



## **CITY COUNCIL MEETING**

**520 Jackson Avenue**

**May 16, 2023 – 6:30 pm**

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **READING AGENDA – ADDITIONS/DELETIONS**

#### **AUTHORIZATION TO PARTICIPATE IN MEETING VIA REMOTE ACCESS**

#### **CONSENT AGENDA – ITEMS DESIGNATED BY (\*)**

Illinois local governments may adopt by a single roll call vote ordinances, resolutions, motions and orders. Any Council Member or the Mayor may request that any item proposed not be included in that vote but considered separately.

#### **APPROVAL OF MINUTES:**

- 1) **\*MINUTES:** Regular City Council Meeting for May 2, 2023.

#### **AUDITING CLAIMS:**

- 2) **\*PAYROLL:** Regular Pay Period ending May 6, 2023.
- 3) **\*BILLS PAYABLE:** May 19, 2023.
- 4) **\*COMPTROLLER'S REPORT:** April 2023.

#### **ACTION ITEMS:**

- 5) **\*PROCLAMATION:** Recognizing the week of June 19-25, 2023, as Pollinator Week.
- 6) **\*PROCLAMATION:** Recognizing the Week of May 21-27, as National Emergency Medical Services (EMS) Week.
- 7) **\*RAFFLE LICENSE:** St. Jude Runs Ride on June 10, 2023, at 5:30 p.m., at Indian Motorcycle Central Illinois, to raise funds for St. Jude Children's Research Hospital.
- 8) **\*RAFFLE LICENSE:** Matthew 25 on September 9, 2023 (Rain Date: September 30, 2023): BINGO at Morton Park to raise funds to assist Charleston Homeless Population with Housing Expenses.
- 9) **RESOLUTION:** In Support of the Mayor's proclaiming Monarch Pledge Day and the Month of May as Monarch Butterfly Month.
- 10) **RESOLUTION:** Approving Intergovernmental Agreement for Mutual Aid between City of Charleston and Toledo Area Emergency Ambulance Service.
- 11) **RESOLUTION:** Authorizing Street Closure of 2nd Street, adjacent to Morton Park, from Pierce Avenue to Lincoln Avenue on September 9, 2023 (Rain Date: 09/30/2023), for a Fundraiser for Matthew 25.
- 12) **RESOLUTION:** Authorizing Street Closure of the south 200 Feet of the Alley east of Ike's for an Outdoor Band Event on May 20, 2023.
- 13) **RESOLUTION:** Authorizing Execution of Agreement for Professional Services with Berns, Clancy and Associates.
- 14) **ORDINANCE:** Amending Ordinance Title 1, Chapter 9: Personnel Handbook: Library Addendum.
- 15) **ANNOUNCEMENT:** Mayor's Reappointment of Matt Madigan and Nora Pat Small to 1-Year Terms as *Ex Officio* Members of the Charleston Historic Preservation Commission.

**PUBLIC PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

This portion of the City Council meeting is reserved for anyone wishing to address Council. The Illinois Open Meetings Act (5 ILCS 120/1) mandates NO action shall be taken on matters not listed on this agenda, but Council may direct staff to address the topic or refer the matter for action on a subsequent agenda. Please provide City Clerk with name & address; speak into microphone; limit presentation to 3 minutes; and avoid repetitious comments. Thank you.

**EXECUTIVE SESSION:**

**ADJOURNMENT**

**City Council Regular Meeting**

1)

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*MINUTES:** Regular City Council Meeting for May 2, 2023.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

CC Minutes: 05/02/2023.

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**City of Charleston**  
**Regular City Council Meeting**  
**MINUTES**  
**May 2, 2023**

State of Illinois }  
County of Coles } ss.  
City of Charleston }

The Council of the City of Charleston, Coles County, Illinois, met for the regular session at 6:30 p.m. on Tuesday, May 2, 2023, at 520 Jackson Avenue, Charleston, Illinois, with Mayor Brandon Combs presiding. Mayor Combs called the meeting to order at 6:31 p.m. In compliance with Governor J.B. Pritzker's signing of P.A. 101-0640 on June 12, 2020, which provided for audio or visual conferencing without the physical presence of a quorum under certain conditions, Council Members Matthew Hutti, Jeff Lahr, and Tim Newell were physically present. Council Member Dennis Malak was absent. Other City Officers physically present were: City Manager Scott Smith; Deputy City Manager/City Planner Steve Pamperin; Deputy City Manager/Comptroller Heather Kuykendall; City Clerk Deborah Muller; City Attorney Rachael Cunningham; Public Works Director Curt Buescher; Fire Chief Steve Bennett; Deputy Police Chief Heath Thornton; and Parks & Recreation Director Diane Ratliff.

Mayor Combs welcomed everyone and then led the audience in the Pledge of Allegiance.

Mayor Combs turned the floor over to the City Clerk who administered the Oath of Office to newly re-elected Council Member Jeff Lahr and newly-elected Council Member Tim Newell via remote participation.

Mayor Combs then introduced and thoroughly reviewed the **CONSENT AGENDA**, which consisted of the following items: **1) MINUTES**—Regular City Council Meeting held April 18, 2023; **2) PAYROLL**—Regular Pay Period ending on April 22, 2023; **3) BILLS PAYABLE**—May 5, 2023; and **4) PROCLAMATION**—Recognizing the Month of May as A.B.A.T.E. Motorcycle Awareness Month.

**A motion** was made by Council Member Hutti and seconded by Council Member Malak that the Consent Agenda be approved as presented. Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #5**, Mayor Combs explained that the Public Works Department was scheduled to purchase new backhoes in the Street and Utility Departments according to the City's fleet management plan. New 2024 backhoes would replace the existing 2014 CASE backhoes. The purchase would be made from Birkey's in Mattoon, a Single-Source Vendor of CASE equipment in Coles County. The total cost, less trade-in of the existing backhoes, would be \$98,481.00 for the Street Department backhoe and \$104,481.46 for the Utility Department backhoe.

**ITEM 5: RESOLUTION:** A motion was made by Council Member Malak and seconded by Council Member Hutti that the Resolution authorizing the waiver of bidding procedures for the purchase of two (2) 2024 CASE backhoe loaders with factory thumb and hydraulic coupler less trade-in of existing backhoe from Birkey's Construction Equipment of Mattoon, a single-source vendor, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #6,** Mayor Combs said that this Resolution would approve a lease agreement between Eastern Illinois University and the City, which would give the City the right to operate and maintain EIU's water tower on the City's distribution system for a period of 30 years. This possibility was discussed at the annual City Retreat. The Mayor noted that the City had been operating EIU's water tower for about three months, and the system was working well. Benefits to the City would be:

1. It would provide an additional 500,000 gallons of water storage, which would improve fire safety;
2. The additional water storage would benefit insurance ratings (per the Insurance Services Office Rating) for all commercial and residential properties;
3. It would provide an improved water supply to City residents; and
4. It would provide a backup water supply for the City when the City needs to do maintenance work on the Douglas water tower—the only other water tower in the City.

**ITEM 6: RESOLUTION:** A motion was made by Council Member Lahr and seconded by Council Member Newell that the Resolution approving a long-term Lease Agreement with Eastern Illinois University to operate and maintain the EIU Water Tower, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #7,** Mayor Combs said that this Resolution would approve the bid received at the March 21, 2023 bid opening which was conducted by Berns, Clancy and Associates, PC. The low bidder was Seven Brothers painting, with a bid of \$457,100. He noted that while tentative, the project was slated for work during July and August of 2023.

**ITEM 7: RESOLUTION: BID AWARD:** A motion was made by Council Member Newell and seconded by Council Member Lahr that the Resolution approving the Bid for the EIU Water Tower Project, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #8,** Mayor Combs said that this Resolution would appropriate \$694,243 of MFT Funds for Fiscal Year 2024 street maintenance and in-house construction work. The Mayor noted that the total MFT expense approved in the FY 2024 budget was \$1,016,785.

**ITEM 8: RESOLUTION: A motion** was made by Council Member Hutti and seconded by Council Member Malak that the Resolution obligating Fiscal Year 2024 MFT Expenses, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #9,** Mayor Combs said that this Resolution would extend the current Uniform contract until April 30, 2025. Only one bidder, Cintas, of Terre Haute, Indiana, had met the required specifications. Consequently Cintas was considered a single-source vendor for uniforms. The Mayor noted that the general unit price for uniform items had increased approximately 7.7% since the former contract.

**ITEM 9: RESOLUTION: A motion** was made by Council Member Malak and seconded by Council Member Hutti that the Resolution approving the Uniform agreement Extension with CINTAS for the Public Works Department, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #10,** Mayor Combs said that this Resolution would authorize the waiver of bidding procedures for the purchase of two (2) squad cars for the Police Department from a single source vendor.

**ITEM 10: RESOLUTION: A motion** was made by Council Member Lahr and seconded by Council Member Newell that the Resolution authorizing the waiver of bidding procedures for the purchase of two (2) vehicles for the Police Department from Pilson Auto Center, a single-source vendor, be approved, and the layover period waived.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #11**, Mayor Combs said that this Resolution would authorize the sale or trade-in of two (2) Police Department 2020 Ford Explorer squad cars.

**ITEM 11: RESOLUTION:** A **motion** was made by Council Member Hutti and seconded by Council Member Malak that the selection of Dennis Malak for Mayor Pro Tem, pursuant to the provisions of Title 1, chapter 5, Section 3B of the Charleston City Code of Ordinances, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

**With regard to Item #12**, Mayor Combs said that pursuant to the Charleston city Code, in the month of May following any general election, it was necessary to select a Mayor Pro Tem who shall be the presiding officer in the absence of the Mayor

**ITEM 12: RESOLUTION:** A **motion** was made by Council Member Hutti and seconded by Council Member Malak that the selection of Dennis Malak for Mayor Pro Tem, pursuant to the provisions of Title 1, Chapter 5, Section 3B of the Charleston City Code of Ordinances, be approved.

Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0.

Mayor Combs said that this concluded the Agenda items. He then opened the floor to any public comments, communications, petitions, and presentations.

**Jessica Mertz, 951 Osage Road, Charleston**, spoke enthusiastically about the City's butterfly initiative, and that Charleston was the Monarch Capital of Illinois. She noted that her students had spotted 43 different species of butterflies which had been identified. She suggested that there were many empty walls on buildings that could reflect the butterfly theme. She said that Arcola, Danville, Jacksonville, Mt. Pulaski, and Streator were among many communities that had benefited by the artistry of the Walldogs.

She had participated in mural events utilizing the Walldog sign and mural artists. She had also been in touch with local Walldog Artist Scott (Corn Bread) Lindley of Danville. The mural project events became city-wide and regional events which also taught bio-diversity. She noted that the Walldogs was booking at this time for 2028, so they would need to make preparations for the event which involved community members filling in the backgrounds in the mural scenes in the near future to be able to book them when they were available. Once the backgrounds were

filled in, the Walldog artists would add the details. She noted that when the event ends, and the artists leave, the community is left with beautiful murals.

Mayor Combs thanked Ms. Mertz, and noted that everyone wanted to take photos in Nashville in front of the plentiful collection of murals. He noted that this had been discussed at the annual City Retreat, and they had discussed it in a positive light. While nothing could be done technically that evening, he suggested that Ms. Mertz email him, and the conversation could be continued.

Ms. Mertz said that she and already talked to Scott Lindley about coming down and talking with City Planner Steve Pamperin.

Mayor Combs thanked Ms. Mertz, again, for attending and speaking to Council.

Mayor Combs noted that he had received no communications and confirmed that the Clerk had received no emails either.

Mayor Combs asked City Attorney Rachael Cunningham if she had any comments; she did not. The Mayor then asked Deputy City Managers Heather Kuykendall and Steve Pamperin if they had any comments; they did not.

The Mayor asked City Manager Scott Smith if he had any comments.

City Manager Smith said that he wanted to note that the City had lost a good person this day with the retirement of Police Chief Chad Reed. He added that it was his pleasure to present incoming Police Chief Heath Thornton and incoming Deputy Police Chief Joel Shute. Both Thornton and Shute had worked closely with Chief Reed prior to his retirement, and this day they officially assumed their new roles of duty.

The announcement was met with much applause.

Mayor Combs said that he had no doubt that the City would continue to see the high level of Police presence and enforcement maintained. Although, he noted that Chief Reed would definitely be missed.

Mayor Combs asked Council if they had any comments; they did not.

Mayor Combs added that it was Finals Week at EIU, which was a somewhat sad time of year with some of the students leaving campus for summer break and some graduating and leaving for good. The Mayor suggested that if people saw students about town in the ensuing week, to let them know that their presence would be missed over the summer.

The Mayor, seeing no further comments, said that he would entertain a motion to adjourn.

**A motion** was made by Council Member Malak and seconded by Council Member Lahr to adjourn.



Mayor Combs directed the City Clerk to call the roll and the following voted Yea: Council Members Hutti, Lahr, Malak, Newell, and Mayor Combs. Mayor Combs declared the motion carried by a vote of 5 Yeas, Nays—0

**Adjournment: 6:59 p.m.**

Minutes approved this 16<sup>th</sup> Day of May 2023.

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**Brandon Combs, Mayor**

**ATTEST:**

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**Deborah Muller, City Clerk**

**City Council Regular Meeting**

2)

**Meeting Date:** 05/16/2023

**Submitted For:** Heather Kuykendall, Comptroller

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*PAYROLL:** Regular Pay Period ending May 6, 2023.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Payroll: 05/06/2023.

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**Pay Period Ending:**

**05/06/23**

**1 GENERAL FUND**

A.	General Administration	35,858.22
B.	Building and Development	11,494.46
C.	Tourism	1,810.10
D.	Parks & Maintenance	13,288.94
E.	Police	188,518.13
F.	Fire	116,239.00
G.	Street	19,277.40
H.	City Garage	1,854.46
I.	Contingencies	-

**TOTAL GENERAL FUND: \$ 388,340.71**

**2 PLAYGROUND & RECREATION 12,518.28**

**3 LIBRARY 9,868.75**

**4 WATER AND SEWER FUND**

A.	Water Billing Department	9,338.04
B.	Utility Department	23,616.02
C.	Water Treatment Plant	18,183.47
D.	Waste Water Treatment Plant	8,316.59
E.	City Garage	3,093.75

**TOTAL WATER AND SEWER FUND: \$ 62,547.87**

**5 MOTOR FUEL TAX 1,427.99**

**6 EMPLOYEE BENEFITS 2,403.35**

**TOTAL GROSS PAYROLL \$ 477,106.95**

**City Council Regular Meeting**

**3)**

**Meeting Date:** 05/16/2023

**Submitted For:** Heather Kuykendall, Comptroller

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*BILLS PAYABLE:** May 19, 2023.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Bills Payable: 05/19/2023.

