9900	7.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							7.99	
	<i>Invoice Items</i>				1				
420575/6	New Plug for E306 Shoreline/FD	Open		05/14/2021	06/04/2021	05/14/2021			(1.00)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - New Plug for E306 Shoreline/FD		1.0000	EA	(1.0000)	(1.00)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)					0000 (0000 - Misc. Equip.)		(1.00)	
	<i>Invoice Items</i>				1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
420733/6	WP Misc Supplies - Pipe, Fittings, etc	Open			05/18/2021	06/04/2021	05/18/2021			7.59
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Misc parts - WP Misc Supplies - Pipe, Fittings, etc		1.0000	EA	7.5900	7.59				
	G/L Account					Project		Amount		
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							7.59		
	Invoice Items					1				
420721/6	WW Misc. Supplies	Open			05/18/2021	06/04/2021	05/18/2021			17.96
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	17.9600	17.96				
	G/L Account					Project		Amount		
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)					0000 (0000 - Misc. Equip.)		17.96		
	Invoice Items					1				
Vendor 1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC. Totals								Invoices	7	\$107.05
Vendor 1038 - AFLAC - AMERICAN FAMILY LIFE ASSURANCE CO										
716412	May 2021 Premium / EBHR	Open			05/12/2021	06/04/2021	05/12/2021			2,133.67
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Aflac Deductions Withheld - May 2021 Premium / EBHR		1.0000	EA	2,133.6700	2,133.67				
	G/L Account					Project		Amount		
	11-2033 (General Fund-Other voluntary deductions )							2,133.67		
	Invoice Items					1				
Vendor 1038 - AFLAC - AMERICAN FAMILY LIFE ASSURANCE CO Totals								Invoices	1	\$2,133.67
Vendor 4494 - AIR ONE EQUIPMENT, INC										
169049	Super Vac/FD	Open			05/20/2021	06/04/2021	05/20/2021			155.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Repair of operating equipment - Super Vac/FD		1.0000	EA	155.0000	155.00				
	G/L Account					Project		Amount		
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)					0000 (0000 - Misc. Equip.)		155.00		
	Invoice Items					1				
Vendor 4494 - AIR ONE EQUIPMENT, INC Totals								Invoices	1	\$155.00

Vendor 4166 - ALPHA YOUTH SPORTS, INC.



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
IL-CH-215	Soccer coaching materials - REC	Open		05/19/2021	06/04/2021	05/19/2021			750.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Contractual Service - REC - Soccer coaching materials - REC		1.0000	EA	750.0000	750.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs- Other contractual services)				REC 1002 1340 (Academy Rec Soccer)			750.00	
	Invoice Items			1					
Vendor			4166 - ALPHA YOUTH SPORTS, INC. Totals			Invoices		1	\$750.00
Vendor 1029 - ALTORFER INC									
PC010145220	Spring for Brakes/STREET	Open		05/06/2021	06/04/2021	05/06/2021			(50.20)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Spring for Brakes/STREET		1.0000	EA	(50.2000)	(50.20)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3508 (General Fund-Street Department-Repair of operating equipment)				0848 (Caterpillar 924H Wheel loader)			(50.20)	
	Invoice Items			1					
Vendor			1029 - ALTORFER INC Totals			Invoices		1	(\$50.20)
Vendor 3248 - AMEREN ILLINOIS									
4615006014 05/21	5th St & Monroe parking/MFT	Open		05/11/2021	06/04/2021	05/11/2021			17.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Street lights electricity - 5th St & Monroe parking/MFT		1.0000	EA	17.2500	17.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)				MFT LIGHTS (MFT street lighting)			17.25	
	Invoice Items			1					
0591013030 05/21	1911 Douglas St- new water tower/FD	Open		05/24/2021	06/04/2021	05/24/2021			20.16
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - 1911 Douglas St- new water tower/FD		1.0000	EA	20.1600	20.16			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							20.16	
	Invoice Items			1					



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2638027923 05/21 <i>P.O. Number</i>	2801 McKinley Ave- House/WTP <i>Item Description</i> Electricity & gas - 2801 McKinley Ave- House/WTP <i>G/L Account</i> 61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 58.7500	05/24/2021	06/04/2021 <i>Total Amount</i> 58.75	05/24/2021 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 58.75	58.75
				Invoice Items	1				
4135008413 05/21 <i>P.O. Number</i>	2600 McKinley Ave/WTP <i>Item Description</i> Electricity & gas - 2600 McKinley Ave/WTP <i>G/L Account</i> 61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 10.2600	05/24/2021	06/04/2021 <i>Total Amount</i> 10.26	05/24/2021 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 10.26	10.26
				Invoice Items	1				
3873005011 05/21 <i>P.O. Number</i>	1615 Lincoln Ave- civil defense siren/FD <i>Item Description</i> Electricity & gas - 1615 Lincoln Ave- civil defense siren/FD <i>G/L Account</i> 11-4221-3403 (General Fund-Fire Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 20.1600	05/25/2021	06/04/2021 <i>Total Amount</i> 20.16	05/25/2021 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 20.16	20.16
				Invoice Items	1				
Vendor 3248 - AMEREN ILLINOIS Totals				Invoices		5			\$126.58
Vendor 3765 - AMERICAN RESPONSE VEHICLES, INC.									
10322 <i>P.O. Number</i>	Digital Sensor/FD <i>Item Description</i> Vehicle parts and supplies - Digital Sensor/FD <i>G/L Account</i> 11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 102.5000	05/13/2021	06/04/2021 <i>Total Amount</i> 102.50	05/13/2021 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 102.50	102.50
				Invoice Items	1				
Vendor 3765 - AMERICAN RESPONSE VEHICLES, INC. Totals				Invoices		1			\$102.50
Vendor 3539 - ANDERSON'S OUTDOOR SPORTS AND TURF									
5031 <i>P.O. Number</i>	Clay for ballfields - REC <i>Item Description</i> Other Supplies / REC - Clay for ballfields - REC <i>G/L Account</i>	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 1,280.0000	05/13/2021	06/04/2021 <i>Total Amount</i> 1,280.00	05/13/2021 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i>	1,280.00



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5031	Clay for ballfields - REC	Open		05/13/2021	06/04/2021	05/13/2021			1,280.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)			REC 1002	1020 (Boys Baseball)			1,280.00	
			Invoice Items	1					
Vendor 3539 - ANDERSON'S OUTDOOR SPORTS AND TURF Totals									Invoices 1 \$1,280.00
Vendor 2716 - BANK OF AMERICA Commercial Card									
AMZN 04/08	Kenwood portable radio battery, antennas, & mic/PD-HT	Open		04/08/2021	06/04/2021	04/08/2021			157.66
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of radios - Kenwood portable radio battery, antennas, & mic/PD-HT		1.0000	EA	157.6600	157.66			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3509 (General Fund-Police Department-Repair of radios)							157.66	
			Invoice Items	1					
LaPolice 04/08	Training pants/PD-CR	Open		04/08/2021	06/04/2021	04/08/2021			95.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Training pants/PD-CR		1.0000	EA	95.5900	95.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							95.59	
			Invoice Items	1					
X-Grain 04/08	"Charleston Police" polo shirts/PD-CR	Open		04/08/2021	06/04/2021	04/08/2021			220.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - "Charleston Police" polo shirts/PD-CR		1.0000	EA	220.0000	220.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							220.00	
			Invoice Items	1					
Wal-Mart 04/09	Walker Tracker reward gift card - Todd Kibler/EBHR-CG	Open		04/09/2021	06/04/2021	04/09/2021			20.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Employee benefit - Walker Tracker reward gift card - Todd Kibler/EBHR-CG		1.0000	EA	20.0000	20.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4700-3197 (General Fund-Human Resources-Other employee benefits)							20.00	
			Invoice Items	1					



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Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Walmart 04/10	Creamer, Splenda, & mobile file chest/ADMIN/ATTORNEY-MG	Open		04/10/2021	06/04/2021	04/10/2021			152.79
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - Creamer, Splenda, & mobile file chest/ADMIN/ATTORNEY-MG		1.0000	EA	152.7900	152.79			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							21.68	
	11-4052-2001 (General Fund-City Attorney's Office-Office supplies)							131.11	
	Invoice Items			1					
WPY*Nation 04/10	Reimbursement for conference/CLERK-DM	Open		04/10/2021	06/04/2021	04/10/2021			(50.00)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Education & training expense - Reimbursement for conference/CLERK-DM		1.0000	EA	(50.0000)	(50.00)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3706 (General Fund-City Clerk-Education & training expense)							(50.00)	
	Invoice Items			1					
eBayO*03 04/12	(4) toolboxes/B&D-SP	Open		04/12/2021	06/04/2021	04/12/2021			1,081.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - (4) toolboxes/B&D-SP		1.0000	EA	1,081.9800	1,081.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4640-4299 (General Fund-Building & Development Services-Vehicles & service equipment)				1288 (2021 Ford Ranger 4x4)			540.99	
	11-4640-4299 (General Fund-Building & Development Services-Vehicles & service equipment)				1290 (2021 Ford Ranger 4x4)			540.99	
	Invoice Items			1					
eBayO*03- 04/12	(2) floor mats for new trucks/B&D-SP	Open		04/12/2021	06/04/2021	04/12/2021			211.19
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - (2) floor mats for new trucks/B&D-SP		1.0000	EA	211.1900	211.19			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4640-4299 (General Fund-Building & Development Services-Vehicles & service equipment)				1290 (2021 Ford Ranger 4x4)			105.59	
	11-4640-4299 (General Fund-Building & Development Services-Vehicles & service equipment)				1288 (2021 Ford Ranger 4x4)			105.60	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
AMZN 04/13	Grinding wheel/FD-TM	Open		04/13/2021	06/04/2021	04/13/2021			16.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / FD - Grinding wheel/FD-TM		1.0000	EA	16.0800	16.08			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2001 (General Fund-Fire Department-Office supplies)							16.08	
	<i>Invoice Items</i>				1				
Dominos 04/13	Pizza for dispatcher appreciation week (day shift)/PD-CR	Open		04/13/2021	06/04/2021	04/13/2021			58.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other supplies - Pizza for dispatcher appreciation week (day shift)/PD-CR		1.0000	EA	58.1300	58.13			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2119 (General Fund-Police Department-Other supplies)							58.13	
	<i>Invoice Items</i>				1				
Dominos 4/13	Pizza for dispatcher appreciation week (night shift)/PD-CR	Open		04/13/2021	06/04/2021	04/13/2021			58.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other supplies - Pizza for dispatcher appreciation week (night shift)/PD-CR		1.0000	EA	58.1300	58.13			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2119 (General Fund-Police Department-Other supplies)							58.13	
	<i>Invoice Items</i>				1				
Google*Ca 04/14	Accidental charge -Reimbursed with a check-TK	Open		04/14/2021	06/04/2021	04/14/2021			5.37
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other supplies - Accidental charge - Reimbursed with a check-TK		1.0000	EA	5.3700	5.37			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4004-2119 (General Fund-Comptroller's Office-Other supplies)							5.37	
	<i>Invoice Items</i>				1				
Huck's 04/14	Fuel for 312 - picked items up in Jefferson IN/FD-TM	Open		04/14/2021	06/04/2021	04/14/2021			85.70
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - Fuel for 312 - picked items up in Jefferson IN/FD-TM		1.0000	EA	85.7000	85.70			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2201 (General Fund-Fire Department-Fuel & oil)							85.70	
	<i>Invoice Items</i>				1				





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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
PayPal*BOL 04/14 <i>P.O. Number</i>	Drive up tubes/WATER DEPT-KN <i>Item Description</i>	Open		04/14/2021	06/04/2021	04/14/2021			42.81
	Repair of office equipment - Drive up tubes/WATER DEPT-KN <i>Quantity</i>		<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
			EA	42.8100	42.81				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	61-4630-3507 (Water and Sewer Fund-Water Department-Repair of office equipment)						42.81		
	<i>Invoice Items</i>			1					
CarrotTop 04/15 <i>P.O. Number</i>	Flags for ladder truck/FD-SB <i>Item Description</i>	Open		04/15/2021	06/04/2021	04/15/2021			331.73
	Commodities - Flags for ladder truck/FD-SB <i>Quantity</i>		<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
			EA	331.7300	331.73				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2901 (General Fund-Fire Department-Commodities)						331.73		
	<i>Invoice Items</i>			1					
JGardner 04/15 <i>P.O. Number</i>	CPD magnets for Public Ed/PD-HT <i>Item Description</i>	Open		04/15/2021	06/04/2021	04/15/2021			303.00
	Public education - CPD magnets for Public Ed/PD-HT <i>Quantity</i>		<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
			EA	303.0000	303.00				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4210-3110 (General Fund-Police Department-Public education)						303.00		
	<i>Invoice Items</i>			1					
TuffFlags 04/15 <i>P.O. Number</i>	Credit from cancelled order/FD-SB <i>Item Description</i>	Open		04/15/2021	06/04/2021	04/15/2021			(259.08)
	Commodities - Credit from cancelled order/FD-SB <i>Quantity</i>		<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
			EA	(259.0800)	(259.08)				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2901 (General Fund-Fire Department-Commodities)						(259.08)		
	<i>Invoice Items</i>			1					
Amazon 04/16 <i>P.O. Number</i>	Chair mat/FD-TM <i>Item Description</i>	Open		04/16/2021	06/04/2021	04/16/2021			47.43
	Office supplies / FD - Chair mat/FD-TM <i>Quantity</i>		<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
			EA	47.4300	47.43				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2001 (General Fund-Fire Department-Office supplies)						47.43		
	<i>Invoice Items</i>			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
HamptonInn 04/16	Hotel for homicide investigation training in TN/PD-HT	Open		04/16/2021	06/04/2021	04/16/2021			562.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Travel expense / lodging, fuel, meals - Hotel for homicide investigation training in TN/PD-HT		1.0000	EA	562.8000	562.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3707 (General Fund-Police Department-Travel expenses)							562.80	
	Invoice Items				1				
NandN Int 04/16	Cap gauge/FD-SB	Open		04/16/2021	06/04/2021	04/16/2021			436.91
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / FD - Cap gauge/FD-SB		1.0000	EA	436.9100	436.91			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2801 (General Fund-Fire Department-Hand tools)							436.91	
	Invoice Items				1				
NandNInt 04/16	Pitot gauge replacements/FD-SB	Open		04/16/2021	06/04/2021	04/16/2021			584.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Pitot gauge replacements/FD-SB		1.0000	EA	584.4500	584.45			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			584.45	
	Invoice Items				1				
FireHose 04/17	Adapters/FD-TM	Open		04/17/2021	06/04/2021	04/17/2021			95.57
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Commodities - Adapters/FD-TM		1.0000	EA	95.5700	95.57			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2901 (General Fund-Fire Department-Commodities)							95.57	
	Invoice Items				1				
Amazon 04/18	Junction box for security cameras at WTP/WTP-CB	Open		04/18/2021	06/04/2021	04/18/2021			115.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Junction box for security cameras at WTP/WTP-CB		1.0000	EA	115.6000	115.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-4106 (Water and Sewer Fund-Water Treatment Plant-Capital improvement projects)				PW 21 44 (WTP Surveillance)			115.60	
	Invoice Items				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
AMZN 4/20	Brackets for flatbed rales/FD-SB	Open		04/20/2021	06/04/2021	04/20/2021			39.48
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Brackets for flatbed rales/FD-SB		1.0000	EA	39.4800	39.48			
	<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>			
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			0103 (2003 Ford - F350 4x4)		39.48			
	<i>Invoice Items</i>			1					
HarborFrei 04/20	Flags & cords/FD-TM	Open		04/20/2021	06/04/2021	04/20/2021			186.85
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / FD - Flags & cords/FD-TM		1.0000	EA	186.8500	186.85			
	<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>			
	11-4221-2001 (General Fund-Fire Department-Office supplies)					186.85			
	<i>Invoice Items</i>			1					
CKE*BrickH 04/21	Lunch meeting during union negotiations/ADMIN-HK	Open		04/21/2021	06/04/2021	04/21/2021			79.11
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public relations - Lunch meeting during union negotiations/ADMIN-HK		1.0000	EA	79.1100	79.11			
	<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>			
	11-4001-3009 (General Fund-Administration & Boards- Manager-Public relations)					79.11			
	<i>Invoice Items</i>			1					
Huck;s 04/21	IML legislative committee meeting - Springfield/CLERK-DM	Open		04/21/2021	06/04/2021	04/21/2021			15.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Auto mileage - IML legislative committee meeting - Springfield/CLERK-DM		1.0000	EA	15.0000	15.00			
	<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>			
	11-4002-3703 (General Fund-City Clerk-Auto mileage)					15.00			
	<i>Invoice Items</i>			1					
PayPal*K9 04/21	K9 training arm/PD-KK	Open		04/21/2021	06/04/2021	04/21/2021			200.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	K-9 supplies & expenses / PD - K9 training arm/PD-KK		1.0000	EA	200.0000	200.00			
	<i>G/L Account</i>			<i>Project</i>		<i>Amount</i>			
	11-4210-2120 (General Fund-Police Department-K-9 Expenses)					200.00			
	<i>Invoice Items</i>			1					



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Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
RevivalAn 04/22	K9 disinfecting wipes/PD-KK	Open		04/22/2021	06/04/2021	04/22/2021			62.46
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	K-9 supplies & expenses / PD - K9 disinfecting wipes/PD-KK		1.0000	EA	62.4600	62.46			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2120 (General Fund-Police Department-K-9 Expenses)							62.46	
	<i>Invoice Items</i>				1				
TotallyPro 04/22	Public ed - cups/PD-HT	Open		04/22/2021	06/04/2021	04/22/2021			172.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Public ed - cups/PD-HT		1.0000	EA	172.0000	172.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3110 (General Fund-Police Department-Public education)							172.00	
	<i>Invoice Items</i>				1				
OWPSACSTAT 04/23	Online study for CEU's required by EPA/WWTP-RM	Open		04/23/2021	06/04/2021	04/23/2021			126.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Education & training expense - Online study for CEU's required by EPA/WWTP-RM		1.0000	EA	126.0000	126.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3706 (Water and Sewer Fund-Waste Water Treatment Plant-Education & training expense)							126.00	
	<i>Invoice Items</i>				1				
Walmart 04/23	Plastic cups & tissues/ADMIN-MG	Open		04/23/2021	06/04/2021	04/23/2021			23.91
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - Plastic cups & tissues/ADMIN-MG		1.0000	EA	23.9100	23.91			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							23.91	
	<i>Invoice Items</i>				1				
Huck's 04/25	Trip to Gilman to receive MCI materials/CLERK-DM	Open		04/25/2021	06/04/2021	04/25/2021			38.84
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Auto mileage - Trip to Gilman to receive MCI materials/CLERK-DM		1.0000	EA	38.8400	38.84			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3703 (General Fund-City Clerk-Auto mileage)							38.84	
	<i>Invoice Items</i>				1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
AMZN 4/27	Computer work stations for CPD report writing/PD-CR	Open		04/27/2021	06/04/2021	04/27/2021			614.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other capital expense - Computer work stations for CPD report writing/PD-CR		1.0000	EA	614.1300	614.13			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4210-4604 (General Fund-Police Department-Other capital expense)			0000 (0000 - Misc. Equip.)				614.13	
	Invoice Items			1					
FACEBK 04/27	Facebook ads for new hire/FD-SB	Open		04/27/2021	06/04/2021	04/27/2021			35.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Facebook ads for new hire/FD-SB		1.0000	EA	35.0000	35.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3110 (General Fund-Fire Department-Public education)							35.00	
	Invoice Items			1					
FACEBK 04/28	Facebook ad for new hire testing/FD-SB	Open		04/28/2021	06/04/2021	04/28/2021			20.12
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Facebook ad for new hire testing/FD-SB		1.0000	EA	20.1200	20.12			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3110 (General Fund-Fire Department-Public education)							20.12	
	Invoice Items			1					
AMZN 04/29	Replaced drill bits and grinder disc/FD-TM	Open		04/29/2021	06/04/2021	04/29/2021			77.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Replaced drill bits and grinder disc/FD-TM		1.0000	EA	77.8000	77.80			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)			0000 (0000 - Misc. Equip.)				77.80	
	Invoice Items			1					
FACEBK 04/29	Facebook ad for new hire testing/FD-SB	Open		04/29/2021	06/04/2021	04/29/2021			35.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Facebook ad for new hire testing/FD-SB		1.0000	EA	35.0000	35.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3110 (General Fund-Fire Department-Public education)							35.00	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
ForDogTrai 04/29	Leather cover/PD-KK	Open		04/29/2021	06/04/2021	04/29/2021			34.24
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	K-9 supplies & expenses / PD - Leather cover/PD-KK		1.0000	EA	34.2400	34.24			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2120 (General Fund-Police Department-K-9 Expenses)							34.24	
	<i>Invoice Items</i>				1				
FACEBK 04/30	Facebook ad for new hire testing/FD-SB	Open		04/30/2021	06/04/2021	04/30/2021			50.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Facebook ad for new hire testing/FD-SB		1.0000	EA	50.0000	50.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3110 (General Fund-Fire Department-Public education)							50.00	
	<i>Invoice Items</i>				1				
TheHomeDe 04/30	Compressor and band saw/WTP-TS	Open		04/30/2021	06/04/2021	04/30/2021			461.17
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other maintenance supplies - Compressor and band saw/WTP-TS		1.0000	EA	461.1700	461.17			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							461.17	
	<i>Invoice Items</i>				1				
CampusInk 05/03	CPD K9 tshirts/PD-HT	Open		05/03/2021	06/04/2021	05/03/2021			914.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other capital expense - CPD K9 tshirts/PD-HT		1.0000	EA	914.7500	914.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-4604 (General Fund-Police Department-Other capital expense)				0000 (0000 - Misc. Equip.)			914.75	
	<i>Invoice Items</i>				1				
ILDeptPub 05/05	Ambulance license fee/FD-TM	Open		05/05/2021	06/04/2021	05/05/2021			127.81
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Ambulance license fee/FD-TM		1.0000	EA	127.8100	127.81			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3199 (General Fund-Fire Department-Business services)							127.81	
	<i>Invoice Items</i>				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
PayPal*Lon 05/05	Replacement antenna for portable radio/FD-TM	Open		05/05/2021	06/04/2021	05/05/2021			16.32
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Repair of radios - Replacement antenna for portable radio/FD-TM	1.0000	EA	16.3200	16.32				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-3509 (General Fund-Fire Department-Repair of radios)						16.32		
	<i>Invoice Items</i>			1					
THERO 4/12	Running boards, floor liners, bed liners - MAINT / cja	Open		04/12/2021	06/04/2021	04/12/2021			1,304.82
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle & service equipment - Running boards, floor liners, bed liners - MAINT / cja	1.0000	EA	1,304.8200	1,304.82				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-4299 (General Fund-Parks & Maintenance Department-Vehicles & service equipment)			0000 (0000 - Misc. Equip.)			1,304.82		
	<i>Invoice Items</i>			1					
Amazon 4/13	Returned truck bed mat - MAINT / cja	Open		04/13/2021	06/04/2021	04/13/2021			(123.30)
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle & service equipment - Returned truck bed mat - MAINT / cja	1.0000	EA	(123.3000)	(123.30)				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-4299 (General Fund-Parks & Maintenance Department-Vehicles & service equipment)			0000 (0000 - Misc. Equip.)			(123.30)		
	<i>Invoice Items</i>			1					
AMZN 4/17	Toddler swing seats - MAINT / cja	Open		04/17/2021	06/04/2021	04/17/2021			83.98
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Park maintenance materials - Toddler swing seats - MAINT / cja	1.0000	EA	83.9800	83.98				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)						83.98		
	<i>Invoice Items</i>			1					
Amazon.com 4/20	Shipping cost refund - MAINT / cja	Open		04/20/2021	06/04/2021	04/20/2021			(20.00)
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle & service equipment - Shipping cost refund - MAINT / cja	1.0000	EA	(20.0000)	(20.00)				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-4299 (General Fund-Parks & Maintenance Department-Vehicles & service equipment)			0000 (0000 - Misc. Equip.)			(20.00)		
	<i>Invoice Items</i>			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
AMZN 4/21	Flags - MAINT / cja	Open		04/21/2021	06/04/2021	04/21/2021			164.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Flags - MAINT / cja		1.0000	EA	164.0000	164.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							164.00	
	<i>Invoice Items</i>				1				
Covalen 4/26	Mother Board for E1 pump - MAINT / cja	Open		04/26/2021	06/04/2021	04/26/2021			258.03
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Mother Board for E1 pump - MAINT / cja		1.0000	EA	258.0300	258.03			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							258.03	
	<i>Invoice Items</i>				1				
Gavina 4/8	EIFC Soccer Uniforms - REC / hd	Open		04/08/2021	06/04/2021	04/08/2021			962.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Affiliate expense- reimbursed - EIFC Soccer Uniforms - REC / hd		1.0000	EA	962.5000	962.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3997 (Playground & Recreation Fund-Recreation Programs-Affiliate expenses)							962.50	
	<i>Invoice Items</i>				1				
SamsCI 4/10	Academy Soccer concession supplies - REC / hd	Open		04/10/2021	06/04/2021	04/10/2021			262.70
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Academy Soccer concession supplies - REC / hd		1.0000	EA	262.7000	262.70			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002	1340 (Academy Rec Soccer)		262.70	
	<i>Invoice Items</i>				1				
WM Superc 4/18	Academy Soccer concession supplies - REC / hd	Open		04/18/2021	06/04/2021	04/18/2021			28.68
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Academy Soccer concession supplies - REC / hd		1.0000	EA	28.6800	28.68			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002	1340 (Academy Rec Soccer)		28.68	
	<i>Invoice Items</i>				1				





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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
WM Superc 4/19 <i>P.O. Number</i>	Paint for Mom's Day kit - REC / dr <i>Item Description</i>	Open		04/19/2021	06/04/2021	04/19/2021			19.76
	Other Supplies / REC - Paint for Mom's Day kit - REC / dr		Quantity 1.0000	U/M EA	Amount/Unit 19.7600	Total Amount 19.76	Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i> 22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)			<i>Project</i> REC 1004 3200 (Make It for Mother's Day)		<i>Amount</i> 19.76			
	Invoice Items			1					
GFS Store 4/24 <i>P.O. Number</i>	Softball concessions supplies - REC / hd <i>Item Description</i>	Open		04/24/2021	06/04/2021	04/24/2021			99.21
	Other Supplies / REC - Softball concessions supplies - REC / hd		Quantity 1.0000	U/M EA	Amount/Unit 99.2100	Total Amount 99.21	Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i> 22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)			<i>Project</i> REC 1002 1480 (Girls Softball)		<i>Amount</i> 99.21			
	Invoice Items			1					
SamsCI 4/24 <i>P.O. Number</i>	Softball concessions supplies - REC / hd <i>Item Description</i>	Open		04/24/2021	06/04/2021	04/24/2021			338.92
	Other Supplies / REC - Softball concessions supplies - REC / hd		Quantity 1.0000	U/M EA	Amount/Unit 338.9200	Total Amount 338.92	Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i> 22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)			<i>Project</i> REC 1002 1480 (Girls Softball)		<i>Amount</i> 338.92			
	Invoice Items			1					
WM Superc 4/29 <i>P.O. Number</i>	Scorebooks for Softball - RE / hd <i>Item Description</i>	Open		04/29/2021	06/04/2021	04/29/2021			29.70
	Other Supplies / REC - Scorebooks for Softball - RE / hd		Quantity 1.0000	U/M EA	Amount/Unit 29.7000	Total Amount 29.70	Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i> 22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)			<i>Project</i> REC 1002 1480 (Girls Softball)		<i>Amount</i> 29.70			
	Invoice Items			1					
WM Superc 4/29 <i>P.O. Number</i>	Paint for Mom's Day kit - REC / dr <i>Item Description</i>	Open		04/29/2021	06/04/2021	04/29/2021			9.50
	Other Supplies / REC - Paint for Mom's Day kit - REC / dr		Quantity 1.0000	U/M EA	Amount/Unit 9.5000	Total Amount 9.50	Vendor Catalog Part Number	Contract Number	
	<i>G/L Account</i> 22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)			<i>Project</i> REC 1004 3200 (Make It for Mother's Day)		<i>Amount</i> 9.50			
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Crown 4/30	Academy Soccer medals - REC / hd	Open		04/30/2021	06/04/2021	04/30/2021			321.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Academy Soccer medals - REC / hd		1.0000	EA	321.6400	321.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)				REC 1002 1340 (Academy Rec Soccer)			321.64	
	Invoice Items			1					
Wal-Mart 4/30	Paint for Mom's Day kit - REC / dr	Open		04/30/2021	06/04/2021	04/30/2021			8.47
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Paint for Mom's Day kit - REC / dr		1.0000	EA	8.4700	8.47			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)				REC 1004 3200 (Make It for Mother's Day)			8.47	
	Invoice Items			1					
WM Superc 4/30	Returned paint for Mom's Day kits - REC / dr	Open		04/30/2021	06/04/2021	04/30/2021			(1.00)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Returned paint for Mom's Day kits - REC / dr		1.0000	EA	(1.0000)	(1.00)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)				REC 1004 3200 (Make It for Mother's Day)			(1.00)	
	Invoice Items			1					
AmericanTher 5/3	Membership for ATRA - REC / dr	Open		05/03/2021	06/04/2021	05/03/2021			150.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Training and Education / REC - Membership for ATRA - REC / dr		1.0000	EA	150.0000	150.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3706 (Playground & Recreation Fund-Recreation Programs- Education & training expense)							150.00	
	Invoice Items			1					
Joann 5/6	Material for bell covers - REC / dr	Open		05/06/2021	06/04/2021	05/06/2021			33.39
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Affiliate expense- reimbursed - Material for bell covers - REC / dr		1.0000	EA	33.3900	33.39			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3997 (Playground & Recreation Fund-Recreation Programs- Affiliate expenses)							33.39	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
MCM*Co 5/6	Health Dept Food Permit - REC / hd	Open		05/06/2021	06/04/2021	05/06/2021			26.75
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other Supplies / REC - Health Dept Food Permit - REC / hd	1.0000	EA	26.7500	26.75				
	G/L Account			Project			Amount		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs- Other supplies)			REC 1002 1480 (Girls Softball)			26.75		
	Invoice Items			1					
Vendor 2716 - BANK OF AMERICA Commercial Card				Totals		Invoices	64		\$11,661.58
Vendor 292585	WW Vehicle Maintenance - 2003 Ford F150 - #50	Open		05/21/2021	06/04/2021	05/21/2021			125.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - WW Vehicle Maintenance - 2003 Ford F150 - #50	1.0000	EA	125.0000	125.00				
	G/L Account			Project			Amount		
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)			0398 (0398 - 2003 Ford F-150 Pickup #50)			125.00		
	Invoice Items			1					
Vendor 1075 - BATTERY SPECIALISTS, INC.				Totals		Invoices	1		\$125.00
Vendor P29889	Hub Seal on Blue Tractor/STREET	Open		05/12/2021	06/04/2021	05/12/2021			160.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Hub Seal on Blue Tractor/STREET	1.0000	EA	160.0000	160.00				
	G/L Account			Project			Amount		
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)			5240 (5240 - 2005 New Holland Tractor #30)			160.00		
	Invoice Items			1					
P29891	Ignition Switch/STREET	Open		05/12/2021	06/04/2021	05/12/2021			123.04
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Ignition Switch/STREET	1.0000	EA	123.0400	123.04				
	G/L Account			Project			Amount		
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)			5240 (5240 - 2005 New Holland Tractor #30)			123.04		
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
P29996	Front Bumper & Screen/STREET	Open		05/17/2021	06/04/2021	05/17/2021			844.56
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Front Bumper & Screen/STREET		1.0000	EA	844.5600	844.56			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3508 (General Fund-Street Department-Repair of operating equipment)				5095 (2020 CASE 590SN Backhoe)			844.56	
	Invoice Items			1					
Vendor 1089 - BIRKEY'S Totals					Invoices		3		\$1,127.60
Vendor 2947 - BPC - BENEFIT PLANNING CONSULTANTS									
BPCI00256182	Flex & COBRA June 2021 / EBHR	Open		05/12/2021	06/04/2021	05/12/2021			202.09
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Flex & COBRA June 2021 / EBHR		1.0000	EA	202.0900	202.09			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4700-3106 (General Fund-Human Resources-Other consulting services)							202.09	
	Invoice Items			1					
Vendor 2947 - BPC - BENEFIT PLANNING CONSULTANTS Totals					Invoices		1		\$202.09
Vendor 1103 - BREATHING AIR SYSTEMS DIVISION									
INV-IL74-138	Semiannual preventative maint/FD	Open		04/13/2021	06/04/2021	04/13/2021			632.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Semiannual preventative maint/FD		1.0000	EA	632.6400	632.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			632.64	
	Invoice Items			1					
Vendor 1103 - BREATHING AIR SYSTEMS DIVISION Totals					Invoices		1		\$632.64
Vendor 4232 - BURRIS EQUIPMENT									
PS3002596-1	Parts for Smithco - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			763.42
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Parts for Smithco - MAINT		1.0000	EA	763.4200	763.42			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			763.42	
	Invoice Items			1					
Vendor 4232 - BURRIS EQUIPMENT Totals					Invoices		1		\$763.42



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4183 - BUSHUE BACKGROUND SCREENING									
20210430	New Hire Background / EBHR	Open		04/30/2021	06/04/2021	04/30/2021			87.50
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Background screening for new hires - New Hire Background / EBHR		1.0000	EA	87.5000	87.50			
	G/L Account				Project			Amount	
	11-4700-3999 (General Fund-Human Resources-Other contractual services)							87.50	
	Invoice Items			1					
2021 3/31 & 4/30	Program background screenings - REC	Open		04/30/2021	06/04/2021	04/30/2021			1,249.50
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other Contractual Service - REC - Program background screenings - REC		1.0000	EA	1,249.5000	1,249.50			
	G/L Account				Project			Amount	
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002 1900 (JFL)		56.00	
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002 1340 (Academy Rec Soccer)		90.00	
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002 1020 (Boys Baseball)		94.00	
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002 1480 (Girls Softball)		136.00	
	22-4520-3111 (Playground & Recreation Fund-Pool-Other adminstrative services)							780.00	
	22-4520-3999 (Playground & Recreation Fund-Pool-Other contractual services)					REC 2021 7740 (Swim Club)		60.00	
	11-4700-3999 (General Fund-Human Resources-Other contractual services)							33.50	
	Invoice Items			1					
Vendor 4183 - BUSHUE BACKGROUND SCREENING Totals						Invoices	2		\$1,337.00
Vendor 1979 - BYRDS CLEANERS									
04/30/2021	Dry cleaning/PD	Open		04/30/2021	06/04/2021	04/30/2021			517.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / PD - Dry cleaning/PD		1.0000	EA	517.0000	517.00			
	G/L Account				Project			Amount	
	11-4210-2701 (General Fund-Police Department-Uniforms)							517.00	
	Invoice Items			1					
Vendor 1979 - BYRDS CLEANERS Totals						Invoices	1		\$517.00

Vendor **3915 - CCI READI MIX**



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
327395.	RLF sidewalk concrete/STREET	Open		04/20/2021	06/04/2021	04/20/2021			844.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	844.0000	844.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			844.00	
	<i>Invoice Items</i>				1				
327893	RLF sidewalk concrete/STREET	Open		05/05/2021	06/04/2021	05/05/2021			898.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	898.8800	898.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			898.88	
	<i>Invoice Items</i>				1				
328020	RLF sidewalk concrete/STREET	Open		05/07/2021	06/04/2021	05/07/2021			740.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	740.2500	740.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			740.25	
	<i>Invoice Items</i>				1				
328209	RLF sidewalk concrete/STREET	Open		05/11/2021	06/04/2021	05/11/2021			846.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	846.0000	846.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			846.00	
	<i>Invoice Items</i>				1				
328214	RLF sidewalk concrete/STREET	Open		05/11/2021	06/04/2021	05/11/2021			528.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	528.7500	528.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			528.75	
	<i>Invoice Items</i>				1				
328223	RLF sidewalk concrete/STREET	Open		05/12/2021	06/04/2021	05/12/2021			740.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	740.2500	740.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			740.25	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
328224	RLF sidewalk concrete/STREET	Open		05/12/2021	06/04/2021	05/12/2021			951.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	951.7500	951.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			951.75	
	<i>Invoice Items</i>				1				
328228	RLF sidewalk concrete/STREET	Open		05/12/2021	06/04/2021	05/12/2021			158.63
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	158.6300	158.63			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			158.63	
	<i>Invoice Items</i>				1				
328180	RLF sidewalk concrete/STREET	Open		05/13/2021	06/04/2021	05/13/2021			846.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	846.0000	846.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			846.00	
	<i>Invoice Items</i>				1				
328184	RLF sidewalk concrete/STREET	Open		05/13/2021	06/04/2021	05/13/2021			370.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	370.1300	370.13			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			370.13	
	<i>Invoice Items</i>				1				
328418	RLF sidewalk concrete/STREET	Open		05/14/2021	06/04/2021	05/14/2021			105.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - RLF sidewalk concrete/STREET		1.0000	EA	105.7500	105.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2501 (General Fund-Street Department-Concrete)				PW 17 115 (RLF sidewalk in 2018)			105.75	
	<i>Invoice Items</i>				1				
Vendor 3915 - CCI READI MIX Totals					Invoices	11			\$7,030.39
Vendor 1130 - CDW GOVERNMENT INC									
C838725	Toner/IS	Open		05/06/2021	06/04/2021	05/06/2021			464.57
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	464.5700	464.57			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							464.57	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
C958934	Toner/IS	Open		05/10/2021	06/04/2021	05/10/2021			128.03
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	128.0300	128.03			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							128.03	
	<i>Invoice Items</i>				1				
D036319	Toner/IS	Open		05/11/2021	06/04/2021	05/11/2021			292.90
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	292.9000	292.90			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							292.90	
	<i>Invoice Items</i>				1				
D155506	Toner/IS	Open		05/13/2021	06/04/2021	05/13/2021			628.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	628.3600	628.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							628.36	
	<i>Invoice Items</i>				1				
D195415	Toner/IS	Open		05/14/2021	06/04/2021	05/14/2021			106.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	106.6900	106.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							106.69	
	<i>Invoice Items</i>				1				
D367668	Toner/IS	Open		05/18/2021	06/04/2021	05/18/2021			759.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / IS - Toner/IS		1.0000	EA	759.3600	759.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-2001 (General Fund-Information Services-Office supplies)							759.36	
	<i>Invoice Items</i>				1				
Vendor 1130 - CDW GOVERNMENT INC Totals					Invoices	6			\$2,379.91
Vendor 2399 - CHARLESTON APPLIANCE CENTER									
47779	WP Lab Expense - Meter, Probe, etc	Open		05/19/2021	06/04/2021	05/19/2021			774.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Equipment - WP Lab Expense - Meter, Probe, etc		1.0000	EA	774.7200	774.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
47779	WP Lab Expense - Meter, Probe, etc	Open		05/19/2021	06/04/2021	05/19/2021			774.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4611-4399 (Water and Sewer Fund-Water Treatment Plant-Operating equipment)			0000	(0000 - Misc. Equip.)			774.72	
	Invoice Items			1					
Vendor 2399 - CHARLESTON APPLIANCE CENTER Totals					Invoices		1		\$774.72
Vendor 3446 - CHEMCO INDUSTRIES, INC									
106111	Cleaning chemicals for pool - REC	Open		05/10/2021	06/04/2021	05/18/2021			349.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals - Pool / REC - Cleaning chemicals for pool - REC		1.0000	EA	349.4500	349.45			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4520-2109 (Playground & Recreation Fund-Pool-Chemicals)							349.45	
	Invoice Items			1					
Vendor 3446 - CHEMCO INDUSTRIES, INC Totals					Invoices		1		\$349.45
Vendor 4477 - CINTAS									
4084399280	Uniforms/STREET	Open		05/17/2021	06/04/2021	05/17/2021			41.57
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Uniforms/STREET		1.0000	EA	41.5700	41.57			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							41.57	
	Invoice Items			1					
4084399389	Uniforms/STREET	Open		05/17/2021	06/04/2021	05/17/2021			116.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Uniforms/STREET		1.0000	EA	116.5900	116.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							116.59	
	Invoice Items			1					
4084399492	Uniforms/UTILITY	Open		05/17/2021	06/04/2021	05/17/2021			155.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / UTILITY - Uniforms/UTILITY		1.0000	EA	155.9500	155.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							155.95	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4085063855	Uniforms/STREET	Open		05/24/2021	06/04/2021	05/24/2021			47.62
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Uniforms/STREET		1.0000	EA	47.6200	47.62			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							47.62	
	<i>Invoice Items</i>				1				
4085063890	Uniforms/STREET	Open		05/24/2021	06/04/2021	05/24/2021			116.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Uniforms/STREET		1.0000	EA	116.5900	116.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							116.59	
	<i>Invoice Items</i>				1				
4085063951	Uniforms/UTILITY	Open		05/24/2021	06/04/2021	05/24/2021			168.70
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / UTILITY - Uniforms/UTILITY		1.0000	EA	168.7000	168.70			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							168.70	
	<i>Invoice Items</i>				1				
4084399240	Uniforms - MAINT	Open		05/17/2021	06/04/2021	05/17/2021			19.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / MAINT - Uniforms - MAINT		1.0000	EA	19.6500	19.65			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2701 (General Fund-Parks & Maintenance Department-Uniforms)							19.65	
	<i>Invoice Items</i>				1				
4085063817	Uniforms - MAINT	Open		05/24/2021	06/04/2021	05/24/2021			19.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / MAINT - Uniforms - MAINT		1.0000	EA	19.6500	19.65			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2701 (General Fund-Parks & Maintenance Department-Uniforms)							19.65	
	<i>Invoice Items</i>				1				
4084399544	Mats/PD	Open		05/17/2021	06/04/2021	05/17/2021			13.35
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - Mats/PD		1.0000	EA	13.3500	13.35			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							13.35	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4085064085	Mats/PD	Open			05/24/2021	06/04/2021	05/24/2021			13.35
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Repair of buildings and facilities - Mats/PD		1.0000	EA	13.3500	13.35				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							13.35		
	Invoice Items					1				
4084399604	WP Uniforms	Open			05/17/2021	06/04/2021	05/17/2021			88.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Uniforms / WTP - WP Uniforms		1.0000	EA	88.6700	88.67				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							88.67		
	Invoice Items					1				
4085064106	WP Uniforms	Open			05/24/2021	06/04/2021	05/24/2021			88.67
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Uniforms / WTP - WP Uniforms		1.0000	EA	88.6700	88.67				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							88.67		
	Invoice Items					1				
4084399503	Uniforms WWTP	Open			05/17/2021	06/04/2021	05/17/2021			68.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	68.0800	68.08				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							68.08		
	Invoice Items					1				
4085063927	Uniforms WWTP	Open			05/24/2021	06/04/2021	05/24/2021			51.83
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	51.8300	51.83				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							51.83		
	Invoice Items					1				
Vendor 4477 - CINTAS Totals							Invoices	14		\$1,010.27

Vendor 1170 - CITY OF CHARLESTON/W&S DEPT



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1031590032 05/21	1600 A Woodlawn - Sister city pavilion/MAINT	Open		05/13/2021	06/04/2021	05/13/2021			15.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 1600 A Woodlawn - Sister city pavilion/MAINT		1.0000	EA	15.9400	15.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							15.94	
	<i>Invoice Items</i>				1				
1030140002 05/21	2801 McKinley Ave- House/WTP	Open		05/14/2021	06/04/2021	05/14/2021			15.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 2801 McKinley Ave- House/WTP		1.0000	EA	15.9400	15.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3407 (Water and Sewer Fund-Water Treatment Plant-Water)							15.94	
	<i>Invoice Items</i>				1				
1031610014 05/21	1600 B Woodlawn - Sister City/MAINT	Open		05/14/2021	06/04/2021	05/14/2021			15.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 1600 B Woodlawn - Sister City/MAINT		1.0000	EA	15.9400	15.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							15.94	
	<i>Invoice Items</i>				1				
1090915018 05/21	6050 Rt130 Woodyard/MAINT	Open		05/14/2021	06/04/2021	05/14/2021			14.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 6050 Rt130 Woodyard/MAINT		1.0000	EA	14.4900	14.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							14.49	
	<i>Invoice Items</i>				1				
1091010001 05/21	17540 Lake Charleston - restrooms/MAINT	Open		05/14/2021	06/04/2021	05/14/2021			14.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 17540 Lake Charleston - restrooms/MAINT		1.0000	EA	14.4900	14.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							14.49	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1091015002 05/21	17801 Lake Charleston Pavilion/MAINT	Open		05/14/2021	06/04/2021	05/14/2021			46.37
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 17801 Lake Charleston Pavilion/MAINT		1.0000	EA	46.3700	46.37			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							46.37	
	<i>Invoice Items</i>				1				
1091020010 05/21	17550 Lake Charleston loop - fishing pier/MAINT	Open		05/14/2021	06/04/2021	05/14/2021			15.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 17550 Lake Charleston loop - fishing pier/MAINT		1.0000	EA	15.9400	15.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							15.94	
	<i>Invoice Items</i>				1				
Vendor 1170 - CITY OF CHARLESTON/W&S DEPT Totals					Invoices	7			\$139.11
Vendor 2937 - COLES COUNTY COUNCIL ON AGING									
06/01/2021	Monthly payment/ADMIN	Open		06/01/2021	06/04/2021	06/01/2021			2,150.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - Monthly payment/ADMIN		1.0000	EA	2,150.0000	2,150.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3999 (General Fund-Administration & Boards- Manager-Other contractual services)							2,150.00	
	<i>Invoice Items</i>				1				
Vendor 2937 - COLES COUNTY COUNCIL ON AGING Totals					Invoices	1			\$2,150.00
Vendor 2273 - COLES COUNTY CRIME STOPPERS									
05/11/2021	Tip software and operating expenses/PD	Open		05/11/2021	06/04/2021	05/11/2021			1,120.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - Tip software and operating expenses/PD		1.0000	EA	1,120.0000	1,120.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3110 (General Fund-Police Department-Public education)							1,120.00	
	<i>Invoice Items</i>				1				
Vendor 2273 - COLES COUNTY CRIME STOPPERS Totals					Invoices	1			\$1,120.00
Vendor 1193 - COLES COUNTY EMERGENCY COMMUNICATIONS									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
06/01/2021 FD	Monthly dispatch service/FD	Open		06/01/2021	06/04/2021	06/01/2021			782.32
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Monthly dispatch service/FD		1.0000	EA	782.3200	782.32			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3199 (General Fund-Fire Department-Business services)							782.32	
	<i>Invoice Items</i>				1				
06/01/2021 PD	Monthly dispatch service/PD	Open		06/01/2021	06/04/2021	06/01/2021			4,426.03
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Monthly dispatch service/PD		1.0000	EA	4,426.0300	4,426.03			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3199 (General Fund-Police Department-Business services)							4,426.03	
	<i>Invoice Items</i>				1				
Vendor 1193 - COLES COUNTY EMERGENCY COMMUNICATIONS Totals					Invoices	2			\$5,208.35
Vendor 1204 - COLES-MOULTRIE ELECTRIC COOP									
1569500 04/21	11547 Old State Rd lift/WWTP	Open		04/29/2021	06/04/2021	04/29/2021			164.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - 11547 Old State Rd lift/WWTP		1.0000	EA	164.8900	164.89			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3403 (Water and Sewer Fund-Waste Water Treatment Plant-Electricity & gas)							164.89	
	<i>Invoice Items</i>				1				
808600 04/21	River pump house/WTP	Open		04/29/2021	06/04/2021	04/29/2021			153.29
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - River pump house/WTP		1.0000	EA	153.2900	153.29			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							153.29	
	<i>Invoice Items</i>				1				
1440400 04/21	RR1 Charleston/WTP	Open		04/30/2021	06/04/2021	04/30/2021			23.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - RR1 Charleston/WTP		1.0000	EA	23.5000	23.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							23.50	
	<i>Invoice Items</i>				1				



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1484000 04/21 <i>P.O. Number</i>	RR 3-R3-8 Traffic signal/MFT <i>Item Description</i> Street lights electricity - RR 3-R3-8 Traffic signal/MFT <i>G/L Account</i> 25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)	Open		04/30/2021	06/04/2021	04/30/2021			52.96
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 52.9600	<i>Total Amount</i> 52.96	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 52.96		
	<i>Project</i> MFT LIGHTS (MFT street lighting)								
	<i>Invoice Items</i> 1								
2039100 04/21 <i>P.O. Number</i>	6050 Rt130 Woodyard/MAINT <i>Item Description</i> Electricity & gas - 6050 Rt130 Woodyard/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			34.00
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 34.0000	<i>Total Amount</i> 34.00	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 34.00		
	<i>Project</i>								
	<i>Invoice Items</i> 1								
2107500 04/21 <i>P.O. Number</i>	Fishing pier & pavillion/MAINT <i>Item Description</i> Electricity & gas - Fishing pier & pavillion/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			34.00
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 34.0000	<i>Total Amount</i> 34.00	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 34.00		
	<i>Project</i>								
	<i>Invoice Items</i> 1								
2224000 04/21 <i>P.O. Number</i>	Lake bathrooms/MAINT <i>Item Description</i> Electricity & gas - Lake bathrooms/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			87.92
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 87.9200	<i>Total Amount</i> 87.92	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 87.92		
	<i>Project</i>								
	<i>Invoice Items</i> 1								
2225300 04/21 <i>P.O. Number</i>	RT 16 & Loxa Rd lights/MFT <i>Item Description</i> Street lights electricity - RT 16 & Loxa Rd lights/MFT <i>G/L Account</i> 25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)	Open		04/30/2021	06/04/2021	04/30/2021			107.84
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 107.8400	<i>Total Amount</i> 107.84	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 107.84		
	<i>Project</i> MFT LIGHTS (MFT street lighting)								
	<i>Invoice Items</i> 1								



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2247700 04/21 <i>P.O. Number</i>	LIT Pavillion/MAINT <i>Item Description</i> Electricity & gas - LIT Pavillion/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department- Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			64.84
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 64.8400	<i>Total Amount</i> 64.84	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 64.84	
	<i>Project</i>		<i>Invoice Items</i>	1					
363200 04/21 <i>P.O. Number</i>	Security lights/MFT <i>Item Description</i> Street lights electricity - Security lights/MFT <i>G/L Account</i> 25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)	Open		04/30/2021	06/04/2021	04/30/2021			1,108.72
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 1,108.7200	<i>Total Amount</i> 1,108.72	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 1,108.72	
	<i>Project</i>		<i>Invoice Items</i>	1					
660400 04/21 <i>P.O. Number</i>	2400 Cambridge - Heritage Woods/MAINT <i>Item Description</i> Electricity & gas - 2400 Cambridge - Heritage Woods/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department- Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			37.38
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 37.3800	<i>Total Amount</i> 37.38	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 37.38	
	<i>Project</i>		<i>Invoice Items</i>	1					
719500 04/21 <i>P.O. Number</i>	Tornado siren/MAINT <i>Item Description</i> Electricity & gas - Tornado siren/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department- Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			72.83
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 72.8300	<i>Total Amount</i> 72.83	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 72.83	
	<i>Project</i>		<i>Invoice Items</i>	1					
997600 04/21 <i>P.O. Number</i>	Sister City Pavillion/MAINT <i>Item Description</i> Electricity & gas - Sister City Pavillion/MAINT <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department- Electricity & gas)	Open		04/30/2021	06/04/2021	04/30/2021			40.89
	<i>Quantity</i> 1.0000		<i>U/M</i> EA	<i>Amount/Unit</i> 40.8900	<i>Total Amount</i> 40.89	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	<i>Amount</i> 40.89	
	<i>Project</i>		<i>Invoice Items</i>	1					





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2086900 04/21	Electric at Ne-Co for April 2021 - MAINT	Open		04/29/2021	06/04/2021	04/29/2021			226.11
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electrical service / MAINT - Electric at Ne-Co for April 2021 - MAINT		1.0000	EA	226.1100	226.11			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							226.11	
	Invoice Items			1					
Vendor 1204 - COLES-MOULTRIE ELECTRIC COOP Totals					Invoices	14			\$2,209.17
Vendor 1211 - CONNOR CO CORPORATE OFFICE									
S9550215.001	Nipple - MAINT	Open		05/06/2021	06/04/2021	05/06/2021			23.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Nipple - MAINT		1.0000	EA	23.9400	23.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							23.94	
	Invoice Items			1					
Vendor 1211 - CONNOR CO CORPORATE OFFICE Totals					Invoices	1			\$23.94
Vendor 1224 - COUNTY OFFICE PRODUCTS INC									
0221380-001	Notary stamp/ENGINEERING	Open		05/17/2021	06/04/2021	05/17/2021			22.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / ENGINEERING - Notary stamp/ENGINEERING		1.0000	EA	22.5000	22.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-2001 (General Fund-Engineering Department-Office supplies)							22.50	
	Invoice Items			1					
0221441-001	Clasp env, file folders, post its, legal pads, labels/ADMIN	Open		05/18/2021	06/04/2021	05/18/2021			142.77
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - Clasp env, file folders, post its, legal pads, labels/ADMIN		1.0000	EA	142.7700	142.77			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							142.77	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0221441-002	11x17 copy paper/ADMIN	Open		05/18/2021	06/04/2021	05/18/2021			90.05
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Office Supplies / ADMIN - 11x17 copy paper/ADMIN		1.0000	EA	90.0500	90.05			
	G/L Account				Project			Amount	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							90.05	
	Invoice Items			1					
0221455-001	Laminating sheets for office - REC	Open		05/19/2021	06/04/2021	05/19/2021			50.56
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Office Supplies - REC - Laminating sheets for office - REC		1.0000	EA	50.5600	50.56			
	G/L Account				Project			Amount	
	22-4510-2001 (Playground & Recreation Fund-Recreation Programs- Office supplies)							50.56	
	Invoice Items			1					
Vendor		1224 - COUNTY OFFICE PRODUCTS INC Totals				Invoices	4		\$305.88
Vendor 1225 - COX MOTORS									
092993	Safety Tests 2013 Ambulance 3x38/FD	Open		03/09/2021	06/04/2021	03/09/2021			42.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of vehicles - Safety Tests 2013 Ambulance 3x38/FD		1.0000	EA	42.0000	42.00			
	G/L Account				Project			Amount	
	11-4221-3503 (General Fund-Fire Department-Repair of vehicles)					0020 (0020-2013 Medtech Ambulance 3X38)		42.00	
	Invoice Items			1					
Vendor		1225 - COX MOTORS Totals				Invoices	1		\$42.00
Vendor 2184 - DONOHUE & ASSOCIATES									
12251-34	Eng design for Nutrient removal/WWTP	Open		04/30/2021	06/04/2021	04/30/2021			4,832.50
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Capital Improvement projects - Eng design for Nutrient removal/WWTP		1.0000	EA	4,832.5000	4,832.50			
	G/L Account				Project			Amount	
	61-4621-4106 (Water and Sewer Fund-Waste Water Treatment Plant- Capital improvement projects)					PW 18 18 (Nutrient Removal at WWTP)		4,832.50	
	Invoice Items			1					
Vendor		2184 - DONOHUE & ASSOCIATES Totals				Invoices	1		\$4,832.50

Vendor 1280 - DUST & SON OF COLES COUNTY



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
S4-266462	Crimps & Hose & Labor/FD	Open		05/18/2021	06/04/2021	05/18/2021			53.28
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Crimps & Hose & Labor/FD		1.0000	EA	53.2800	53.28			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4177 (4177 -2014 Pierce Pumper 306)			53.28	
	<i>Invoice Items</i>				1				
S4-266548	Crimps & Hose & Labor/FD	Open		05/18/2021	06/04/2021	05/18/2021			28.07
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Crimps & Hose & Labor/FD		1.0000	EA	28.0700	28.07			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4177 (4177 -2014 Pierce Pumper 306)			28.07	
	<i>Invoice Items</i>				1				
S4-269038	Rotor ASY - brake/PD	Open		05/21/2021	06/04/2021	05/21/2021			286.54
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Rotor ASY - brake/PD		1.0000	EA	286.5400	286.54			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				4144 (2020 Ford Explorer)			286.54	
	<i>Invoice Items</i>				1				
Vendor 1280 - DUST & SON OF COLES COUNTY Totals					Invoices	3			\$367.89
Vendor 3035 - DUST ENTERPRISE LLC- BIG DADDY'S TREE SERVICE									
2378	Tree Rem1836 11th-1218&1210	Open		05/14/2021	06/04/2021	05/14/2021			6,600.00
	Monroe-Porter Prop/MOTOR FUEL TAX								
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Tree and stump removal - Tree Rem1836 11th-1218&1210 Monroe-Porter Prop/MOTOR FUEL TAX		1.0000	EA	6,600.0000	6,600.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-3108 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Stump & tree removal services)				PW 21 06 (Tree & Stump removal)			6,600.00	
	<i>Invoice Items</i>				1				
Vendor 3035 - DUST ENTERPRISE LLC- BIG DADDY'S TREE SERVICE Totals					Invoices	1			\$6,600.00
Vendor 1287 - EASTERN ELECTRIC SUPPLY CO									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
E054906	Replacement Light Bulbs for Sta 1/FD	Open		05/19/2021	06/04/2021	05/19/2021			50.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - Replacement Light Bulbs for Sta 1/FD		1.0000	EA	50.1000	50.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3510 (General Fund-Fire Department-Repair of buildings & facilities)							50.10	
	Invoice Items			1					
Vendor 1287 - EASTERN ELECTRIC SUPPLY CO Totals					Invoices		1		\$50.10
Vendor 2923 - ECONOMIC DEVELOPMENT RESOURCES, LLC									
04/30/2021	Consulting services/TIF	Open		04/30/2021	06/04/2021	04/30/2021			572.20
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Consulting services/TIF		1.0000	EA	572.2000	572.20			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-3106 (Tax Increment Financing Fund-TIF District-Other consulting services)							572.20	
	Invoice Items			1					
Vendor 2923 - ECONOMIC DEVELOPMENT RESOURCES, LLC Totals					Invoices		1		\$572.20
Vendor 4391 - EDDIE BECK FARMS									
431306	Flowers and fertilizer/PUBLIC SERVICE	Open		05/19/2021	06/04/2021	05/19/2021			1,208.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Agricultural Supplies - Flowers for courthouse pots/TOURISM		1.0000	EA	1,208.0000	1,208.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4414-2108 (General Fund-Public Service-Agricultural supplies)							1,208.00	
	Invoice Items			1					
Vendor 4391 - EDDIE BECK FARMS Totals					Invoices		1		\$1,208.00
Vendor 2564 - ERA - ENVIRONMENTAL RESOURCE ASSOCIATES									
972587	WW Lab Supplies	Open		05/11/2021	06/04/2021	05/11/2021			94.30
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	94.3000	94.30			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)							94.30	
	Invoice Items			1					