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# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC.</b>									
459292/6	Plumbing materials/ENG	Open		04/28/2023	05/19/2023	04/28/2023			33.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	33.9400	33.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			33.94	
	Invoice Items			1					
459413/6	Plumbing materials/ENG	Open		05/01/2023	05/19/2023	05/01/2023			115.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	115.2600	115.26			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			115.26	
	Invoice Items			1					
459433/6	Plumbing materials/ENG	Open		05/01/2023	05/19/2023	05/01/2023			26.93
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	26.9300	26.93			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			26.93	
	Invoice Items			1					
459498/6	Cleaning supplies/ENG	Open		05/02/2023	05/19/2023	05/02/2023			20.48
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Cleaning supplies/ENG		1.0000	EA	20.4800	20.48			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			20.48	
	Invoice Items			1					
459746/6	Plumbing supplies/ENG	Open		05/08/2023	05/19/2023	05/08/2023			19.24
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing supplies/ENG		1.0000	EA	19.2400	19.24			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			19.24	
	Invoice Items			1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
459795/6	Truss materials/ENG	Open		05/09/2023	05/19/2023	05/09/2023			13.28
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Truss materials/ENG		1.0000	EA	13.2800	13.28			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			13.28	
				Invoice Items	1				
458699/6	4" SCH40 Fittings/UTILITY	Open		04/17/2023	05/19/2023	04/17/2023			132.54
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 4" SCH40 Fittings/UTILITY		1.0000	EA	132.5400	132.54			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2505 (Water and Sewer Fund-Utility Department-Sewer repair materials)							132.54	
				Invoice Items	1				
458709/6	Great Stuff-Tee San PVC/UTILITY	Open		04/17/2023	05/19/2023	04/17/2023			39.17
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Great Stuff-Tee San PVC/UTILITY		1.0000	EA	39.1700	39.17			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2699 (Water and Sewer Fund-Utility Department-Other building materials)							39.17	
				Invoice Items	1				
459429/6	6' Level/UTILITY	Open		05/01/2023	05/19/2023	05/01/2023			70.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 6' Level/UTILITY		1.0000	EA	70.9900	70.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2801 (Water and Sewer Fund-Utility Department-Hand tools)							70.99	
				Invoice Items	1				
458192/6	Valve - MAINT	Open		04/05/2023	05/19/2023	04/05/2023			11.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Valve - MAINT		1.0000	EA	11.9900	11.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							11.99	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
458602/6	Tape - MAINT	Open		04/14/2023	05/19/2023	04/14/2023			4.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Tape - MAINT		1.0000	EA	4.9900	4.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							4.99	
				Invoice Items	1				
458716/6	Keypad door lock for dog training - MAINT	Open		04/17/2023	05/19/2023	04/17/2023			149.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Keypad door lock for dog training - MAINT		1.0000	EA	149.9900	149.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							149.99	
				Invoice Items	1				
459150/6	Straps - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			7.16
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Straps - MAINT		1.0000	EA	7.1600	7.16			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							7.16	
				Invoice Items	1				
459230/6	Lever - MAINT	Open		04/27/2023	05/19/2023	04/27/2023			16.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Lever - MAINT		1.0000	EA	16.5800	16.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							16.58	
				Invoice Items	1				
459294/6	Cultivator - MAINT	Open		04/28/2023	05/19/2023	04/28/2023			32.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Cultivator - MAINT		1.0000	EA	32.9900	32.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							32.99	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
459652/6	Fasteners - MAINT	Open		05/05/2023	05/19/2023	05/05/2023			8.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Fasteners - MAINT		1.0000	EA	8.6400	8.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							8.64	
				Invoice Items	1				
459595/6	screws, drives to fix scuba brackets/FD	Open		05/04/2023	05/10/2023	05/04/2023			36.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - screws, drives to fix scuba brackets/FD		1.0000	EA	36.9700	36.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			36.97	
				Invoice Items	1				
459607/6	key ring for knox box keys/FD	Open		05/04/2023	05/10/2023	05/04/2023			5.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / FD - key ring for knox box keys/FD		1.0000	EA	5.9800	5.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2001 (General Fund-Fire Department-Office supplies)							5.98	
				Invoice Items	1				
459304/6	WP Hand Tools	Open		04/28/2023	05/19/2023	04/28/2023			82.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand tools / WTP - WP Hand Tools		1.0000	EA	82.9500	82.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2801 (Water and Sewer Fund-Water Treatment Plant-Hand tools)							82.95	
				Invoice Items	1				
459494/6	WP Misc Supplies - Misc	Open		05/02/2023	05/19/2023	05/02/2023			13.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc. supplies / WTP - WP Misc Supplies - Misc		1.0000	EA	13.1800	13.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							13.18	
				Invoice Items	1				





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
459176/6	WW Misc. Supplies	Open		04/26/2023	05/19/2023	04/26/2023			296.47
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	296.4700	296.47			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			296.47	
				Invoice Items	1				
459236/6	WW Misc. Supplies	Open		04/27/2023	05/19/2023	04/27/2023			15.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	15.5900	15.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			15.59	
				Invoice Items	1				
459271/6	WW Misc. Supplies	Open		04/27/2023	05/19/2023	04/27/2023			4.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	4.9800	4.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			4.98	
				Invoice Items	1				
459297/6	WW Misc. Supplies	Open		04/28/2023	05/19/2023	04/28/2023			25.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	25.9900	25.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			25.99	
				Invoice Items	1				
459420/6	WW Misc. Supplies	Open		05/01/2023	05/19/2023	05/01/2023			15.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	15.5800	15.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			15.58	
				Invoice Items	1				



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## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
459553/6	WW Misc. Supplies	Open		05/03/2023	05/19/2023	05/03/2023			8.59
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	8.5900	8.59			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			8.59	
	Invoice Items			1					
459571/6	WW Misc. Supplies	Open		05/03/2023	05/19/2023	05/03/2023			68.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	68.9600	68.96			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			68.96	
	Invoice Items			1					
459655/6	WW Misc. Supplies	Open		05/05/2023	05/19/2023	05/05/2023			16.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	16.9900	16.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			16.99	
	Invoice Items			1					
459663/6	WW Misc. Supplies	Open		05/05/2023	05/19/2023	05/05/2023			22.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	22.9900	22.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			22.99	
	Invoice Items			1					
459830/6	WW Misc. Supplies	Open		05/09/2023	05/19/2023	05/09/2023			37.15
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	37.1500	37.15			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant- Other maintenance supplies)				0000 (0000 - Misc. Equip.)			37.15	
	Invoice Items			1					
Vendor 1033 - ACE HARDWARE 651 - NIEMANN FOODS, INC. Totals						Invoices	30		\$1,356.54



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1012 - ADAMS MEMORIALS</b>									
426004-1	Sculpture Restoration - TOUR	Open		04/27/2023	05/19/2023	04/27/2023			6,000.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of buildings and facilities - Sculpture Restoration - TOUR		1.0000	EA	6,000.0000	6,000.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4099-3510 (General Fund-Tourism-Repair of buildings & facilities)							6,000.00	
	Invoice Items				1				
Vendor <b>1012 - ADAMS MEMORIALS</b> Totals									
						Invoices	1		\$6,000.00
Vendor <b>2331 - AMAZON CAPITAL SERVICES, INC</b>									
3546664	White out for the office - REC	Open		04/11/2023	05/19/2023	04/11/2023			19.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies - REC - White out for the office - REC		1.0000	EA	19.5800	19.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2001 (Playground & Recreation Fund-Recreation Programs-Office supplies)							19.58	
	Invoice Items				1				
5912245	phone screen protector/PD	Open		04/13/2023	05/19/2023	04/13/2023			9.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / PD - phone screen protector/PD		1.0000	EA	9.6400	9.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2105 (General Fund-Police Department-Laboratory supplies)							9.64	
	Invoice Items				1				
3193000	iphone case/PD	Open		04/24/2023	05/19/2023	04/24/2023			19.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / PD - iphone case/PD		1.0000	EA	19.9800	19.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2105 (General Fund-Police Department-Laboratory supplies)							19.98	
	Invoice Items				1				
8609008	relays/ENG	Open		05/01/2023	05/19/2023	05/01/2023			28.31
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - relays/ENG		1.0000	EA	28.3100	28.31			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)					0000 (0000 - Misc. Equip.)		28.31	
	Invoice Items				1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0805066	windscreens for council microphones/ADMIN	Open		05/03/2023	05/19/2023	05/03/2023			26.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - windscreens for council microphones/ADMIN		1.0000	EA	26.9900	26.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							26.99	
				Invoice Items	1				
3638639	black pen refills/ADMIN	Open		05/03/2023	05/19/2023	05/03/2023			16.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - black pen refills/ADMIN		1.0000	EA	16.0000	16.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							16.00	
				Invoice Items	1				
4860213	purple pen refills/ADMIN	Open		05/03/2023	05/19/2023	05/03/2023			12.84
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - purple pen refills/ADMIN		1.0000	EA	12.8400	12.84			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							12.84	
				Invoice Items	1				
Vendor 2331 - AMAZON CAPITAL SERVICES, INC Totals					Invoices	7			\$133.34
Vendor 3248 - AMEREN ILLINOIS									
0363094090 04/23	Reynolds Rt 16/MFT	Open		04/27/2023	05/19/2023	04/27/2023			82.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Street lights electricity		1.0000	EA	82.2600	82.26			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)				MFT LIGHTS (MFT street lighting)			82.26	
				Invoice Items	1				
0022102010 4/23	2600 McKinley Ave/WTP	Open		04/28/2023	05/19/2023	04/28/2023			130.86
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas		1.0000	EA	130.8600	130.86			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							130.86	
				Invoice Items	1				



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0515005618 4/23 <i>P.O. Number</i>	404 10th St - fire station #1/FD <i>Item Description</i> Electricity & gas <i>G/L Account</i> 11-4221-3403 (General Fund-Fire Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 85.8300	04/28/2023	05/19/2023 <i>Total Amount</i> 85.83	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 85.83	85.83
1379050015 4/23 <i>P.O. Number</i>	126 E St - Museum/MAINT <i>Item Description</i> Electricity & gas <i>G/L Account</i> 11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 78.0200	04/28/2023	05/19/2023 <i>Total Amount</i> 78.02	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 78.02	78.02
1518062014 4/23 <i>P.O. Number</i>	815 Adkins Dr/GARAGE/W/S/UTILITY <i>Item Description</i> Electricity & gas <i>G/L Account</i> 11-4311-3403 (General Fund-City Garage-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 187.7800	04/28/2023	05/19/2023 <i>Total Amount</i> 187.78	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 187.78	187.78
1735007511 4/23 <i>P.O. Number</i>	1200 W Madison Ave/WWTP <i>Item Description</i> Electricity & gas <i>G/L Account</i> 61-4621-3403 (Water and Sewer Fund-Waste Water Treatment Plant-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 132.2300	04/28/2023	05/19/2023 <i>Total Amount</i> 132.23	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 132.23	132.23
1905007618 4/23 <i>P.O. Number</i>	1510 A St - Fire Dept #2/FD <i>Item Description</i> Electricity & gas <i>G/L Account</i> 11-4221-3403 (General Fund-Fire Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 90.4800	04/28/2023	05/19/2023 <i>Total Amount</i> 90.48	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 90.48	90.48
3135002811 4/23 <i>P.O. Number</i>	614 6th St/PD <i>Item Description</i> Electricity & gas <i>G/L Account</i> 11-4210-3403 (General Fund-Police Department-Electricity & gas)	Open	<i>Quantity</i> 1.0000 <i>U/M</i> EA <i>Amount/Unit</i> 79.0100	04/28/2023	05/19/2023 <i>Total Amount</i> 79.01	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i> 79.01	79.01



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3423135045 05/23	520 Jackson Ave - Traffic Control/MFT	Open		04/28/2023	05/19/2023	04/28/2023			651.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Traffic Signal Maintenance/Repair/Service		1.0000	EA	651.9500	651.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	25-4312-2305 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Traffic signal maintenance)				MFT TRAFFIC SIGN (MFT - Traffic Signal Maintenance - 2305)			651.95	
			Invoice Items		1				
3641043007 4/23	1201 W Madison/FD	Open		04/28/2023	05/19/2023	04/28/2023			107.21
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas		1.0000	EA	107.2100	107.21			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							107.21	
			Invoice Items		1				
5925006711 4/23	600 6th St - city building/MAINT	Open		04/28/2023	05/19/2023	04/28/2023			65.08
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas		1.0000	EA	65.0800	65.08			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							65.08	
			Invoice Items		1				
5950130004 04/23	2924 Community Drive - Linder Concession	Open		04/28/2023	05/19/2023	04/28/2023			63.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas		1.0000	EA	63.8000	63.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							63.80	
			Invoice Items		1				
9535008516 4/23	900 Smith Dr - pool/REC	Open		04/28/2023	05/19/2023	04/28/2023			61.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas		1.0000	EA	61.2500	61.25			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4520-3403 (Playground & Recreation Fund-Pool-Electricity & gas)							61.25	
			Invoice Items		1				
Vendor 3248 - AMEREN ILLINOIS Totals						Invoices	13		\$1,815.76

Vendor 3765 - AMERICAN RESPONSE VEHICLES, INC.



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
13217	power load battery for new ambulance/FD	Open		04/26/2023	05/10/2023	04/26/2023			350.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - power load battery for new ambulance/FD		1.0000	EA	350.0000	350.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-4299 (General Fund-Fire Department-Vehicles & service equipment)				2728 (2019 AEV Type 1 Ambulance)			350.00	
	Invoice Items			1					
Vendor 3765 - AMERICAN RESPONSE VEHICLES, INC. Totals					Invoices		1		\$350.00
Vendor 3539 - ANDERSON'S OUTDOOR SPORTS AND TURF									
5771	Chalk for BB, SB, Co-REC SB - REC	Open		05/01/2023	05/19/2023	05/01/2023			1,272.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Chalk for BB, SB, Co-REC SB - REC		1.0000	EA	1,272.5000	1,272.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1003 2140 (Softball - Co Rec, Summer)			272.50	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1480 (Girls Softball)			400.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1020 (Boys Baseball)			600.00	
	Invoice Items			1					
Vendor 3539 - ANDERSON'S OUTDOOR SPORTS AND TURF Totals					Invoices		1		\$1,272.50
Vendor 4623 - ARNDT MUNICIPAL SERVICES INC									
207	1st quarter Feb- Apr 23 Executive Coaching/ADMIN	Open		04/20/2023	05/19/2023	04/20/2023			1,371.43
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - 1st quarter Feb-Apr 23 Executive Coaching/ADMIN		1.0000	EA	1,371.4300	1,371.43			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3999 (General Fund-Administration & Boards- Manager-Other contractual services)							1,371.43	
	Invoice Items			1					
Vendor 4623 - ARNDT MUNICIPAL SERVICES INC Totals					Invoices		1		\$1,371.43

Vendor 1075 - BATTERY SPECIALISTS



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
309963	Vehicle maintenance on 2015 Ford Explorer/PD	Open		04/18/2023	05/19/2023	04/18/2023			99.95
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Vehicle maintenance on 2015 Ford Explorer/PD		1.0000	EA	99.9500	99.95			
	G/L Account				Project			Amount	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				2397 (2015 Ford Explorer - 4WD SUV)			99.95	
	Invoice Items			1					
310473	Batteries/STREET	Open		05/07/2023	05/19/2023	05/08/2023			219.90
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	1/4 page full color ad/tourism - Batteries/STREET		1.0000	EA	219.9000	219.90			
	G/L Account				Project			Amount	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				1836 (1836 - 2005 Int'l 7400 Dump Truck Salt & Plow #43)			219.90	
	Invoice Items			1					
309754	Batteries - MAINT	Open		04/11/2023	05/19/2023	04/11/2023			23.52
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Park maintenance materials - Batteries - MAINT		1.0000	EA	23.5200	23.52			
	G/L Account				Project			Amount	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							23.52	
	Invoice Items			1					
Vendor			1075 - BATTERY SPECIALISTS Totals			Invoices		3	\$343.37
Vendor 1089 - BIRKEY'S									
P46108.1	Repair parts/STREET	Open		04/03/2023	05/19/2023	04/03/2023			265.30
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Repair parts/STREET		1.0000	EA	265.3000	265.30			
	G/L Account				Project			Amount	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				6053 (2017 Case TV380 loader)			265.30	
	Invoice Items			1					
P46874	Grease Gun/GARAGE/MECHANIC	Open		05/03/2023	05/19/2023	05/03/2023			28.45
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	1/4 page full color ad/tourism - Grease Gun/GARAGE/MECHANIC		1.0000	EA	28.4500	28.45			
	G/L Account				Project			Amount	





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
P46874	Grease Gun/GARAGE/MECHANIC	Open		05/03/2023	05/19/2023	05/03/2023			28.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			28.45	
			Invoice Items	1					
P46719	Parts - MAINT	Open		04/26/2023	05/19/2023	04/26/2023			201.06
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Parts - MAINT		1.0000	EA	201.0600	201.06			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				31045 (31045 - 2008 Kubota #27A)			201.06	
			Invoice Items	1					
Vendor 1089 - BIRKEY'S Totals									Invoices 3 \$494.81
Vendor 4474 - BLUE CROSS BLUE SHIELD OF IL - HEALTH									
Apr 2023	April 2023 Insurance Claims & Costs / EBHR	Open		05/01/2023	05/19/2023	05/01/2023			156,055.24
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Insurance claims and administration expense - April 2023 Insurance Claims & Costs / EBHR		1.0000	EA	156,055.2400	156,055.24			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	40-4950-1202 (Health Self-Insurance Fund-Insurance Expenses-Insurance claims expense)							117,680.85	
	40-4950-3098 (Health Self-Insurance Fund-Insurance Expenses-Insurance administration expense)							38,374.39	
			Invoice Items	1					
Vendor 4474 - BLUE CROSS BLUE SHIELD OF IL - HEALTH Totals									Invoices 1 \$156,055.24
Vendor 4449 - BLUE CROSS BLUE SHIELD OF ILLINOIS - DENTAL									
4/14/23	May 2023 Premium / EBHR	Open		04/14/2023	05/19/2023	04/14/2023			6,856.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Dental insurance employee voluntary deduction / EB - May 2023 Premium / EBHR		1.0000	EA	6,856.9900	6,856.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2033 (General Fund-Other voluntary deductions )							6,856.99	
			Invoice Items	1					
Vendor 4449 - BLUE CROSS BLUE SHIELD OF ILLINOIS - DENTAL Totals									Invoices 1 \$6,856.99

Vendor 4183 - BUSHUE BACKGROUND SCREENING



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
20230430	New Hire Background / EBHR	Open			04/30/2023	05/19/2023	04/30/2023			30.00		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Background screening for new hires - New Hire Background / EBHR		1.0000	EA	30.0000	30.00						
	G/L Account					Project		Amount				
	11-4700-3999 (General Fund-Human Resources-Other contractual services)							30.00				
	Invoice Items					1						
MIS-20230430	Background checks - REC	Open			04/30/2023	05/19/2023	04/30/2023			148.00		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Other Contractual Service - REC - Background checks - REC		1.0000	EA	148.0000	148.00						
	G/L Account					Project		Amount				
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002	1340 (Academy Rec Soccer)		16.00			
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002	1020 (Boys Baseball)		38.00			
	22-4510-3999 (Playground & Recreation Fund-Recreation Programs-Other contractual services)					REC 1002	1480 (Girls Softball)		64.00			
	22-4520-3999 (Playground & Recreation Fund-Pool-Other contractual services)								30.00			
	Invoice Items					1						
Vendor 4183 - BUSHUE BACKGROUND SCREENING Totals										Invoices	2	\$178.00
Vendor 4067 - CAMPION, BARROW & ASSOCIATES												
034498	new hire physical/FD	Open			04/30/2023	05/10/2023	04/30/2023			455.00		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Physical examinations - new hire physical/FD		1.0000	EA	455.0000	455.00						
	G/L Account					Project		Amount				
	11-4221-3107 (General Fund-Fire Department-Physical examinations)							455.00				
	Invoice Items					1						
Vendor 4067 - CAMPION, BARROW & ASSOCIATES Totals										Invoices	1	\$455.00
Vendor 1130 - CDW GOVERNMENT INC												
JG09870	Video cables/IS	Open			04/25/2023	05/19/2023	04/25/2023			40.72		
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number				
	Minor office equipment - Video cables/IS		1.0000	EA	40.7200	40.72						
	G/L Account					Project		Amount				
	11-4060-2804 (General Fund-Information Services-Minor office equipment)							40.72				
	Invoice Items					1						
Vendor 1130 - CDW GOVERNMENT INC Totals										Invoices	1	\$40.72



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>4668 - CELLEBRITE, INC</b>									
INVUS255364	Physical Analyzer Stand Alone Subscription/PD	Open		05/08/2023	05/19/2023	05/08/2023			2,500.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - Physical Analyzer Stand Alone Subscription/PD		1.0000	EA	2,500.0000	2,500.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-4299 (General Fund-Police Department-Vehicles & service equipment)				0000 (0000 - Misc. Equip.)			2,500.00	
	Invoice Items			1					
Vendor <b>4668 - CELLEBRITE, INC</b> Totals							Invoices	1	\$2,500.00
Vendor <b>3467 - CHARLESTON REC. DEPT. OFFICIALS' PAYROLL ACCT.</b>									
SPRINGCOSB	Co-Rec softball umpires - REC	Open		05/10/2023	05/19/2023	05/10/2023			2,520.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Officials pay for programs - REC - Co-Rec softball umpires - REC		1.0000	EA	2,520.0000	2,520.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3112 (Playground & Recreation Fund-Recreation Programs-Officials)				REC 1003 2140 (Softball - Co Rec, Summer)			2,520.00	
	Invoice Items			1					
Vendor <b>3467 - CHARLESTON REC. DEPT. OFFICIALS' PAYROLL ACCT.</b> Totals							Invoices	1	\$2,500.00
Vendor <b>3467 - CHARLESTON REC. DEPT. OFFICIALS' PAYROLL ACCT.</b>									
SPRINGSB23	Girls softball umpires - REC	Open		05/10/2023	05/19/2023	05/10/2023			1,780.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Officials pay for programs - REC - Girls softball umpires - REC		1.0000	EA	1,780.0000	1,780.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3112 (Playground & Recreation Fund-Recreation Programs-Officials)				REC 1002 1480 (Girls Softball)			1,780.00	
	Invoice Items			1					
Vendor <b>3467 - CHARLESTON REC. DEPT. OFFICIALS' PAYROLL ACCT.</b> Totals							Invoices	2	\$4,300.00
Vendor <b>1155 - CHARLESTON STONE CO</b>									
3490	2" Stone for McKinley Ave/STREET	Open		04/30/2023	05/19/2023	04/30/2023			204.04
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - 2" Stone for McKinley Ave/STREET		1.0000	EA	204.0400	204.04			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-4106 (General Fund-Street Department-Capital improvement projects)				PW 22 35 (McKinley Resurfacing)			204.04	
	Invoice Items			1					



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## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3491	RR3/ENG	Open		04/30/2023	05/19/2023	04/30/2023			739.72
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Capital Improvement projects - RR3/ENG		1.0000	EA	739.7200	739.72			
	G/L Account				Project			Amount	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 005 (Storm Sewer)			739.72	
			Invoice Items		1				
Vendor 1155 - CHARLESTON STONE CO			Totals			Invoices	2		\$943.76
Vendor 4477 - CINTAS									
4146992454	Black Mats/PD	Open		02/20/2023	05/19/2023	02/20/2023			14.07
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Black Mats/PD		1.0000	EA	14.0700	14.07			
	G/L Account				Project			Amount	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							14.07	
			Invoice Items		1				
4153996005	Black mats/PD	Open		05/01/2023	05/19/2023	05/01/2023			15.16
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Black mats/PD		1.0000	EA	15.1600	15.16			
	G/L Account				Project			Amount	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							15.16	
			Invoice Items		1				
4154723208	Black Mats/PD	Open		05/08/2023	05/19/2023	05/08/2023			15.16
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Repair of buildings and facilities - Black Mats/PD		1.0000	EA	15.1600	15.16			
	G/L Account				Project			Amount	
	11-4210-3510 (General Fund-Police Department-Repair of buildings & facilities)							15.16	
			Invoice Items		1				
4153751811	Uniforms/STREET	Open		04/27/2023	05/19/2023	04/27/2023			32.74
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	1/4 page full color ad/tourism - Uniforms/STREET		1.0000	EA	32.7400	32.74			
	G/L Account				Project			Amount	
	11-4310-2701 (General Fund-Street Department-Uniforms)							32.74	
			Invoice Items		1				



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4153752016	Uniforms/UTILITY	Open		04/27/2023	05/19/2023	04/27/2023			136.49
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism -		1.0000	EA	136.4900	136.49			
	Uniforms/UTILITY								
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							136.49	
	<i>Invoice Items</i>			1					
4153752032	Uniforms/UTILITY	Open		04/27/2023	05/19/2023	04/27/2023			139.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism -		1.0000	EA	139.6500	139.65			
	Uniforms/UTILITY								
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							139.65	
	<i>Invoice Items</i>			1					
4154453933	Uniforms/STREET	Open		05/04/2023	05/19/2023	05/04/2023			28.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism -		1.0000	EA	28.3600	28.36			
	Uniforms/STREET								
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							28.36	
	<i>Invoice Items</i>			1					
4154453999	Uniform/STREET	Open		05/04/2023	05/19/2023	05/04/2023			150.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism -		1.0000	EA	150.2600	150.26			
	Uniform/STREET								
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							150.26	
	<i>Invoice Items</i>			1					
4154454017	Uniforms/UTILITY	Open		05/04/2023	05/19/2023	05/04/2023			132.47
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism -		1.0000	EA	132.4700	132.47			
	Uniforms/UTILITY								
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	61-4610-2701 (Water and Sewer Fund-Utility Department-Uniforms)							132.47	
	<i>Invoice Items</i>			1					
4153751886	Uniforms - MAINT	Open		04/27/2023	05/19/2023	04/27/2023			21.27
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / MAINT - Uniforms - MAINT		1.0000	EA	21.2700	21.27			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
4153751886	Uniforms - MAINT	Open		04/27/2023	05/19/2023	04/27/2023			21.27
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	11-4194-2701 (General Fund-Parks & Maintenance Department-Uniforms)							21.27	
	Invoice Items			1					
4154453926	Uniforms - MAINT	Open		05/04/2023	05/19/2023	05/04/2023			22.90
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / MAINT - Uniforms - MAINT		1.0000	EA	22.9000	22.90			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2701 (General Fund-Parks & Maintenance Department-Uniforms)							22.90	
	Invoice Items			1					
4153996018	WP Uniforms	Open		05/01/2023	05/19/2023	05/01/2023			94.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WTP - WP Uniforms		1.0000	EA	94.5200	94.52			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							94.52	
	Invoice Items			1					
4154723274	WP Uniforms	Open		05/08/2023	05/19/2023	05/08/2023			94.52
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WTP - WP Uniforms		1.0000	EA	94.5200	94.52			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2701 (Water and Sewer Fund-Water Treatment Plant-Uniforms)							94.52	
	Invoice Items			1					
4153751801	Uniforms WWTP	Open		04/27/2023	05/19/2023	04/27/2023			18.69
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	18.6900	18.69			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							18.69	
	Invoice Items			1					
4154454060	Uniforms WWTP	Open		05/04/2023	05/19/2023	05/04/2023			60.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / WWTP - Uniforms WWTP		1.0000	EA	60.9900	60.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2701 (Water and Sewer Fund-Waste Water Treatment Plant-Uniforms)							60.99	
	Invoice Items			1					
Vendor 4477 - CINTAS Totals					Invoices	15			\$977.25



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>2965 - CIRCLE</b>									
Spring2023	Director and Business Manager CIRCLE meeting - REC	Open		05/01/2023	05/19/2023	05/01/2023			70.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Education & training expense - Director and Business Manager CIRCLE meeting - REC		1.0000	EA	70.0000	70.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3706 (Playground & Recreation Fund-Recreation Programs-Education & training expense)							70.00	
				Invoice Items	1				
Vendor <b>2965 - CIRCLE</b> Totals									\$70.00
Vendor <b>1170 - CITY OF CHARLESTON/W&amp;S DEPT</b>									
3010010001 04/23	815 Adkins Dr/GAR WS	Open		04/28/2023	05/19/2023	04/28/2023			46.06
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service		1.0000	EA	46.0600	46.06			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-3407 (General Fund-City Garage-Water)							23.03	
	61-4311-3407 (Water and Sewer Fund-City Garage-Water)							23.03	
				Invoice Items	1				
3010011001 04/23	817 Adkins Drive/UTILITY	Open		04/28/2023	05/19/2023	04/28/2023			23.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service - 817 Adkins Drive/UTILITY		1.0000	EA	23.8800	23.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3407 (Water and Sewer Fund-Utility Department-Water)							23.88	
				Invoice Items	1				
3010012001 04/23	816 Adkins Dr- Salt Brine/GARAGE	Open		04/28/2023	05/19/2023	04/28/2023			15.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service		1.0000	EA	15.3600	15.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-3407 (Water and Sewer Fund-City Garage-Water)							15.36	
				Invoice Items	1				
3020045026 04/23	10 Vine Ave- Lanman Field/MAINT	Open		04/28/2023	05/19/2023	04/28/2023			17.06
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Water service		1.0000	EA	17.0600	17.06			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3407 (General Fund-Parks & Maintenance Department-Water)							17.06	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3031580001 04/23 <i>P.O. Number</i>	1200 W Madison Ave/WWTP <i>Item Description</i> Water service  <i>G/L Account</i> 61-4621-3407 (Water and Sewer Fund-Waste Water Treatment Plant-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 20.4700	04/28/2023	05/19/2023 <i>Total Amount</i> 20.47	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 20.47	20.47
				Invoice Items	1				
3031590001 04/23 <i>P.O. Number</i>	1231 W Madison Ave/PD <i>Item Description</i> Water service  <i>G/L Account</i> 11-4210-3407 (General Fund-Police Department-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 27.3000	04/28/2023	05/19/2023 <i>Total Amount</i> 27.30	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 27.30	27.30
				Invoice Items	1				
3061085031 04/23 <i>P.O. Number</i>	191 Harrison Ave- Kiwanis/MAINT <i>Item Description</i> Water service  <i>G/L Account</i> 11-4194-3407 (General Fund-Parks & Maintenance Department-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 17.0600	04/28/2023	05/19/2023 <i>Total Amount</i> 17.06	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 17.06	17.06
				Invoice Items	1				
3071129001 04/23 <i>P.O. Number</i>	126 E St- Museum/MAINT <i>Item Description</i> Water service  <i>G/L Account</i> 11-4194-3407 (General Fund-Parks & Maintenance Department-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 17.0600	04/28/2023	05/19/2023 <i>Total Amount</i> 17.06	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 17.06	17.06
				Invoice Items	1				
3071470016 04/23 <i>P.O. Number</i>	301 N E St/REC <i>Item Description</i> Water service - 301 N E St/REC  <i>G/L Account</i> 11-4194-3407 (General Fund-Parks & Maintenance Department-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 21.5000	04/28/2023	05/19/2023 <i>Total Amount</i> 21.50	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 21.50	21.50
				Invoice Items	1				
6040045001 04/23 <i>P.O. Number</i>	1321 Loxa Road/WTP <i>Item Description</i> Water service  <i>G/L Account</i> 61-4611-3407 (Water and Sewer Fund-Water Treatment Plant-Water)	Open	<i>Quantity</i> 1.0000  <i>U/M</i> EA  <i>Amount/Unit</i> 15.3600	04/28/2023	05/19/2023 <i>Total Amount</i> 15.36	04/28/2023 <i>Vendor Catalog Part Number</i>		<i>Contract Number</i>  <i>Amount</i> 15.36	15.36
				Invoice Items	1				
Vendor 1170 - CITY OF CHARLESTON/W&S DEPT Totals						Invoices	10		\$221.11

Vendor 3675 - COBAN TECHNOLOGIES, INC.