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972847	WW Lab Supplies	Open		05/12/2021	06/04/2021	05/12/2021			170.07
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	170.0700	170.07			
	G/L Account				Project			Amount	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)							170.07	
	Invoice Items			1					
Vendor 2564 - ERA - ENVIRONMENTAL RESOURCE ASSOCIATES				Totals		Invoices	2		\$264.37
Vendor 2880 - ESI CONSULTANTS, LTD									
210133	Structural inspection of 1401 Madison Ave/B&D	Open		05/18/2021	06/04/2021	05/18/2021			953.75
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Demolition & clearing service - Structural inspection of 1401 Madison Ave/B&D		1.0000	EA	953.7500	953.75			
	G/L Account				Project			Amount	
	11-4640-3104 (General Fund-Building & Development Services-Demolition & clearing services)							953.75	
	Invoice Items			1					
Vendor 2880 - ESI CONSULTANTS, LTD				Totals		Invoices	1		\$953.75
Vendor 3953 - EXCEL ECOCLEAN									
21257116	Janitorial services for City Hall, PD, & PW/UTILITY/MAINT/PD	Open		04/30/2021	06/04/2021	04/30/2021			3,115.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Janitorial services for City Hall, PD, & PW/UTILITY/MAINT/PD		1.0000	EA	3,115.0000	3,115.00			
	G/L Account				Project			Amount	
	11-4194-3510 (General Fund-Parks & Maintenance Department-Repair of buildings & facilities)							1,848.75	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							616.25	
	61-4610-3999 (Water and Sewer Fund-Utility Department-Other contractual services)				PW 19 110 (Public Works Janitorial Services)			650.00	
	Invoice Items			1					
21257166	Extra sanitizing due to COVID/MAINT/PD/UTILITY	Open		04/30/2021	06/04/2021	04/30/2021			1,818.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Extra sanitizing due to COVID/MAINT/PD/UTILITY		1.0000	EA	1,818.0000	1,818.00			
	G/L Account				Project			Amount	
	11-4194-3510 (General Fund-Parks & Maintenance Department-Repair of buildings & facilities)				COVID19 (Coronavirus Pandemic)			270.00	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
21257166	Extra sanitizing due to COVID/MAINT/PD/UTILITY	Open		04/30/2021	06/04/2021	04/30/2021			1,818.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)					COVID19 (Coronavirus Pandemic)		774.00	
	61-4610-3999 (Water and Sewer Fund-Utility Department-Other contractual services)					COVID19 (Coronavirus Pandemic)		774.00	
	Invoice Items			1					
Vendor 3953 - EXCEL ECOCLEAN Totals						Invoices	2		\$4,933.00
Vendor 1328 - FASTENAL COMPANY									
ILMAT149441	Stainless steel banding for flag holders on Lincoln Ave/STREET	Open		05/11/2021	06/04/2021	05/11/2021			1,716.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Sign maintenance materials - Stainless steel banding for flag holders on Lincoln Ave/STREET		1.0000	EA	1,716.7500	1,716.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2514 (General Fund-Street Department-Sign maintenance materials)							1,716.75	
	Invoice Items			1					
Vendor 1328 - FASTENAL COMPANY Totals						Invoices	1		\$1,716.75
Vendor 2503 - FLO-SYSTEMS, INC.									
21451	WW Equipment Expense	Open		05/13/2021	06/04/2021	05/13/2021			2,391.05
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc parts - WW Equipment Expense		1.0000	EA	2,391.0500	2,391.05			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3508 (Water and Sewer Fund-Waste Water Treatment Plant-Repair of operating equipment)					0000 (0000 - Misc. Equip.)		2,391.05	
	Invoice Items			1					
Vendor 2503 - FLO-SYSTEMS, INC. Totals						Invoices	1		\$2,391.05
Vendor 1352 - FRATERNAL ORDER OF POLICE									
2021-00000123	FOP Dues - Police Dues	Open		05/28/2021	05/28/2021	05/28/2021			696.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction Police Dues		1.0000	EA	696.0000	696.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2028 (General Fund-FOP dues withholding)							696.00	
	Invoice Items			1					
Vendor 1352 - FRATERNAL ORDER OF POLICE Totals						Invoices	1		\$696.00



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 1364 - GANO WELDING SUPPLIES</b>									
252538	Medical Oxygen/FD	Open		05/12/2021	06/04/2021	05/12/2021			175.51
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other supplies - Medical Oxygen/FD		1.0000	EA	175.5100	175.51			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2119 (General Fund-Fire Department-Other supplies)							175.51	
				Invoice Items	1				
<hr/>									
Vendor 1364 - GANO WELDING SUPPLIES Totals						Invoices	1		\$175.51
<b>Vendor 4503 - GIBSON TELDATA, INC</b>									
INV91652	Add door phone, horn, and strobe in WTP/WATER	Open		04/30/2021	06/04/2021	04/30/2021			1,774.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Telephone Service - Add door phone, horn, and strobe in WTP/WATER		1.0000	EA	1,774.0000	1,774.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-3401 (Water and Sewer Fund-Water Department-Telephone expense)				VOIP (VOIP)			1,774.00	
				Invoice Items	1				
<hr/>									
Vendor 4503 - GIBSON TELDATA, INC Totals						Invoices	1		\$1,774.00
<b>Vendor 1377 - GLOBAL TECHNICAL SYSTEMS INC</b>									
105007459-1	Kenwood/PD	Open		05/19/2021	06/04/2021	05/19/2021			1,778.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of radios - Kenwood/PD		1.0000	EA	1,778.0000	1,778.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3509 (General Fund-Police Department-Repair of radios)							1,778.00	
				Invoice Items	1				
<hr/>									
Vendor 1377 - GLOBAL TECHNICAL SYSTEMS INC Totals						Invoices	1		\$1,778.00
<b>Vendor 1874 - GRAINGER</b>									
9906091294	WW Misc. Supplies	Open		05/19/2021	06/04/2021	05/19/2021			189.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	189.2600	189.26			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			189.26	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
9906895454	WW Misc. Supplies	Open		05/20/2021	06/04/2021	05/20/2021			37.93
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	37.9300	37.93			
	G/L Account				Project			Amount	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			37.93	
	Invoice Items			1					
Vendor 1874 - GRAINGER Totals					Invoices		2		\$227.19
Vendor 3700 - GREAT AMERICA FINANCIAL SERVICES									
06/01/2021	Monthly payment/ADMIN	Open		06/01/2021	06/04/2021	06/01/2021			130.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other consulting services - Monthly payment/ADMIN		1.0000	EA	130.0000	130.00			
	G/L Account				Project			Amount	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							130.00	
	Invoice Items			1					
Vendor 3700 - GREAT AMERICA FINANCIAL SERVICES Totals					Invoices		1		\$130.00
Vendor 4393 - AARON GULLION									
05/21/2021	Reimbursement for taser holster/PD	Open		05/21/2021	06/04/2021	05/21/2021			58.38
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / PD - Reimbursement for taser holster/PD		1.0000	EA	58.3800	58.38			
	G/L Account				Project			Amount	
	11-4210-2701 (General Fund-Police Department-Uniforms)							58.38	
	Invoice Items			1					
Vendor 4393 - AARON GULLION Totals					Invoices		1		\$58.38
Vendor 2822 - ILLINOIS BRICK COMPANY									
INV161553	Straw Blankets/MOTOR FUEL TAX	Open		05/10/2021	06/04/2021	05/10/2021			255.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Dirt & backfill material - Straw Blankets/MOTOR FUEL TAX		1.0000	EA	255.0000	255.00			
	G/L Account				Project			Amount	
	25-4312-2504 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Dirt & backfill material)				PW 21 05 (MFT Commodities)			255.00	
	Invoice Items			1					





# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
INV161554	Straw Blankets/MOTOR FUEL TAX	Open		05/10/2021	06/04/2021	05/10/2021			2,502.88
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Dirt & backfill material - Straw Blankets/MOTOR FUEL TAX	1.0000	EA	2,502.8800	2,502.88				
	G/L Account				Project			Amount	
	25-4312-2504 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Dirt & backfill material)				PW 21 05 (MFT Commodities)			2,502.88	
Invoice Items				1					
Vendor 2822 - ILLINOIS BRICK COMPANY				Totals	Invoices	2	\$2,757.88		
Vendor 2038 - ILLINOIS CITY/COUNTY MANAGEMENT ASSOCIATION									
05/21/2021	Membership renewal/ADMIN	Open		05/21/2021	06/04/2021	05/21/2021			320.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Professional membership - Membership renewal/ADMIN	1.0000	EA	320.0000	320.00				
	G/L Account				Project			Amount	
	11-4001-3704 (General Fund-Administration & Boards- Manager- Professional memberships)							320.00	
Invoice Items				1					
Vendor 2038 - ILLINOIS CITY/COUNTY MANAGEMENT ASSOCIATION				Totals	Invoices	1	\$320.00		
Vendor 4112 - ILLINOIS DEPARTMENT OF INNOVATION AND TECHNOLOGY									
T2127495	Comm charges/PD	Open		04/30/2021	06/04/2021	04/30/2021			354.16
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Other business services - Comm charges/PD	1.0000	EA	354.1600	354.16				
	G/L Account				Project			Amount	
	11-4210-3199 (General Fund-Police Department-Business services)							354.16	
Invoice Items				1					
Vendor 4112 - ILLINOIS DEPARTMENT OF INNOVATION AND TECHNOLOGY				Totals	Invoices	1	\$354.16		
Vendor 1444 - ILLINOIS SECRETARY OF STATE									
05/24/2021	Renewal of registration - 2011 Kia Sportage/PD	Open		05/24/2021	06/04/2021	05/24/2021			151.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Vehicle parts and supplies - Renewal of registration - 2011 Kia Sportage/PD	1.0000	EA	151.0000	151.00				
	G/L Account				Project			Amount	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				0797 (2011 Kia Sportage)			151.00	
Invoice Items				1					



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5/24/2021	Renewal of registration - 2011 Ford Fusion/PD	Open		05/24/2021	06/04/2021	05/24/2021			151.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Renewal of registration - 2011 Ford Fusion/PD		1.0000	EA	151.0000	151.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				7588 (7588 - 2011 Ford Fusion)			151.00	
	Invoice Items			1					
Vendor 1444 - ILLINOIS SECRETARY OF STATE Totals					Invoices	2			\$302.00
Vendor 1466 - INSIGHT DIRECT USA, INC									
919240064	Spam filter subscription/IS	Open		05/06/2021	06/04/2021	05/06/2021			754.30
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Data Processing Service - Spam filter subscription/IS		1.0000	EA	754.3000	754.30			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3101 (General Fund-Information Services-Data processing services)							754.30	
	Invoice Items			1					
Vendor 1466 - INSIGHT DIRECT USA, INC Totals					Invoices	1			\$754.30
Vendor 1475 - INTL UNION OF OPERATING									
2021-00000126	OE Dues - 2nd - IUOE Dues - 2nd Check*	Open		05/28/2021	05/28/2021	05/28/2021			278.37
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction		1.0000	EA	130.0000	130.00			
	IUOE Dues - 2nd Check								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2029 (General Fund-OE dues withholding)							40.00	
	61-2029 (Water and Sewer Fund-OE dues withholding)							90.00	
	Payroll Withholding - 05/28/2021 Deduction		1.0000	EA	148.3700	148.37			
	OE DUES - 2nd Check								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2029 (General Fund-OE dues withholding)							88.26	
	61-2029 (Water and Sewer Fund-OE dues withholding)							60.11	
	Invoice Items			2					
Vendor 1475 - INTL UNION OF OPERATING Totals					Invoices	1			\$278.37
Vendor 3105 - JACKSON-HIRSH, INC.									



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1045560	Laminating sheets for the pool - REC	Open		05/11/2021	06/04/2021	05/11/2021			80.40
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies - REC - Laminating sheets for the pool - REC		1.0000	EA	80.4000	80.40			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4520-2001 (Playground & Recreation Fund-Pool-Office supplies)							80.40	
	<i>Invoice Items</i>				1				
Vendor 3105 - JACKSON-HIRSH, INC. Totals					Invoices		1		\$80.40
Vendor 4340 - JJ COLLINS PRINTERS									
05/26/2021	Shipping for hydraulic reel/FD	Open		05/26/2021	06/04/2021	05/26/2021			139.66
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / FD - Shipping for hydraulic reel/FD		1.0000	EA	139.6600	139.66			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2001 (General Fund-Fire Department-Office supplies)							139.66	
	<i>Invoice Items</i>				1				
Vendor 4340 - JJ COLLINS PRINTERS Totals					Invoices		1		\$139.66
Vendor 3355 - JOHN DEERE FINANCIAL									
2021-00000127	SHOE -RK - Shoe Reimbursement	Open		05/28/2021	05/28/2021	05/28/2021			88.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction		1.0000	EA	88.5800	88.58			
	Shoe Reimbursement								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							43.26	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							45.32	
	<i>Invoice Items</i>				1				
10144	Batteries for air pack/FD	Open		05/24/2021	06/04/2021	05/24/2021			7.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Batteries for air pack/FD		1.0000	EA	7.4900	7.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			7.49	
	<i>Invoice Items</i>				1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
11158	Mulch for flower beds/PUBLIC SERVICE	Open		05/24/2021	06/04/2021	05/24/2021			151.20
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Agricultural Supplies - Mulch for flower beds/TOURISM		1.0000	EA	151.2000	151.20			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4414-2108 (General Fund-Public Service-Agricultural supplies)							151.20	
	<i>Invoice Items</i>				1				
10691	Janitorial & cleaning supplies	Open		05/13/2021	06/04/2021	05/13/2021			33.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies		1.0000	EA	33.9700	33.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2301 (Water and Sewer Fund-Utility Department-Janitorial & cleaning supplies)							33.97	
	<i>Invoice Items</i>				1				
8326	Chis Wilson Boots/UTILITY	Open		05/14/2021	06/04/2021	05/14/2021			100.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / UTILITY - Chis Wilson Boots/UTILITY		1.0000	EA	100.0000	100.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							100.00	
	<i>Invoice Items</i>				1				
10000	Armor All-Toggle Switch/UTILITY	Open		05/18/2021	06/04/2021	05/18/2021			9.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies - Armor All-Toggle Switch/UTILITY		1.0000	EA	9.9800	9.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2301 (Water and Sewer Fund-Utility Department-Janitorial & cleaning supplies)							9.98	
	<i>Invoice Items</i>				1				
10284	Shop Supplies/UTILITY	Open		05/18/2021	06/04/2021	05/18/2021			8.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies - Shop Supplies/UTILITY		1.0000	EA	8.9800	8.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2301 (Water and Sewer Fund-Utility Department-Janitorial & cleaning supplies)							8.98	
	<i>Invoice Items</i>				1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
H81532	PVC adapter - MAINT	Open		03/22/2021	06/04/2021	03/22/2021			2.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - PVC adapter - MAINT		1.0000	EA	2.9900	2.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							2.99	
	<i>Invoice Items</i>			1					
8618	Paint - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			9.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint - MAINT		1.0000	EA	9.5200	9.52			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							9.52	
	<i>Invoice Items</i>			1					
9261	Turnbuckle - MAINT	Open		05/13/2021	06/04/2021	05/13/2021			22.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Turnbuckle - MAINT		1.0000	EA	22.9800	22.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							22.98	
	<i>Invoice Items</i>			1					
9945	Truck Floor Mat, pins, plants & mulch - MAINT	Open		05/18/2021	06/04/2021	05/18/2021			81.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Truck Floor Mat, pins, plants & mulch - MAINT		1.0000	EA	81.4900	81.49			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							81.49	
	<i>Invoice Items</i>			1					
10110	WP Misc Supplies - Misc	Open		05/19/2021	06/04/2021	05/19/2021			10.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc. supplies / WTP - WP Misc Supplies - Misc		1.0000	EA	10.9900	10.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							10.99	
	<i>Invoice Items</i>			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status		Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
8831	WW Office Supplies - Misc	Open			05/12/2021	06/04/2021	05/12/2021			23.97		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Office Supplies - WW Office Supplies - Misc		1.0000	EA	23.9700	23.97						
	G/L Account				Project			Amount				
	61-4621-2001 (Water and Sewer Fund-Waste Water Treatment Plant-Office supplies)							23.97				
	Invoice Items					1						
10729	WW Janitor Expense - Towels, Cleaners, etc	Open			05/13/2021	06/04/2021	05/13/2021			25.97		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Janitorial & cleaning supplies - WW Janitor Expense - Towels, Cleaners, etc		1.0000	EA	25.9700	25.97						
	G/L Account				Project			Amount				
	61-4621-2301 (Water and Sewer Fund-Waste Water Treatment Plant-Janitorial & cleaning supplies)							25.97				
	Invoice Items					1						
11204	WW Misc. Supplies	Open			05/24/2021	06/04/2021	05/24/2021			6.99		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	6.9900	6.99						
	G/L Account				Project			Amount				
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)					0000 (0000 - Misc. Equip.)		6.99				
	Invoice Items					1						
Vendor 3355 - JOHN DEERE FINANCIAL Totals										Invoices	15	\$585.10
Vendor 4530 - KIM'S KREATIONS - ROMACK'S GREENHOUSE												
05/13/2021	832 flowers for flower project/PUBLIC SERVICE	Open			05/13/2021	06/04/2021	05/13/2021			700.00		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Agricultural Supplies - 832 flowers for flower project/TOURISM		1.0000	EA	700.0000	700.00						
	G/L Account				Project			Amount				
	11-4414-2108 (General Fund-Public Service-Agricultural supplies)							700.00				
	Invoice Items					1						
Vendor 4530 - KIM'S KREATIONS - ROMACK'S GREENHOUSE Totals										Invoices	1	\$700.00
Vendor 1512 - KIRCHNER BUILDING CENTER												
15524	Lumber for Concrete/UTILITY	Open			05/10/2021	06/04/2021	05/10/2021			160.46		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Concrete - Lumber for Concrete/UTILITY		1.0000	EA	160.4600	160.46						
	G/L Account				Project			Amount				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
15524	Lumber for Concrete/UTILITY	Open		05/10/2021	06/04/2021	05/10/2021			160.46
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							160.46	
	Invoice Items			1					
15935	Lumber for Concrete/UTILITY	Open		05/10/2021	06/04/2021	05/10/2021			168.74
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for Concrete/UTILITY		1.0000	EA	168.7400	168.74			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							168.74	
	Invoice Items			1					
17116	Lumber for Concrete/UTILITY	Open		05/12/2021	06/04/2021	05/12/2021			77.40
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for Concrete/UTILITY		1.0000	EA	77.4000	77.40			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							77.40	
	Invoice Items			1					
21168	Side Boards for 116 & 123/STREET	Open		05/19/2021	06/04/2021	05/19/2021			114.76
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Side Boards for 116 & 123/STREET		1.0000	EA	114.7600	114.76			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				5527 (2020 Ford F350 V8 Diesel)			114.76	
	Invoice Items			1					
21584	Wood Lath/UTILITY	Open		05/19/2021	06/04/2021	05/19/2021			10.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Wood Lath/UTILITY		1.0000	EA	10.0000	10.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							10.00	
	Invoice Items			1					
24741	Lumber for Concrete/UTILITY	Open		05/25/2021	06/04/2021	05/25/2021			112.15
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for Concrete/UTILITY		1.0000	EA	112.1500	112.15			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							112.15	
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
24871	Lumber for Concrete/UTILITY	Open		05/25/2021	06/04/2021	05/25/2021			77.04
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Lumber for Concrete/UTILITY		1.0000	EA	77.0400	77.04			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							77.04	
				Invoice Items	1				
16391	Drylock - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			8.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Drylock - MAINT		1.0000	EA	8.2600	8.26			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							8.26	
				Invoice Items	1				
16543	Rolex gutter material - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			77.22
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Rolex gutter material - MAINT		1.0000	EA	77.2200	77.22			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							77.22	
				Invoice Items	1				
20557	Lumber and screws - MAINT	Open		05/18/2021	06/04/2021	05/18/2021			474.21
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Lumber and screws - MAINT		1.0000	EA	474.2100	474.21			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							474.21	
				Invoice Items	1				
Vendor 1512 - KIRCHNER BUILDING CENTER Totals					Invoices	10			\$1,280.24
Vendor 2468 - KRONOS									
11760948	April 2021 WFR / EBHR	Open		04/30/2021	06/04/2021	04/30/2021			612.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Data Processing Service - April 2021 WFR / EBHR		1.0000	EA	612.5000	612.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4700-3101 (General Fund-Human Resources-Data processing services)							612.50	
				Invoice Items	1				
Vendor 2468 - KRONOS Totals					Invoices	1			\$612.50





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>3639 - LEE ENTERPRISES - CENTRAL ILLINOIS</b>									
03/29/21-5/2/21	PW hiring, notice, public hearing, Bid, paramedic test/CLERK	Open		04/30/2021	06/04/2021	04/30/2021			1,458.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal notice publishing - PW hiring, notice, public hearing, Bid, paramedic test/CLERK		1.0000	EA	1,458.8000	1,458.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3206 (General Fund-City Clerk-Legal notice publishing)							1,458.80	
	Invoice Items			1					
Vendor <b>3639 - LEE ENTERPRISES - CENTRAL ILLINOIS</b> Totals						Invoices	1		\$1,458.80
Vendor <b>3609 - LEGALSHIELD</b>									
5/15/2021	May 2021 Premium / EBHR	Open		05/15/2021	06/04/2021	05/15/2021			760.85
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legalshield - voluntary legal insurance/ EBHR - May 2021 Premium / EBHR		1.0000	EA	760.8500	760.85			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2033 (General Fund-Other voluntary deductions )							760.85	
	Invoice Items			1					
Vendor <b>3609 - LEGALSHIELD</b> Totals						Invoices	1		\$760.85
Vendor <b>1542 - LORENZ WHOLESALE CO</b>									
549287-1	Trash bags - MAINT	Open		05/07/2021	06/04/2021	05/07/2021			158.24
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial supplies / MAINT - Trash bags - MAINT		1.0000	EA	158.2400	158.24			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							158.24	
	Invoice Items			1					
549959	Janitorial Supplies - MAINT	Open		05/12/2021	06/04/2021	05/12/2021			885.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial supplies / MAINT - Janitorial Supplies - MAINT		1.0000	EA	885.6000	885.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							885.60	
	Invoice Items			1					
Vendor <b>1542 - LORENZ WHOLESALE CO</b> Totals						Invoices	2		\$1,043.84

Vendor **4302 - STACY MADLEM**



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
05/15/2021	Flowers for courthouse pots/PUBLIC SERVICE	Open		05/15/2021	06/04/2021	05/15/2021			234.66
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Agricultural Supplies - Flowers for courthouse pots/TOURISM		1.0000	EA	234.6600	234.66			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4414-2108 (General Fund-Public Service-Agricultural supplies)							234.66	
	<i>Invoice Items</i>				1				
Vendor <b>4302 - STACY MADLEM</b> Totals						Invoices	1		\$234.66
Vendor <b>2168 - MEYER CAPEL LAW OFFICE</b>									
2340134	2021 fire fighter negotiations/ATTORNEY	Open		04/30/2021	06/04/2021	04/30/2021			4,312.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal Services - 2021 fire fighter negotiations/ATTORNEY		1.0000	EA	4,312.7200	4,312.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4052-3102 (General Fund-City Attorney's Office-Legal services)							4,312.72	
	<i>Invoice Items</i>				1				
Vendor <b>2168 - MEYER CAPEL LAW OFFICE</b> Totals						Invoices	1		\$4,312.72
Vendor <b>1576 - MID-ILLINOIS CONCRETE, INC</b>									
233847	Flowable Fill/MOTOR FUEL TAX	Open		05/12/2021	06/04/2021	05/12/2021			75.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Flowable Fill/MOTOR FUEL TAX		1.0000	EA	75.0000	75.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-2501 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Concrete)				PW 21 05 (MFT Commodities)			75.00	
	<i>Invoice Items</i>				1				
234140	Rebar-Sprayer/UTILITY	Open		05/19/2021	06/04/2021	05/19/2021			202.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Rebar-Sprayer/UTILITY		1.0000	EA	202.0000	202.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							202.00	
	<i>Invoice Items</i>				1				
234141	Flowable Fill/MOTOR FUEL TAX	Open		05/19/2021	06/04/2021	05/19/2021			75.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Concrete - Flowable Fill/MOTOR FUEL TAX		1.0000	EA	75.0000	75.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-2501 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Concrete)				PW 21 05 (MFT Commodities)			75.00	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1576 - MID-ILLINOIS CONCRETE, INC</b> Totals						Invoices	3		\$352.00
Vendor <b>1578 - MIDSTATE OVERHEAD DOORS, INC</b>									
6000545	New Opener North Garage Door in Streets/STREET	Open		04/30/2021	06/04/2021	04/30/2021			3,027.02
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - New Opener North Garage Door in Streets/STREET		1.0000	EA	3,027.0200	3,027.02			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3510 (General Fund-Street Department-Repair of buildings & facilities)							3,027.02	
	Invoice Items			1					
Vendor <b>1578 - MIDSTATE OVERHEAD DOORS, INC</b> Totals						Invoices	1		\$3,027.02
Vendor <b>4289 - MIDWEST CONSTRUCTION RENTALS INC</b>									
149957-2	Milwaukee 1/2" Impacts/UTILITY	Open		05/11/2021	06/04/2021	05/11/2021			598.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand Tools / UTILITY - Milwaukee 1/2" Impacts/UTILITY		1.0000	EA	598.0000	598.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							598.00	
	Invoice Items			1					
Vendor <b>4289 - MIDWEST CONSTRUCTION RENTALS INC</b> Totals						Invoices	1		\$598.00
Vendor <b>1584 - MIDWEST METER INC</b>									
0132086-IN	3/4" Copper & Repair Clamps/UTILITY	Open		05/14/2021	06/04/2021	05/14/2021			1,382.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - 3/4" Copper & Repair Clamps/UTILITY		1.0000	EA	1,382.0000	1,382.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							1,382.00	
	Invoice Items			1					
0312164-IN	6" 22.5° Bend Fitting/UTILITY	Open		05/17/2021	06/04/2021	05/17/2021			294.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - 6" 22.5° Bend Fitting/UTILITY		1.0000	EA	294.0000	294.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							294.00	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0132272-IN	Full Circle Clamp Bolts/UTILITY	Open		05/20/2021	06/04/2021	05/20/2021			90.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - Full Circle Clamp Bolts/UTILITY		1.0000	EA	90.0000	90.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							90.00	
	<i>Invoice Items</i>				1				
0132273-IN	4" Full Circle Clamp/UTILITY	Open		05/20/2021	06/04/2021	05/20/2021			333.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Watermain materials/ UTILITY - 4" Full Circle Clamp/UTILITY		1.0000	EA	333.0000	333.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)							333.00	
	<i>Invoice Items</i>				1				
Vendor 1584 - MIDWEST METER INC Totals					Invoices	4			\$2,099.00
Vendor 3987 - MITCHELL1									
25948431	Mitchell Online Manual for Mechanics/W/S GARAGE	Open		05/13/2021	06/04/2021	05/13/2021			2,400.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Books & Manuals - Mitchell Online Manual for Mechanics/W/S GARAGE		1.0000	EA	2,400.0000	2,400.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2006 (General Fund-City Garage-Books & manuals)							1,200.00	
	61-4311-2006 (Water and Sewer Fund-City Garage-Books & manuals)							1,200.00	
	<i>Invoice Items</i>				1				
Vendor 3987 - MITCHELL1 Totals					Invoices	1			\$2,400.00
Vendor 3721 - MORRIS TRUCKING, LLC									
792766	CA-6/MOTOR FUEL TAX	Open		05/19/2021	06/04/2021	05/19/2021			2,914.55
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Rock & Sand - CA-6/MOTOR FUEL TAX		1.0000	EA	2,914.5500	2,914.55			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-2503 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Rock & sand)				PW 21 05 (MFT Commodities)			2,914.55	
	<i>Invoice Items</i>				1				
Vendor 3721 - MORRIS TRUCKING, LLC Totals					Invoices	1			\$2,914.55