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
401396	Coban DVMS Solution Renewal/PD	Open		05/03/2023	05/19/2023	05/03/2023			1,489.05
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Coban DVMS Solution Renewal/PD		1.0000	EA	1,489.0500	1,489.05			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3199 (General Fund-Police Department-Business services)							1,489.05	
	<i>Invoice Items</i>				1				
Vendor 3675 - COBAN TECHNOLOGIES, INC. Totals						Invoices	1		\$1,489.05
Vendor 1192 - COLES COUNTY CLERK & RECORDER									
04/18/2023	Copies/WATERDEPT	Open		04/18/2023	05/19/2023	04/18/2023			8.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Copies/WATERDEPT		1.0000	EA	8.0000	8.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-3106 (Water and Sewer Fund-Water Department-Other consulting services)							8.00	
	<i>Invoice Items</i>				1				
Vendor 1192 - COLES COUNTY CLERK & RECORDER Totals						Invoices	2		\$188.00
Vendor 2273 - COLES COUNTY CRIME STOPPERS									
1-0	tip soft software/PD	Open		03/14/2023	05/19/2023	03/14/2023			1,290.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public education - tip soft software/PD		1.0000	EA	1,290.0000	1,290.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3110 (General Fund-Police Department-Public education)							1,290.00	
	<i>Invoice Items</i>				1				
Vendor 2273 - COLES COUNTY CRIME STOPPERS Totals						Invoices	1		\$1,290.00
Vendor 1193 - COLES COUNTY EMERGENCY COMMUNICATIONS									



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
05/01/2023 FD	Monthly dispatch service/FD	Open		05/01/2023	05/19/2023	05/01/2023			2,320.72
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Other business services - Monthly dispatch service/FD	1.0000	EA	2,320.7200	2,320.72				
	G/L Account			Project			Amount		
	11-4221-3199 (General Fund-Fire Department-Business services)						2,320.72		
	Invoice Items			1					
Vendor 1193 - COLES COUNTY EMERGENCY COMMUNICATIONS					Totals	Invoices	1		\$2,320.72
Vendor 1205 - COMMERCIAL ELECTRIC INC									
20426301	WP Equipment Expense - Lime Silo	Open		04/21/2023	05/19/2023	04/21/2023			1,004.28
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Electrical service / MAINT - WP Equipment Expense - Lime Silo	1.0000	EA	1,004.2800	1,004.28				
	G/L Account			Project			Amount		
	61-4611-3508 (Water and Sewer Fund-Water Treatment Plant-Repair of operating equipment)			0000 (0000 - Misc. Equip.)			1,004.28		
	Invoice Items			1					
Vendor 1205 - COMMERCIAL ELECTRIC INC					Totals	Invoices	1		\$1,004.28
Vendor 3929 - CONGLOBAL INDUSTRIES									
120436401	shelf/ENG	Open		05/04/2023	05/19/2023	05/04/2023			119.14
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Capital Improvement projects - shelf/ENG	1.0000	EA	119.1400	119.14				
	G/L Account			Project			Amount		
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)			0000 (0000 - Misc. Equip.)			119.14		
	Invoice Items			1					
Vendor 3929 - CONGLOBAL INDUSTRIES					Totals	Invoices	1		\$119.14
Vendor 1211 - CONNOR CO CORPORATE OFFICE									
S010441309.001	Plumbing supplies/ENG	Open		04/26/2023	05/19/2023	04/26/2023			441.35
P.O. Number	Item Description	Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number		
	Capital Improvement projects - Plumbing supplies/ENG	1.0000	EA	441.3500	441.35				
	G/L Account			Project			Amount		
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)			PW 20 26 020 (Community Drive Concession Building)			441.35		
	Invoice Items			1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
S010446262.001	Plumbing supplies/ENG	Open		04/27/2023	05/19/2023	04/27/2023			110.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing supplies/ENG		1.0000	EA	110.1000	110.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			110.10	
				Invoice Items	1				
S010446409.001	Plumbing supplies/ENG	Open		04/27/2023	05/19/2023	04/27/2023			56.44
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing supplies/ENG		1.0000	EA	56.4400	56.44			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			56.44	
				Invoice Items	1				
S010405538.002	Concession sinks/ENG	Open		05/04/2023	05/19/2023	05/04/2023			31.34
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Concession sinks/ENG		1.0000	EA	31.3400	31.34			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			31.34	
				Invoice Items	1				
S010448664.001	Plumbing materials/ENG	Open		05/04/2023	05/19/2023	05/04/2023			506.34
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	506.3400	506.34			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			506.34	
				Invoice Items	1				
S010452672.001	Plumbing materials/ENG	Open		05/04/2023	05/19/2023	05/04/2023			72.02
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	72.0200	72.02			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			72.02	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
S010453851.001	Plumbing materials/ENG	Open			05/04/2023	05/19/2023	05/04/2023			206.68	
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number			
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	206.6800	206.68					
	G/L Account					Project		Amount			
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)					PW 20 26 020 (Community Drive Concession Building)			206.68		
	Invoice Items					1					
S010453933.001	Plumbing materials/ENG	Open			05/04/2023	05/19/2023	05/04/2023			44.67	
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number			
	Capital Improvement projects - Plumbing materials/ENG		1.0000	EA	44.6700	44.67					
	G/L Account					Project		Amount			
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)					PW 20 26 020 (Community Drive Concession Building)			44.67		
	Invoice Items					1					
S010454059.001	Expansion tank/ENG	Open			05/04/2023	05/19/2023	05/04/2023			(77.12)	
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number			
	Capital Improvement projects - Expansion tank/ENG		1.0000	EA	(77.1200)	(77.12)					
	G/L Account					Project		Amount			
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)					PW 20 26 020 (Community Drive Concession Building)			(77.12)		
	Invoice Items					1					
Vendor 1211 - CONNOR CO CORPORATE OFFICE Totals										Invoices 9	\$1,391.82
Vendor 1224 - COUNTY OFFICE PRODUCTS INC											
0236989-001	Paper-Credit Card Rolls/WATER DEPARTMENT	Open			05/09/2023	05/19/2023	05/09/2023			165.14	
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number			
	1/4 page full color ad/tourism - Paper-Credit Card Rolls/WATER DEPARTMENT		1.0000	EA	165.1400	165.14					
	G/L Account					Project		Amount			
	61-4630-2001 (Water and Sewer Fund-Water Department-Office supplies)								165.14		
	Invoice Items					1					
0236857-001	Colored paper for office - REC	Open			05/03/2023	05/19/2023	05/03/2023			97.55	
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number			
	Office Supplies - REC - Colored paper for office - REC		1.0000	EA	97.5500	97.55					
	G/L Account					Project		Amount			



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## 05/16/2023

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0236857-001	Colored paper for office - REC	Open		05/03/2023	05/19/2023	05/03/2023			97.55
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	22-4510-2001 (Playground & Recreation Fund-Recreation Programs-Office supplies)							97.55	
			Invoice Items	1					
0236860-0001	Copy paper lamination - REC	Open		05/04/2023	05/19/2023	05/04/2023			215.34
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies - REC - Copy paper lamination - REC		1.0000	EA	215.3400	215.34			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2001 (Playground & Recreation Fund-Recreation Programs-Office supplies)							215.34	
			Invoice Items	1					
0236886-001	office supplies/FD	Open		05/08/2023	05/19/2023	05/08/2023			220.39
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office supplies / PD - office supplies/FD		1.0000	EA	220.3900	220.39			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2001 (General Fund-Police Department-Office supplies)							220.39	
			Invoice Items	1					
0236889-001	folders/ADMIN	Open		05/08/2023	05/19/2023	05/08/2023			31.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - folders/ADMIN		1.0000	EA	31.1000	31.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							31.10	
			Invoice Items	1					
Vendor 1224 - COUNTY OFFICE PRODUCTS INC Totals					Invoices	5			\$729.52
Vendor 1232 - CULLIGAN WATER CONDITIONER									
0543792	WW Lab Supplies	Open		04/19/2023	05/19/2023	04/19/2023			31.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	31.8000	31.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)				0000 (0000 - Misc. Equip.)			31.80	
			Invoice Items	1					
Vendor 1232 - CULLIGAN WATER CONDITIONER Totals					Invoices	1			\$31.80
Vendor 1241 - DAN PILSON AUTO CENTER OF MATTOON									



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason		Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
536948	Kit for 2015 Explorer/PD	Open			04/18/2023	05/19/2023	04/18/2023			670.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - Kit for 2015 Explorer/PD		1.0000	EA	670.0000	670.00				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				2397 (2015 Ford Explorer - 4WD SUV)			670.00		
			Invoice Items		1					
201981	four wheel alignment/FD	Open			04/27/2023	05/10/2023	04/27/2023			132.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Repair of vehicles - four wheel alignment/FD		1.0000	EA	132.8800	132.88				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	11-4221-3503 (General Fund-Fire Department-Repair of vehicles)				3341 (3341 2016 3 X 13 Chevy Ambulance)			132.88		
			Invoice Items		1					
Vendor 1241 - DAN PILSON AUTO CENTER OF MATTOON Totals						Invoices	2			\$802.88
Vendor 4462 - DEARBORN LIFE INSURANCE COMPANY										
June 2023	June 2023 Premium / EBHR	Open			05/08/2023	05/19/2023	05/08/2023			5,754.03
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Employee Insurance Premiums - June 2023 Premium / EBHR		1.0000	EA	5,754.0300	5,754.03				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)							5,754.03		
			Invoice Items		1					
Vendor 4462 - DEARBORN LIFE INSURANCE COMPANY Totals						Invoices	1			\$5,754.03
Vendor 1287 - EASTERN ELECTRIC SUPPLY CO										
368154	Electrical materials/ENG	Open			04/20/2023	05/19/2023	04/20/2023			175.86
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Capital Improvement projects - Electrical materials/ENG		1.0000	EA	175.8600	175.86				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			175.86		
			Invoice Items		1					
368154A	Circuit Breakers/ENG	Open			04/28/2023	05/19/2023	04/28/2023			93.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Capital Improvement projects - Circuit Breakers/ENG		1.0000	EA	93.9600	93.96				
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>		



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
368154A	Circuit Breakers/ENG	Open		04/28/2023	05/19/2023	04/28/2023			93.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)					PW 20 26 020 (Community Drive Concession Building)		93.96	
			Invoice Items	1					
E057743	Electrical materials/ENG	Open		05/02/2023	05/19/2023	05/02/2023			206.64
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Electrical materials/ENG		1.0000	EA	206.6400	206.64			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			206.64	
			Invoice Items	1					
368562	WW Equipment Expense - Grit System	Open		05/04/2023	05/19/2023	05/04/2023			95.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc parts - WW Equipment Expense - Grit System		1.0000	EA	95.0000	95.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3508 (Water and Sewer Fund-Waste Water Treatment Plant- Repair of operating equipment)				0000 (0000 - Misc. Equip.)			95.00	
			Invoice Items	1					
Vendor 1287 - EASTERN ELECTRIC SUPPLY CO Totals					Invoices	4			\$571.46
Vendor 4205 - ENAQUA									
2002008-IN	WW Equipment Expense - UV System	Open		05/03/2023	05/19/2023	05/03/2023			10,392.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc parts - WW Equipment Expense - UV System		1.0000	EA	10,392.0000	10,392.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3999 (Water and Sewer Fund-Waste Water Treatment Plant- Other contractual services)				0000 (0000 - Misc. Equip.)			10,392.00	
			Invoice Items	1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2002014-IN	WW Equipment Expense - UV System	Open		05/05/2023	05/19/2023	05/05/2023			95.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Misc parts - WW Equipment Expense - UV System		1.0000	EA	95.0000	95.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3508 (Water and Sewer Fund-Waste Water Treatment Plant- Repair of operating equipment)				0000 (0000 - Misc. Equip.)			95.00	
	Invoice Items			1					
Vendor 4205 - ENAQUA Totals						Invoices	2		\$10,487.00
Vendor 1352 - FRATERNAL ORDER OF POLICE									
2023-00000407	FOP Dues - Police Dues	Open		05/12/2023	05/12/2023	05/12/2023			744.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction Police Dues		1.0000	EA	744.0000	744.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2028 (General Fund-FOP dues withholding)							744.00	
	Invoice Items			1					
Vendor 1352 - FRATERNAL ORDER OF POLICE Totals						Invoices	1		\$744.00
Vendor 1361 - GALLS, LLC									
024272427	Uniform - Compton/PD	Open		04/24/2023	05/19/2023	04/24/2023			70.07
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Uniform - Compton/PD		1.0000	EA	70.0700	70.07			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							70.07	
	Invoice Items			1					
Vendor 1361 - GALLS, LLC Totals						Invoices	1		\$70.07
Vendor 4540 - AUSTIN GLIDEWELL									
05/02/2023	Reimbursement for uniform/PD	Open		05/02/2023	05/19/2023	05/02/2023			216.74
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Reimbursement for uniform/PD		1.0000	EA	216.7400	216.74			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							216.74	
	Invoice Items			1					
Vendor 4540 - AUSTIN GLIDEWELL Totals						Invoices	1		\$216.74

Vendor 1377 - GLOBAL TECHNICAL SYSTEMS INC





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
105010332-1	Portable radios/PD	Open		05/01/2023	05/19/2023	05/01/2023			491.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of radios - Portable radios/PD		1.0000	EA	491.6000	491.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3509 (General Fund-Police Department-Repair of radios)							491.60	
	<i>Invoice Items</i>			1					
Vendor 1377 - GLOBAL TECHNICAL SYSTEMS INC Totals					Invoices		1		\$491.60
Vendor 4436 - GRAFIX SHOPPE									
150443	custom reflective graphic kit/PD	Open		05/02/2023	05/19/2023	05/02/2023			1,089.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - custom reflective graphic kit/FD		1.0000	EA	1,089.6000	1,089.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-4299 (General Fund-Police Department-Vehicles & service equipment)				0000 (0000 - Misc. Equip.)			1,089.60	
	<i>Invoice Items</i>			1					
Vendor 4436 - GRAFIX SHOPPE Totals					Invoices		1		\$1,089.60
Vendor 4393 - AARON GULLION									
05/08/2023	Clothing reimbursement/PD	Open		05/08/2023	05/19/2023	05/08/2023			161.44
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - Clothing reimbursement/PD		1.0000	EA	161.4400	161.44			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							161.44	
	<i>Invoice Items</i>			1					
Vendor 4393 - AARON GULLION Totals					Invoices		1		\$161.44
Vendor 1395 - HACH COMPANY									
13568940	WW Lab Supplies	Open		05/03/2023	05/19/2023	05/03/2023			166.70
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	166.7000	166.70			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)				0000 (0000 - Misc. Equip.)			166.70	
	<i>Invoice Items</i>			1					
13572128	WW Lab Supplies	Open		05/05/2023	05/19/2023	05/05/2023			133.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab supplies / WWTP - WW Lab Supplies		1.0000	EA	133.5800	133.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
13572128	WW Lab Supplies	Open		05/05/2023	05/19/2023	05/05/2023			133.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity U/M Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>			
	61-4621-2105 (Water and Sewer Fund-Waste Water Treatment Plant-Laboratory supplies)			PW 22 41 (NARP Testing)		133.58			
			Invoice Items	1					
Vendor 1395 - HACH COMPANY				Totals	Invoices	2			\$300.28
Vendor 2654 - HARRELSON PLUMBING AND HEATING INC									
39931	Porta Potty @ Sister City - MAINT	Open		05/02/2023	05/19/2023	05/02/2023			207.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity U/M Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>			
	Park maintenance materials - Porta Potty - MAINT		1.0000 EA 207.0000	207.00					
	<i>G/L Account</i>		<i>Project</i>			<i>Amount</i>			
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)					207.00			
			Invoice Items	1					
Vendor 2654 - HARRELSON PLUMBING AND HEATING INC				Totals	Invoices	2			\$309.00
Vendor 1955 - HOME DEPOT CREDIT SERVICES									
98789	French Drain Materials/ENG	Open		05/03/2023	05/19/2023	05/03/2023			387.09
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity U/M Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>			
	Capital Improvement projects - French Drain Materials/ENG		1.0000 EA 387.0900	387.09					
	<i>G/L Account</i>		<i>Project</i>			<i>Amount</i>			
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)			PW 20 26 005 (Storm Sewer)		387.09			
			Invoice Items	1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
050923	WW Misc. Supplies	Open		05/09/2023	05/19/2023	05/09/2023			159.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	159.0000	159.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			159.00	
				Invoice Items	1				
Vendor 1955 - HOME DEPOT CREDIT SERVICES					Totals	Invoices	2		\$546.09
Vendor 3798 - HOMEFIELD ENERGY									
1396623041	Monthly electric supply allocation	Open		04/25/2023	05/19/2023	04/25/2023			43,159.62
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Electricity & gas - Monthly electric supply allocation		1.0000	EA	43,159.6200	43,159.62			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3403 (General Fund-Parks & Maintenance Department-Electricity & gas)							1,190.05	
	11-4210-3403 (General Fund-Police Department-Electricity & gas)							585.86	
	11-4221-3403 (General Fund-Fire Department-Electricity & gas)							703.58	
	11-4311-3403 (General Fund-City Garage-Electricity & gas)							265.61	
	61-4610-3403 (Water and Sewer Fund-Utility Department-Electricity & gas)							246.92	
	61-4611-3403 (Water and Sewer Fund-Water Treatment Plant-Electricity & gas)							6,705.90	
	61-4621-3403 (Water and Sewer Fund-Waste Water Treatment Plant-Electricity & gas)							18,052.01	
	61-4311-3403 (Water and Sewer Fund-City Garage-Electricity & gas)							265.61	
	22-4520-3403 (Playground & Recreation Fund-Pool-Electricity & gas)							829.32	
	25-4312-3405 (Motor Fuel Tax Fund-Motor Fuel Tax Department-Street lights electricity)							14,314.76	
				Invoice Items	1				
Vendor 3798 - HOMEFIELD ENERGY					Totals	Invoices	1		\$43,159.62
Vendor 1417 - ICRMT									
RCB 33054	Work Comp Audit balance due / JUDGEMENT	Open		04/28/2023	05/19/2023	04/28/2023			24,159.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Work comp audit - Work Comp Audit balance due / JUDGEMENT		1.0000	EA	24,159.0000	24,159.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4910-3307 (General Fund-Premiums, Judgments & Claims-Workers' compensation insurance)							24,159.00	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1417 - ICRMT Totals									
						Invoices	1		\$24,159.00
Vendor 4082 - IDEMIA IDENTITY & SECURITY									
157685	Annual maintenance/PD	Open		05/01/2023	05/19/2023	05/01/2023			2,903.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other business services - Annual maintenance/PD		1.0000	EA	2,903.0000	2,903.00			
	G/L Account				Project			Amount	
	11-4210-3199 (General Fund-Police Department-Business services)							2,903.00	
	Invoice Items			1					
Vendor 4082 - IDEMIA IDENTITY & SECURITY Totals									
						Invoices	1		\$2,903.00
Vendor 1444 - ILLINOIS SECRETARY OF STATE									
05/11/2023	Renewal of registration for 2015 Ford Explorer - 2397/PD	Open		05/11/2023	05/19/2023	05/11/2023			151.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - Renewal of registration for 2015 Ford Explorer - 2397/PD		1.0000	EA	151.0000	151.00			
	G/L Account				Project			Amount	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)					2397 (2015 Ford Explorer - 4WD SUV)		151.00	
	Invoice Items			1					
Vendor 1444 - ILLINOIS SECRETARY OF STATE Totals									
						Invoices	2		\$302.00
Vendor 1446 - ILLINOIS STATE POLICE									
20230406202	Background checks & liquor licenses/ADMIN	Open		04/30/2023	05/19/2023	04/30/2023			28.25
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other contractual services - Background checks & liquor licenses/ADMIN		1.0000	EA	28.2500	28.25			
	G/L Account				Project			Amount	
	11-4001-3999 (General Fund-Administration & Boards- Manager-Other contractual services)							28.25	
	Invoice Items			1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1446 - ILLINOIS STATE POLICE Totals									
						Invoices	1		\$28.25
Vendor 4583 - ILMO PRODUCTS COMPANY									
01380394	Cylinder rental - MAINT	Open		04/30/2023	05/19/2023	04/30/2023			43.80
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Park maintenance materials - Cylinder rental - MAINT		1.0000	EA	43.8000	43.80			
	G/L Account				Project			Amount	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							43.80	
Invoice Items						1			
Vendor 4583 - ILMO PRODUCTS COMPANY Totals									
						Invoices	2		\$100.20
Vendor 4490 - INTELEPEER CLOUD COMMUNICATIONS, LLC									
INV00050034	VOIP trunk fees (outbound calling)/WATER DEPT/REC/ADMIN	Open		04/30/2023	05/19/2023	04/30/2023			464.13
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Telephone Service - VOIP trunk fees (outbound calling)/WATER DEPT/REC/ADMIN		1.0000	EA	464.1300	464.13			
	G/L Account				Project			Amount	
	11-4001-3401 (General Fund-Administration & Boards- Manager- Telephone expense)							287.76	
	61-4630-3401 (Water and Sewer Fund-Water Department-Telephone expense)							116.03	
	22-4510-3401 (Playground & Recreation Fund-Recreation Programs- Telephone expense)							60.34	
Invoice Items						1			
Vendor 4490 - INTELEPEER CLOUD COMMUNICATIONS, LLC Totals									
						Invoices	1		\$464.13
Vendor 1475 - INTL UNION OF OPERATING									
2023-00000410	OE Dues - 1st - IUOE Dues - 1st Check	Open		05/12/2023	05/12/2023	05/12/2023			640.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Payroll Withholding - 05/12/2023 Deduction IUOE Dues - 1st Check		1.0000	EA	640.0000	640.00			
	G/L Account				Project			Amount	
	11-2029 (General Fund-OE dues withholding)							250.00	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000410	OE Dues - 1st - IUOE Dues - 1st Check	Open		05/12/2023	05/12/2023	05/12/2023			640.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	61-2029 (Water and Sewer Fund-OE dues withholding)							390.00	
			Invoice Items	1					
Vendor 1475 - INTL UNION OF OPERATING				Totals		Invoices	1		\$640.00
Vendor 3288 - JJET LEASING, INC.									
242443-B	Lift Rental Concession Building/ENG	Open		04/21/2023	05/19/2023	04/21/2023			1,845.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Lift Rental Concession Building/ENG		1.0000	EA	1,845.0000	1,845.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			1,845.00	
			Invoice Items	1					
Vendor 3288 - JJET LEASING, INC.				Totals		Invoices	1		\$1,845.00
Vendor 3355 - JOHN DEERE FINANCIAL									
2023-00000411	SHOE -RK - Shoe Reimbursement	Open		05/12/2023	05/12/2023	05/12/2023			45.78
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	45.7800	45.78			
	Shoe Reimbursement								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.82	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							4.96	
			Invoice Items	1					
93956 CR	Credit for duplicate entry because of Suspended invoice/	Open		02/09/2023	05/19/2023	02/09/2023			(17.17)
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Credit for duplicate entry because of Suspended invoice/		1.0000	EA	(17.1700)	(17.17)			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			(17.17)	
			Invoice Items	1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
123898	Tools/ENG	Open		04/27/2023	05/19/2023	04/27/2023			37.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Tools/ENG		1.0000	EA	37.9900	37.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			37.99	
				Invoice Items	1				
50627	Tools/ENG	Open		05/03/2023	05/19/2023	05/03/2023			16.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Tools/ENG		1.0000	EA	16.9800	16.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			16.98	
				Invoice Items	1				
75344	Tools/ENG	Open		05/04/2023	05/19/2023	05/04/2023			49.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Tools/ENG		1.0000	EA	49.7500	49.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			49.75	
				Invoice Items	1				
75587	Tools and supplies/ENG	Open		05/05/2023	05/19/2023	05/05/2023			37.31
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Tools and supplies/ENG		1.0000	EA	37.3100	37.31			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			37.31	
				Invoice Items	1				
51673	Plumbing supplies/ENG	Open		05/09/2023	05/19/2023	05/09/2023			48.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Plumbing supplies/ENG		1.0000	EA	48.9600	48.96			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			48.96	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
47929	LIght Repair - Glenwood/STREET	Open		04/14/2023	05/19/2023	04/14/2023			18.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - LIght Repair - Glenwood/STREET		1.0000	EA	18.9800	18.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2514 (General Fund-Street Department-Sign maintenance materials)							18.98	
				Invoice Items	1				
123414	Sign Post Repairs/STREET	Open		04/24/2023	05/19/2023	04/24/2023			47.77
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Sign Post Repairs/STREET		1.0000	EA	47.7700	47.77			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2514 (General Fund-Street Department-Sign maintenance materials)							47.77	
				Invoice Items	1				
49548	Cleaning Supplies for Trucks/UTILITY	Open		04/25/2023	05/19/2023	04/25/2023			20.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Cleaning Supplies for Trucks/UTILITY		1.0000	EA	20.9700	20.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2303 (Water and Sewer Fund-Utility Department-Repair & maintenance chemicals)							20.97	
				Invoice Items	1				
49556	Batteries D/UTILITY	Open		04/25/2023	05/19/2023	04/25/2023			18.97
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Batteries D/UTILITY		1.0000	EA	18.9700	18.97			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2001 (Water and Sewer Fund-Utility Department-Office supplies)							18.97	
				Invoice Items	1				
49664	Leads Tests/W/S GARAGE	Open		04/26/2023	05/19/2023	04/26/2023			7.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Leads Tests/W/S GARAGE		1.0000	EA	7.9800	7.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			7.98	
				Invoice Items	1				





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
123866	911 Signs-Bike Trail/STREET	Open		04/27/2023	05/19/2023	04/27/2023			12.63
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 911 Signs-Bike Trail/STREET		1.0000	EA	12.6300	12.63			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2514 (General Fund-Street Department-Sign maintenance materials)							12.63	
				Invoice Items	1				
49754	Broadcast Spreader/UTILITY	Open		04/27/2023	05/19/2023	04/27/2023			59.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Broadcast Spreader/UTILITY		1.0000	EA	59.9900	59.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2108 (Water and Sewer Fund-Utility Department-Agricultural supplies)							59.99	
				Invoice Items	1				
74727	4" SCH40 Pipe/UTILITY	Open		05/01/2023	05/19/2023	04/01/2023			38.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 4" SCH40 Pipe/UTILITY		1.0000	EA	38.9900	38.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2505 (Water and Sewer Fund-Utility Department-Sewer repair materials)							38.99	
				Invoice Items	1				
50600	Brad Etnire Hi-Viz Jacket/STREET	Open		05/03/2023	05/19/2023	05/03/2023			41.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Brad Etnire Hi-Viz Jacket/STREET		1.0000	EA	41.9800	41.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							41.98	
				Invoice Items	1				
75113.1	Troy Howell Hi-Viz Jacket	Open		05/03/2023	05/19/2023	05/03/2023			39.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Troy Howell Hi-Viz Jacket		1.0000	EA	39.9900	39.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							39.99	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
50873	Matt D & Josh L Hi-Viz Jackets/STREET	Open		05/04/2023	05/19/2023	05/04/2023			79.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Matt D & Josh L Hi-Viz Jackets/STREET		1.0000	EA	79.9800	79.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							79.98	
	<i>Invoice Items</i>				1				
73778	Weed killer - MAINT	Open		04/26/2023	05/19/2023	04/26/2023			139.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Agricultural Supplies - Weed killer - MAINT		1.0000	EA	139.9800	139.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2108 (General Fund-Parks & Maintenance Department-Agricultural supplies)							139.98	
	<i>Invoice Items</i>				1				
123918	Hose tube - MAINT	Open		04/27/2023	05/19/2023	04/27/2023			10.90
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Hose tube - MAINT		1.0000	EA	10.9000	10.90			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							10.90	
	<i>Invoice Items</i>				1				
75085	Rope and grabbers - MAINT	Open		05/03/2023	05/19/2023	05/03/2023			43.73
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Rope and grabbers - MAINT		1.0000	EA	43.7300	43.73			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							43.73	
	<i>Invoice Items</i>				1				
74102	WP Hand Tools	Open		04/28/2023	05/19/2023	04/28/2023			32.96
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Hand tools / WTP - WP Hand Tools		1.0000	EA	32.9600	32.96			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2801 (Water and Sewer Fund-Water Treatment Plant-Hand tools)							32.96	
	<i>Invoice Items</i>				1				
Vendor 3355 - JOHN DEERE FINANCIAL Totals					Invoices	22			\$835.40

Vendor 1512 - KIRCHNER BUILDING CENTER



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## 05/16/2023

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
359523	Caulk/ENG	Open		05/02/2023	05/19/2023	05/02/2023			26.56
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Caulk/ENG		1.0000	EA	26.5600	26.56			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			26.56	
				Invoice Items	1				
362495	Truss supplies/ENG	Open		05/08/2023	05/19/2023	05/08/2023			32.06
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Truss supplies/ENG		1.0000	EA	32.0600	32.06			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			32.06	
				Invoice Items	1				
363503	Truss materials/ENG	Open		05/09/2023	05/19/2023	05/09/2023			151.48
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Truss materials/ENG		1.0000	EA	151.4800	151.48			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			151.48	
				Invoice Items	1				
343748	Building supplies/ENG	Open		05/10/2023	05/19/2023	05/10/2023			40.81
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Building supplies/ENG		1.0000	EA	40.8100	40.81			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			40.81	
				Invoice Items	1				
356360	Fascia - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			18.15
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Fascia - MAINT		1.0000	EA	18.1500	18.15			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							18.15	
				Invoice Items	1				



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
360328	Concrete - MAINT	Open		05/03/2023	05/19/2023	05/03/2023			20.24
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Concrete - MAINT		1.0000	EA	20.2400	20.24			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							20.24	
				Invoice Items	1				
Vendor 1512 - KIRCHNER BUILDING CENTER Totals						Invoices	6		\$289.30
Vendor 2468 - KRONOS									
12074652	April 2023 WFR / EBHR	Open		05/09/2023	05/19/2023	05/09/2023			646.33
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Data Processing Service - April 2023 WFR / EBHR		1.0000	EA	646.3300	646.33			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4700-3101 (General Fund-Human Resources-Data processing services)							646.33	
				Invoice Items	1				
Vendor 2468 - KRONOS Totals						Invoices	1		\$646.33
Vendor 4376 - LAW ENFORCEMENT TRAINING, LLC									
INV-0581	Training/PD	Open		05/01/2023	05/19/2023	05/01/2023			1,860.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Education & training expense - Training/PD		1.0000	EA	1,860.0000	1,860.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3706 (General Fund-Police Department-Education & training expense)							1,860.00	
				Invoice Items	1				
Vendor 4376 - LAW ENFORCEMENT TRAINING, LLC Totals						Invoices	1		\$1,860.00
Vendor 3639 - LEE ENTERPRISES - CENTRAL ILLINOIS									
146818-1	Legal notices/CLERK	Open		04/05/2023	05/19/2023	04/05/2023			26.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal notice publishing - Legal notices/CLERK		1.0000	EA	26.6000	26.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3206 (General Fund-City Clerk-Legal notice publishing)							26.60	
				Invoice Items	1				