Vendor 1601 - MOTION INDUSTRIES, INC



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
IL64-017946	WP Safety Equipment	Open		02/26/2021	06/04/2021	02/26/2021			82.56
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Safety gear & clothing - WP Safety Equipment	1.0000	EA	82.5600	82.56				
	G/L Account			Project				Amount	
	61-4611-2704 (Water and Sewer Fund-Water Treatment Plant-Safety gear & clothing)							82.56	
	Invoice Items			1					
Vendor		1601 - MOTION INDUSTRIES, INC				Invoices		1	\$82.56
Vendor 2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS									
IN1580817	Mineral Base Hydraulic Fluid for 4177/FD	Open		05/19/2021	06/04/2021	05/19/2021			157.50
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Fuel & Oil - Mineral Base Hydraulic Fluid for 4177/FD	1.0000	EA	157.5000	157.50				
	G/L Account			Project				Amount	
	11-4221-2201 (General Fund-Fire Department-Fuel & oil)							157.50	
	Invoice Items			1					
Vendor		2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS				Invoices		2	\$802.42
Vendor 3092 - NAPA - EASTERN ILLINOIS AUTO SUPPLY									
105753	Oil filter/B&D	Open		05/04/2021	06/04/2021	05/04/2021			6.94
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Vehicle parts and supplies - Oil filter/B&D	1.0000	EA	6.9400	6.94				
	G/L Account			Project				Amount	
	11-4640-2401 (General Fund-Building & Development Services-Vehicle parts & supplies)			2259 (2016 Ford Taurus SE)				6.94	
	Invoice Items			1					
105900	Exhaust Fluid/STREET	Open		05/12/2021	06/04/2021	05/12/2021			24.98
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog	Part Number	Contract Number	
	Fuel & Oil - Exhaust Fluid/STREET	1.0000	EA	24.9800	24.98				
	G/L Account			Project				Amount	
	11-4310-2201 (General Fund-Street Department-Fuel & oil)							24.98	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
105918	Exhaust Fluid/UTILITY	Open		05/13/2021	06/04/2021	05/13/2021			24.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Fuel & Oil - Exhaust Fluid/UTILITY		1.0000	EA	24.9800	24.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							24.98	
	<i>Invoice Items</i>				1				
105920	Engine Coolant/STREET	Open		05/13/2021	06/04/2021	05/13/2021			59.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Engine Coolant/STREET		1.0000	EA	59.9400	59.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				1616 (1616 - 2004 Ford F350 3/4 Ton Utility Truck #91)			59.94	
	<i>Invoice Items</i>				1				
106009	Condenser Cleaner/STREET	Open		05/20/2021	06/04/2021	05/20/2021			33.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Condenser Cleaner/STREET		1.0000	EA	33.9800	33.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				6315 (2014 Case Loader backhoe NDC586315)			33.98	
	<i>Invoice Items</i>				1				
106019	Brake Fluid/GARAGE/MECHANIC	Open		05/20/2021	06/04/2021	05/20/2021			14.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Brake Fluid/GARAGE/MECHANIC		1.0000	EA	14.9800	14.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			14.98	
	<i>Invoice Items</i>				1				
106055	Extractor & Soap/GARAGE/MECHANIC	Open		05/24/2021	06/04/2021	05/24/2021			12.93
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Extractor & Soap/GARAGE/MECHANIC		1.0000	EA	12.9300	12.93			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			12.93	
	<i>Invoice Items</i>				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
106056	Car Soap/GARAGE/MECHANIC	Open		05/24/2021	06/04/2021	05/24/2021			9.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Car Soap/GARAGE/MECHANIC		1.0000	EA	9.6400	9.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			9.64	
	<i>Invoice Items</i>				1				
106057	Car Soap/GARAGE/MECHANIC	Open		05/24/2021	06/04/2021	05/24/2021			9.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Car Soap/GARAGE/MECHANIC		1.0000	EA	9.6400	9.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			9.64	
	<i>Invoice Items</i>				1				
105882	Oil & Filter for Hustler Mower - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			105.84
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Oil & Filter for Hustler Mower - MAINT		1.0000	EA	105.8400	105.84			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				4771 (2020 Hustler Mower)			105.84	
	<i>Invoice Items</i>				1				
105970	Converter & exhaust pipe - MAINT	Open		05/17/2021	06/04/2021	05/17/2021			716.20
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Converter & exhaust pipe - MAINT		1.0000	EA	716.2000	716.20			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				7818 (7818 - 2001 Ford 3/4 Ton Truck #24)			716.20	
	<i>Invoice Items</i>				1				
105998	U bolt - MAINT	Open		05/19/2021	06/04/2021	05/19/2021			3.66
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - U bolt - MAINT		1.0000	EA	3.6600	3.66			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				7818 (7818 - 2001 Ford 3/4 Ton Truck #24)			3.66	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
106017	Clutch - MAINT	Open		05/20/2021	06/04/2021	05/20/2021			63.43
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Clutch - MAINT		1.0000	EA	63.4300	63.43			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				6384 (6384 - 1986 GMC 3500 Flatbed #23)			63.43	
				<i>Invoice Items</i>	1				
105791	Napagold Oil Filter & Fuel Filter & Eng Cool Filter/FD	Open		05/06/2021	06/04/2021	05/06/2021			70.27
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Napagold Oil Filter & Fuel Filter & Eng Cool Filter/FD		1.0000	EA	70.2700	70.27			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4177 (4177 -2014 Pierce Pumper 306)			70.27	
				<i>Invoice Items</i>	1				
105808	Napagold Air Filter/FD	Open		05/07/2021	06/04/2021	05/07/2021			49.54
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Napagold Air Filter/FD		1.0000	EA	49.5400	49.54			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3341 (3341 2016 3 X 13 Chevy Ambulance)			49.54	
				<i>Invoice Items</i>	1				
105809	Spark Plug Copper Core/FD	Open		05/07/2021	06/04/2021	05/07/2021			13.44
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Spark Plug Copper Core/FD		1.0000	EA	13.4400	13.44			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3226 (3226 - 2010 Ford F-150 Pickup)			13.44	
				<i>Invoice Items</i>	1				
105917	Blue Def 2.5 Gal/FD	Open		05/13/2021	06/04/2021	05/13/2021			24.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Blue Def 2.5 Gal/FD		1.0000	EA	24.9800	24.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			24.98	
				<i>Invoice Items</i>	1				





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Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
105966	Cable Ties/FD	Open			05/17/2021	06/04/2021	05/17/2021			7.51		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Vehicle parts and supplies - Cable Ties/FD		1.0000	EA	7.5100	7.51						
	G/L Account					Project		Amount				
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)					3224 (2013 AEV TraumaHawk Type III Chevrolet Ambulance)		7.51				
	Invoice Items					1						
106071	Brake Pads & Rotors/FD	Open			05/24/2021	06/04/2021	05/24/2021			265.87		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Vehicle parts and supplies - Brake Pads & Rotors/FD		1.0000	EA	265.8700	265.87						
	G/L Account					Project		Amount				
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)					3224 (2013 AEV TraumaHawk Type III Chevrolet Ambulance)		265.87				
	Invoice Items					1						
106077	Brake Pads Rear/FD	Open			05/25/2021	06/04/2021	05/25/2021			36.99		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Vehicle parts and supplies - Brake Pads Rear/FD		1.0000	EA	36.9900	36.99						
	G/L Account					Project		Amount				
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)					3224 (2013 AEV TraumaHawk Type III Chevrolet Ambulance)		36.99				
	Invoice Items					1						
Vendor 3092 - NAPA - EASTERN ILLINOIS AUTO SUPPLY Totals										Invoices	20	\$1,555.74
Vendor 3821 - NATIONAL GOVERNMENT SERVICES, INC												
05/25/2021	Refund for overpayment on CHA17710/FD	Open			05/25/2021	06/04/2021	05/25/2021			405.53		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Ambulance payment - Refund for overpayment on CHA17710/FD		1.0000	EA	405.5300	405.53						
	G/L Account					Project		Amount				
	11-1112 (General Fund-Ambulance Fees Receivable)							405.53				
	Invoice Items					1						
Vendor 3821 - NATIONAL GOVERNMENT SERVICES, INC Totals										Invoices	1	\$405.53
Vendor 2551 - NCPERS - 0216 - IL IMRF												



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0216062021	May & June 2021 Premium / EBHR	Open		05/10/2021	06/04/2021	05/10/2021			384.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Life insurance employee deductions / EB - May & June 2021 Premium / EBHR		1.0000	EA	384.0000	384.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2033 (General Fund-Other voluntary deductions )							384.00	
	Invoice Items			1					
Vendor 2551 - NCPERS - 0216 - IL IMRF Totals					Invoices	1			\$384.00
Vendor 1625 - NEAL TIRE & AUTO SERVICE									
104152241	Small Farm Flat Repair/UTILITY	Open		05/17/2021	06/04/2021	05/17/2021			29.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of vehicles - Small Farm Flat Repair/UTILITY		1.0000	EA	29.0000	29.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3503 (Water and Sewer Fund-Utility Department-Repair of vehicles)				5133 (5133 - 2014 Case 590 SN Loader backhoe)			29.00	
	Invoice Items			1					
Vendor 1625 - NEAL TIRE & AUTO SERVICE Totals					Invoices	1			\$29.00
Vendor 3265 - O'REILLY AUTO PARTS									
2323-466457	Tail Light Bulbs/UTILITY	Open		05/17/2021	06/04/2021	05/17/2021			6.54
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Tail Light Bulbs/UTILITY		1.0000	EA	6.5400	6.54			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				8681 (2013 Ford F150 - Utility Department)			6.54	
	Invoice Items			1					
2323-466554	Mini Lamp/GARAGE/MECHANIC	Open		05/18/2021	06/04/2021	05/18/2021			3.42
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Mini Lamp/GARAGE/MECHANIC		1.0000	EA	3.4200	3.42			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			3.42	
	Invoice Items			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2323-466574	Toggle Switch/UTILITY	Open		05/18/2021	06/04/2021	05/18/2021			12.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Toggle Switch/UTILITY		1.0000	EA	12.9800	12.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				4300 2015 HYDRO (4300-2015 Hydro-Excavation Trailer)			12.98	
				Invoice Items	1				
2323-466816	Hood Support/UTILITY	Open		05/20/2021	06/04/2021	05/20/2021			43.42
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Hood Support/UTILITY		1.0000	EA	43.4200	43.42			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				8074 (8074 - 2008 F-150 Ford truck)			43.42	
				Invoice Items	1				
2323-466867	Brake Caliper/STREET	Open		05/20/2021	06/04/2021	05/20/2021			309.31
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Brake Caliper/STREET		1.0000	EA	309.3100	309.31			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				2460 (2460 - 2009 Ford F150 4-door)			309.31	
				Invoice Items	1				
2323-465671	Oil filter - MAINT	Open		05/11/2021	06/04/2021	05/11/2021			7.93
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Oil filter - MAINT		1.0000	EA	7.9300	7.93			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				8060 (EXMARK lawn mower)			7.93	
				Invoice Items	1				
2323-466735	Exhaust pipe - MAINT	Open		05/19/2021	06/04/2021	05/19/2021			3.51
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Exhaust pipe - MAINT		1.0000	EA	3.5100	3.51			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				7818 (7818 - 2001 Ford 3/4 Ton Truck #24)			3.51	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2323-464863	P/S Pulley/FD	Open		05/04/2021	06/04/2021	05/04/2021			24.82
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - P/S Pulley/FD		1.0000	EA	24.8200	24.82			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4006 (4006 - 2001 Dodge 3/4 Ton Pickup - 305)			24.82	
	<i>Invoice Items</i>				1				
2323-465084	Oil Filter/FD	Open		05/06/2021	06/04/2021	05/06/2021			31.79
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Oil Filter/FD		1.0000	EA	31.7900	31.79			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4177 (4177 - 2014 Pierce Pumper 306)			31.79	
	<i>Invoice Items</i>				1				
2323-465133	P/S Pulley/FD	Open		05/06/2021	06/04/2021	05/06/2021			(24.82)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - P/S Pulley/FD		1.0000	EA	(24.8200)	(24.82)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				4006 (4006 - 2001 Dodge 3/4 Ton Pickup - 305)			(24.82)	
	<i>Invoice Items</i>				1				
2323-465553	Spark Plug/FD	Open		05/10/2021	06/04/2021	05/10/2021			71.92
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Spark Plug/FD		1.0000	EA	71.9200	71.92			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3226 (3226 - 2010 Ford F-150 Pickup)			71.92	
	<i>Invoice Items</i>				1				
2323-466959	WW Vehicle Maintenance - 2003 Ford F150 - #50	Open		05/21/2021	06/04/2021	05/21/2021			53.07
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - WW Vehicle Maintenance - 2003 Ford F150 - #50		1.0000	EA	53.0700	53.07			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2401 (Water and Sewer Fund-Waste Water Treatment Plant-Vehicle parts & supplies)				0398 (0398 - 2003 Ford F-150 Pickup #50)			53.07	
	<i>Invoice Items</i>				1				
Vendor 3265 - O'REILLY AUTO PARTS Totals					Invoices	12			\$543.89

Vendor 4012 - OMNISITE



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
79255	WW Lift Station Repair	Open		05/19/2021	06/04/2021	05/19/2021			165.54
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Lift station repair / WWTP - WW Lift Station Repair	1.0000	EA	165.5400	165.54				
	G/L Account			Project			Amount		
	61-4621-2512 (Water and Sewer Fund-Waste Water Treatment Plant-Lift station maintenance)			0000 (0000 - Misc. Equip.)			165.54		
	Invoice Items			1					
Vendor 4012 - OMNISITE Totals						Invoices	1		\$165.54
Vendor 1656 - P F PETTIBONE & CO									
180448	Citation & complaint ticket/PD	Open		05/12/2021	06/04/2021	05/12/2021			541.55
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Printed forms - Citation & complaint ticket/PD	1.0000	EA	541.5500	541.55				
	G/L Account			Project			Amount		
	11-4210-2004 (General Fund-Police Department-Printed forms)						541.55		
	Invoice Items			1					
Vendor 1656 - P F PETTIBONE & CO Totals						Invoices	1		\$541.55
Vendor 1973 - PAAP AUTO BODY									
210303W008	Repair of truck/STREET	Open		04/30/2021	06/04/2021	04/30/2021			1,000.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Insurance Deductible - Repair of truck/STREET	1.0000	EA	1,000.0000	1,000.00				
	G/L Account			Project			Amount		
	11-4910-3310 (General Fund-Premiums, Judgments & Claims-Deductible Payments-Liab/Auto)			12092 (2092 - 2015 Ford F350SD #116)			1,000.00		
	Invoice Items			1					
Vendor 1973 - PAAP AUTO BODY Totals						Invoices	1		\$1,000.00
Vendor 1660 - PAAP PRINTING									
37986	Boil Order Cards/UTILITY	Open		03/08/2021	06/04/2021	03/08/2021			296.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Watermain materials/ UTILITY - Boil Order Cards/UTILITY	1.0000	EA	296.0000	296.00				
	G/L Account			Project			Amount		
	61-4610-2510 (Water and Sewer Fund-Utility Department-Watermain materials)						296.00		
	Invoice Items			1					



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
38270	Billing Slips & Envelopes/FD	Open		05/05/2021	06/04/2021	05/05/2021			127.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Printed forms - Billing Slips & Envelopes/FD		1.0000	EA	127.0000	127.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-2004 (General Fund-Fire Department-Printed forms)							127.00	
	<i>Invoice Items</i>			1					
38253	Preventative patrol activity cards/PD	Open		05/03/2021	06/04/2021	05/03/2021			78.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Printed forms - Preventative patrol activity cards/PD		1.0000	EA	78.0000	78.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4210-2004 (General Fund-Police Department-Printed forms)							78.00	
	<i>Invoice Items</i>			1					
38269	Notice to appear/PD	Open		05/05/2021	06/04/2021	05/05/2021			100.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Printed forms - Notice to appear/PD		1.0000	EA	100.0000	100.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4210-2004 (General Fund-Police Department-Printed forms)							100.00	
	<i>Invoice Items</i>			1					
Vendor 1660 - PAAP PRINTING Totals							Invoices	4	\$601.00
Vendor 2885 - PACKRATS									
321457	WW Misc. Supplies	Open		05/17/2021	06/04/2021	05/17/2021			21.47
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	21.4700	21.47			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)					0000 (0000 - Misc. Equip.)		21.47	
	<i>Invoice Items</i>			1					
Vendor 2885 - PACKRATS Totals							Invoices	1	\$21.47
Vendor 3186 - PEOPLES BANK & TRUST									
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match		1.0000	EA	38.4600	38.46			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							19.23	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							19.23	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							19.23	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							19.23	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						39.72		
	25-2021 (Motor Fuel Tax Fund-Medical & life ins withholding)						39.72		





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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						79.44		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						79.44		



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	22-2021 (Playground & Recreation Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/28/2021 Benefit HSA Match	1.0000	EA	79.4400	79.44				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							79.44	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	184.6200	184.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							92.31	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							92.31	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	200.0000	200.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							100.00	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							100.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	97.4900	97.49				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							97.49	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	97.4900	97.49				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							97.49	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	57.7000	57.70				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							57.70	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	30.0000	30.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							30.00	





# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	238.4700	238.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							238.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	200.0000	200.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							200.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	200.0000	200.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							200.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	238.4700	238.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							238.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	134.6200	134.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							134.62	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							29.52	
	25-2038 (Motor Fuel Tax Fund-Other payroll withholdings)							29.51	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	238.4700	238.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							238.47	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	30.0000	30.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							30.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	40.0000	40.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	238.4700	238.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							238.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	10.0000	10.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							10.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0000	59.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							50.00	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						59.03		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	92.3100	92.31				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						92.31		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						38.47		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						50.00		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						59.03		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	57.7000	57.70				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2038 (Water and Sewer Fund-Other payroll withholdings)						57.70		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	42.3100	42.31				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						42.31		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						59.03		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	150.0000	150.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						150.00		
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	100.0000	100.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						100.00		



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	175.0000	175.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							175.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	30.0000	30.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							30.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0000	59.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	25.0000	25.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							25.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	125.0000	125.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							125.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	57.7000	57.70				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							57.70	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	75.0000	75.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							75.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	75.0000	75.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							75.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	76.9300	76.93				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							76.93	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	19.2400	19.24				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							19.24	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	40.0000	40.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	19.2300	19.23				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							19.23	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	20.0000	20.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	22-2038 (Playground & Recreation Fund-Other payroll withholdings)							20.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	10.0000	10.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							10.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							50.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	30.0000	30.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							30.00	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	7.7000	7.70				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							7.70	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	
	Payroll Withholding - 05/28/2021 Deduction	1.0000	EA	59.0300	59.03				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							59.03	



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2021-00000129	HSA Contribution - HSA Employee Contribution*	Open		05/28/2021	05/28/2021	05/28/2021			11,186.89
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/28/2021 Deduction		1.0000	EA	10.0000	10.00			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							10.00	
	Payroll Withholding - 05/28/2021 Deduction		1.0000	EA	38.4600	38.46			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.46	
	Invoice Items				162				
Vendor 3186 - PEOPLES BANK & TRUST				Totals		Invoices	1		\$11,186.89
Vendor 2729 - PILSON AUTO CENTER OF CHARLESTON INC									
529256	Insert/STREET	Open		05/13/2021	06/04/2021	05/13/2021			23.05
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Insert/STREET		1.0000	EA	23.0500	23.05			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				1616 (1616 - 2004 Ford F350 3/4 Ton Utility Truck #91)			23.05	
	Invoice Items				1				
529224	Pipe/PD	Open		05/11/2021	06/04/2021	05/11/2021			181.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Pipe/PD		1.0000	EA	181.2500	181.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				4432 (2018 Ford Explorer/ PD)			181.25	
	Invoice Items				1				
529298	Brake kit and rotors/PD	Open		05/18/2021	06/04/2021	05/18/2021			607.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Brake kit and rotors/PD		1.0000	EA	607.0800	607.08			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				2613 (2020 Ford Explorer (actually 2614))			607.08	
	Invoice Items				1				



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
529334	Brake kit/PD	Open			05/19/2021	06/04/2021	05/19/2021			255.56
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Brake kit/PD		1.0000	EA	255.5600	255.56				
	G/L Account					Project		Amount		
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)					4144 (2020 Ford Explorer)		255.56		
	Invoice Items				1					
529335	Screw and nut/PD	Open			05/20/2021	06/04/2021	05/20/2021			12.52
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Vehicle parts and supplies - Screw and nut/PD		1.0000	EA	12.5200	12.52				
	G/L Account					Project		Amount		
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)					2613 (2020 Ford Explorer (actually 2614))		12.52		
	Invoice Items				1					
Vendor 2729 - PILSON AUTO CENTER OF CHARLESTON INC Totals Invoices 5 \$1,079.46										
Vendor 3535 - PIONEER MFG. CO. / PIONEER ATHLETICS										
INV788159	Field paint for ballfields - REC	Open			05/04/2021	06/04/2021	05/04/2021			1,710.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other Supplies / REC - Field paint for ballfields - REC		1.0000	EA	1,710.0000	1,710.00				
	G/L Account					Project		Amount		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)					REC 1002 1480 (Girls Softball)		171.00		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)					REC 1002 1340 (Academy Rec Soccer)		427.50		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)					REC 1002 1460 (Soccer, Travel)		427.50		
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)					REC 1002 1020 (Boys Baseball)		684.00		
	Invoice Items				1					
Vendor 3535 - PIONEER MFG. CO. / PIONEER ATHLETICS Totals Invoices 1 \$1,710.00										
Vendor 4042 - PROVANTAGE LLC										
8952300	Edgepoint 16-port gigabit WISP switch/STREET	Open			05/04/2021	06/04/2021	05/04/2021			485.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Capital Improvement projects - Edgepoint 16-port gigabit WISP switch/STREET		1.0000	EA	485.0000	485.00				
	G/L Account					Project		Amount		
	11-4310-4106 (General Fund-Street Department-Capital improvement projects)					PW 18 131 (LIT Surveillance)		485.00		
	Invoice Items				1					





# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8955991	Network cable for LIT surveillance/STREET	Open		05/07/2021	06/04/2021	05/07/2021			320.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Capital Improvement projects - Network cable for LIT surveillance/STREET		1.0000	EA	320.0000	320.00			
	G/L Account				Project			Amount	
	11-4310-4106 (General Fund-Street Department-Capital improvement projects)				PW 18 131 (LIT Surveillance)			320.00	
	Invoice Items			1					
8961246	Sonic wall deep scan license/IS	Open		05/14/2021	06/04/2021	05/14/2021			655.74
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Data Processing Service - Sonic wall deep scan license/IS		1.0000	EA	655.7400	655.74			
	G/L Account				Project			Amount	
	11-4060-3101 (General Fund-Information Services-Data processing services)							655.74	
	Invoice Items			1					
Vendor			4042 - PROVANTAGE LLC Totals			Invoices		3	\$1,460.74
Vendor 1701 - QUILL CORPORATION									
16551802	Janitorial Supplies/FD	Open		05/06/2021	06/04/2021	05/06/2021			119.99
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Janitorial & cleaning supplies - Janitorial Supplies/FD		1.0000	EA	119.9900	119.99			
	G/L Account				Project			Amount	
	11-4221-2301 (General Fund-Fire Department-Janitorial & cleaning supplies)							119.99	
	Invoice Items			1					
Vendor			1701 - QUILL CORPORATION Totals			Invoices		1	\$119.99
Vendor 1719 - RAY O'HERRON CO INC									
2115927-IN	Cap - Jenna/PD	Open		05/20/2021	06/04/2021	05/20/2021			30.57
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / PD - Cap - Jenna/PD		1.0000	EA	30.5700	30.57			
	G/L Account				Project			Amount	
	11-4210-2701 (General Fund-Police Department-Uniforms)							30.57	
	Invoice Items			1					
Vendor			1719 - RAY O'HERRON CO INC Totals			Invoices		1	\$30.57

Vendor 2902 - SCHAEFFER MANUFACTURING COMPANY



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Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
RER2114-INV1	WW Misc. Supplies	Open		05/07/2021	06/04/2021	05/07/2021			662.12
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	662.1200	662.12			
	G/L Account				Project			Amount	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			662.12	
	Invoice Items			1					
Vendor 2902 - SCHAEFFER MANUFACTURING COMPANY			Totals			Invoices	1		\$662.12
Vendor 1786 - SPRINGFIELD ELECTRIC SUPPLY CO									
S6874628.001	6-6 Underground Wire/MOTOR FUEL TAX	Open		05/13/2021	06/04/2021	05/13/2021			916.64
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Capital Improvement projects - 6-6 Underground Wire/MOTOR FUEL TAX		1.0000	EA	916.6400	916.64			
	G/L Account				Project			Amount	
	25-4312-4106 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Capital improvement projects)				PW 18 128 (LIT Lighting)			916.64	
	Invoice Items			1					
Vendor 1786 - SPRINGFIELD ELECTRIC SUPPLY CO			Totals			Invoices	1		\$916.64
Vendor 4481 - SYMMETRY ENERGY SOLUTIONS									
10465304	Monthly natural gas allocation	Open		04/30/2021	06/04/2021	05/01/2021			443.01
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Electricity & gas - Monthly natural gas allocation		1.0000	EA	443.0100	443.01			
	G/L Account				Project			Amount	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							18.23	
	11-4210-3403 (General Fund-Police Department-Electricity & gas)							6.56	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							93.09	
	61-4610-3403 (Water and Sewer Fund-Utility Department-Electricity & gas)							51.11	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							136.52	
	61-4621-3403 (Water and Sewer Fund-Waste Water Treatment Plant-Electricity & gas)							35.28	
	61-4311-3403 (Water and Sewer Fund-City Garage-Electricity & gas)							102.22	
	Invoice Items			1					
Vendor 4481 - SYMMETRY ENERGY SOLUTIONS			Totals			Invoices	1		\$443.01



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Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5	Design eng services for Douglas St/MFT	Open		04/25/2021	06/04/2021	04/25/2021			11,356.56
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Architect & Engineering Services - Design eng services for Douglas St/MFT		1.0000	EA	11,356.5600	11,356.56			
	G/L Account				Project			Amount	
	25-4312-3103 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Architect & engineering services)				PW 20 39 (MFT section 19-118-00-WRS Douglas St)			11,356.56	
	Invoice Items			1					
Vendor		1858 - THE UPCHURCH GROUP, INC Totals				Invoices	1		\$11,356.56
Vendor 1831 - THE WINNING STITCH LLC									
10556	Bingo Winner (Cailin) / EBHR	Open		05/12/2021	06/04/2021	05/12/2021			19.50
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Employee Bingo Prize - Bingo Winner (Cailyn) / EBHR		1.0000	EA	19.5000	19.50			
	G/L Account				Project			Amount	
	11-4700-3197 (General Fund-Human Resources-Other employee benefits)							19.50	
	Invoice Items			1					
10546	Polos/PD	Open		05/12/2021	06/04/2021	05/12/2021			60.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / PD - Polos/PD		1.0000	EA	60.0000	60.00			
	G/L Account				Project			Amount	
	11-4210-2701 (General Fund-Police Department-Uniforms)							60.00	
	Invoice Items			1					
10567	Sew on patch/PD	Open		05/13/2021	06/04/2021	05/13/2021			10.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Uniforms / PD - Sew on patch/PD		1.0000	EA	10.0000	10.00			
	G/L Account				Project			Amount	
	11-4210-2701 (General Fund-Police Department-Uniforms)							10.00	
	Invoice Items			1					
Vendor		1831 - THE WINNING STITCH LLC Totals				Invoices	3		\$89.50
Vendor 1833 - THOMPSON COLLISION PARTS									
518982	Radiator/STREET	Open		05/13/2021	06/04/2021	05/13/2021			209.04
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Radiator/STREET		1.0000	EA	209.0400	209.04			
	G/L Account				Project			Amount	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				1616 (1616 - 2004 Ford F350 3/4 Ton Utility Truck #91)			209.04	
	Invoice Items			1					



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Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
519027	Passenger side Tail Light Lens & Housing/UTILITY	Open		05/14/2021	06/04/2021	05/14/2021			83.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Passenger side Tail Light Lens & Housing/UTILITY		1.0000	EA	83.2500	83.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				8681 (2013 Ford F150 - Utility Department)			83.25	
	Invoice Items			1					
519106	2975 CT & 9199 CT/PD	Open		05/18/2021	06/04/2021	05/18/2021			6.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - 2975 CT & 9199 CT/PD		1.0000	EA	6.0000	6.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				2613 (2020 Ford Explorer (actually 2614))			6.00	
	Invoice Items			1					
Vendor 1833 - THOMPSON COLLISION PARTS Totals					Invoices	3			\$298.29
Vendor 1851 - UNITED PARCEL SERVICE									
000029Y964201	WP Lab Expense - Freight	Open		05/15/2021	06/04/2021	05/15/2021			4.56
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Freight - WP Lab Expense - Freight		1.0000	EA	4.5600	4.56			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3106 (Water and Sewer Fund-Water Treatment Plant-Other consulting services)							4.56	
	Invoice Items			1					
Vendor 1851 - UNITED PARCEL SERVICE Totals					Invoices	1			\$4.56
Vendor 1852 - UNITED STATES ALUMINATE- USALCO									
20192144	WP Chemicals - Alum	Open		05/06/2021	06/04/2021	05/06/2021			5,397.48
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals / WTP - WP Chemicals - Alum		1.0000	EA	5,397.4800	5,397.48			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							5,397.48	
	Invoice Items			1					
Vendor 1852 - UNITED STATES ALUMINATE- USALCO Totals					Invoices	1			\$5,397.48
Vendor 1860 - USA BLUE BOOK									



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
593581	WP Lab Supplies - Chemicals, Reagents, etc	Open		05/05/2021	06/04/2021	05/05/2021			1,257.29
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lab supplies / WTP - WP Lab Supplies - Chemicals, Reagents, etc		1.0000	EA	1,257.2900	1,257.29			
	G/L Account				Project			Amount	
	61-4611-2105 (Water and Sewer Fund-Water Treatment Plant-Laboratory supplies)							1,257.29	
	Invoice Items				1				
600004	WW Lab Supplies	Open		05/11/2021	06/04/2021	05/11/2021			57.89
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	57.8900	57.89			
	G/L Account				Project			Amount	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)							57.89	
	Invoice Items				1				
600115	WW Lab Supplies	Open		05/11/2021	06/04/2021	05/11/2021			17.75
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	17.7500	17.75			
	G/L Account				Project			Amount	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)							17.75	
	Invoice Items				1				
603931	WW Lab Supplies	Open		05/14/2021	06/04/2021	05/14/2021			15.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	15.0000	15.00			
	G/L Account				Project			Amount	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)							15.00	
	Invoice Items				1				
Vendor 1860 - USA BLUE BOOK Totals				Invoices				4	\$1,347.93
Vendor 4380 - USEMCO, INC									
IN04091	WW Lift Station Repair	Open		05/06/2021	06/04/2021	05/06/2021			53.99
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Lift station repair / WWTP - WW Lift Station Repair		1.0000	EA	53.9900	53.99			
	G/L Account				Project			Amount	
	61-4621-2512 (Water and Sewer Fund-Waste Water Treatment Plant-Lift station maintenance)				0000 (0000 - Misc. Equip.)			53.99	
	Invoice Items				1				
Vendor 4380 - USEMCO, INC Totals				Invoices				1	\$53.99



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1868 - VERIZON WIRELESS</b>									
9879863079	Monthly cellphone usage allocation	Open		05/15/2021	06/04/2021	05/15/2021			1,551.73
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Cell phone service - Monthly cellphone usage allocation		1.0000	EA	1,551.7300	1,551.73			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3402 (General Fund-Administration & Boards- Manager-Cell phone expense)							47.26	
	11-4095-3402 (General Fund-Engineering Department-Cell phone expense)							94.52	
	11-4194-3402 (General Fund-Parks & Maintenance Department-Cell phone expense)							47.26	
	11-4210-3402 (General Fund-Police Department-Cell phone expense)							246.50	
	11-4221-3402 (General Fund-Fire Department-Cell phone expense)							449.84	
	11-4640-3402 (General Fund-Building & Development Services-Cell phone expense)							189.04	
	61-4610-3402 (Water and Sewer Fund-Utility Department-Cell phone expense)							192.15	
	61-4611-3402 (Water and Sewer Fund-Water Treatment Plant-Cell phone expense)							44.03	
	61-4621-3402 (Water and Sewer Fund-Waste Water Treatment Plant-Cell phone expense)							42.26	
	11-4099-3402 (General Fund-Tourism-Cell phone expense)							42.26	
	22-4510-3401 (Playground & Recreation Fund-Recreation Programs-Telephone expense)							42.26	
	22-4510-3401 (Playground & Recreation Fund-Recreation Programs-Telephone expense)				REC 1004 3000 (Afterschool Club)			55.20	
	11-4004-3402 (General Fund-Comptroller's Office-Cell phone expense)							59.15	
	Invoice Items				1				
Vendor <b>1868 - VERIZON WIRELESS</b> Totals									
						Invoices	1		\$1,551.73
Vendor <b>2179 - VSP - VISION SERVICE PLAN (IL)</b>									
June 2021	June 2021 Vision Deductions / EBHR	Open		05/17/2021	06/04/2021	05/17/2021			601.01
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vision employee deductions / EB - June 2021		1.0000	EA	601.0100	601.01			
	Vision Deductions / EBHR								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2033 (General Fund-Other voluntary deductions )							601.01	
	Invoice Items				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
June 2021 R	June 2021 Retiree Vision / EBHR	Open		05/17/2021	06/04/2021	05/17/2021			109.13
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vision - retirees premiums / EB - June 2021		1.0000	EA	109.1300	109.13			
	Retiree Vision / EBHR								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2033 (General Fund-Other voluntary deductions )							109.13	
	Invoice Items			1					
Vendor 2179 - VSP - VISION SERVICE PLAN (IL) Totals					Invoices		2		\$710.14
Vendor 3744 - WALZ LABEL AND MAILING SERVICE									
2767 A	Ink Cartridge for Postage Machine/ADMINISTRATION	Open		05/17/2021	06/04/2021	05/17/2021			243.22
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Postage expense - Ink Cartridge for Postage Machine/ADMINISTRATION		1.0000	EA	243.2200	243.22			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3901 (General Fund-Administration & Boards- Manager-Postage expense)							243.22	
	Invoice Items			1					
Vendor 3744 - WALZ LABEL AND MAILING SERVICE Totals					Invoices		1		\$243.22
Vendor 2946 - WATER SOLUTIONS UNLIMITED, INC.									
42613	WP Chemicals - Bleach	Open		05/18/2021	06/04/2021	05/18/2021			1,595.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals / WTP - WP Chemicals - Bleach		1.0000	EA	1,595.0000	1,595.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							1,595.00	
	Invoice Items			1					
Vendor 2946 - WATER SOLUTIONS UNLIMITED, INC. Totals					Invoices		1		\$1,595.00
Vendor 4110 - XEROX CORPORATION - 723038824									
013372609	Printer contract WC5325 water dept/IS	Open		04/30/2021	06/04/2021	04/30/2021			16.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Printer contract WC5325 water dept/IS		1.0000	EA	16.8000	16.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							16.80	
	Invoice Items			1					
Vendor 4110 - XEROX CORPORATION - 723038824 Totals					Invoices		1		\$16.80



# Accounts Payable Invoice Report - Council Meeting 06/01/2021

Invoice Due Date Range 05/22/21 - 06/04/21

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor JESSICA COOK									
2002725.002	Girls' Softball refund - REC	Open		05/21/2021	06/04/2021	05/21/2021			50.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Program refunds - REC - Girls' Softball refund - REC	1.0000	EA	50.0000	50.00				
	G/L Account			Project			Amount		
	22-4510-3801 (Playground & Recreation Fund-Recreation Programs-Program income)			REC 1002 1480 (Girls Softball)			50.00		
	Invoice Items			1					
			Vendor JESSICA COOK Totals		Invoices	1			\$50.00
Vendor AMANDA GROVES									
2002722.002	Refund of travel soccer 2020/REC	Open		04/30/2021	06/04/2021	04/30/2021			235.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Payment - Refund of travel soccer 2020/REC	1.0000	EA	235.0000	235.00				
	G/L Account			Project			Amount		
	22-2013 (Playground & Recreation Fund-Customer Prepay On Account)						235.00		
	Invoice Items			1					
			Vendor AMANDA GROVES Totals		Invoices	1			\$235.00
			Grand Totals		Invoices	316			\$146,501.18





# Accounts Payable Invoice Report

Invoice Due Date Range 05/22/21 - 06/04/21  
Report By Vendor - Invoice  
Detail Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4531 - JOEY'S PLACE RESTAURANT 13-244254	Downstate Small Business Stabilization Grant	Open		04/30/2021	06/04/2021	04/30/2021			20,500.00
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Pass through grant expense - Downstate Small Business Stabilization Grant	1.0000	EA	20,500.0000	20,500.00				
	G/L Account				Project		Amount		
	11-4640-4103 (General Fund-Building & Development Services-Community Development Projects)				MISCELLANEOUS (Miscellaneous Projects)		20,500.00		
	Invoice Items			1					
Vendor 4531 - JOEY'S PLACE RESTAURANT Totals							Invoices	1	\$20,500.00
Grand Totals							Invoices	1	\$20,500.00

City of Charleston

# Payment Batch Register

Bank Account: CKG - Checking

Batch Date: 05/21/2021

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account: CKG - Checking</b>					
Check	05/21/2021	180215 Accounts Payable	INTL UNION OF OPERATING		117.47

**City Council Regular Meeting**

4)

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**\*RAFFLE LICENSE:** Red, White & Blue Days at various times on June 27, 2021 and July 3 & 4, 2021 at the Charleston VFW and Morton Park, to raise funds for Red, White & Blue Days festivities.

**STAFF RECOMMENDATION:**

Approve.

---

**Attachments**

Charleston Red, White & Blue Days at 6/27/2021, 7/3/2021 & 7/4/2021.

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## APPLICATION for RAFFLE LICENSE

### 1. Applicant is (Please check appropriate Box):

☐ **Business Organization**—A voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

☐ **Charitable Organization**—An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer benefit on the public.

☐ **Educational Organization**—An organization or institution organized and operated to provide systematic institution and useful branches of learning by methods common to schools and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax supported schools.

☐ **Fraternal Organization**—An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those that otherwise would be cared for by the government.

☐ **Labor Organization**—An organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

☐ **Law Enforcement Agency**—An agency of the state or a unit of local government in the state that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

☒ **Nonprofit Organization**—An organization or institution organized and conducted on a not for profit basis with no personal profit inuring to anyone as a result of the operation.

☐ **Religious Organization**—Any church, congregation, society, or organization founded for the purpose of religious worship.

☐ **Veterans Organization**—An organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

2. License Fee: \$10.00 (Cash or Check Payable to the City of Charleston.)

3. Name of Organization: Charleston BWB Days

Local Address: 520 Jackson Ave Charleston IL

Date Organization Commenced Operating: 1990

4. Purpose of raffle (describe in detail how funds raised will be used.): \_\_\_\_\_  
50/50 raffle bingo afghan raffle

5. Date raffle chance sale commences: 6/27/2021

Date raffle chance sale terminates: 7/04/2021

6. Area or Areas where raffle chances will be sold or issued: Charleston  
VFW & Morton Park

7. Date and time of determination of winning chance or chances: \_\_\_\_\_  
various times on 6/27 & 7/03 & 7/04

8. Location where winning chances will be determined: \_\_\_\_\_  
Charleston VFW & Morton Park

9. Name, address and phone number of person making this application: \_\_\_\_\_  
Peggy Graumenz 520 Jackson Ave  
(217) 345-5650

**INELIGIBILITY FOR LICENSE:**

No license shall be issued to any of the following:

A. Any person who has been convicted of a felony that will impair the person's ability to engage in the licensed position?

B. Any person who is or has been a professional gambler or professional gambling promoter.

C. Any person who is not of good moral character.

D. Any organization in which a person defined in subsection A, B or C of this section has a proprietary, equitable or credit interest, or in which such a person is active or employed.

E. Any organization in which a person defined in subsection A, B, or C of this section is an officer, director or employee, whether compensated or not.

F. Any organization in which a person defined in subsection A, B or C of this section is to participate in the management or operation of a raffle.

C. The licensee shall report promptly after the conclusion of each raffle to its membership, or if there are no members to its governing board, and to the City its gross receipts, expenses and net proceeds from raffles, and the distribution of net proceeds itemized as required by this chapter.

D. Records required by this section shall be preserved for three (3) years, and licensees shall make available their records relating to operation of raffles for public inspection at reasonable times and places.

**PENALTY:**

Any person guilty of any violation under this chapter shall be fined not less than one dollar (\$1.00) and not more than five hundred dollars (\$500.00) for each violation.

## WAIVER OF BOND REQUEST

---

Name of Organization

WE, the MEMBERS or if no members, the GOVERNING BOARD of the above-named Organization request the waiver of a fidelity bond. Said request for waiver shall be approved by unanimous vote of the City Council.

Date 5/20/2021

Peggy Graumenz  
Organization Presiding Officer

\_\_\_\_\_  
Organization Secretary (or high officer)

---

### ATTESTATION OF NOT-FOR-PROFIT CHARACTER OF ORGANIZATION

We, the undersigned Presiding Officer and Secretary hereby swear that the above-named organization is a not-for-profit entity.

Peggy Graumenz  
Organization Presiding Officer

\_\_\_\_\_  
Organization Secretary

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City of Charleston  
520 Jackson Ave  
Charleston, IL 61920  
217-345-8430

Water Department  
Date: 05/20/2021  
Receipt: 2021-00025820  
Received From: RED, WHITE AND BLUE  
DAYS

Raffle Permits	10.00
Receipt Total	10.00
Total Cash	10.00
Total Remitted	10.00
Total Received	10.00

Thank you!

**City Council Regular Meeting**

**5)**

**Meeting Date:** 06/01/2021

**Submitted For:** Chad Reed, Police Chief

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing the Temporary Closure of Certain Streets on July 3, 2021, to facilitate the Annual "4 on the 4th: 4-Mile Foot Race," sponsored by Habitat for Humanity.

**STAFF RECOMMENDATION:**

Waive the layover period and approve.

---

**Attachments**

Street Closure Request: 4 on the 4th--Habitat for Humanity

Map--Habitat for Humanity Street Closure..

RES: Authorizing Street Closures for 4-Mile Foot Race for Habitat for Humanity.

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**CITY OF CHARLESTON**  
**STREET CLOSURE REQUEST**

**Name/Organization:** Benefit Race for Habitat for Humanity

**Contact Person:** Brian Bower

**Address:** 520 Jackson Avenue, Charleston, IL 61920

**Telephone:**    **Home:** \_\_\_\_\_    **Business:** 345-1595    **Cell:** \_\_\_\_\_

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Function/Reason for Closure:

**4 on the 4th: 4-Mile Foot Race**  
**Sponsored by Brian and Mary Bower on behalf of Habitat for Humanity**

**Closure Location(s):** See attached diagram.

**Date(s):** Saturday, July 3, 2021

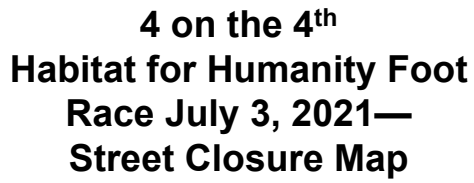
**Submission Date:** May 21, 2021

**Time(s):** Immediately prior to 8:00 a.m. until completion of race.

**REQUEST MUST BE SUBMITTED TWO (2) WEEKS PRIOR TO DATE OF EVENT.**

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# **R E S O L U T I O N**

**2021 – R – \_\_\_\_\_**

## **RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF CERTAIN STREETS ON JULY 3<sup>RD</sup> FOR THE HABITAT FOR HUMANITY 4-MILE FOOT RACE**

**WHEREAS**, on behalf of the Habitat for Humanity Organization, a four (4) mile foot race will be held on the morning of July 3, 2021, to be conducted in Charleston, Illinois, in conjunction with the annual July 4<sup>th</sup> festivities; and

**WHEREAS**, it is desirous that the City streets involved in said foot race be closed for purposes of allowing a safe event;

**BE IT NOW THEREFORE RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that commencing immediately prior to 8:00 a.m. on Saturday, July 3, 2021, and for such period of time as is required for the completion of the 4-ON-THE-4<sup>TH</sup>: 4-MILE FOOT RACE, the streets in accordance with the attached diagram, be and are hereby closed, and that the Charleston Police Department is hereby directed to take such action as is necessary to provide traffic control with respect to said streets and road right-of-ways.

**BE IT FURTHER RESOLVED** by the City Council of the City of Charleston, that the Charleston Police Department be and is hereby authorized and directed to erect and place appropriate barricades and signage necessary to effect the intention of this Resolution.

**BE IT FURTHER RESOLVED** by the City Council of the City of Charleston that the Police Department is hereby authorized to direct towing, as deemed necessary, to effectuate the intent of this Resolution.

**INTRODUCED** to Council this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**PASSED** by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Brandon Combs, Mayor

**ATTEST:**

\_\_\_\_\_  
Deborah Muller, City Clerk

**City Council Regular Meeting**

**6)**

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing Various Street Closures for the 4th of July Parade and Related Festivities.

**STAFF RECOMMENDATION:**

Waive the layover period and approve.

---

**Attachments**

Street Closure Request: 4th of July Parade & Festivities (Red, White & Blue Days).

Map: 4th of July Parade & Festivities.

RES: Authorizing Various Street Closures for 4th of July Parade & Festivities.

---

**CITY OF CHARLESTON**  
**STREET CLOSURE REQUEST**

**Name/Organization:** Charleston 4<sup>th</sup> of July Committee

**Contact Person:** Betty Coffrin

**Address:** 1104 Tanglewood Drive, Charleston, IL 61920

**Telephone:**    **Home:** 345-7691

**Business:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Function/Reason for Closure:** Red, White & Blue Days: July 3 & July 4, 2021, Parade and Celebration

**Closure Location(s): Closed to Parking & Traffic:**

**July 3, 2021—6:00 AM to July 4, 2021—6:00 PM:**

- Pierce Avenue from Division to 2<sup>nd</sup> Street.

**July 4, 2021—11:00 AM to 3:00 PM:**

- Monroe Avenue from 6<sup>th</sup> Street to 7<sup>th</sup> Street;
- Jackson Avenue from 6<sup>th</sup> Street to 7<sup>th</sup> Street;
- 7<sup>th</sup> Street from Jackson Avenue to Monroe Avenue;
- 6<sup>th</sup> Street from Monroe Avenue to Polk Avenue;
- Polk Avenue from 6<sup>th</sup> Street to Division Street; and
- Division Street from Polk Avenue to Grant Avenue.

**Closed to Traffic:**

**July 4, 2021—7:00 AM to 11:00 AM:**

1<sup>st</sup> Street from Polk Avenue to Pierce Avenue.

**July 4, 2021—11:00 AM to 3:00 PM**

- 6<sup>th</sup> Street from Jackson Avenue to Polk Avenue
- Polk Avenue from 6<sup>th</sup> Street to Division Street

**July 4, 2021—3:00 PM to 5:00 PM**

- Division Street from Pierce Avenue to Lincoln Avenue.

**Closed to Parking:**

**July 4, 2021—6:30 AM to 5:00 PM**

- Division Street from Pierce Avenue to Lincoln Avenue.

**Date(s):** July 3 & July 4, 2021

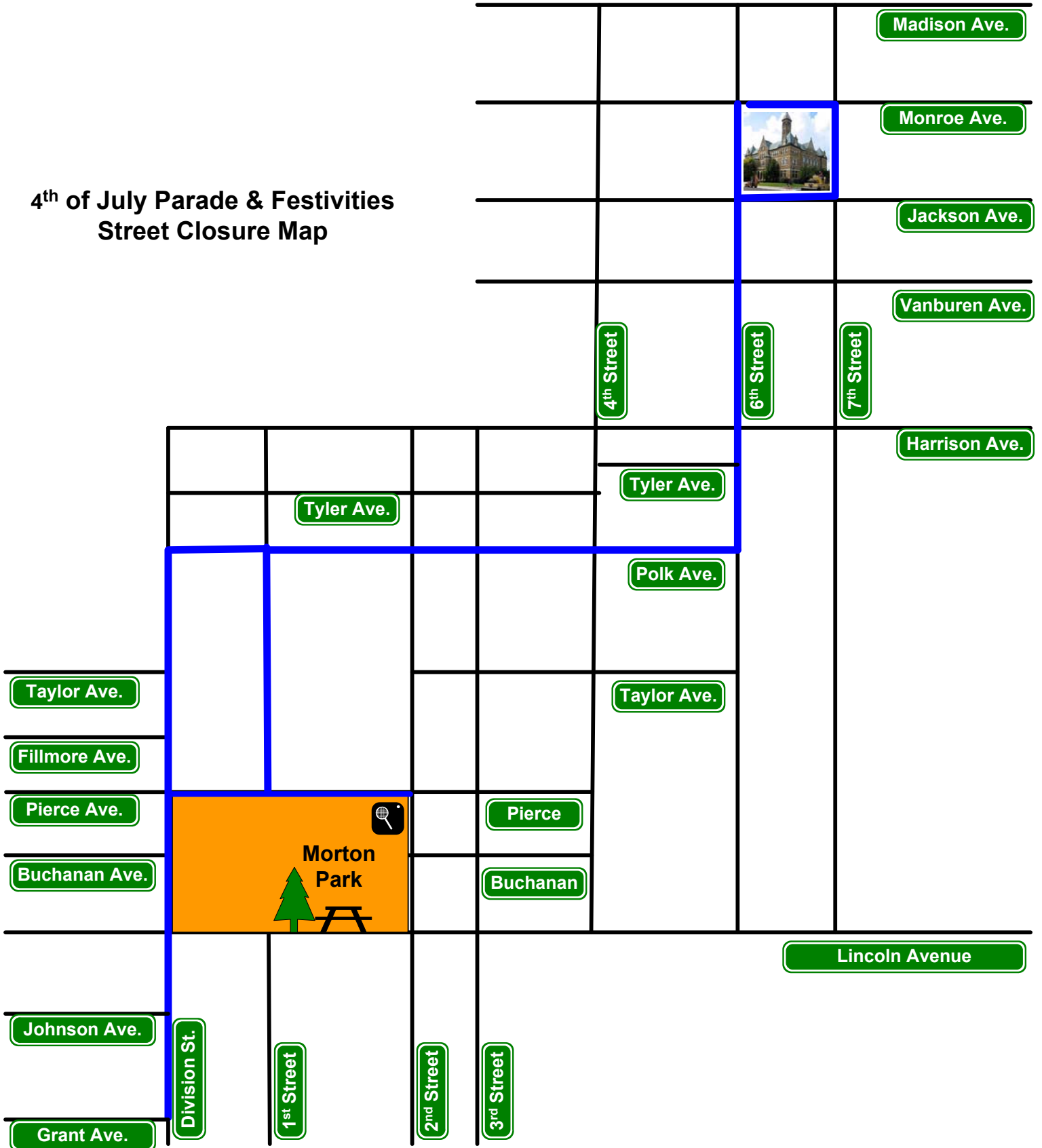
**Submission Date:** 05/21/2021

**Time(s):**    6:00 AM – 5:00 PM

**REQUEST MUST BE SUBMITTED TWO (2) WEEKS PRIOR TO DATE OF EVENT.**



## 4<sup>th</sup> of July Parade & Festivities Street Closure Map



# **R E S O L U T I O N**

**2021 – R – \_\_\_\_\_**

## **RESOLUTION RELATING TO JULY 4, 2021** **PARADE AND FESTIVITIES**

**WHEREAS**, the Charleston 4th of July Committee and other organizations are sponsoring a parade and festivities in the City of Charleston, on July 3, 2021, and July 4, 2021; and

**WHEREAS**, said parade and festivities shall consist of various festival activities and a parade; and

**WHEREAS**, said activities constitute a public purpose, and it is in the best interest of the participants of said activities and the citizens of the City of Charleston that certain streets in and about the City of Charleston be temporarily closed for said activities;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the following streets be closed for the purpose of conducting said parade and festivities for the times and dates set forth as follows:

### **CLOSED TO PARKING AND TRAFFIC:**

- I. **July 3, 2021--6:00 AM to 6:00 PM on July 4, 2021**  
Pierce Avenue from Division Street to 2<sup>nd</sup> Street.
- II. **July 4, 2021--11:00 AM to 3:00 PM**  
Monroe Avenue from 6th Street to 7th Street;  
Jackson Avenue from 6th Street to 7th Street;



7th Street from Jackson Avenue to Monroe Avenue;  
6th Street from Monroe Avenue to Polk Avenue;  
Polk Avenue from 6<sup>th</sup> Street to Division Street; and  
Division Street from Polk Avenue to Grant Avenue;

**CLOSED TO TRAFFIC:**

- I.      **July 4, 2021--7:00 AM to 11:00 AM**  
1st Street from Polk Street to Pierce Avenue.
- II.     **July 4, 2021--11:00 AM to 3:00 PM**  
6th Street from Jackson Avenue to Polk Avenue;  
Polk Avenue from 6th Street to Division Street;
- III.    **July 4, 2021--3:00 PM to 5:00 PM**  
Division Street from Pierce Avenue to Lincoln Avenue.

**CLOSED TO PARKING:**

**July 4, 2021--6:30 AM to 5:00 PM**

Division Street from Pierce Avenue to Lincoln Avenue.

**BE IT FURTHER RESOLVED** that the Police Department of the City of Charleston be and is hereby directed to erect appropriate signage, barricades and traffic control devices, and to tow non-complying vehicles at said locations and times.

**INTRODUCED** to Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**PASSED** by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

---

Brandon Combs, Mayor

**ATTEST:**

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Deborah Muller, City Clerk

**City Council Regular Meeting**

7)

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing Execution of an Agreement with the International Union of Operating Engineers (IUOE), Local 841C.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

RES: Authorizing Execution of IUOE Contract.

Exhibit A: IUOE Contract (2021-2025).

---

# **R E S O L U T I O N**

**2021 – R – \_\_\_\_\_**

## **RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE INTERNATIONAL UNION OF OPERATING ENGINEERS (IUOE), LOCAL 841C**

**WHEREAS**, the City of Charleston and the International Union of Operating Engineers (IUOE), Local 841C have entered into a certain collected bargaining agreement being attached as Exhibit A and incorporated herein with an effective date of May 1, 2021, and an expiration date of April 30, 2021; and

**WHEREAS** it is in the best interest of the City of Charleston that said Agreement be entered;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the City Manager and City Clerk be and are hereby authorized and directed to execute the Agreement with the International Union of Operating Engineers (IUOE), Local 841C, in accordance with the terms and conditions of said contract in the form of the document marked as Exhibit A, attached hereto and incorporated herein.

**INTRODUCED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti via Remote Participation.</i>				
<i>Jeff Lahr via Remote Participation.</i>				
<i>Dennis Malak via Remote Participation.</i>				
<i>Tim Newell via Remote Participation.</i>				

\_\_\_\_\_  
Brandon Combs, Mayor

**ATTEST:**

\_\_\_\_\_  
Deborah Muller, City Clerk

**AGREEMENT**

**BY AND BETWEEN**

**THE CITY OF CHARLESTON, ILLINOIS**

**AND**

**THE INTERNATIONAL UNION OF OPERATING ENGINEERS**

**LOCAL NUMBER 841**

**MAY 1, 2021 THROUGH APRIL 30, 2025**

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## **PREAMBLE**

This Agreement is entered into by the City of Charleston, an Illinois Municipal Corporation, hereinafter referred to as the Employer, and the International Union of Operating Engineers, Local Number 841, hereinafter referred to as the Union.

The purpose of this Agreement is to provide an orderly collective bargaining relationship between the Employer and the Union representing the employees in the bargaining unit, and to make clear the basic terms upon which such relationship depends. It is the intent of both parties to work together to provide and maintain satisfactory terms and conditions of employment and to prevent as well as to adjust misunderstandings and grievances relating to employee wages, hours, and working conditions.

In consideration of the mutual promises, covenants and Contract contained herein, the parties hereto, by their duly authorized representatives and/or agents, do mutually covenant and agree as follows:

## **ARTICLE I – RECOGNITION**

### **Section 1 – Unit Description:**

The Employer hereby recognizes the Union as the sole and exclusive Bargaining Representative for the purpose of collective bargaining on matters relating to wages, hours, and other terms and conditions of employment of all the City of Charleston full time employees as certified under SLRB No. S-RC-87-66 in the City Water Department; the Parks and Recreation Department; Non-sworn Police Officers; and the Public Works Department which includes the Street Division, Wastewater Treatment Plant Division, Water Treatment Plant Division, Utility Division, and the Engineering Division; except and excluding all managerial, supervisory, and confidential employees in the job classifications of City Manager, Public Works Director, City Attorney, City Clerk and Deputy, Accounts Payable Clerk, Assistant City Planner, Building and Zoning Enforcement Officers, Assistant Public Works Director, City Comptroller, City Planner, Human Resource Director, Information Services Director, Maintenance Superintendent, Water Treatment Plant Superintendent, Wastewater Treatment Plant Superintendent, Utility Superintendent, Street Superintendent, Executive and Confidential Secretaries, Engineering Technicians, City Tourism Director, Director of Parks & Recreation, Business Manager, Athletic Supervisor, Recreation Supervisor, and Parks and Facilities Superintendent.

### **Section 2 – Supervisors**

A.) Superintendents and other excluded supervisory personnel may continue to perform bargaining unit work which is incidental to their jobs. They may also perform bargaining unit work in emergency situations and where such work is necessary to train a bargaining unit employee. Such work by supervisory personnel shall not cause any layoffs of bargaining unit employees, or a reduction in their regular hours of work. Superintendents shall not be intentionally scheduled to cover a shift, but are allowed to fill in due to an emergency or otherwise unplanned event.

B.) The Maintenance Superintendent may continue to mow grass during mowing season up to twenty (20) hours per week. The Maintenance Superintendent who is allowed to mow shall not mow in any week when he is assigned on any day of that week to supervise five (5) or more employees, excluding mechanics.

### Section 3 – Short Term Employees:

The Employer may utilize the services of short term and part time employees to perform bargaining unit work in accordance with past practice, so long as the utilization does not cause any layoffs or reductions in regular hours of the work of existing employees. A part time employee shall be defined as someone who is not a short term employee and who is normally scheduled to work less than thirty (30) hours per week. Before hiring part time employees, the Employer shall consider the needs of full time employment.

Short term employees shall be defined as in the Illinois Public Labor Relations Act. Short term and part time employees shall not operate heavy equipment, flag, or work in utility trenches unless prior experience is verified. Part time and short term employees shall not replace any Bargaining Unit Employees.

If legal and known, the offenses of Community Service Workers shall be disclosed to personnel assigned to work with them.

## **ARTICLE II – NEW CLASSIFICATIONS AND VACANCIES**

### Section 1 – New Classifications:

When the Employer finds it necessary to create a new job classification, the work of which falls within the scope of the bargaining unit, the Employer and the Union agree to jointly petition the State Labor Board to seek the necessary unit classification.

If the inclusion of a new position classification is agreed to by the parties or found appropriate by the Labor Board, the parties shall negotiate as to the proper pay grade for the classification. If no agreement is reached within thirty (30) calendar days from the date its inclusion was determined, the Union may appeal the proposed pay grade to the 2<sup>nd</sup> step of the grievance procedure.

The 2<sup>nd</sup> step grievance committee or arbitrator shall determine the reasonableness of the proposed salary grade in relationship to:

- A.) The job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer's workforce;
- B.) Like positions with similar job content and responsibilities within the labor market generally;
- C.) Significant difference in working conditions to comparable position classifications.

The pay grade originally assigned by the Employer shall remain in effect pending the decision.

If the decision of the 2<sup>nd</sup> step grievance committee or arbitrator is to increase the pay grade of the position classification, such rate change shall be applied retroactive to the date of its installation. Upon installation of the new position classification, the filling of such position classification shall be in accordance with Section 2 of this Article.

### Section 2 – Vacancies:

Vacancies shall be created in each department and filled in accordance with the Personnel Code of the Employer. The Employer shall notify the Union in writing within seven (7) working days of filling departmental vacancies. Notice shall include the name, address, and phone number of the employee as well as the position filled.

### **ARTICLE III – NON-DISCRIMINATION**

#### **Section 1 – Equal Employment Opportunity:**

The Employer will continue to provide equal employment opportunity for all employees, and develop and apply equal employment practices.

#### **Section 2 – Prohibition Against Discrimination:**

Both the Employer and the Union agree not to illegally discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, mental or physical handicap, or sexual orientation.

#### **Section 3 – Non-Discrimination:**

Neither the Employer nor the Union shall discriminate against any employee covered by this Agreement because of membership or non-membership in the Union, or authorized activity as required by this Agreement on behalf of the members of the Union.

### **ARTICLE IV – MANAGEMENT RIGHTS**

Subject to the provisions of this Agreement, the management of the operations of the Employer, the determination of its policies, budget, and operations, the manner of exercise of its statutory functions and the direction of its work force, including but not limited to the right to hire, promote, demote, transfer, allocate, assign and direct employees; to establish the number and classification of positions; to discipline, suspend, and discharge for just cause; to relieve employees from duty because of lack of work or other legitimate reasons; to make and enforce reasonable rules of conduct and regulations; prepare, issue and enforce safety regulations necessary for the safe operation of the City; to determine the departments, divisions, and sections and work to be performed by employees therein; to determine quality; to determine the number of hours of work and shifts per workweek, if any; to establish and change work schedules and assignments; the right to introduce methods of operations; to eliminate, relocate, or transfer work and to maintain efficiency in each department is vested exclusively in the Employer, provided the exercise of such rights by management do not conflict with the provisions of this Agreement. Any issue which neither addresses nor abridges the provisions contained in the Agreement is the exclusive right and province of the Employer, including those rights that are granted by Statute.

It is understood and agreed that any of the rights, powers, or authority the City has prior to the signing of this Agreement are retained by the City except those specifically abridged, granted, or modified by this Agreement.

### **ARTICLE V – SUBCONTRACTING**

#### **Section 1 – General Policy:**

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interests of economy, improved work product, or emergency.

## Section 2 – Notice and Discussion:

Absent an emergency situation, prior to the Employer changing its policy involving departmental subcontracting of work in a bargaining unit area, when such change from past practice results in loss of work of bargaining unit employees, the Employer shall notify the Union and offer the Union an opportunity to discuss and participate in considerations over the desirability of such subcontracting of work, including means by which to minimize the impact of such on employees.