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
146868-1	Legal notices/CLERK	Open		04/06/2023	05/19/2023	04/06/2023			58.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal notice publishing - Legal notices/CLERK		1.0000	EA	58.8000	58.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3206 (General Fund-City Clerk-Legal notice publishing)							58.80	
	Invoice Items			1					
146894-1	Legal notices/CLERK	Open		04/06/2023	05/19/2023	04/06/2023			22.40
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Legal notice publishing - Legal notices/CLERK		1.0000	EA	22.4000	22.40			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3206 (General Fund-City Clerk-Legal notice publishing)							22.40	
	Invoice Items			1					
Vendor 3639 - LEE ENTERPRISES - CENTRAL ILLINOIS Totals					Invoices	3			\$107.80
Vendor 4456 - LEGACY GRAPHICS INC									
34804	Girls softball uniforms - REC	Open		05/10/2023	05/19/2023	05/10/2023			40.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / REC - Girls softball uniforms - REC		1.0000	EA	40.0000	40.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2701 (Playground & Recreation Fund-Recreation Programs-Uniforms)				REC 1002 1480 (Girls Softball)			40.00	
	Invoice Items			1					
Vendor 4456 - LEGACY GRAPHICS INC Totals					Invoices	1			\$40.00
Vendor 3023 - LEXIPOL, LLC									
INVLEX16284	Annual law enforcement training/PD	Open		05/01/2023	05/19/2023	05/01/2023			10,371.95
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other business services - Annual law enforcement training/PD		1.0000	EA	10,371.9500	10,371.95			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3199 (General Fund-Police Department-Business services)							10,371.95	
	Invoice Items			1					
Vendor 3023 - LEXIPOL, LLC Totals					Invoices	1			\$10,371.95
Vendor 1542 - LORENZ WHOLESALE CO									



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
599962-1	Toilet Paper - MAINT	Open		05/03/2023	05/19/2023	05/03/2023			140.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies - Toilet Paper - MAINT		1.0000	EA	140.6500	140.65			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2301 (General Fund-Parks & Maintenance Department-Janitorial & cleaning supplies)							140.65	
	<i>Invoice Items</i>			1					
Vendor 1542 - LORENZ WHOLESALE CO Totals					Invoices	1			\$140.65
Vendor 1550 - MACK MOORE SHOE STORE									
2023-00000412	SHOE - Shoe Reimbursement	Open		05/12/2023	05/12/2023	05/12/2023			34.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction Shoe Reimbursement		1.0000	EA	34.0000	34.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2039 (General Fund-Boot reimbursements)							17.00	
	61-2039 (Water and Sewer Fund-Boot reimbursements)							17.00	
	<i>Invoice Items</i>			1					
Vendor 1550 - MACK MOORE SHOE STORE Totals					Invoices	1			\$34.00
Vendor 1563 - MCFARLAND STEEL SUPPLY									
April 21, 2023	Pipe/PD	Open		04/21/2023	05/19/2023	04/21/2023			25.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Pipe/PD		1.0000	EA	25.0000	25.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3508 (General Fund-Police Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			25.00	
	<i>Invoice Items</i>			1					
Vendor 1563 - MCFARLAND STEEL SUPPLY Totals					Invoices	2			\$33.58
Vendor 2248 - Edward McKinney									
05 3 2023	Concrete	Open		05/03/2023	05/19/2023	05/03/2023			8.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Concrete		1.0000	EA	8.5800	8.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2401 (General Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			8.58	
	<i>Invoice Items</i>			1					



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
499655	Boot reimbursement - STREET	Open		05/01/2023	05/19/2023	05/01/2023			100.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / STREET - Boot reimbursement - STREET		1.0000	EA	100.0000	100.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4310-2701 (General Fund-Street Department-Uniforms)							100.00	
	<i>Invoice Items</i>			1					
Vendor 2248 - Edward McKinney Totals					Invoices		1		\$100.00
Vendor 4598 - Mel's Quality Tire									
05/05/2023	Tires/ENG	Open		05/05/2023	05/19/2023	05/05/2023			545.68
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Tires/ENG		1.0000	EA	545.6800	545.68			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4095-2401 (General Fund-Engineering Department-Vehicle parts & supplies)				8074 (8074 - 2008 F-150 Ford truck)			545.68	
	<i>Invoice Items</i>			1					
Vendor 4598 - Mel's Quality Tire Totals					Invoices		2		\$866.92
Vendor 1576 - MID-ILLINOIS CONCRETE, INC									
260850	Concrete for SW/ENG	Open		04/30/2023	05/19/2023	04/30/2023			389.25
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Concrete for SW/ENG		1.0000	EA	389.2500	389.25			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 018 (Sidewalks)			389.25	
	<i>Invoice Items</i>			1					
260851	Concrete for SW/ENG	Open		04/30/2023	05/19/2023	04/30/2023			1,746.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Concrete for SW/ENG		1.0000	EA	1,746.5000	1,746.50			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 018 (Sidewalks)			1,746.50	
	<i>Invoice Items</i>			1					



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
260852	Concrete materials for SW around Concession/ENG	Open		04/30/2023	05/19/2023	04/30/2023			6,676.27
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Concrete materials for SW around Concession/ENG		1.0000	EA	6,676.2700	6,676.27			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 018 (Sidewalks)			6,676.27	
				Invoice Items	1				
260853	Concrete for SW/ENG	Open		04/30/2023	05/19/2023	04/30/2023			1,146.38
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Concrete for SW/ENG		1.0000	EA	1,146.3800	1,146.38			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 018 (Sidewalks)			1,146.38	
				Invoice Items	1				
260722	Hot Patch & Calc Chloride (2.5 CY)/UTILITY	Open		04/26/2023	05/19/2023	04/26/2023			346.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Hot Patch & Calc Chloride (2.5 CY)/UTILITY		1.0000	EA	346.8800	346.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							346.88	
				Invoice Items	1				
260723	Edgers for Concrete/UTILITY	Open		04/26/2023	05/19/2023	04/26/2023			24.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Edgers for Concrete/UTILITY		1.0000	EA	24.0000	24.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2501 (Water and Sewer Fund-Utility Department-Concrete)							24.00	
				Invoice Items	1				
Vendor 1576 - MID-ILLINOIS CONCRETE, INC Totals					Invoices	6			\$10,329.28
Vendor 1592 - MLB OUTDOOR PRODUCTS									
52563	MS291 Chainsaw Ignition Coil/STREET	Open		05/03/2023	05/19/2023	05/03/2023			81.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - MS291 Chainsaw Ignition Coil/STREET		1.0000	EA	81.0000	81.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
52563	MS291 Chainsaw Ignition Coil/STREET	Open		05/03/2023	05/19/2023	05/03/2023			81.00
<i>P.O. Number</i>	<i>Item Description</i>			<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)			0000		(0000 - Misc. Equip.)			81.00
			Invoice Items	1					
52565	2 Cycle Oil Packets/UTILITY	Open		05/03/2023	05/19/2023	05/03/2023			111.72
<i>P.O. Number</i>	<i>Item Description</i>			<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>
	1/4 page full color ad/tourism - 2 Cycle Oil Packets/UTILITY			1.0000	EA	111.7200	111.72		
	<i>G/L Account</i>					<i>Project</i>			<i>Amount</i>
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)								111.72
			Invoice Items	1					
52589	TS420 Pull Rope/UTILITY	Open		05/05/2023	05/19/2023	05/05/2023			12.89
<i>P.O. Number</i>	<i>Item Description</i>			<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>
	1/4 page full color ad/tourism - TS420 Pull Rope/UTILITY			1.0000	EA	12.8900	12.89		
	<i>G/L Account</i>					<i>Project</i>			<i>Amount</i>
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)					0000 (0000 - Misc. Equip.)			12.89
			Invoice Items	1					
52510	Spark plug - MAINT	Open		04/26/2023	05/19/2023	04/26/2023			6.00
<i>P.O. Number</i>	<i>Item Description</i>			<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>
	Park maintenance materials - Spark plug - MAINT			1.0000	EA	6.0000	6.00		
	<i>G/L Account</i>					<i>Project</i>			<i>Amount</i>
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)								6.00
			Invoice Items	1					
52560	Carb - MAINT	Open		05/03/2023	05/19/2023	05/03/2023			44.00
<i>P.O. Number</i>	<i>Item Description</i>			<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>
	Vehicle parts and supplies - Carb - MAINT			1.0000	EA	44.0000	44.00		
	<i>G/L Account</i>					<i>Project</i>			<i>Amount</i>
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)					0000 (0000 - Misc. Equip.)			44.00
			Invoice Items	1					



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Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
52541	repair of saw/FD	Open		04/29/2023	05/10/2023	04/29/2023			60.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - repair of saw/FD		1.0000	EA	60.0000	60.00			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)			0000 (0000 - Misc. Equip.)				60.00	
	<i>Invoice Items</i>			1					
Vendor 1592 - MLB OUTDOOR PRODUCTS Totals					Invoices	6			\$315.61
Vendor 3721 - MORRIS TRUCKING, LLC									
236446	Trucking of rock for FD and PD Training center/FD	Open		04/30/2023	05/19/2023	04/30/2023			10,195.12
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other capital expense - Trucking of rock for FD and PD Training center/FD		1.0000	EA	10,195.1200	10,195.12			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-4604 (General Fund-Fire Department-Other capital expense)			0000 (0000 - Misc. Equip.)				10,195.12	
	<i>Invoice Items</i>			1					
Vendor 3721 - MORRIS TRUCKING, LLC Totals					Invoices	2			\$12,238.94
Vendor 1602 - MOTOROLA SOLUTIONS, INC									
7411720230403	starcom radio monthly fee/FD	Open		05/01/2023	05/10/2023	05/01/2023			16.66
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of radios - starcom radio monthly fee/FD		1.0000	EA	16.6600	16.66			
	<i>G/L Account</i>			<i>Project</i>				<i>Amount</i>	
	11-4221-3509 (General Fund-Fire Department-Repair of radios)							16.66	
	<i>Invoice Items</i>			1					
Vendor 1602 - MOTOROLA SOLUTIONS, INC Totals					Invoices	1			\$16.66
Vendor 1607 - MUNICIPAL CLERKS OF ILLINOIS									



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## 05/16/2023

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
05/02/2023	MCI Districts Summer Seminar July 20-21/CLERK	Open		05/02/2023	05/19/2023	05/02/2023			35.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Education & training expense - MCI Districts Summer Seminar July 20-21/CLERK		1.0000	EA	35.0000	35.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-3706 (General Fund-City Clerk-Education & training expense)							35.00	
	<i>Invoice Items</i>			1					
Vendor <b>1607 - MUNICIPAL CLERKS OF ILLINOIS</b> Totals					Invoices	1			\$35.00
Vendor <b>2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS</b>									
SO1722483	Repair of operating equipment/FD	Open		04/28/2023	05/19/2023	04/28/2023			3,161.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of operating equipment - Repair of operating equipment/FD		1.0000	EA	3,161.0000	3,161.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-3508 (General Fund-Fire Department-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			3,161.00	
	<i>Invoice Items</i>			1					
Vendor <b>2490 - MUNICIPAL EMERGENCY SERVICE - MES-ILLINOIS</b> Totals					Invoices	1			\$3,161.00
Vendor <b>3092 - NAPA - MCKAY AUTO PARTS</b>									
121940	Wheel bearing and hub assembly/PD	Open		04/17/2023	05/19/2023	04/17/2023			328.68
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - Wheel bearing and hub assembly/PD		1.0000	EA	328.6800	328.68			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2401 (General Fund-Police Department-Vehicle parts & supplies)				2397 (2015 Ford Explorer - 4WD SUV)			328.68	
	<i>Invoice Items</i>			1					
122045	Air Filter/UTILITY	Open		04/19/2023	05/19/2023	04/19/2023			63.75
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Air Filter/UTILITY		1.0000	EA	63.7500	63.75			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				5133 (5133 - 2014 Case 590 SN Loader backhoe)			63.75	
	<i>Invoice Items</i>			1					



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
122067	Oil Absorb/W/S GARAGE	Open		04/20/2023	05/19/2023	04/20/2023			21.98
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Oil Absorb/W/S GARAGE		1.0000	EA	21.9800	21.98			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			21.98	
				Invoice Items	1				
122286	Disposable Gloves/W/S GARAGE	Open		04/26/2023	05/19/2023	04/26/2023			15.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Disposable Gloves/W/S GARAGE		1.0000	EA	15.9900	15.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4311-2401 (Water and Sewer Fund-City Garage-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			15.99	
				Invoice Items	1				
122294	Chainsaw Spark Plug/STREET	Open		04/26/2023	05/19/2023	04/26/2023			7.38
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Chainsaw Spark Plug/STREET		1.0000	EA	7.3800	7.38			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			7.38	
				Invoice Items	1				
122402	Straw Blower Belt/STREET	Open		04/28/2023	05/19/2023	04/28/2023			122.36
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Straw Blower Belt/STREET		1.0000	EA	122.3600	122.36			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			122.36	
				Invoice Items	1				
122519	2.5 Def (2)/UTILITY	Open		05/02/2023	05/19/2023	05/02/2023			33.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 2.5 Def (2)/UTILITY		1.0000	EA	33.1800	33.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							33.18	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
122520	2.5 Def (2)/GARAGE/MECHANIC	Open		05/02/2023	05/19/2023	05/02/2023			33.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 2.5 Def (2)/GARAGE/MECHANIC		1.0000	EA	33.1800	33.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4311-2201 (General Fund-City Garage-Fuel & oil)							33.18	
	<i>Invoice Items</i>				1				
122543	2.5 Def/UTILITY	Open		05/03/2023	05/19/2023	05/03/2023			33.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - 2.5 Def/UTILITY		1.0000	EA	33.1800	33.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)							33.18	
	<i>Invoice Items</i>				1				
122548	Hyd Hose Fittings/UTILITY	Open		05/03/2023	05/19/2023	05/03/2023			115.14
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Hyd Hose Fittings/UTILITY		1.0000	EA	115.1400	115.14			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				6053 (2017 Case TV380 loader)			115.14	
	<i>Invoice Items</i>				1				
122568	Strawblower Belt/STREET	Open		05/03/2023	05/19/2023	05/03/2023			52.44
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Strawblower Belt/STREET		1.0000	EA	52.4400	52.44			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-2401 (General Fund-Street Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			52.44	
	<i>Invoice Items</i>				1				
122712	Hyd Hose Fittings/UTILITY	Open		05/08/2023	05/19/2023	05/08/2023			8.30
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Hyd Hose Fittings/UTILITY		1.0000	EA	8.3000	8.30			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			8.30	
	<i>Invoice Items</i>				1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
122477	filter - MAINT	Open		05/01/2023	05/19/2023	05/01/2023			5.33
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - filter - MAINT		1.0000	EA	5.3300	5.33			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				4771 (2020 Hustler Mower)			5.33	
				Invoice Items	1				
122510	Oil filter - MAINT	Open		05/05/2023	05/19/2023	05/05/2023			5.33
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Oil filter - MAINT		1.0000	EA	5.3300	5.33			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			5.33	
				Invoice Items	1				
122654	Oil - Maint	Open		05/05/2023	05/19/2023	05/05/2023			31.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts & supplies / MAINT - Oil - Maint		1.0000	EA	31.7200	31.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-2401 (General Fund-Parks & Maintenance Department-Vehicle parts & supplies)				0000 (0000 - Misc. Equip.)			31.72	
				Invoice Items	1				
122030	drain plug/FD	Open		04/19/2023	05/10/2023	04/19/2023			6.87
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - drain plug/FD		1.0000	EA	6.8700	6.87			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3114 (2012 Dodge Caravan)			6.87	
				Invoice Items	1				
122032	oil filter/FD	Open		04/19/2023	05/10/2023	04/19/2023			5.33
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle parts and supplies - oil filter/FD		1.0000	EA	5.3300	5.33			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)				3114 (2012 Dodge Caravan)			5.33	
				Invoice Items	1				