## **ARTICLE VI – NO STRIKE / NO LOCKOUT**

### Section 1 – No Strike/No Lockout Commitment:

A.) Neither the Union nor any employee will call, initiate, authorize, participate in, sanction, encourage, or ratify any work stoppage, slow down, or the concerted interference with the full, faithful and proper performance of the duties of employment with the Employer during the term of this Agreement. Failure to cross a picket line by whomever established, is concerted action and subject to the penalties of Section 3 of this Article, if refusal to cross such picket line interferes with the full, faithful and proper performance of the employee's job duties. Safe conduct through such picket line shall be provided by the Employer.

B.) The Employer agrees not to lockout the employees during the term of this Agreement.

C.) The Employer shall require construction gates on its construction sites and will take such other actions within its authority to minimize the possibility of employees having to cross a picket line.

### Section 2 – Resumption of Operations:

In the event of action prohibited by Section 1 of this Article, the Union immediately shall disavow such action and request the employees to return to work, and shall use its best efforts to achieve a prompt resumption of normal operations. The Union, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

### Section 3 – Discipline of Strikers:

Any employee who violates the provision of Section 1 of this Article shall be subject to immediate discharge. Any action taken by the Employer against any employee who participates in action prohibited by Section 1 shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance procedure, except that the issue as to whether an employee in fact participated in a prohibited action shall be subject to the grievance and arbitration procedure.

## **ARTICLE VII – UNION BUSINESS, DUES**

### Section 1 – Union Access to Employer Premises:

Duly authorized non-employee representatives of the union will be allowed to enter upon the Employer's premises when necessary for purposes of administration of this Agreement. Such activities will be conducted with minimal interruptions of the Employer's operations. The Union Representative shall notify the City Manager or his designee of any contractual issues pertaining to such visits. The Employer shall provide space for a file cabinet for Union records

in a location suitable to both parties. The Employer shall allow the Union to use certain City facilities for meetings provided the space is available, the Union schedules the meeting in advance, and the City facilities are not misused.

#### Section 2 – Union Business on Employer Time:

There will be no union activity or business conducted by employees during their working hours, unless a duly authorized union official or steward employed by the Employer is relieved of his duties to engage in or conduct Union business. Such employee shall advise his immediate supervisor of such circumstances and request to be relieved of his duties for the period necessary to handle the matter. Permission shall be granted unless the supervisor determines that the employee cannot be released because of the Employer's operational requirements. Such permission shall not be unreasonably withheld.

#### Section 3 – Designation of Union Stewards:

The Union will notify the Employer in writing of the designation of any employees as union stewards and of any changes in such designations.

#### Section 4 – Dues Deduction:

The Employer shall deduct monthly from the pay of each bargaining unit "member" employee from whom it has received a written authorization to do so, the amount certified by the Union to be the amount required for payment of monthly membership dues and uniform initiation fees, and remit the sums deducted to the Union within twenty (20) days after deductions are made.

**\*\*NOTE:** All previous Agreements between the union (IUOE Local 841) and the City of Charleston contained "fair share" language in Sections 5-8 of this section in the Agreement. The U.S. Supreme Court ruled public sector fair share fees to be unconstitutional in the case Janus vs. APSCME Council 31. If fair share agreements are made legal by court decision or law during the life of this Agreement, the previous share language from Article VII Sections 5-8 of our Agreement expiring 4/30/2021 shall be added to this Article of this Agreement and be effective immediately.

#### Section 5 – Termination of the Deduction:

The Employer shall be relieved from making the above deductions upon termination of employment, transfer from the bargaining unit, or revocation of the authorization. And the Employer shall not be obligated to deduct dues from an employee's pay during any month in which the employee's pay is less than the amount to be deducted.

#### Section 6 – Indemnification:

The only obligation of the Employer is to deduct and remit the certified amount to the Union. The Employer shall bear no obligation or liability to the Union or any employee for any mistakes made in compliance with said obligation. The Union shall indemnify, defend and hold harmless the Employer, its officers, agents, and employees from and against any and all claims, demands, actions, complaints, suits, or any other forms of liability that shall arise out of or by reason of any action by the Employer for the purpose of complying with this Article VII or

reliance upon any list, form, notice, certification, or assignment furnished pursuant to the provision hereof.

## **ARTICLE VIII – PERSONNEL FILES**

### **Section 1 – Personnel Files:**

The Employer shall keep a central personnel file within the bargaining unit for each employee. Employer is free to keep working files, but materials not maintained in the central personnel file may not provide the basis for disciplinary or other action against an employee.

### **Section 2 – Inspection:**

Upon the request of an employee, the Employer shall reasonably permit an employee to inspect his personnel file subject to the following:

- A.) Such inspection shall occur immediately following receipt of the request;
- B.) Such inspection shall occur during daytime working hours Monday through Friday;
- C.) The Employee shall not be permitted to remove any part of the personnel file from the premises but may obtain copies of any information contained therein upon payment for the cost of copying;
- D.) Upon written authorization by the requesting employee, in cases where such employee has a written grievance pending, and is inspecting his file with respect to such grievance, that employee may have a representative of the Union present during such inspection and/or may designate in such written authorization that said representative may inspect his personnel file subject to the procedures contained in this Article.

Pre-employment information, such as reference reports, credit checks or information provided to the Employer with a specific request that it remain confidential shall not be subject to inspection or copying.

### **Section 3 – Notification:**

Employees shall be given immediate notice by the Employer when a formal, written warning or other disciplinary documentation is permanently placed in their personnel file.

### **Section 4 – Limitation on Use of File Material:**

It is agreed that any material and/or matter not available for inspection, such as provided in Section 1 and 2 of this Article shall not be used in any manner or any form adverse to the employee's interests.

## **ARTICLE IX – DISCIPLINE AND DISCHARGE**

### **Section 1 – Description:**

The parties recognize the principal of progressive and corrective discipline. Giving consideration to the severity of the infraction, reasonable disciplinary action may include, but not be limited to the following:

- 1.) Oral Reprimand
- 2.) Written Reprimand
- 3.) Suspension (notice to be given in writing)
- 4.) Demotion
- 5.) Discharge

The Employer may initiate disciplinary probation as a condition of continued employment. The City agrees that any allegation of unreasonable application of its rules and regulations shall be subject to the grievance procedure. The City shall not discipline or discharge any post-probationary employee without just cause. The City further agrees that disciplinary action shall be done in timely fashion. If the Employer has reason to reprimand an employee it shall be done in a manner that will not embarrass the employee before other employees or the public.

#### Section 2 – Limitation:

The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline which fits the severity of the offense. The Employer shall notify both the employee and the Union of disciplinary action. Such notification shall be in writing and shall reflect the specific nature of the offense.

#### Section 3 – Investigatory Interviews:

When the Employer desires to conduct an investigatory interview of an employee where the results of the interview might result in discipline, the Employer agrees to first inform the employee that the employee has a right to Union representation at such interview. If the employee desires such Union representation, no interview shall take place without the presence of a Union representative. The role of the Union representative is limited to assisting the employee, clarifying the facts, and suggesting other employees who may have knowledge of the facts.

### **ARTICLE X – GRIEVANCE PROCEDURE**

#### Section 1 – Grievance Defined:

A grievance is defined as any unresolved difference between the Employer and the Union or any employee regarding the application, meaning, or interpretation of this Agreement, so long as the employee signs the grievance.

This grievance procedure is subject to and shall not conflict with any provisions of the Illinois Public Labor Relations Act.

#### Section 2 – Oral Grievance:

In the interest of resolving disputes at the earliest possible time, it is agreed that an attempt to resolve a dispute shall be made between the employee and his immediate Superintendent or Supervisor. The employee shall orally make his grievance to his Superintendent or Supervisor within three (3) working days of the incident giving rise to the grievance. The Superintendent or Supervisor will notify the employee of the decision within two (2) working days following the day when the oral grievance was made. Settlements or withdrawals at this step shall not constitute a precedent in the handling of other grievances. In the event of an oral grievance, the employee shall first complete his assigned work task and grieve later.

#### Section 3 – Representation:

Grievances may be processed by the Union on behalf of an employee or on behalf of a group of employees. The Employer may file contract grievances directly at Step 3 as outlined in

Section 8 of this article. Either party may have the grievant or one grievant representing group grievants present at any Step of the grievance procedure, and the employee is entitled to Union representation at each and every Step of the grievance procedure upon his request.

Union grievances may be filed on behalf of two (2) or more employees when the same facts, issues, and requested remedy apply to all employees in the group.

#### Section 4 – Subject Matter:

Only one subject matter shall be covered in any one grievance. A grievance shall contain a statement of the grievant's position, the Article and Section of the Agreement alleged to have been violated, the date of the alleged violation, the relief sought, and the signature of the grieving employee(s) and the date.

#### Section 5 – Time Limitations:

Grievances may be written at any Step of the grievance procedure without precedent. Grievances not appealed to the next Step within the designated time limits will be treated as withdrawn grievances.

The Employer's failure to respond within the time limits shall not find in favor of the grievant, but shall automatically advance the grievance to the next Step, except Step 3. Failure to respond at Step 2 for a period of ten (10) days shall automatically advance the grievance to Step 3. Time limits may be extended by mutual agreement.

#### Section 6 – Grievance Processing:

No employee or Union representative shall leave his work assignment to file or process grievances without first securing permission of his Superintendent or Supervisor. In the event of a grievance, the employee shall always perform his assigned work task and file his grievance at the conclusion of his work assignment, unless the employee reasonably believes that the assignment endangers his safety. Grievances shall not be investigated during working hours unless mutually agreed between the Union and the City Manager that an investigation would expedite the grievance process.

#### Section 7 – Grievance Meetings:

A maximum of two (2) employees (the grievant and/or Union Steward) per work shift shall be excused from work with pay to participate in a Step 1 or Step 2 grievance meeting. The employee(s) shall only be excused for the amount of time reasonably required to represent the grievance. The employee(s) shall not be paid for any time during which a grievance meeting occurs outside of the employee's work shift.

#### Section 8 – Steps in Procedure:

For purposes of this Article only, working day means any day that the administrative offices of the City are open. Disputes arising under this Agreement shall be resolved as follows:

Step 1 – If no agreement is reached between the employee and the Superintendent or Supervisor, as provided for in Section 2 – Oral Grievances, the Union shall prepare a written grievance on a form supplied by the Employer and presented to the Department Head no later than three (3) working days after the employee was notified of the decision by the Superintendent or Supervisor. Within three (3) working days after the grievance has been submitted, the Department Head shall meet with the grievant and a Union Steward to discuss the grievance and make a good faith attempt to resolve the grievance. The Department Head shall



respond in writing to the grievant and the Union within three (3) working days following the meeting.

Step 2 – If the grievance is not settled at Step 1, the grievance may be referred in writing within three (3) working days after the decision of the Department Head, to the City Manager. Within ten (10) working days after the grievance has been filed at Step 2, the City Manager shall meet with the Union and the grievant to discuss the grievance and make a good faith effort to resolve the grievance. The City Manager shall respond in writing to the grievant and the Union within three (3) working days following the meeting.

Step 3 – If the dispute is not settled at Step 2, the matter may be submitted to arbitration within ten (10) working days after the City Manager's written decision or the expiration of the three (3) working day period if the City Manager fails to render a written decision. Within ten (10) working days after the matter has been submitted to arbitration, a representative of the Employer and the Union shall meet to select an arbitrator from a list of mutually agreed upon arbitrators. If the parties are unable to agree on an arbitrator within ten (10) working days after such meeting, the parties shall request the State Labor Relations Board to submit a list of five (5) arbitrators. Either party shall have the right to reject an entire list of arbitrators. The arbitrator shall be selected from the list of five (5) by alternate strikes by the Employer representative and the Union. The Employer and the Union shall take turns as to the first strike with the party asking for arbitration striking first. The person whose name remains on the list shall be the arbitrator, provided that either party before striking any names shall have the right to reject one (1) of the arbitrators on the list. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Union. Such letter shall request the arbitrator to set a time and place for the hearing subject to the availability of the Employer and Union representatives, and shall be notified of the issue where mutually agreed upon by the parties. All hearings shall be held at a neutral site in the City of Charleston, Illinois, unless otherwise mutually agreed.

The Arbitrator shall have such other authority as provided in the Illinois Uniform Arbitration Act or the State Labor Relations Act.

Once a determination is made that the matter is arbitrational or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute.

The expenses and fees of arbitration and the cost of the hearing room shall be shared equally by the Employer and the Union. Cost of arbitration shall include the arbitrator's fees, room cost, and transcription costs if any. Nothing in this Article shall preclude the Employer and the Union from agreeing to use expedited arbitration procedures. The decision and the award of the arbitrator shall be made within thirty (30) days following the hearing and shall be final and binding on the Employer, the Union, and the employee(s) involved. The arbitrator shall have no power to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement.

## **ARTICLE XI – SENIORITY**

### **Section 1 – Definition:**

As used herein, the term "seniority" shall refer to and be defined as the continuous length of service or employment within the City from the date of last hire. Effective May 1, 2000, employees transferred from one department to another department, and in the case of the Public

Works Department, from one division to another division, shall carry seniority for vacation and base pay only.

#### Section 2 – Probation Period:

An employee is a “probationary employee” for his first six (6) months of employment. No matter concerning the discipline, layoff, or termination of a probationary employee shall be subject to the grievance and arbitration procedures. A probationary employee shall have no seniority, except as otherwise provided in this Agreement, until he has completed his probationary period. Upon completion of his probationary period he will acquire seniority from his date of hire. A probationary employee shall have no seniority, except as to other probationary employees, and except as otherwise provided in this Agreement.

#### Section 3 – Seniority Lists:

The Employer and the Union agree that within thirty (30) days of the execution of this Agreement, seniority lists shall be posted in each Department for each job classification, setting forth the present seniority dates for all employees covered by this Agreement. Such lists shall be used to resolve all questions to seniority within each department and division affecting employees covered under this Agreement or employed at the time this Agreement becomes effective. Disputes as to the seniority listing shall be resolved through the grievance procedure.

#### Section 4 – Termination of Seniority:

An employee shall be terminated by the Employer and his seniority broken when he:

- A.) Quits; or
- B.) Is discharged for just cause; or
- C.) Is laid off pursuant to the provisions of this Agreement for a period of twenty-four (24) months; or
- D.) Accepts full-time gainful employment while on an approved leave of absence from his Department unless such employment is approved in connection with the request for leave; or
- E.) Is absent for three (3) consecutively scheduled workdays without proper notification or authorization unless an emergency prevents such notification; or
- F.) Fails to return to work at the conclusion of an approved leave of absence for a period of three (3) consecutive days; and
- G.) Is off due to illness or injury incurred on or off the job for a period of twenty-four (24) months or more.

#### Section 5 – Seniority While on Leave:

Employees will continue to accrue seniority credit for the time spent on authorized unpaid leaves of absence under Article XVI, Section 3, or Article XVIII, Section 1, but the employee shall not accrue vacation, sick leave, personal business leave, holiday pay, or any other paid time off. Effective the pay period following the injury, the holidays, vacation, personal leave, sick leave, or other paid leave shall not accrue or be paid during absence due to worker’s compensation leave.

## **ARTICLE XII – JOB SECURITY, PROMOTIONS AND TRANSFERS**

### **Section 1 – Reduction in Force:**

A.) There has not been a layoff of City employees for a period of over ten (10) years. The City acknowledges that a reduction in work force would be a significant deviation from past practice and that its policy is to achieve any desired reduction in work force through attrition.

B.) The parties agree that any significant reduction in available revenues to the City could require a reduction in work force.

### **Section 2 – Promotion From Within:**

A.) The parties agree that promotion or shift transfers within a given department to higher positions within that department may be made by promoting or transferring a member of that department to the higher or open position which becomes available, whenever possible, and if a qualified individual is available and makes written application for the position. Openings for available positions shall be posted for a period of not less than one week. Any application filed after the one week posting will not be considered. It is strictly understood by both parties that the final determination for filling job openings shall remain vested with the City, and the City agrees that it will not act capriciously or arbitrarily in its determination.

B.) Vacancies for lead men in each department (known as “foreman” or “supervisor”) shall be filled with bargaining unit employees with three (3) or more years of service in that department where the vacancy for the lead position exists.

### **Section 3 – Transfer of Employees:**

An individual employee shall not be permanently transferred to another department or division, as in the case in the Public Works Department, during the term of this Agreement without the employee’s consent.

### **Section 4 – Qualifications and Job Descriptions:**

Any employee may, upon request, request a job description and qualification sheet for purposes of acquiring the training and/or certifications necessary for advancement and/or transfer to or within the different departments.

## **ARTICLE XIII – LAYOFF**

### **Section 1 – Layoff:**

In the event the Employer determines a layoff is necessary, employees shall be laid off within each particular job classification and department or division, as in the case of the Public Works Department, in the reverse order of their seniority unless compliance with State and Federal Law requires otherwise.

### **Section 2 – Layoff Order:**

Probationary employees, temporary, and part-time employees shall be laid off first; then full time employees shall be laid off in reverse order of their seniority. Individual employees shall receive notice in writing of the layoff not less than fourteen (14) days prior to the effective date of such layoff.

### Section 3 – Recall:

Employees shall be recalled from layoff within each particular job classification and department or division, as in the case in the Public Works Department, according to their seniority. No new employees at all shall be hired until all employees on layoff, in that particular job classification desiring to return to work, shall have been given the opportunity to return to work. Recall rights under this provision shall terminate twenty-four (24) months after layoff.

In the event of recall, eligible employees shall receive notice of recall either by actual notice or by certified mail, return receipt requested. It is the responsibility of all employees eligible for recall to notify the Department Head of their current address. Upon receipt of the notice of recall employees shall have five (5) working days to notify the Department Head of their acceptance of the recall. The employee shall have five (5) working days thereafter to report to duty.

## **ARTICLE XIV – HOLIDAYS**

### Section 1 – Paid Holidays:

Except in cases of emergency, all full time employees shall receive holiday leave and be paid for the following days if they fall on a regularly scheduled workday:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day	Christmas Eve
Independence Day	Christmas Day
Labor Day	

If a holiday falls on a scheduled day off, the employee has the option of taking eight (8) hours pay in lieu of time off, or asking the Employer for the day off during the workweek if it can be scheduled without the Employer incurring overtime. Holiday pay shall be applied as written in Article XVIII, Section 8 of this Agreement. For purposes of determining when a holiday is to be taken by an employee, time off for holidays is granted on the date observed by the Employer as the holiday.

### Section 2 – Working on Holidays:

Employees required to work on a holiday that is not their regularly scheduled workday, shall be paid time and one-half for actual hours worked plus their holiday compensation. Employees may elect to accept compensatory time in lieu of compensation during the same workweek in which the holiday falls.

### Section 3 – Holiday Eligibility Requirements:

In order to be eligible for holiday pay, employees must work their last regularly scheduled workday immediately preceding and the first regularly scheduled workday immediately following the holiday, unless they are excused in writing by the Department Head from compliance with this requirement. Excuses shall be granted for failure to work either the day before and/or the days after a holiday because of vacation, personal leave, sick leave

supported by a doctor's certificate, or other approved leave with pay. Other reasonable excuses may be granted by the Department Head.

## **ARTICLE XV – VACATIONS**

### **Section 1 – Vacation Leave:**

All permanent full time employees shall earn vacation time. Employees on leave of absence of any kind or layoff shall not accrue vacation time. Eligible employees employed by the Employer prior to April 30, 1989 shall earn vacation time in accordance with the following schedule:

Continuous Employment Period	Accrual Rate	Maximum Accrual	Yearly Accrual
Beginning 20 <sup>th</sup> Yr.	- -	460 Hrs.	- -
Beginning 15 <sup>th</sup> Yr.	16.67 Hr./Mo.	384 Hrs.	200 Hrs.
Beginning 10 <sup>th</sup> Yr.	13.33 Hr./Mo.	307 Hrs.	160 Hrs.
Beginning 5 <sup>th</sup> Yr.	10.00 Hr./Mo.	230 Hrs.	120 Hrs.
Beginning at Date of Employment	6.66 Hr./Mo.	154 Hrs.	80 Hrs.

Eligible employees hired after May 1, 1989 shall earn vacation time in accordance with the following schedule:

Continuous Employment Period	Accrual Rate	Maximum Accrual	Yearly Accrual
Beginning 20 <sup>th</sup> Yr.	16.67 Hr./Mo.	384 Hrs.	200 Hrs/5 Wk.
Beginning 14 <sup>th</sup> Yr.	13.33 Hr./Mo.	307 Hrs.	160 Hrs/4 Wk.
Beginning 7 <sup>th</sup> Yr.	10.00 Hr./Mo.	230 Hrs.	120 Hrs/3 Wk.
Beginning 2 <sup>nd</sup> Yr.	6.66 Hr./Mo.	154 Hrs.	80 Hrs/2 Wk.
Beginning at Date of Employment	3.33 Hr./Mo.	80 Hrs.	40 Hrs/1 Wk.

Employees hired after May 1, 2000 shall accrue vacation leave at a maximum rate of 13.33 hours per month beginning their fourteenth (14<sup>th</sup>) year of continuous employment with the City.

### **Section 2 – Accrual:**

Employees shall not be required to take vacation time off during their first year of employment; however, in year's two, three, and four, employees shall be required to take a minimum of forty (40) hours vacation time off per employment year. Commencing after the fourth year of employment and for all years thereafter employees shall be required to take a minimum of eighty (80) hours vacation time off per year of employment. In the event an employee fails to take the minimum vacation as set forth herein, said required vacation time may, at the City's sole discretion, be waived and forfeited.

Employees accruing one hundred twenty (120) hours or more per calendar year may request a maximum of eighty (80) hours vacation pay in lieu of time off after they have used

eighty (80) hours of vacation leave time off in a calendar year. No employee may accrue more than four hundred sixty (460) hours vacation pay.

#### Section 3 – Vacation Pay:

All vacation leave will be paid for at the regular hourly rate and on the basis of eight (8) hours per day. An employee may not use sick leave or any other paid time during the two-week notice required pursuant to this Section. Upon retirement or death, the employee or his beneficiary shall be paid for accrued vacation leave.

#### Section 4 – Vacation Requests:

Except for an occasional day which is taken as vacation leave, all employees who desire priority in vacation scheduling must submit, in writing to the Superintendent or Department Head, a schedule of desired vacation prior to March 1<sup>st</sup> of each year. Conflicts in scheduling will be resolved in favor of the most senior employee. Other vacation requests shall be granted on a first come – first served basis, subject to operating needs. Vacation shall be used in not less than two (2) hour increments subject to approval by the Superintendent or Department Head. The Superintendent or the Department Head shall have the right to alter any schedule if he deems it to be for the best interest of the Division or Department to do so. No employee shall be entitled to priority in selecting his vacation for more than eighty (80) hours in each calendar year. Vacation hours may not be carried over from year to year beyond the maximum accrual permitted in Sections 1 and 2. Conflicts between employees of different bargaining units within the same department shall be resolved on the basis of first come first served. The Department Head or Superintendent shall either approve or deny vacation requests within fourteen (14) working days of the request. Employees within the Public Works Department shall not use more than eighty (80) hours of vacation leave between May 1 and October 31 of each year.

### **ARTICLE XVI – SICK LEAVE**

#### Section 1 – Allowance:

It is the policy of the City of Charleston to provide protection for its full-time employees against loss of income because of illness. All eligible employees are encouraged to save as much sick leave as possible to meet serious illness situations. Sick leave is to be used for illness.

#### Section 2 – Accumulation:

For employees hired prior to 5/01/89, sick leave will be granted at the rate of eight (8) hours per month of service. For employees hired after 5/01/89, it shall accumulate at a rate of six (6) hours per month. Sick leave may accumulate to a total of one thousand two hundred (1200) hours {one hundred fifty (150) eight (8) hour days}. Any accumulation above one hundred fifty (150) days may be credited to IMRF early retirement as provided by law. Sick leave procedure and use shall be applied as described in the current City of Charleston Personnel Code.

#### Section 3 – Procedures:

No employee will be permitted to take sick leave if it has not yet been earned. Sick leave shall be paid at full pay at the current rate of compensation. Sick leave shall be used in not less than one (1) hour increments.

Sick leave may be utilized by employees when they are sufficiently ill so that good judgment would determine it best not to report to work; or in the event of injury not arising out of (or in the course of) their employment; or for the care of his ill spouse, or dependent children when the spouse is not available. Accrued sick leave may also be used for life-threatening illnesses or injury of parents, children, or siblings. Time used under this provision shall be included in the time off allowed under the provisions of FMLA. All foreseeable leave for such purposes shall require a specific prior approval of the Human Resource Director, and may require the certificate of a physician giving information as to the circumstances involved. For the purposes of determining the twelve (12) month period during which an employee is entitled to up to twelve (12) weeks of family and medical leave, the parties agree that such twelve (12) month periods shall constitute a rolling twelve (12) month period.

Requests for sick leave must be made personally by the employee to the Superintendent or Department Head within thirty (30) minutes of the start of the work shift. Another person may make such request on behalf of the employee if the employee is critically ill or hospitalized.

Employees who are unable to return to work upon expiration of sick leave benefits and all other authorized benefit time must request a leave of absence without pay, which shall be granted for a maximum leave period of twenty-four (24) months after such request. Upon the expiration of sick leave benefits and all other authorized benefit time, the Employer shall notify the employee of such expiration. The employee shall then have thirty (30) days after such notice to comply with this provision. Failure to apply for a leave of absence for extended illness will result in automatic termination.

Notice of an employee's desire to return to work after an illness of ten (10) consecutive working days or more must be given to the Superintendent or Department Head no less than twenty-four (24) hours in advance.

Any absence of three (3) working days or longer may require a physician's statement of release and verification substantiating that he may return to work. In addition, the Superintendent or Department Head may request a physician's statement of verification of absence of shorter periods of time in cases of repeated absences of periods less than three (3) days. The Superintendent or Department Head may also require the employee to be examined by a physician of the Employer's choice and at the expense of the Employer.

#### Section 4 – Compensation for Accumulated Sick Leave:

- A.) Upon retirement or death, the employee or his beneficiary will be paid for accrued sick leave up to four hundred eighty (480) hours on a one for one basis. Accrued sick leave in excess of four hundred eighty (480) hours shall be paid for on a two for one basis.
- B.) Any employee who resigns or is laid off shall be compensated for accrued sick leave on a two for one basis.
- C.) Discharged employees shall receive no benefits under these provisions.
- D.) No employee will be entitled to any of the sick leave pay-outs for retirement or resignation unless two (2) weeks' working (on-the-job) notice is received by the Employer.

#### Section 5 – Sick Leave Misuse Sanctions:

For the purposes of the provisions contained in this Article, misuse of sick leave is the utilization of such for reasons other than those stated in Sections 1 and 3 of this Article.

Upon sufficient evidence of the misuse of such sick leave, the employee shall not be paid for such sick leave. Misuse of sick leave shall subject the employee to disciplinary action pursuant to the terms of this Agreement. All employees shall agree to cooperate fully with the Employer in verifying illness.

Section 6 – Sick Leave Transfer:

Personnel may permanently transfer sick leave (40 hours maximum per year) to another City employee provided said leave is not misused or either employee is not subject to discharge, and the City Manager approves such a request. Personnel must make their request in writing to the City Manager.

**ARTICLE XVII – LEAVES OF ABSENCE**

Section 1 – Discretionary Leave:

A.) The Department Head may recommend and the City Manager may grant leaves of absence, without pay or salary, to employees under his supervision for job-related reasons (such as further training or study) which will enable employees to perform their usual and customary duties with greater efficiency and expertise; or for other valid reasons (such as prolonged illness of the employee, his spouse, or his child or children, or childbirth).

B.) The Employer may assure an employee who is granted such leave, that the employee's position, or job, will be restored to him at the conclusion of such leave, provided however, that the employee's employment by the Employer might and could be terminated if, during the period of such leave the employee's position or job were to be eliminated by action of the Employer; or the enactment or amendment of State or Federal legislation which would result in the elimination of such position or job. In that event, any person hired to fill the employee's position, or to perform his usual and customary duties during the employee's leave will be discharged so as to permit such employee to resume employment.

C.) No leave shall be granted for a period exceeding one hundred eighty (180) consecutive calendar days, nor shall any employee be granted a leave, or leaves totaling more than one hundred eighty (180) days in a given calendar year without the approval of the City Manager.

Section 2 – Personal (Business) Leave:

A.) The Employer agrees that all full-time personnel shall be entitled to twenty-four (24) hours of personal business leave each calendar year. The Superintendent or Department Head shall approve and record the personal business days for their employees. The days must be used in the year earned in one (1) hour increments and are not meant to be personal holidays. They are to be used only to transact personal business that cannot otherwise be transacted by the employee.

B.) Upon the request of the Superintendent or Department Head, the employee shall verify the nature of the business transacted, but shall not be required to reveal the details thereof.

C.) The employee shall give the Superintendent or Department Head a minimum of four (4) hours' notice prior to the desired use of personal business leave. Such requests for use of personal business leave may be denied by the Superintendent or Department Head for the operating needs of the Division or Department, but such requests shall not be unreasonably denied.



D.) Personal leave shall be prorated for new employees and departing employees who give two (2) weeks working notice.

### Section 3 – Bereavement Leave:

All full-time employees may be granted an emergency leave of absence with pay in the case of the death of a member of the employee's immediate family. Immediate family is defined as spouse, child (including a child whom the employee has helped to raise), mother, father, step-parents, step-child, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandchild, grandparents, or guardian of the employee. Leave time shall not exceed three (3) work days for each occurrence. Additional time for travel without pay may be granted at the discretion of the Superintendent. An employee may also be allowed time to attend the funeral of other than the immediate family with the consent of the Superintendent. Such time shall not exceed four (4) hours. The Superintendent must be notified and approval granted prior to the employee's actual absence from work. Such time shall not decrease sick leave, vacation leave, or personal leave time earned.

### Section 4 – Military Service Leave:

A.) Full time employees who are members of a reserve unit of the Armed Forces of the United States or Illinois National Guard will be granted leave with pay for annual training sessions or schools provided notice is given to the Superintendent or Department Head not less than three (3) days before the first day of each such absence. The City will comply with all USERRA requirements.

B.) Should the services of any employee be needed or required for any such military training or duties, the employee shall be given his same seniority rating and returned to his same position after completion of such training or duties, in accordance with the rules and regulations regarding veterans under the Selective Service Laws of the United States. The Employer hereby agrees to accept and conform to the Selective Service Laws concerning returning veterans for all departments covered by this Agreement.

C.) The provisions for this leave apply to voluntary as well as involuntary service.

D.) During such basic training and up to sixty (60) calendar days of special or advance training, if said employee's compensation for military service is less than his compensation as a City employee, he/she shall receive his/her regular compensation as a City employee minus the amount of his/her base pay for military activities. During such training, the employee's seniority and other benefits shall continue to accrue.

### Section 5 – Jury Duty:

An employee required to serve on a grand jury or petit jury shall be granted leave for the period required to serve on such jury without loss of pay. The employee shall be required to turn over to the City any fees received for such duty minus any specific reimbursements for meals or mileage. The employee will be allowed sufficient time to travel to and from the work site including time to change clothes, if necessary.

### Section 6 – Witness Duty:

A.) Employees subpoenaed on behalf of the Employer shall respond to such subpoenas without loss of pay. Any fees received by the employee shall be turned over to the Employer.

The employee shall only be absent from work for such time as is required to respond to such subpoena.

B.) Employees subpoenaed for reasons other than set forth in Sub-Section A shall be granted witness leave without pay.

C.) The employee will be allowed sufficient time to travel to and from the work site including time to change clothes, if necessary, which shall be with pay if for purposes of Sub-Section A, and without pay if for purposes of Sub-Section B.

#### Section 7 – Prohibition Against Misuse of Leaves:

During any leaves granted pursuant to the terms of this Agreement, regardless of being with or without pay, an employee may not be gainfully employed or independently self-employed without prior approval by the Employer. Violation of the provisions contained within this Agreement shall subject the employee to immediate discharge and loss of all benefits and rights accrued pursuant to the terms of this Agreement.

### **ARTICLE XVIII – HOURS OF WORK / OVERTIME**

#### Section 1 – Regular Hours:

The regular hours of each work day shall be consecutive except that they will be interrupted by the lunch period.

#### Section 2 – Work Period:

The work period is defined as a regularly recurring period of seven (7) days.

#### Section 3 – Workday:

Up to eight (8) consecutive hours of work within a twenty-four (24) hour period constitutes the regular work day.

#### Section 4 – Work Shift:

All employees shall be scheduled to work a regular work shift in each seven (7) day work period with fixed starting and quitting times. An employee may be assigned to work up to forty (40) hours in each work period as their regular shift. It is management policy that employees will not be subject to layoff to offset overtime.

#### Section 5 – Work Schedule:

Work schedules showing the employees normal shifts, workdays, and hours for the month shall be posted on all department bulletin boards at all times, fourteen (14) days prior to the beginning of the schedule. Changes in work schedules showing the employees' new shifts, workdays, and hours may be implemented upon fourteen (14) days posted notice. Failure of the Employer to meet this fourteen (14) day notice requirement shall entitle the employee to time and one half for the first day worked on such changed schedule.

#### Section 6 – Meal Periods:

All employees shall be granted a meal period of either thirty (30) minutes or one (1) hour in accordance with the established practice for scheduling and shall include travel time to and

from the work site. For second and third shift employees, the one half hour meal period will begin within one-half hour before or after the middle of the shift.

Section 7 – Breaks:

Each employee shall have two (2) fifteen (15) minute break periods per day, with one to be taken before lunch and one taken after lunch. If the work load warrants, the Superintendent and the employee may mutually agree to take one thirty (30) minute break.

Section 8 – Overtime/Compensatory Time:

Employees shall be paid overtime at the rate of time and one-half their regular rate of pay for all time worked in excess of forty (40) hours per week. For purposes of calculations of overtime, all paid time off shall be counted as hours worked except a holiday on a regularly scheduled day off, or sick leave taken by an employee which is not documented and supported by a doctor's certificate.

The Employer will use their best efforts to equalize overtime taking into consideration the safety and operational needs of the department. Employees may choose to be compensated with compensatory leave at the rate of time and one-half their regular rate for all time worked in excess of forty hours per week. Employees may accrue a maximum of forty (40) hours compensatory leave at any given time. Employees with more than forty (40) hours of accrued compensatory leave shall receive overtime pay. All compensatory leave shall be used in no less than one (1) hour increments, and shall be expended prior to November 1 (calendar year) for the Water Treatment Plant and Wastewater Plant, and by January 1 (calendar year) for all other departments.

Section 9 – Callback:

From time to time, employees may be "called back" for emergency situations. Employees shall be paid a minimum of two (2) hours at the of time and one-half for any callback, or for actual hours worked, whichever is greater for additional callbacks within the same twenty-four (24) hour period which starts at 7:00 a.m. daily. Assignment to a full eight (8) hour shift after eight (8) hours rest is not a callback.

**ARTICLE XIX – WAGES / COMPENSATION / ALLOWANCES**

Section 1 – Standardized Pay Classification Schedule for Employees Hired Prior to May 1, 2007:

Excepting part-time or temporary employees, the following constitutes the base monthly salary for continuous service of the indicated position in effect prior to the execution of this Agreement.

A.) Street, Utility, Water Treatment, Sewage Treatment, Non-Professional Engineering Employees, Maintenance, Machine Operators, and Water Meter Readers (excluding Superintendents, Public Works Director, Assistant Public Works Director, Engineering Technicians, and part-time or seasonal employees:

<b><u>Years of Service</u></b>	<b><u>Effective 5/01/21</u></b>	<b><u>Effective 5/01/22</u></b>	<b><u>Effective 5/01/23</u></b>	<b><u>Effective 5/01/24</u></b>
12 yrs thru 17 yrs	5485	5622		
18 yrs thru 20 yrs	5660	5802	5947	6096
21 yrs thru 25 yrs	5848	5994	6144	6298
Over 25 yrs	6023	6174	6328	6486

In addition to their base salary, employees in the following classifications shall receive no more than one (1) of the following additional stipend amounts as designated:

Utility Foreman	\$100 per month*
Parks & Facilities Foreman	100 per month*
Mechanic	270 per month*
Assistant Mechanic	162 per month*
WTP Lab Analyst	37 per month*
WTP Lab Director	66 per month*
STP Lab Director	66 per month*
STP Foreman	100 per month*
Street Foreman	100 per month*
Water Treatment Foreman	100 per month*
Lead Operator	260 per month*

After passing certification examinations, the following classifications shall receive no more than one (1) of the following additional stipend amounts as designated:

Class A Operator	\$170 per month*
Class B Operator	86 per month*
Class C Operator	56 per month*
Class D Operator	29 per month*
Class I Operator	170 per month*
Class II Operator	86 per month*
Class III Operator	56 per month*
Class IV Operator	29 per month*
Licensed Plumber utilizing same for work duties / responsibilities	100 per month*

\*For the term of this Agreement, the City agrees that these additional stipend amounts shall be added to the eligible employee's base salary amounts to be included in the annual wage increases (2.5%) as stipulated by this Agreement.

B.) Data Entry Clerk

<b>Years of Service</b>	<b>Effective 5/01/2021</b>	<b>Effective 5/01/2022</b>	<b>Effective 5/01/2023</b>	<b>Effective 5/01/2024</b>
15 yrs thru 17 yrs	4162			
18 yrs thru 20 yrs	4356	4465	4577	4691
21 yrs thru 25 yrs	4550	4664	4781	4901
Over 25 yrs	4751	4870	4992	5117

In addition to the foregoing base salary, the following classifications shall receive:

Data Entry “Foreperson” (Water Department) \$100/Month\*

\*For the term of this Agreement, the City agrees that these additional stipend amounts shall be added to the eligible employee’s base salary amounts to be included in the annual wage increases (2.5%) as stipulated by this Agreement.

Section 2 – Standardized Pay Classification Schedule for Employees Hired After May 1, 2007:

A.) Street, Utility, Water Treatment, Sewage Treatment, Non-Professional Engineering Employees, Maintenance, Machine Operators, and Water Meter Readers (excluding Superintendents, Public Works Director, Assistant Public Works Director, Engineering Technicians, and part-time or seasonal employees.

<b>Years of Service</b>	<b>Effective 5/01/2021</b>	<b>Effective 5/01/2022</b>	<b>Effective 5/01/2023</b>	<b>Effective 5/01/2024</b>
Probationary Period (0 through 6 months)	3185	3265	3347	3431
6 Months thru 4 Yrs	3374	3458	3544	3633
5 Yrs thru 9 Yrs	3557	3646	3737	3830
10 yrs thru 14 yrs	3865	3962	4061	4163
15 yrs thru 19 yrs	3981	4081	4183	4288
20 yrs thru 24 yrs	4180	4285	4392	4502
25 yrs thru 29 yrs	4306	4414	4524	4637
30 yrs & over	4521	4634	4750	4869

In addition to their base salary, employees in the following classifications shall receive no more than one (1) of the following additional stipend amounts as designated:

Utility Foreman	\$160 per month*
Parks & Facilities Foreman	160 per month*
Mechanic	270 per month*
Assistant Mechanic	162 per month*
WTP Lab Analyst	65 per month*

WTP Lab Director	125 per month*
STP Lab Director	125 per month*
STP Foreman	160 per month*
Street Foreman	160 per month*
Water Treatment Foreman	160 per month*
Lead Operator	260 per month*

After passing certification examinations, the following classifications shall receive no more than one (1) of the following additional stipend amounts as designated:

Class A Operator	\$340 per month*
Class B Operator	172 per month*
Class C Operator	112 per month*
Class D Operator	58 per month*
Class I Operator	340 per month*
Class II Operator	172 per month*
Class III Operator	112 per month*
Class IV Operator	58 per month*
Licensed Plumber utilizing same for work duties / responsibilities	100 per month*

\*For the term of this Agreement, the City agrees that these additional stipend amounts shall be added to the eligible employee's base salary amounts to be included in the annual wage increases (2.5%) as stipulated by this Agreement.

#### B.) Data Entry Clerk

<b>Years of Service</b>	<b>Effective 5/01/2021</b>	<b>Effective 5/01/2022</b>	<b>Effective 5/01/2023</b>	<b>Effective 5/01/2024</b>
Probationary Period (0 through 6 months)	2861	2933	3006	3081
6 Mo thru 4 Yrs.	2918	2991	3066	3143
5 Yrs thru 9 Yrs	3006	3081	3158	3237
10 yrs thru 14 yrs	3156	3235	3316	3399
15 yrs thru 19 yrs	3251	3332	3415	3500
20 yrs thru 24 yrs	3413	3498	3585	3675
25 yrs thru 29 yrs	3516	3604	3694	3786
30 yrs & over	3691	3783	3878	3975

In addition to the foregoing base salary, the following classifications shall receive:

Data Entry "Foreperson" (Water Department)	\$160/Month*
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\*For the term of this Agreement, the City agrees that these additional stipend amounts shall be added to the eligible employee's base salary amounts to be included in the annual wage increases (2.5%) as stipulated by this Agreement.

C.) Parking System Clerk (Full Time Only)

<b>Years of Service</b>	<b>Effective <u>5/01/2021</u></b>	<b>Effective <u>5/01/2022</u></b>	<b>Effective <u>5/01/2023</u></b>	<b>Effective <u>5/01/2024</u></b>
Probationary Period (0 through 6 months)	2080	2253	2427	2600
6 Mo thru 4 Yrs.	2080	2253	2427	2600
5 Yrs thru 9 Yrs	2080	2253	2427	2600
10 yrs thru 14 yrs	2080	2253	2427	2600
15 yrs thru 19 yrs	2138	2253	2427	2600
20 yrs thru 24 yrs	2246	2302	2427	2600
25 yrs thru 29 yrs	2313	2371	2427	2600
30 yrs & over	2428	2489	2551	2615

Section 3 – Wage Increases:

All employees employed in the bargaining unit as of the date of this Agreement shall receive the increases as provided for herein. The various additions to the base salary as set forth in Sections 1 and 2 shall remain the same during the term of this Agreement.

The Employer shall have the right to start new employees above the minimum base salary based upon experience and qualifications relating directly to their job with the City, but shall not exceed the base salary listed in Section 2 for Year 5. Said new hire and existing personnel increased base pay assignment practices shall not be contested by the Union. Employees starting above the minimum base pay may not receive a longevity increase until they have served the requisite number of years.

Section 4 – Promotions, Demotions, Transfers:

When an employee is promoted, transferred, or demoted, his rate of pay for the new position shall be determined as follows:

A.) If the base rate of pay in the previous position was less than the base rate of pay in the new position, the employee shall be advanced in pay to the rate of the new position.

B.) If the base rate of pay in the previous position was more than the base rate of pay in the new position, the employee shall be reduced in pay to the rate of the new position.

C.) If the base rate of pay is the same, the rate of pay shall remain unchanged.

D.) Upon demotion, transfer, or promotion, employees shall lose classification premium pay unless the Employer determines that the continuation of said pay is in the best interest of the City.

Section 5 – Temporary Transfer:

During any period that an employee is transferred to other than his normal job duties, no other employee from outside his Department or Division (as in the case with the Public Works Department) shall be assigned to perform his normal job duties.

#### Section 6 - Discretionary Bonus:

Individual employees may be eligible to receive an annual discretionary bonus. An Employee's eligibility to receive a bonus, any determination to award Employee such bonus and, if awarded, the amount thereof shall be the Employer's sole discretion. Discretionary bonuses (if any) shall be payable as a lump-sum payment and be subject to all applicable tax and payroll withholdings.

### **ARTICLE XX – INSURANCE**

#### Section 1 – Health/Medical Insurance

The Employer will provide health coverage and will make every effort to do so at the lowest cost to the employee. The Employer will contribute up to the following amounts annually (payable on a monthly basis based on plan participation) as follows toward the cost of health insurance coverage for employee, employee+1 and family coverage's:

Employee (single)	\$9,228	annually/	\$769	per month (effective January 1, 2021)
Employee +1	\$11,592	annually/	\$966	per month (effective January 1, 2021)
Family	\$14,172	annually/	\$1,181	per month (effective January 1, 2021)
Employee (single)	\$9,684	annually/	\$807	per month (effective January 1, 2022)
Employee +1	\$12,168	annually/	\$1,014	per month (effective January 1, 2022)
Family	\$14,880	annually/	\$1,240	per month (effective January 1, 2022)
Employee (single)	\$10,164	annually/	\$847	per month (effective January 1, 2023)
Employee +1	\$12,780	annually/	\$1,065	per month (effective January 1, 2023)
Family	\$15,624	annually/	\$1,302	per month (effective January 1, 2023)
Employee (single)	\$10,668	annually/	\$889	per month (effective January 1, 2024)
Employee +1	\$13,416	annually/	\$1,118	per month (effective January 1, 2024)
Family	\$16,404	annually/	\$1,367	per month (effective January 1, 2024)
Employee (single)	\$11,196	annually/	\$933	per month (effective January 1, 2025)
Employee + 1	\$14,088	annually/	\$1,174	per month (effective January 1, 2025)
Family	\$17,220	annually/	\$1,435	per month (effective January 1, 2025)

The monthly contributions by the Employer shall only be available for those employees participating in the City health insurance plan.

The remaining premium costs of coverage for employee, employee +1 and family coverage's will be paid for by the employee through payroll deduction. The employee may utilize this monthly allowance as noted above to pay towards the premium cost of the health plan available/chosen by the employee.

Any portion of this monthly contribution not contributed towards premiums may be used by employee to contribute towards a Health Savings Account (HSA) in that plan year (assumes the employee is in an eligible plan). Any amounts remaining can only be used towards HSA account contributions.



In addition, for the period effective January 1, 2022 through December 31, 2022, the Employer will contribute on a 50% matching basis to an employee's eligible Health Savings Account (HSA) as follows:

Employee (single)	50% match up to \$500
Employee +1	50% match up to \$1000
Family	50% match up to \$1,000

Employer's match will be paid in 26 installments over the course of the year. If an employee enrolls or switches plans mid-year, the match will be paid out on a pro rata basis towards an eligible Health Savings Account (HSA). This matching HSA contribution by the Employer shall only be provided for those employees enrolled in the City health insurance plan and in an HSA eligible plan.

Should economic increases or changes required by our carrier and/or by Federal or State legislation cause the employer to change plans, the Employer will seek to retain similar basic coverage for its employees. Employer shall have the right, with the cooperation and recommendation of the City Insurance Committee, to investigate and offer alternative health plans to the employees for participation.

The City Council, with the recommendation from the Insurance Committee shall be responsible for evaluation, recommending, investigating health insurance coverage and establishing plan designs as set forth in Section (Insurance Committee section) below.

#### Section 2 – Life Insurance:

Life insurance is provided to the employee at no cost to the employee, and for the term of this Agreement, the Employer agrees to provide no less than twenty thousand dollars (\$20,000) of life insurance coverage per employee (up to a maximum age of 69 years) until retirement. Employer agrees to provide a minimum of ten thousand (10,000) of term life insurance per employee age 70 years and above until retirement.

#### Section 3 – Retirement or Disability:

In addition to benefits stated previously, employees terminating employment due to retirement or disability, or taking an unpaid leave of absence, will have the option to remain on the Employer's health and life insurance groups at the employee's expense. An employee who terminates due to retirement or disability and chooses not to insure their spouse and/or dependents, cannot add the spouse or dependents at a later date. For purposes of this Agreement, retirement is defined as an employee with ten (10) or more years of continuous service.

#### Section 4 – Worker's Compensation Insurance:

A.) The Employer, by means of a Workmen's Compensation Insurance Plan, shall provide for the payment of eligible medical services (as defined in the Illinois Worker's Compensation Act) as a result of a verifiable on-the-job injury or illness arising out of and in the course of employment by the City.

B.) Any employee, while working for the City of Charleston, suffering an injury or occupation disease, as defined by the Illinois Worker's Compensation Act, may be employed in other work in the Department, which they can perform without regard to any seniority provisions

of this Agreement. The Employer should make reasonable efforts to provide a job for the disabled employee.

#### Section 5 – Unemployment Insurance:

The Employer participates in the State Unemployment Insurance Program. This is at no cost to the employee and is an Employer paid expense.

#### Section 6 – Insurance Committee:

The Employer agrees to establish an Insurance Committee. The Insurance Committee shall be composed of two (2) representatives from each of the four (4) City Unions that consent to participate, and an equal number of representatives of the City. The Union's representatives shall be designated by the Union's Business Representative. The committee members shall be released from duty without loss of pay for attending Committee meetings so long as it does not interfere with operations of the City. The Committee shall meet as necessary to review and evaluate the costs and benefit provisions of the existing health insurance plans. The Committee shall be authorized to solicit competitive quotes for health insurance coverage for the same or substantially similar benefits to provide a basis for comparison to determine the cost effectiveness of the existing coverage.

Committee members shall be afforded access to all relevant data not statutorily privileged and confidential relating to the Plans. The Committee may make recommendations to the City Council regarding modifications to the existing plan, and/or add new plans, provided that to recommendation shall be issued from the Committee unless at least two (2) of any Union representatives agree to the recommendation. The Mayor will vote to break any ties. Notwithstanding any recommendations made by the Committee, nothing herein shall be construed as waiving or substituting for the Union's contractual and/or statutory bargaining rights with respect to any changes in the existing plans or coverages. All recommended changes consented to by the Unions are subject to the approval of the City Council.

### **ARTICLE XXI – PENSION**

The Employer shall continue to contribute on behalf of the employees, to the Illinois Municipal Retirement Fund and to Social Security in the amount the Employer is required to contribute by State Statute and Federal Law.

### **ARTICLE XXII – LABOR MANAGEMENT / SAFETY COMMITTEE**

#### Section 1 – Labor Management Conference:

The Union and the Employer mutually agree that in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between Union representatives and responsible administration representatives of the Employer. The Committee shall be made up of no more than three (3) stewards for the affected employees on the Union side. On the Employer's side, the Committee shall be made up of the Director of Public Works, the Human Resource Director, Department Head and the City Manager. Such meetings may be held by mutual agreement, or shall be requested at least seven (7) days in advance by either party in writing with requesting party providing the agenda for such meeting. Such meetings and locations shall be limited to:

- A.) Discussion of the implementation and general administration of this Agreement;
- B.) A sharing of general information of interest to the parties;
- C.) Notifying the Union of changes in non-bargaining conditions of employment contemplated by the Employer which may affect employees;
- D.) Discussion of pending grievances on a non-binding basis to attempt to adjust such grievances, and discuss ways and procedures for avoiding grievances;
- E.) Items concerning safety issues;
- F.) Notwithstanding anything contained in this Agreement, the Employer will agree to negotiate over a new classification established by the Employer through labor-management meetings.

The Employer and the Union agree to cooperate with each other in matters of the administration of this Agreement, and to the degree that standards of law enforcement can be maintained for the maximum protection to the citizens of the State of Illinois.

To effectuate the purposes and intent of the parties, both parties agree to meet as necessary.

#### Section 2 – Integrity of the Grievance Procedure:

It is expressly understood and agreed that such meetings shall be separate from the grievance procedure. Grievances being processed under the grievance procedure shall not be discussed in detail at labor-management conferences, and any such discussion of a pending grievance shall be non-binding on either party and solely for the purpose of exploring alternatives to settle such grievances or avoid future grievances. Such grievance discussion shall only be held by mutual agreement of the Employer and the Union. Negotiations for the purpose of altering any or all the terms of this Agreement shall not be carried on at such meetings.

#### Section 3 – Safety Issues:

In the case of safety issues where the employee reasonably believes his safety is endangered, a meeting shall be held under Section 1 immediately and the employee may take such necessary action to protect his safety until such meeting is held. Any resolution of safety issues, report, or recommendation which may be prepared by the Union or the Employer as a direct result of a labor-management conference discussion will be in writing and copies shall be submitted to the City Manager.

#### Section 4 – Union Steward Attendance:

When absence from work is required to attend labor-management conferences, employees shall, before leaving their work station, give reasonable notice to and receive approval from, their Superintendent or Department Head in order to remain in pay status. Employees shall be permitted to attend such meetings unless an emergency exists. Employees attending such conferences on pay status shall be limited to three.

### **ARTICLE XXIII – GENERAL PROVISIONS**

#### Section 1 – Use of Masculine Pronoun:

The use of the masculine pronoun in this or any other document is understood to be for clerical convenience only and it is further understood that the masculine pronoun includes the feminine pronoun as well.

## Section 2 – Personnel Code and Work Rules:

The City's existing Personnel Code and Work Rules and Regulations will remain in force and effect. When it is deemed necessary to change existing rules or make new ones, such proposed changes or additions will be reasonable and discussed with the Union at a Labor-Management Conference before the change or addition is made. Thereafter, the City may post such change or addition not less than fourteen (14) days in advance of the effective date. The Union retains the right to grieve the reasonableness of any such rules and regulations.

In the case of any conflict between the Personnel Code and Work Rules and Regulations and this Agreement, the provisions of this Agreement will prevail.

## Section 3 – Domicile:

Employees covered by this Agreement shall be required to reside within a twenty (20) mile radius of Charleston City Hall (520 Jackson Avenue) by the end of their probationary period provided employees can respond within 45 minutes for emergency call-back purposes.

## Section 4 – Suggestion Program:

The suggestion program is established as a means of eliciting suggestions from employees, which save money or increase productivity. Suggestion boxes will be placed in central locations designated by the Superintendents.

The following guidelines shall be used to evaluate suggestions:

### A.) Employee Eligibility

1. Suggestions may be submitted by any full-time or part-time employee
2. Superintendents, Department Heads, Assistant Department Heads, and the City Manager are ineligible to participate.
3. Group suggestions or Department suggestions will be evaluated.
4. Suggestions must be researched by the employee, group or department.
5. Suggestions must be signed to qualify for an award.
6. There is no limit as to the number of suggestions or ideas an employee, group, or department may submit.

### B.) Suggestion Criteria

1. Suggestions must show an annual and long-term saving of City dollars.
2. Deferred purchases will not be considered long-term savings unless proper documentation is presented.
3. Suggestions must produce cash savings or productivity improvements which can be measured.

### C.) Suggestion Evaluations

1. All suggestions will be evaluated initially by the Department Head.
2. Suggestions qualifying for an award will be evaluated by the City Manager.
3. Decisions to implement suggestions will be made by the City Manager and the Department Head.
4. All suggestions will have a preliminary evaluation made and the Employer, group or Department notified of the evaluation within two (2) months after the suggestions are submitted.

#### D.) Awards

1. The employee, group, division, or Department will be awarded ten percent (10%) of the “net” annual savings of the implemented suggestion. “Net” is defined as gross savings less implementation cost.
2. A maximum onetime award of \$500 will be granted.

#### Section 5 – Glasses:

The Employer will contribute up to one hundred seventy-five dollars (\$175) per year per employee for prescription eye wear which is damaged or broken during working hours, not due to the negligence of the employee, and provided the appropriate safety equipment has been issued and used by the employee.

#### Section 6 – Outside Employment:

Any type of outside employment shall not be permitted if it:

- A.) Physically or mentally hampers the employee in his ability to do the job required of him by the City;
- B.) Reflects adversely upon the employees of the City.
- C.) Conflicts with the position as a City Employee.

Each Department Head shall reserve the right to prohibit any outside employment on the part of any City employee which is, in their judgement, detrimental to the best interests of the City. In such cases, the employee shall be given the appropriate warning and then decide within fifteen (15) days if he wants to continue his services with the City, or with the outside employer.

#### Section 7 – Political Activities:

Employees are encouraged to exercise their rights of citizenship as voters and citizens. All employees shall be allowed, on their own time, to become active in any partisan and/or non-partisan campaign or party. Their rights or participation shall include, but not be limited to, displaying campaign posters and yard signs on their property, displaying bumper stickers on personal vehicles, provided the employee is not reimbursed by the City for an auto allowance, and to hold office in any partisan and/or non-partisan campaign or party. No City employee shall be dismissed, demoted, suspended or harassed for their political activity as long as the employee limits the political activity to non-working hours.

#### Section 8 – Facilities and Equipment:

All employees shall pay for the use of any facilities or services of the City. The use of City vehicles or equipment will not be permitted for personal use. Any employee found to be using the City purchased supplies for any kind of personal use will be subject to immediate dismissal. Excessive use of the City’s telephone for personal use will not be permitted. City employees shall not conduct business other than City business on City time. The use of City tools by employees shall be regulated by the Superintendent and Department Head. The Superintendent and Department Head, prior to the approval of use of tools, shall take into consideration of the City’s liability in regard to such use.

#### Section 9 – Tuition Reimbursement:

The City of Charleston will reimburse tuition for successful completion of courses directly related to an employee's job, as determined by the Department Head and City Manager, up to a maximum of \$500 per school year per employee, or up to three (3) credit hours at a state accredited university.

It is the intent of the City to encourage its employees to continue their education and to prepare themselves for career advancement in city service. Since there is a high tuition cost, it is necessary to limit reimbursement to individual employees so that funds are available to help the maximum number of employees. The following regulations will govern the tuition reimbursement program:

- A.) In all cases, a grade of "C" or higher or a grade of "pass" in a Pass-Fail Class will represent successful completion of the course.
- B.) Reimbursement applies only to tuition.
- C.) In no case will the City reimburse for books, supplies, fees or other expenses.
- D.) In no case will City funds be used if the employee is receiving financial assistance.

From time to time the City receives tuition vouchers from Eastern Illinois University in exchange for City internships. The tuition vouchers will be distributed as follows:

A.) Notification of available vouchers will be posted within two (2) weeks of receiving them. The notification shall be posted on Department and Division bulletin boards for two weeks.

B.) Employees must request the use of the vouchers in writing to the City Manager outlining the person using the vouchers, a description of the degree being obtained, a description of the classes to be taken, when to be used, the number of credit hours desired, and how the use of the vouchers will benefit the City.

C.) The vouchers will be distributed as follows:

1. First, to employees seeking a degree beneficial to the City and pertaining to their job within the group or division generating the vouchers, then to the department of the group or division, and then City-wide.

2. Second, to employees wanting to take a class beneficial to the City and pertaining to their job within the group or division generating the vouchers, then to the department of the group or division and then City-wide.

3. Third, to employees just wanting to take classes not necessarily related to their job within the group or division generating the vouchers, then to the department of the group or division, and then City-wide.

4. Last, to immediate family members (spouse and children) of city employees within the group or division generating the vouchers, then to the department of the group or division, and then City-wide.

#### Section 10 – Repayment of Training Expenses:

All employees who resign shall reimburse the City for any costs incurred by the City in training the employee during his employment based on the following schedule:

From date of employment to 1<sup>st</sup> anniversary of employment: 100% of training.

From 1<sup>st</sup> anniversary to 2<sup>nd</sup> anniversary of employment: 75% of training.

From 2<sup>nd</sup> anniversary to 3<sup>rd</sup> anniversary of employment: 50% of training.

From 3<sup>rd</sup> anniversary to 4<sup>th</sup> anniversary of employment: 25% of training.

No repayment will be owed after the employee's fourth (4<sup>th</sup>) anniversary of employment.

Training expense is defined as any cost incurred by the City as a result of any training required to meet the minimum qualifications of the position held by the employee as mandated by local ordinances or State Law and Regulations.

Such costs shall be itemized and a written statement provided to the employee. If deemed necessary and appropriate, the City Manager may approve a schedule of monthly payments of up to twenty-four (24) months to repay the City.

#### Section 11 – Hard Hats:

Hard hats shall be worn by employees to whom such equipment has been issued while the employee is on-the-job and within a hazardous area or performing a hazardous task, or performing any task where such equipment is required by applicable OSHA regulations. Employees who are engaged in a working area or any construction project that poses a safety hazard, or at the direction of their Superintendent shall wear hard hats.