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
122226	idler arm & pitman arm bracket/FD	Open		04/25/2023	05/10/2023	04/25/2023			240.69
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - idler arm & pitman arm bracket/FD	1.0000	EA	240.6900	240.69				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			3341 (3341 2016 3 X 13 Chevy Ambulance)			240.69		
	Invoice Items			1					
122255	Ball joints & Brake pads/FD	Open		04/25/2023	05/10/2023	04/25/2023			301.54
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - Ball joints & Brake pads/FD	1.0000	EA	301.5400	301.54				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			3341 (3341 2016 3 X 13 Chevy Ambulance)			301.54		
	Invoice Items			1					
122261	brake pads/FD	Open		04/25/2023	05/10/2023	04/25/2023			62.24
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - brake pads/FD	1.0000	EA	62.2400	62.24				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			3341 (3341 2016 3 X 13 Chevy Ambulance)			62.24		
	Invoice Items			1					
122281	ball joints/FD	Open		04/26/2023	05/10/2023	04/26/2023			137.98
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - ball joints/FD	1.0000	EA	137.9800	137.98				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			3341 (3341 2016 3 X 13 Chevy Ambulance)			137.98		
	Invoice Items			1					
122333	return of 2 ball joints/FD	Open		04/27/2023	05/10/2023	04/27/2023			(137.98)
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - return of 2 ball joints/FD	1.0000	EA	(137.9800)	(137.98)				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			3341 (3341 2016 3 X 13 Chevy Ambulance)			(137.98)		
	Invoice Items			1					
122615	silicone/FD	Open		05/04/2023	05/10/2023	05/04/2023			6.29
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Vehicle parts and supplies - silicone/FD	1.0000	EA	6.2900	6.29				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)			1069 (2022 AEV Type 1 Ambulance - F550)			6.29		
	Invoice Items			1					



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
122651	returned heater valve/FD	Open		05/05/2023	05/10/2023	05/05/2023			(5.05)
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - returned heater valve/FD		1.0000	EA	(5.0500)	(5.05)			
	G/L Account				Project			Amount	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)					3224 (2013 AEV TraumaHawk Type III Chevrolet Ambulance)		(5.05)	
	Invoice Items				1				
122652	coolant/FD	Open		05/05/2023	05/10/2023	05/05/2023			24.57
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Vehicle parts and supplies - coolant/FD		1.0000	EA	24.5700	24.57			
	G/L Account				Project			Amount	
	11-4221-2401 (General Fund-Fire Department-Vehicle parts & supplies)					3224 (2013 AEV TraumaHawk Type III Chevrolet Ambulance)		24.57	
	Invoice Items				1				
Vendor 3092 - NAPA - MCKAY AUTO PARTS Totals Invoices 25 \$1,520.42									
Vendor 2551 - NCPERS - 0216 - IL IMRF									
0216062023	June 2023 Premium / EBHR	Open		05/01/2023	05/19/2023	05/01/2023			144.00
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Life insurance employee deductions / EB - June 2023 Premium / EBHR		1.0000	EA	144.0000	144.00			
	G/L Account				Project			Amount	
	11-2033 (General Fund-Other voluntary deductions )							144.00	
	Invoice Items				1				
Vendor 2551 - NCPERS - 0216 - IL IMRF Totals Invoices 1 \$144.00									
Vendor 1631 - NIEMANN FOODS INC.									
2305989	Flowers for Mom & Me Prom - REC	Open		04/22/2023	05/19/2023	04/22/2023			99.96
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Other Supplies / REC - Flowers for Mom & Me Prom - REC		1.0000	EA	99.9600	99.96			
	G/L Account				Project			Amount	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)					REC 1008 5855 (Mom and Me Prom)		99.96	
	Invoice Items				1				
Vendor 1631 - NIEMANN FOODS INC. Totals Invoices 1 \$99.96									

Vendor 4284 - NORTHWATER CONSULTING





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
23-1274	Data collection and analysis - NARP	Open		05/01/2023	05/19/2023	05/01/2023			2,441.45
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Architect & Engineering Services - Data collection and analysis - NARP		1.0000	EA	2,441.4500	2,441.45			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3103 (Water and Sewer Fund-Waste Water Treatment Plant-Architect & engineering services)				PW 22 41 (NARP Testing)			2,441.45	
	Invoice Items			1					
Vendor 4284 - NORTHWATER CONSULTING Totals						Invoices	1		\$2,441.45
Vendor 3265 - O'REILLY AUTO PARTS									
2323-145833	Weather Strp/UTILITY	Open		04/19/2023	05/19/2023	04/19/2023			12.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	1/4 page full color ad/tourism - Weather Strp/UTILITY		1.0000	EA	12.9900	12.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-2401 (Water and Sewer Fund-Utility Department-Vehicle parts & supplies)				5133 (5133 - 2014 Case 590 SN Loader backhoe)			12.99	
	Invoice Items			1					
Vendor 3265 - O'REILLY AUTO PARTS Totals						Invoices	1		\$12.99
Vendor 1660 - PAAP PRINTING									
41642	Roll cards/CLERK	Open		04/21/2023	05/19/2023	04/21/2023			42.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Printed forms - Roll cards/CLERK		1.0000	EA	42.0000	42.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4002-2004 (General Fund-City Clerk-Printed forms)							42.00	
	Invoice Items			1					
41733	forms/PD	Open		05/05/2023	05/19/2023	05/05/2023			1,018.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Printed forms - forms/PD		1.0000	EA	1,018.0000	1,018.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2004 (General Fund-Police Department-Printed forms)							1,018.00	
	Invoice Items			1					
Vendor 1660 - PAAP PRINTING Totals						Invoices	2		\$1,060.00
Vendor 4580 - PACE ANALYTICAL SERVICES, LLC									



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
I9553594	WP Lab Expense - Outside Testing	Open		04/28/2023	05/19/2023	04/28/2023			18.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab Processing Fees - WP Lab Expense - Outside Testing		1.0000	EA	18.0000	18.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3106 (Water and Sewer Fund-Water Treatment Plant-Other consulting services)							18.00	
				Invoice Items	1				
I9553595	WP Lab Expense - Outside Testing	Open		04/28/2023	05/19/2023	04/28/2023			400.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab Processing Fees - WP Lab Expense - Outside Testing		1.0000	EA	400.0000	400.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3106 (Water and Sewer Fund-Water Treatment Plant-Other consulting services)							400.00	
				Invoice Items	1				
Vendor 4580 - PACE ANALYTICAL SERVICES, LLC Totals					Invoices	2			\$418.00
Vendor 2885 - PACKRATS									
133145	WW Misc. Supplies	Open		04/21/2023	05/19/2023	04/21/2023			97.88
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - WW Misc. Supplies		1.0000	EA	97.8800	97.88			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-2310 (Water and Sewer Fund-Waste Water Treatment Plant-Other maintenance supplies)				0000 (0000 - Misc. Equip.)			97.88	
				Invoice Items	1				
Vendor 2885 - PACKRATS Totals					Invoices	1			\$97.88
Vendor 3186 - PEOPLES BANK & TRUST									
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Benefit HSA Match		1.0000	EA	114.5800	114.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match		1.0000	EA	114.5800	114.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							19.23	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							19.23	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	



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## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	22-2021 (Playground & Recreation Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	22-2021 (Playground & Recreation Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						19.23		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						19.23		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	229.1600	229.16				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	22-2021 (Playground & Recreation Fund-Medical & life ins withholding)						229.16		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						57.29		
	25-2021 (Motor Fuel Tax Fund-Medical & life ins withholding)						57.29		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						114.58		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2021 (General Fund-Medical & life ins withholding)						38.46		
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)						114.58		



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	14.4200	14.42				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							14.42	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	38.4600	38.46				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							38.46	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2021 (Water and Sewer Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Benefit HSA Match	1.0000	EA	114.5800	114.58				
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2021 (General Fund-Medical & life ins withholding)							114.58	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	192.3100	192.31				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							96.16	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							96.15	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	200.0000	200.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							100.00	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							100.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	71.9600	71.96				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							71.96	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.4700	33.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							33.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							50.00	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	71.9600	71.96				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							71.96	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	71.9600	71.96				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							71.96	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	259.6200	259.62				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							259.62	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	220.0000	220.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							220.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							16.75	
	25-2038 (Motor Fuel Tax Fund-Other payroll withholdings)							16.75	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	259.6200	259.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							259.62	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	40.0000	40.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	40.0000	40.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						38.47		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	259.6200	259.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						259.62		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	57.7000	57.70				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						57.70		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						38.47		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	100.0000	100.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>	<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						100.00		



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	61-2038 (Water and Sewer Fund-Other payroll withholdings)						38.47		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						50.00		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	175.0000	175.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						175.00		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	134.6200	134.62				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						134.62		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	175.0000	175.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						175.00		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	76.9300	76.93				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						76.93		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	46.1600	46.16				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						46.16		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>		<i>Amount</i>		
	11-2038 (General Fund-Other payroll withholdings)						33.50		





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	25.0000	25.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							25.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	50.0000	50.00				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							50.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	40.2900	40.29				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.29	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	130.7700	130.77				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							130.77	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	96.1600	96.16				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							96.16	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog</i>	<i>Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	100.0000	100.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							100.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	76.9300	76.93				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							76.93	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	40.0000	40.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							40.00	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	60.0000	60.00				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							60.00	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	22-2038 (Playground & Recreation Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.4700	33.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	9.6200	9.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							9.62	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	259.6200	259.62				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							259.62	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	33.5000	33.50				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							33.50	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	38.4700	38.47				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction	1.0000	EA	76.9300	76.93				
	HSA Employee Contribution								
	<i>G/L Account</i>					<i>Project</i>		<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							76.93	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-00000414	HSA Contribution - HSA Employee Contribution*	Open		05/12/2023	05/12/2023	05/12/2023			12,816.31
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	38.4700	38.47			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-2038 (Playground & Recreation Fund-Other payroll withholdings)							38.47	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	19.2400	19.24			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							19.24	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	20.0000	20.00			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-2038 (Water and Sewer Fund-Other payroll withholdings)							20.00	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	93.5400	93.54			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							93.54	
	Payroll Withholding - 05/12/2023 Deduction		1.0000	EA	38.4700	38.47			
	HSA Employee Contribution								
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-2038 (General Fund-Other payroll withholdings)							38.47	
	Invoice Items				176				
Vendor 3186 - PEOPLES BANK & TRUST Totals					Invoices	1			\$12,816.31
Vendor 4596 - PFLAUM PERFECT LAWN CARE									
00683	Mowing for April - MAINT	Open		04/28/2023	05/19/2023	04/28/2023			8,036.30
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - Mowing for April - MAINT		1.0000	EA	8,036.3000	8,036.30			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3999 (General Fund-Parks & Maintenance Department-Other contractual services)							8,036.30	
	Invoice Items				1				
Vendor 4596 - PFLAUM PERFECT LAWN CARE Totals					Invoices	1			\$8,036.30
Vendor 3535 - PIONEER MFG. CO. / PIONEER ATHLETICS									
INV878989	Paint - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			1,129.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Park maintenance materials - Paint - MAINT		1.0000	EA	1,129.5000	1,129.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
INV878989	Paint - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			1,129.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							1,129.50	
	Invoice Items			1					
INV881370	Paint for BB, SB, CO-REC SB, Soccer, Flag and JFL - REC	Open		05/03/2023	05/19/2023	05/03/2023			2,096.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other Supplies / REC - Paint for BB, SB, CO-REC SB, Soccer, Flag and JFL - REC		1.0000	EA	2,096.5000	2,096.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1320 (Pre Academy Soccer)			50.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1260 (Football- Flag)			100.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1003 2140 (Softball - Co Rec, Summer)			100.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1480 (Girls Softball)			146.50	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1340 (Academy Rec Soccer)			200.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1020 (Boys Baseball)			250.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1900 (JFL)			500.00	
	22-4510-2119 (Playground & Recreation Fund-Recreation Programs-Other supplies)				REC 1002 1460 (Soccer, Travel)			750.00	
	Invoice Items			1					
Vendor 3535 - PIONEER MFG. CO. / PIONEER ATHLETICS Totals					Invoices		2		\$3,226.00
Vendor 1679 - PORTER AUTO BODY									
41319	Zero pool toy paint & repair - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			2,600.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other repair & maintenance - Zero pool toy paint & repair - MAINT		1.0000	EA	2,600.0000	2,600.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3599 (General Fund-Parks & Maintenance Department-Other repair & maintenance)							2,600.00	
	Invoice Items			1					
Vendor 1679 - PORTER AUTO BODY Totals					Invoices		1		\$2,600.00

Vendor 4353 - PREMIER PROPERTIES



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## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
04/28/2023	Replacement of windows 516 6th- pay schedule 1/TIF	Open		04/28/2023	05/19/2023	04/28/2023			5,307.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF grant - Replacement of 2nd floor front windows/TIF		1.0000	EA	5,307.0000	5,307.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4107 (Tax Increment Financing Fund-TIF District-TIF grants)							5,307.00	
	<i>Invoice Items</i>				1				
04/29/2023	Replacement of windows 521 7th - pay schedule 1/TIF	Open		04/29/2023	05/19/2023	04/29/2023			9,993.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	TIF grant - Replacement of windows - pay schedule 1/TIF		1.0000	EA	9,993.0000	9,993.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	33-4301-4107 (Tax Increment Financing Fund-TIF District-TIF grants)							9,993.00	
	<i>Invoice Items</i>				1				
Vendor 4353 - PREMIER PROPERTIES Totals					Invoices	2			\$15,300.00
Vendor 3006 - PRO-MOW LAWN CARE, INC									
65608	Landscaping adjacent to utility work/UTILITY	Open		04/26/2023	05/19/2023	04/26/2023			2,900.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - Landscaping adjacent to utility work/UTILITY		1.0000	EA	2,900.0000	2,900.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4610-3999 (Water and Sewer Fund-Utility Department-Other contractual services)				PW 23 27 (Landscaping 2023)			2,900.00	
	<i>Invoice Items</i>				1				
Vendor 3006 - PRO-MOW LAWN CARE, INC Totals					Invoices	1			\$2,900.00
Vendor 1698 - PUMP REPAIR SPECIALIST									
35801	WP Equipment Expense - Lime Silo	Open		04/28/2023	05/19/2023	04/28/2023			755.22
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Pump Repair / WTP - WP Equipment Expense - Lime Silo		1.0000	EA	755.2200	755.22			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-3508 (Water and Sewer Fund-Water Treatment Plant-Repair of operating equipment)				0000 (0000 - Misc. Equip.)			755.22	
	<i>Invoice Items</i>				1				
Vendor 1698 - PUMP REPAIR SPECIALIST Totals					Invoices	1			\$755.22

Vendor 1701 - QUILL CORPORATION



# Accounts Payable Invoice Report - Council

## 05/16/2023

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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
31985101	towels & disinfectant cleaner/FD	Open		04/17/2023	05/10/2023	04/17/2023			226.72
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Janitorial & cleaning supplies - towels & disinfectant cleaner/FD		1.0000	EA	226.7200	226.72			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-2301 (General Fund-Fire Department-Janitorial & cleaning supplies)							226.72	
	Invoice Items			1					
Vendor 1701 - QUILL CORPORATION Totals						Invoices	1		\$226.72
Vendor 1719 - RAY O'HERRON CO INC									
2268578	holster/PD	Open		05/03/2023	05/19/2023	05/03/2023			58.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Uniforms / PD - holster/PD		1.0000	EA	58.9900	58.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-2701 (General Fund-Police Department-Uniforms)							58.99	
	Invoice Items			1					
Vendor 1719 - RAY O'HERRON CO INC Totals						Invoices	1		\$58.99
Vendor 4620 - RCR POWDER COAT									
1567	10th St Br Hand Rail Powder Coat/STREET	Open		05/01/2023	05/19/2023	05/01/2023			633.50
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other contractual services - 10th St Br Hand Rail Powder Coat/STREET		1.0000	EA	633.5000	633.50			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4310-3999 (General Fund-Street Department-Other contractual services)							633.50	
	Invoice Items			1					
Vendor 4620 - RCR POWDER COAT Totals						Invoices	1		\$633.50
Vendor 4667 - RECDESK									
INV-13467	Registration software fee May 23 - Apr. 24 - REC	Open		05/05/2023	05/19/2023	05/05/2023			9,000.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Software Purchase - Registration software fee May 23 - Apr. 24 - REC		1.0000	EA	9,000.0000	9,000.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	22-4510-3113 (Playground & Recreation Fund-Recreation Programs-Recreation software fees)							9,000.00	
	Invoice Items			1					
Vendor 4667 - RECDESK Totals						Invoices	1		\$9,000.00