Hard hats shall be worn by all employees working around backhoes, trenchers, and other heavy equipment, while laying pipe in four feet (4') deep or greater holes, while cutting trees with a chain saw, or any other task determined to be a safety hazard by the Superintendent.

#### Section 12 – Safety Glasses:

Safety glasses will be worn at all times by employees to whom they have been issued except while the employee is on lunch, or while the employee is visiting or working within an office area.

#### Section 13 – Safety Goggles:

Safety goggles will be assigned to each grinder or other air-operated equipment and will be worn without exception by any employee operating the grinder, air hammer, or other equipment, in addition to the employee's normal safety glasses.

#### Section 14 – Side Shields:

Side shields shall be issued to all employees to whom safety glasses have been issued. Employees will wear the side shields without exception while working in areas where operations are being performed that may produce flying fragments, including grinding, buffing, and chipping processes.

#### Section 15 – Protective Clothing:

All employees working with chlorine, acids, and other toxic substances shall wear protective clothing and gear to prevent inhalation and/or contact with the skin with any toxic substances.

#### Section 16 – Safety Vests:

Safety vests shall be worn by all employees working in the street proper who are out of their work vehicle and/or outside of a barricaded work area. Vests should also be worn while mowing along streets, flushing fire hydrants, and operating water valves in the street.

#### Section 17 – Welding Gear:

Welding gear will be assigned to each welding machine and will be worn without exception by any employee operating the equipment.

#### Section 18 – Employee Uniforms:

The City has provided uniforms to all employees in the bargaining unit except the data entry clerks. This practice will continue during the term of this Agreement. The City will pay for seasonal clothing. All employees for which home uniforms are purchased are required to wear the same subject to Section 19 herein.

#### Section 19 – Employee Dress:

All employees shall be fully clothed during the entire workday, except that, at the discretion of the Department Head, shirts may be removed while employees are performing specific tasks. Uniforms must be worn by employees issued the same. Uniform shirts shall be worn by all employees as designated by the Department Head. Unless beards and mustaches are worn, employees will be clean shaven. Beards and mustaches shall be trimmed and clean to create a neat appearance and to avoid safety hazards. Office personnel must be neat and dressed in a businesslike manner. Additional dress policies may be established by the Department Head after review and approval by the City Manager. Meter Readers and Parking System Clerks may wear shorts on the days assigned to read meters. All shorts must be approved by the Department Head. Personnel must wear appropriate footwear as approved by the Superintendent and Department Head.

#### Section 20 – Immunizations and Inoculations:

All employees whose work involves contact with raw wastewater and/or raw water shall receive, at no cost to the employee, immunization for tetanus, diphtheria, hepatitis A & B, and other immunizations recommended by the Human Resource Director.

A waiver of liability statement will be signed by any employee in those designated work areas who elect not to receive these immunizations.

#### Section 21 – Travel Reimbursement:

For use of an employee's own vehicle for travel on behalf of the Employer, the employee shall be paid at the current federal rate for mileage. Meals shall be reimbursed at the federal rate and guidelines for meal allowances. Lodging arrangements (if necessary) shall be selected by and prepaid by the Employer when needed for the day(s) of a seminar.

#### Section 22 – Commercial Driver's License:

All employees in the Street and Utility Departments shall be required to obtain and maintain a Commercial Driver's License, Class B as a condition of employment. The City will reimburse employees required to possess a CDL for the CDL examination and license fees.

Up to a maximum of 4 (four) Street and Utility Department employees shall be approved to obtain and maintain a CDL, Class A. A payment of \$600 / year will be paid to these employees in addition to reimbursement for required examination and license fees. The annual payment shall be made to the employee on the license anniversary date, one year after the license was obtained.



Employees interested in obtaining their CDL Class A shall make application to the Director of Public Works. The DPW and his Superintendents shall review the applications and will determine who shall be approved to apply for the Class A endorsement. The employees that are chosen shall have a 120 day period in which to obtain the license. Failure to obtain the license within the 120 day period will make them ineligible and a different employee will be chosen from the qualified applicants. Applications will not be accepted if all four slots have been awarded.

Section 23 – Safety:

Bargaining unit employees shall comply with any and all safety rules and procedures of the City.

Section 24 – Drug Free Work Place:

Bargaining unit employees may be subject to random and/or mandatory drug testing as described in Article XXIV.

Section 25 – Accident Review Committee:

The Accident Review Committee charged with reviewing property damage accidents involving IUOE Local 841 Bargaining Unit members shall consist of the employee's department head, the employee's superintendent, the Human Resources Director, and two members from the Bargaining Unit. This Committee shall review vehicle accidents and damage to City property and/or equipment after a preliminary finding has been made by the department head or superintendent. This committee shall make the final decision in determining if damages were the cause of employee negligence.

**ARTICLE XXIV – DRUG TESTING**

Section 1. Statement of Policy:

It is the policy of the Employer that the public has the right to expect persons employed by the Employer to be free from the effects of illegal drugs, alcohol, and cannabis. As the Employer, it has the right to expect its employees to report for work fit and able for duty. The Employer maintains the right to restrict or deny duty to those employees legitimately under the influence of prescription medications known to reduce ones ability to think, react, and function normally.

Section 2. Prohibitions:

Employees shall be prohibited from:

- 1.) Consuming or possessing or illegal drugs or cannabis at any time during the workday or anywhere on any City premises or job sites, including all Employer buildings, properties, vehicles and while engaged in Employer's business.
- 2.) Illegally selling, purchasing or delivering any illegal drug or cannabis during the workday or on the Employer's premises;
- 3.) Failing to report to their supervisor any known adverse side effects of medication or prescription drugs, which they are taking.

### Section 3. Drug and Alcohol Testing Permitted:

Where the Employer has reasonable suspicion to believe that an employee is then under the influence of alcohol, illegal drugs or cannabis during the course of the workday, the Employer shall have the right to require the employee to submit to alcohol or drug testing as set forth in this Agreement. The Employer or his designated representative must document their reasonable suspicions concerning the affected employee prior to any order to submit to the testing authorized herein. Where the Employee is involved in an on duty accident or is injured (a reportable injury requiring treatment), the Employer shall require alcohol and drug testing. The Employer further retains the right to initiate both random and pre-employment drug testing.

### Section 4. Order to Submit to Testing:

Within eight (8) hours after the time an employee is ordered to submit to testing authorized by this Agreement, the Employer shall provide the employee with a written notice of the order, setting forth all of the objective facts and reasonable inference drawn from those facts which have formed the basis of the order to test. Refusal to submit to such testing may subject the employee to discipline, but the employee's taking of the test shall not be construed as a waiver of any objection or right that he may have. The employee must take the test within sixty (60) minutes for alcohol and four (4) hours for drugs of being ordered to do so or it shall be deemed a refusal.

### Section 5. Tests to be Conducted:

In conducting the testing authorized by this Agreement, the Employer shall:

1.) Use only a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act that has or is capable of being accredited by the National Institute of Drug Abuse (NIDA); Urine specimens are to be collected by a Certified Collector.

2.) Establish a chain of custody procedure for both sample collection and testing that will insure the integrity of the identity of each sample and test result.

3.) Collect a sufficient sample of the same body fluid or materials from an employee to allow for initial screening, a confirmatory test and a sufficient amount to be reserved for later testing if requested by the employee;

4.) Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from adulteration;

5.) Confirm any sample that tests positive in the initial screening for drugs by testing the second portion of the same sample by gas chromatography mass spectrometry (gcms) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug or drug metabolites; Should both the initial screen and confirmatory test result in a positive finding(s), the cost of both test shall be paid by the employee, through payroll deduction. Should the confirmatory test result in a negative finding, both tests (initial and confirmatory) shall be paid by the Employer.

6.) Provide the employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the employee's own choosing, at the employee's own expense provided the employee notifies the Employer within seventy-two (72) hours of receiving the results of the tests;

7.) Require that the laboratory or hospital facility report be evaluated by a Medical Review Employee (MRO) who subsequently reports to the Employer that a blood or urine

sample is positive only if both the initial screening and confirmation test are positive for a particular drug, and that there is no legitimate medical justification for the presence of the drug or the amount of the drug present in the supplied sample. The parties agree that should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the understandings expressed herein, the Employer will not use such information in any manner or form adverse to the employee's interests;

8.) Require that with regard to alcohol testing, for the purpose of determining whether the employee is under the influence of alcohol, test results that show an alcohol concentration of .04 or more based upon the grams of alcohol per 100 milliliters of blood be considered positive. (Note: The foregoing standard shall not preclude the Employer from attempting to show that test results between .04 and .01 demonstrate that the employee was under the influence, but the Employer shall bear the burden of proof in such cases);

9.) Provide each employee tested with a copy of all information and reports received by the Employer in connection with the testing and the results;

10.) Insure that no employee is the subject of any adverse employment action except temporary reassignment or relief from duty during the pendency of any testing procedure.

#### Section 6. Voluntary Requests for Assistance:

The Employer shall take no adverse employment action against an employee who voluntarily seeks treatment, counseling or other support for an alcohol or drug related problem. All such requests shall be confidential and any information received by the Employer, through whatever means, shall not be used in any manner adverse to the employee's interest.

#### Section 7. Discipline:

In the first instance that an employee tests positive on both the initial and the confirmatory test for drugs or is found to be under the influence of alcohol, shall be subject to disciplinary action. The foregoing is conditioned upon:

1.) The employee agreeing to appropriate treatment as determined by the physician(s) involved;

2.) The employee discontinues his use of illegal drugs, cannabis or abuse of alcohol.

3.) The employee completes the course of treatment prescribed including an "aftercare" group for a period of up to twelve (12) months;

4.) The employee agrees to submit to random testing during hours of work during the period of "aftercare"; and

5.) The cost of any and all rehabilitation for an employee is the responsibility of the employee, who may, in turn use any insurance benefits if available.

6.) An employee who "refuses to submit" to an alcohol or drug test as provided herein is subject to immediate termination without any right or option to certain reinstatement provisions.

"Refuses to submit" means that an employee:

(a.) Fails to appear for any test within a reasonable time, as determined by the City, consistent with this policy after being directed to do so by the City.

(b.) Fails to remain at the testing site until the testing process is complete.

(c.) Fails to provide a urine specimen for any drug test required.

(d.) In the case of a directly observed or monitored collection in a drug test, fails to permit the observation or monitoring of the employee's

provision of a specimen.

(e.) Fails to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure.

(f.) Fails or declines to take a second test the employer or collector has directed the employee to take.

(g.) Fails to cooperate with any part of the testing process (e.g., refuse to empty pockets when so directed by the collector, behave in a confrontational way that disrupts the collection process, or failing to complete all documents, or failing to comply with reasonable directives); or

(h.) Is reported by the Medical Review Employee as having a verified adulterated sample or substituted test result.

7.) A second violation of this policy shall be grounds for termination.

The foregoing shall not be construed as an obligation on the part of the Employer to retain an employee on active status throughout the period of rehabilitation if it is appropriately determined that the employee's current use of alcohol, cannabis, or drugs prevents such individual from performing duties or whose continuance on active status would constitute a direct threat to the property or safety of others. Such employees shall be afforded the opportunity to use accumulated paid leave or take an unpaid leave of absence, at the employee's option, pending treatment. The foregoing shall not limit the Employer's right to discipline employees for misconduct provided such discipline shall not be increased or imposed due to alcohol or drug abuse.

#### Section 8. Return to Duty:

This section is not a mandate that the employer must allow the employee to return to duty. This section is merely the protocol by which return to duty shall be permitted should the employer provide the employee with that opportunity.

An employee who has a positive drug or alcohol test may not return to duty until the employee complies with the provisions of this article.

An employee who has a positive drug or alcohol test shall be subject to unannounced follow-up drug test administered by a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act that has or is capable of being accredited by the National Institute of Drug Abuse (NIDA) following the employees return to duty. The number and frequency of such follow-up testing shall be determined by a substance abuse professional, but shall consist of at least six (6) tests in the first twelve (12) months following the covered employees return to duty. In addition, follow-up testing may include testing for drugs or alcohol as directed by the substance abuse professional. Follow-up testing shall not exceed sixty (60) months from the date of the employees return to duty. The substance abuse professional may terminate the requirement for follow-up testing at any time after the first six tests have been administered, if the substance abuse professional determines that such testing is no longer necessary. (Follow-up testing and assessments by the Substance Abuse Professional shall be done at the expense of the employee.)

The Employer maintains the right to terminate the services of the employee should the employee fail to complete treatment, aftercare programs, or re-engages in substance abuse behavior.

#### SECTION 9. Definitions:

Accident - An act where by an employee operating a piece of city owned equipment is involved in an incident which results in damage to city equipment or other property in excess of five hundred (\$500) dollars (excluding normal wear and tear) or injury of anyone to the extent medical attention (including first aid) is required.

Certified Collector- An individual who meets the minimum requirements of the Department of Transportation Regulations 49 CFR Part 40, 40.31 & 40.33

Injury- An Injury shall be defined as an on duty employee act that results in harm to the employee or harm to anyone that involves death, great bodily harm, or injury requiring medical attention (including first aid).

Medical Review Employee- A licensed physician who has the minimum required qualifications of those required by the Department of Transportation.

Substance Abuse Professional- A licensed physician (Doctor of Medicine or Osteopathy), licensed or certified social worker, licensed or certified psychologist, licensed or certified employee assistance professional, state licensed or certified marriage and family therapist, or a certified drug and alcohol counselor (NAADAC, ICRC, or NBCC). And meets the requirements 49 CFR Part 40.281

### **ARTICLE XXV – SAVINGS CLAUSE**

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid, or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State Legislation, or by Executive Order or other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

If the parties cannot agree on a substitute provision, either party may request mediation. If mediation is unsuccessful, the parties are to submit the issue to binding arbitration.

### **ARTICLE XXVI – COMPLETE AGREEMENT**

The parties acknowledge that during the negotiations which preceded this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. The understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

### **ARTICLE XXVII – DURATION AND SIGNATURE**

#### Section 1 – Term of Agreement:

This Agreement shall be effective from May 1, 2021 and shall remain in full force and effect until April 30, 2025. It shall continue in effect from year to year thereafter unless notice of termination is given in writing by certified mail by either party to the other not more than one hundred twenty (120) days or less than ninety (90) days prior to expiration. The notices referred

to shall be considered to have been given as of the date shown on the postmark. Written notice may be tendered in person, in which case the date on the notice shall be the written date of receipt.

In witness hereof, the parties hereto have affixed their signature this \_\_\_\_ day of May, 2021.

City of Charleston, Illinois  
A Municipal Corporation

International Union of Operating Engineers  
Local Union Number 841

By: \_\_\_\_\_

By: \_\_\_\_\_

Business Representative  
I.U.O.E. Local 841

Title: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

**City Council Regular Meeting**

**8)**

**Meeting Date:** 06/01/2021

**Submitted For:** Curt Buescher, Public Works Director

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing Disposal of Surplus Equipment for Public Works Department.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

RES: Authorizing Disposal of Surplus Equipment for Public Works Dept.

Exhibit A: Surplus Equipment.

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# **RESOLUTION**

**21-R-\_\_\_\_\_**

## **RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS EQUIPMENT**

**WHEREAS**, the Charleston Public Works Department has in its possession equipment shown in Exhibit A that has been determined to be beyond its useful life, obsolete or surplus; and

**WHEREAS**, it has been determined that the costs to repair the equipment would not be cost beneficial; and

**WHEREAS**, it is in the best interest of the City of Charleston to dispose of said equipment by selling it via sealed bid after advertising, using the scrap value as the minimum sale price;

**THEREFORE, BE IT RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the equipment described in Exhibit A, attached hereto and incorporated herein by reference, is hereby found to be surplus and of no further use or benefit to said City of Charleston.

**BE IT FURTHER RESOLVED** that the equipment shown in Exhibit A shall be sold by sealed bid after advertisement using the scrap value as the minimum sale price.

**BE IT HEREBY FURTHER RESOLVED** that the Director of Public Works or his designee, is hereby authorized and directed to conduct such sale, and to execute on behalf of the City such contracts or documents as necessary to effect the disposal of said equipment; and the proceeds for such disposal will be deposited in the proper City Fund.



INTRODUCED to Council this \_\_\_\_ day of \_\_\_\_\_ 2021.

PASSED by Council this \_\_\_\_ day of \_\_\_\_\_ 2021.

APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_ 2021.

	Aye	Nay	Abstain	Absent
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti via Remote Participation.</i>				
<i>Jeff Lahr via Remote Participation.</i>				
<i>Dennis Malak via Remote Participation.</i>				
<i>Tim Newell via Remote Participation.</i>				

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**Exhibit A**

**Surplus Equipment**

<b>Item Description</b>	<b>Year, Make, Model</b>
<b>Single Axle Dump Truck #44</b>	<b>2001 International</b>
<b>Single Axle Dump Truck #47</b>	<b>2001 International</b>
<b>Flat Bed Truck #71</b>	<b>1999 Dodge Flatbed 1 Ton Pickup</b>
<b>Tire Balancer</b>	
<b>Dodge Ram <math>\frac{3}{4}</math> Ton #25</b>	<b>2001 Dodge Ram</b>

**City Council Regular Meeting**

9)

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Declaring Local State of Emergency with Termination Provision.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

RES: Declaring Local State of Emergency with Termination Provision.

Exhibit A: Proclamation regarding Termination of Declaration of Local State of Emergency.

---

# **RESOLUTION**

**2021 – R – \_\_\_\_\_**

## **A RESOLUTION DECLARING LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance 20-O-7 of the City of Charleston, I, Brandon Combs, Mayor of the City of Charleston, do hereby declare that a Local State of Emergency exists as of this date, June 1, 2021, and shall continue until such time as provided in Ordinance 20-O-7 pursuant to which the attached Proclamation provides for the termination of the Local State of Emergency effective upon the issuance of a declaration of same by the Governor of the State of Illinois.

The nature of the emergency is the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude that it may result in or threaten the death or illness of persons to such an extent that extraordinary measures must be taken to protect the public health, safety and welfare of the citizens of the City of Charleston, and thereby it has warranted an emergency declaration for all states and local government entities and more specifically within the corporate limits of the City of Charleston,

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance 20-O-7.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, **Brandon Combs**, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

**INTRODUCED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_ 2021.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2021.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>	<b>X</b>			
<b>City Council:</b>				
<i>Matthew Hutti</i> via Remote Participation	<b>X</b>			
<i>Jeff Lahr</i> via Remote Participation	<b>X</b>			
<i>Dennis Malak</i> , via Remote Participation	<b>X</b>			
<i>Tim Newell</i> via Remote Participation	<b>X</b>			

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**NOTARY ACKNOWLEDGMENT**

On this \_\_\_\_ of \_\_\_\_\_, 2021, personally appeared the above-named **Brandon Combs** and acknowledged the foregoing to be his free act and deed, before me.

My Commission Expires: 05/10/2024

\_\_\_\_\_  
Notary Public

(Seal)

Print \_\_\_\_\_

***A Proclamation by the Mayor of the  
City of Charleston Regarding  
Termination of Local State of Emergency***

***WHEREAS***, at a Special Meeting of City Council on March 23, 2020, by the authority vested in the Office of Mayor by Illinois Municipal Code Section 5/11-1-6; the Illinois Management Agency Act Section 3305/11; and Ordinance 2020-O-7 of the City of Charleston; Resolution 2020-R-22: Declaring a Local State of Emergency was first enacted in response to the State of Emergency declared by the Governor of the State of Illinois; and

***WHEREAS***, the nature of the emergency was the ongoing Coronavirus Disease 2019 (COVID-19) pandemic which was of sufficient severity and magnitude that it resulted in or threatened the death or illness of persons to such an extent that extraordinary measures were taken to protect the public health, safety and welfare of the citizens of the City of Charleston, including an emergency declaration for all states and local government entities and more specifically within the corporate limits of the City of Charleston; and

***WHEREAS***, upon the issuance of a declaration by the Governor of the State of Illinois that such Local State of Emergency is at an end pursuant to Ordinance 2020-O-7 of the Charleston City Code of Ordinances; the Mayor of the City of Charleston may likewise declare that the Local State of Emergency is at an end in the City of Charleston;

***NOW, THEREFORE, I, Brandon Combs, by virtue of the authority vested in me as Mayor of the City of Charleston, do hereby proclaim that the Local State of Emergency is at an end in the City of Charleston effective at such time as the issuance of a declaration by the Governor of the State of Illinois provides for said termination, and do further ask that our citizens continue their vigilance in avoiding the practices that could re-introduce COVID-19 or similar pandemic strains to our constituents.***

***IN WITNESS WHEREOF***, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Charleston on this First day of June 2021 A.D.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Brandon T. Combs, Mayor

Attest: \_\_\_\_\_  
Deborah L. Muller, City Clerk

**SEAL**

**City Council Regular Meeting**

**10)**

**Meeting Date:** 06/01/2021

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**PROCLAMATION:** Regarding the Imminent Termination of the Local State of Emergency.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Proclamation: Regarding the Imminent Termination of Local State of Emergency.

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***A Proclamation by the Mayor of the  
City of Charleston Regarding  
Termination of Local State of Emergency***

**WHEREAS**, at a Special Meeting of City Council on March 23, 2020, by the authority vested in the Office of Mayor by Illinois Municipal Code Section 5/11-1-6; the Illinois Management Agency Act Section 3305/11; and Ordinance 2020-O-7 of the City of Charleston; Resolution 2020-R-22: Declaring a Local State of Emergency was first enacted in response to the State of Emergency declared by the Governor of the State of Illinois; and

**WHEREAS**, the nature of the emergency was the ongoing Coronavirus Disease 2019 (COVID-19) pandemic which was of sufficient severity and magnitude that it resulted in or threatened the death or illness of persons to such an extent that extraordinary measures were taken to protect the public health, safety and welfare of the citizens of the City of Charleston, including an emergency declaration for all states and local government entities and more specifically within the corporate limits of the City of Charleston; and

**WHEREAS**, upon the issuance of a declaration by the Governor of the State of Illinois that such Local State of Emergency is at an end pursuant to Ordinance 2020-O-7 of the Charleston City Code of Ordinances; the Mayor of the City of Charleston may likewise declare that the Local State of Emergency is at an end in the City of Charleston;

**NOW, THEREFORE, I, Brandon Combs, by virtue of the authority vested in me as Mayor of the City of Charleston**, do hereby proclaim that the Local State of Emergency is at an end in the City of Charleston effective at such time as the issuance of a declaration by the Governor of the State of Illinois provides for said termination, and do further ask that our citizens continue their vigilance in avoiding the practices that could re-introduce COVID-19 or similar pandemic strains to our constituents.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Charleston on this First day of June 2021 A.D.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Brandon T. Combs, Mayor

Attest: \_\_\_\_\_  
Deborah L. Muller, City Clerk

**SEAL**



**City Council Regular Meeting**

**11)**

**Meeting Date:** 06/01/2021

**Submitted For:** Steve Pamperin, City Planner

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**ORDINANCE:** Approving an Amendment to the Redevelopment Plan and Project for the Central Area Redevelopment Project Area.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

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**Attachments**

ORD: Approving an Amendment to the Redevelopment Plan and Project.

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# **CITY OF CHARLESTON**

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## **ORDINANCE**

**2021 – O – \_\_\_\_\_**

**AN ORDINANCE APPROVING AN AMENDMENT TO THE  
REDEVELOPMENT PLAN AND PROJECT FOR THE  
CENTRAL AREA REDEVELOPMENT PROJECT AREA**

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**ADOPTED BY THE MAYOR AND CITY COUNCIL  
OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS  
THIS 1<sup>st</sup> DAY OF JUNE, 2021**

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**PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF THE MAYOR  
AND CITY COUNCIL OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS  
AS PROVIDED BY LAW THIS 2<sup>nd</sup> DAY OF JUNE, 2021**

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# ORDINANCE

2021 – O – \_\_\_\_\_

## AN ORDINANCE APPROVING AN AMENDMENT TO THE REDEVELOPMENT PLAN AND PROJECT FOR THE CENTRAL AREA REDEVELOPMENT PROJECT AREA

**WHEREAS**, the City of Charleston is an Illinois municipal corporation organized and operating by virtue of the Illinois Municipal Code, 65 ILCS 5/1-1-1, *et seq.*, and all laws supplemental thereto;

**WHEREAS**, on December 20, 1986, the Mayor and City Council (the “Corporate Authorities”) of the City of Charleston, Illinois, in accordance with the provisions of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.* (the “Act”), adopted and approved (i) Ordinance Number 86-O-49 approving the “Central Area Tax Increment Redevelopment Plan” and “Central Area Redevelopment Project” (the “Redevelopment Plan Approving Ordinance”), (ii) Ordinance Number 86-O-50 designating the Tax Increment “Central Area Redevelopment Project Area” (the “Redevelopment Area Designation Ordinance”), and (iii) Ordinance Number 86-O-51 adopting Tax Increment Financing (the “TIF Adoption Ordinance”); collectively referred to in this ordinance as the “TIF Ordinances”; and

**WHEREAS**, Public Act 91-478 (the “Amendatory Act”), which became effective November 1, 1999, amended the Act, among other things, to (i) change the dates set forth in Section 11-74.4-3(n) (3) of the Act by which redevelopment projects must be completed and obligations issued to finance redevelopment costs must be retired to be no later than December 31 of the year in which the payment to a municipal treasurer as provided in Section 11-74.4-8(b) of the Act is to be made with respect to *ad valorem* taxes levied in the thirty-fifth calendar year after the year in which the ordinance approving a redevelopment project area is adopted, and (ii) provide that a municipality may amend an existing redevelopment plan to conform such redevelopment plan to Section 11-74.4-3(n) (3) of the Act, as amended by the Amendatory Act, by an ordinance adopted without further hearing or notice and without complying with the procedures provided in the Act pertaining to an amendment to or the initial approval of a redevelopment plan and project and designation of a redevelopment project area; and

**WHEREAS**, Public Act 101-0662 (the “2021 Amendatory Act”), which became effective April 2, 2021, amended the Act, among other things, to add Section 11-74.4-3.5(f-2) by which those dates, for purposes of real property tax increment allocation financing pursuant to Section 11-74.4-8 only, shall be not more than 47 years for the redevelopment project area that was established on December 20, 1986 by the City of Charleston; provided that (i) the City of Charleston adopts an ordinance extending the life of the redevelopment project area to 47 years and (ii) the City of Charleston provides notice to the taxing bodies that would otherwise constitute the joint review board for the redevelopment project area not more than 30 and not less than 14 days prior to the adoption of that ordinance; and,

**WHEREAS**, the City, on May 5, 2021, such date being not more than 30 and not less than 14 days prior to the adoption of this Ordinance, provided notice to the taxing bodies that would otherwise constitute the joint review board for the redevelopment project area of the City’s intent to adopt this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED** BY THE CITY COUNCIL OF THE CITY OF CHARLESTON, ILLINOIS, that:

Section 1. Recitals. The above recitals are incorporated herein and made a part hereof.

Section 2. Approval of the Amendment to the Redevelopment Plan. The City of Charleston hereby approves the “Amendment to the Central Area Tax Increment Redevelopment Plan and Central Area Redevelopment Project”, a copy of which is attached hereto as Exhibit A (“Amendment to Redevelopment Plan”).

Section 3. Transmittal to County Clerk. The Corporate Authorities hereby authorize and direct the City Clerk to send a copy of this Ordinance to the Coles County Clerk in order to inform the County Clerk about the additional years that the County Clerk shall collect and disburse tax increment revenues to the City of Charleston.

Section 4. Finding. The Corporate Authorities hereby make the finding that the estimated dates of completion of the redevelopment project described in the Redevelopment Plan and of the retirement of obligations issued to finance redevelopment project costs set forth in the Redevelopment Plan, as amended by the attached Amendment to Redevelopment Plan, conform to the provisions of the Act, as amended by the 2021 Amendatory Act.

Section 5. Finding. The Corporate Authorities hereby make the finding that this Amendment to the Redevelopment Plan does not (1) add additional parcels of property to the proposed redevelopment project area, (2) substantially affect the general land uses proposed in the redevelopment plan, (3) substantially change the nature of the redevelopment project, (4) increase the total estimated redevelopment project cost set out in the redevelopment plan by more than 5% after adjustment for inflation from the date the plan was adopted, (5) add additional redevelopment project costs to the itemized list of redevelopment project costs set out in the redevelopment plan, or (6) increase the number of inhabited residential units to be displaced from the redevelopment project area, as measured from the time of creation of the redevelopment project area, to a total of more than 10.

Section 6. Invalidity of Any Section; Severability. If any provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this ordinance, and to that effect all provisions of this ordinance are deemed severable.

Section 7. Superseder. All ordinances (including, without limitation, the TIF Ordinances), resolutions, motions or orders in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 8. Effective date. This ordinance shall be in full force and effect on June 1, 2021.

APPROVED and ADOPTED by the Mayor and City Council of the City of Charleston this 1<sup>st</sup> day of June, 2021 pursuant to roll call vote as follows:

INTRODUCED this 1<sup>st</sup> day of June, 2021.

PASSED this 1<sup>st</sup> day of June, 2021.

APPROVED this 1<sup>st</sup> day of June, 2021.

	Aye	Nay	Abstain	Absent
Mayor:				
Brandon Combs				
City Council:				
Matthew Hutti				
Jeff Lahr				
Dennis Malak				
Tim Newell				

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Published in pamphlet form on the  
authority of the City Council this  
\_\_\_\_ Day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

## **Exhibit A**

### **Amendment to the Central Area Tax Increment Redevelopment Plan and Central Area Redevelopment Project**

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The life of the Redevelopment Project Area is extended to 47 years.

The estimated dates for the completion of the Plan and Redevelopment Project and retirement of obligations issued to finance redevelopment project costs is no later than December 31 of the year in which payment to the municipal treasurer is to be made for ad valorem taxes levied in the ~~35<sup>th</sup>~~ 47<sup>th</sup> calendar year after the year in which the ordinance approving the Plan and Redevelopment Project was adopted.