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4565 - RENT X									
130397	Grinding wheels for thresholds/ENG	Open		05/05/2023	05/19/2023	05/05/2023			162.04
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Capital Improvement projects - Grinding wheels for thresholds/ENG		1.0000	EA	162.0400	162.04			
	G/L Account				Project			Amount	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 019 (Community Drive Maintenance Building)			162.04	
	Invoice Items			1					
Vendor 4565 - RENT X Totals						Invoices	1		\$162.04
Vendor 4597 - RUSH TRUCK CENTER - EFFINGHAM									
3032301756	Power Steering Repairs/STREET	Open		04/27/2023	05/19/2023	04/27/2023			424.64
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	1/4 page full color ad/tourism - Power Steering Repairs/STREET		1.0000	EA	424.6400	424.64			
	G/L Account				Project			Amount	
	11-4310-3508 (General Fund-Street Department-Repair of operating equipment)				3468 (2017 International Dump Truck)			424.64	
	Invoice Items			1					
Vendor 4597 - RUSH TRUCK CENTER - EFFINGHAM Totals						Invoices	2		\$512.54
Vendor 4625 - SECURITY PLUMBING SUPPLIERS									
102233	Valve and assembly - MAINT	Open		04/25/2023	05/19/2023	04/25/2023			348.05
P.O. Number	Item Description		Quantity	U/M	Amount/Unit	Total Amount	Vendor Catalog Part Number	Contract Number	
	Park maintenance materials - Valve and assembly - MAINT		1.0000	EA	348.0500	348.05			
	G/L Account				Project			Amount	
	11-4194-2513 (General Fund-Parks & Maintenance Department-Park maintenance materials)							348.05	
	Invoice Items			1					
Vendor 4625 - SECURITY PLUMBING SUPPLIERS Totals						Invoices	1		\$348.05





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1768 - SHERWIN-WILLIAMS</b>									
8368-1	WP Building & Grounds - Misc	Open		04/28/2023	05/19/2023	04/28/2023			255.63
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Paint and/or paint supplies - WP Building & Grounds - Misc		1.0000	EA	255.6300	255.63			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2310 (Water and Sewer Fund-Water Treatment Plant-Other maintenance supplies)							255.63	
	Invoice Items			1					
Vendor <b>1768 - SHERWIN-WILLIAMS</b> Totals						Invoices	1		\$255.63
Vendor <b>1771 - SIGN APPEAL</b>									
133168	graphics for new ambulance/FD	Open		04/28/2023	05/10/2023	04/28/2023			2,950.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vehicle & service equipment - graphics for new ambulance/FD		1.0000	EA	2,950.0000	2,950.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4221-4299 (General Fund-Fire Department-Vehicles & service equipment)					1069 (2022 AEV Type 1 Ambulance - F550)		2,950.00	
	Invoice Items			1					
Vendor <b>1771 - SIGN APPEAL</b> Totals						Invoices	1		\$2,950.00
Vendor <b>4669 - SMARSH, INC</b>									
INV-96650	Website Archiving/IS	Open		04/30/2023	05/19/2023	04/30/2023			5.10
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Data Processing Service - Website Archiving/IS		1.0000	EA	5.1000	5.10			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3101 (General Fund-Information Services-Data processing services)							5.10	
	Invoice Items			1					
INV-91955	Website Archiving/IS	Open		05/21/2023	05/19/2023	05/21/2023			2,736.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Data Processing Service - Website Archiving/IS		1.0000	EA	2,736.0000	2,736.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3101 (General Fund-Information Services-Data processing services)							2,736.00	
	Invoice Items			1					
Vendor <b>4669 - SMARSH, INC</b> Totals						Invoices	2		\$2,741.10
Vendor <b>4618 - SOUND SOURCE MUSIC SOUND SOURCE MUSIC</b>									



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
70835	Sound System for Rotary Pool - MAINT	Open		04/28/2023	05/19/2023	04/28/2023			4,029.96
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Operating Equipment - Sound System for Rotary Pool - MAINT	1.0000	EA	4,029.9600	4,029.96				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4194-4399 (General Fund-Parks & Maintenance Department-Operating equipment)			0000 (0000 - Misc. Equip.)			4,029.96		
	Invoice Items			1					
Vendor 4618 - SOUND SOURCE MUSIC SOUND SOURCE MUSIC				Totals	Invoices	1			\$4,029.96

Vendor 3448 - SOUTH CENTRAL FS, INC.

04/30/2023	Monthly fuel allocation	Open		04/30/2023	05/19/2023	04/30/2023			18,617.99
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Fuel & Oil - Monthly fuel allocation	1.0000	EA	18,617.9900	18,617.99				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		
	11-4095-2201 (General Fund-Engineering Department-Fuel & oil)						248.03		
	11-4194-2201 (General Fund-Parks & Maintenance Department-Fuel & oil)						1,737.47		
	11-4210-2201 (General Fund-Police Department-Fuel & oil)						5,434.60		
	11-4221-2201 (General Fund-Fire Department-Fuel & oil)						3,298.63		
	11-4310-2201 (General Fund-Street Department-Fuel & oil)						2,637.90		
	11-4311-2201 (General Fund-City Garage-Fuel & oil)						86.75		
	11-4640-2201 (General Fund-Building & Development Services-Fuel & oil)						526.62		
	61-4610-2201 (Water and Sewer Fund-Utility Department-Fuel & oil)						3,510.88		
	61-4611-2201 (Water and Sewer Fund-Water Treatment Plant-Fuel & oil)						306.68		
	61-4621-2201 (Water and Sewer Fund-Waste Water Treatment Plant-Fuel & oil)						280.25		
	11-4001-2201 (General Fund-Administration & Boards- Manager-Fuel & oil)						216.27		
	22-4510-2201 (Playground & Recreation Fund-Recreation Programs-Fuel & oil)						333.91		
	Invoice Items			1					
Vendor 3448 - SOUTH CENTRAL FS, INC.				Totals	Invoices	1			\$18,617.99

Vendor 1786 - SPRINGFIELD ELECTRIC SUPPLY CO

S010331597.001	Electrical supplies/ENG	Open		04/26/2023	05/19/2023	04/26/2023			1,367.10
<i>P.O. Number</i>	<i>Item Description</i>	<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>		
	Capital Improvement projects - Electrical supplies/ENG	1.0000	EA	1,367.1000	1,367.10				
	<i>G/L Account</i>			<i>Project</i>			<i>Amount</i>		



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Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
S010331597.001 <i>P.O. Number</i>	Electrical supplies/ENG <i>Item Description</i> 11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)	Open		04/26/2023	05/19/2023	04/26/2023			1,367.10
	<i>Quantity</i> 1	<i>U/M</i> EA	<i>Amount/Unit</i> 650.4900	<i>Total Amount</i> 650.49	<i>Vendor Catalog Part Number</i> PW 20 26 020 (Community Drive Concession Building)	<i>Contract Number</i> 1,367.10			
S010357348.001 <i>P.O. Number</i>	Electrical supplies/ENG <i>Item Description</i> Capital Improvement projects - Electrical supplies/ENG <i>G/L Account</i> 11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)	Open		04/26/2023	05/19/2023	04/26/2023			650.49
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 650.4900	<i>Total Amount</i> 650.49	<i>Vendor Catalog Part Number</i> PW 20 26 010 (Site Electric)	<i>Contract Number</i> 650.49			
S010357352.001 <i>P.O. Number</i>	Electrical supplies/ENG <i>Item Description</i> Capital Improvement projects - Electrical supplies/ENG <i>G/L Account</i> 11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)	Open		04/26/2023	05/19/2023	04/26/2023			68.07
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 68.0700	<i>Total Amount</i> 68.07	<i>Vendor Catalog Part Number</i> PW 20 26 020 (Community Drive Concession Building)	<i>Contract Number</i> 68.07			
S010357443.001 <i>P.O. Number</i>	Electrical supplies/ENG <i>Item Description</i> Capital Improvement projects - Electrical supplies/ENG <i>G/L Account</i> 11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)	Open		04/26/2023	05/19/2023	04/26/2023			25.99
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 25.9900	<i>Total Amount</i> 25.99	<i>Vendor Catalog Part Number</i> PW 20 26 020 (Community Drive Concession Building)	<i>Contract Number</i> 25.99			
S010339614.001 <i>P.O. Number</i>	Electrical materials/ENG <i>Item Description</i> Capital Improvement projects - Electrical materials/ENG <i>G/L Account</i> 11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)	Open		05/01/2023	05/19/2023	05/01/2023			210.98
	<i>Quantity</i> 1.0000	<i>U/M</i> EA	<i>Amount/Unit</i> 210.9800	<i>Total Amount</i> 210.98	<i>Vendor Catalog Part Number</i> PW 20 26 020 (Community Drive Concession Building)	<i>Contract Number</i> 210.98			



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
S010368858.001	Electrical materials/ENG	Open		05/08/2023	05/19/2023	05/08/2023			298.65
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Electrical materials/ENG		1.0000	EA	298.6500	298.65			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			298.65	
				Invoice Items	1				
Vendor 1786 - SPRINGFIELD ELECTRIC SUPPLY CO Totals						Invoices	6		\$2,621.28
Vendor 1789 - STAPLES CREDIT PLAN									
327019938	11 x 17 paper/ADMIN	Open		05/08/2023	05/19/2023	05/08/2023			72.99
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / ADMIN - 11 x 17 paper/ADMIN		1.0000	EA	72.9900	72.99			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-2001 (General Fund-Administration & Boards- Manager-Office supplies)							72.99	
				Invoice Items	1				
Vendor 1789 - STAPLES CREDIT PLAN Totals						Invoices	1		\$72.99
Vendor 1796 - STILLWATER ENTERPRISES, INC.									
23-446	Mulch/ENG	Open		05/03/2023	05/19/2023	05/03/2023			605.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Capital Improvement projects - Mulch/ENG		1.0000	EA	605.0000	605.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4095-4106 (General Fund-Engineering Department-Capital improvement projects)				PW 20 26 020 (Community Drive Concession Building)			605.00	
				Invoice Items	1				
Vendor 1796 - STILLWATER ENTERPRISES, INC. Totals						Invoices	1		\$605.00
Vendor 3646 - TEKLAB INC									
287101	WW Qtrly Lab Tests	Open		04/26/2023	05/19/2023	04/26/2023			735.01
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab services / WWTP - WW Qtrly Lab Tests		1.0000	EA	735.0100	735.01			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3599 (Water and Sewer Fund-Waste Water Treatment Plant- Other repair & maintenance)							735.01	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
287180	WW Effluent Metals Testing	Open		04/27/2023	05/19/2023	04/27/2023			649.60
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Lab services / WWTP - WW Effluent Metals Testing		1.0000	EA	649.6000	649.60			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-3599 (Water and Sewer Fund-Waste Water Treatment Plant-Other repair & maintenance)							649.60	
				Invoice Items	1				
Vendor 3646 - TEKLAB INC Totals						Invoices	2		\$1,384.61
Vendor 2620 - THOMSON REUTERS - WEST									
848230389	April Monthly Westlaw Usage/ATTORNEY	Open		04/30/2023	05/19/2023	04/30/2023			542.26
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Subscriptions - April Monthly Westlaw Usage/ATTORNEY		1.0000	EA	542.2600	542.26			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4052-2005 (General Fund-City Attorney's Office-Subscriptions)							542.26	
				Invoice Items	1				
Vendor 2620 - THOMSON REUTERS - WEST Totals						Invoices	1		\$542.26
Vendor 2182 - Scott Todd									
04/30/2023	Refund of vision insurance	Open		04/30/2023	05/19/2023	04/30/2023			29.90
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Vision - retirees premiums / EB - Refund of vision insurance		1.0000	EA	29.9000	29.90			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	83-2033 (Employee Benefit Fund-Other voluntary deductions )							29.90	
				Invoice Items	1				
Vendor 2182 - Scott Todd Totals						Invoices	1		\$29.90
Vendor 4417 - TOP NOTCH TREE SERVICE									
Tree04/23	Tree removal - MAINT	Open		04/28/2023	05/19/2023	04/28/2023			1,600.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Tree and stump removal - Tree removal - MAINT		1.0000	EA	1,600.0000	1,600.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3108 (General Fund-Parks & Maintenance Department-Stump & tree removal services)							1,600.00	
				Invoice Items	1				
Vendor 4417 - TOP NOTCH TREE SERVICE Totals						Invoices	1		\$1,600.00
Vendor 1845 - TRIPLE A ASBESTOS SVCS, INC									



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8729-23222	Onsite asbestos observation demo hours/B&D	Open		04/28/2023	05/19/2023	04/28/2023			3,000.00
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Demolition & clearing service - Onsite asbestos observation demo hours/B&D		1.0000	EA	3,000.0000	3,000.00			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4640-3104 (General Fund-Building & Development Services-Demolition & clearing services)							3,000.00	
				Invoice Items	1				
Vendor 1845 - TRIPLE A ASBESTOS SVCS, INC Totals						Invoices	1		\$3,000.00
Vendor 1852 - UNITED STATES ALUMINATE- USALCO									
20266175	WP Chemicals - Alum	Open		05/01/2023	05/19/2023	05/01/2023			8,174.58
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Chemicals / WTP - WP Chemicals - Alum		1.0000	EA	8,174.5800	8,174.58			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2109 (Water and Sewer Fund-Water Treatment Plant-Chemicals)							8,174.58	
				Invoice Items	1				
Vendor 1852 - UNITED STATES ALUMINATE- USALCO Totals						Invoices	1		\$8,174.58
Vendor 1868 - VERIZON WIRELESS									
9933406304	GPS Unit/UTILITY	Open		04/25/2023	05/19/2023	04/25/2023			15.02
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Cell phone service - GPS Unit/UTILITY		1.0000	EA	15.0200	15.02			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4630-3402 (Water and Sewer Fund-Water Department-Cell phone expense)							15.02	
				Invoice Items	1				
Vendor 1868 - VERIZON WIRELESS Totals						Invoices	1		\$15.02
Vendor 1877 - WALMART									
02800	Chief Reed's retirement party/ADMIN	Open		05/01/2023	05/19/2023	05/01/2023			176.17
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Public relations - Chief Reed's retirement party/ADMIN		1.0000	EA	176.1700	176.17			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4001-3009 (General Fund-Administration & Boards- Manager-Public relations)							176.17	
				Invoice Items	1				



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
05401	Label maker, tape, batteries/B&D	Open		05/09/2023	05/19/2023	05/09/2023			67.18
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies / B&D - Label maker, tape, batteries/B&D		1.0000	EA	67.1800	67.18			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4640-2001 (General Fund-Building & Development Services-Office supplies)							67.18	
				Invoice Items	1				
781462	WP Office Supplies - paper, pens, etc	Open		05/02/2023	05/19/2023	05/02/2023			109.47
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Office Supplies - WP Office Supplies - paper, pens, etc		1.0000	EA	109.4700	109.47			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4611-2001 (Water and Sewer Fund-Water Treatment Plant-Office supplies)							109.47	
				Invoice Items	1				
Vendor 1877 - WALMART Totals									3
									\$352.82
Vendor 4562 - WASTE MANAGEMENT - WM CORPORATE SERVICES INC									
0103394-2754-3A	Monthly refuse collection allocation	Open		04/30/2023	05/19/2023	04/30/2023			2,071.94
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Refuse Collection - Monthly refuse collection allocation		1.0000	EA	2,071.9400	2,071.94			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4194-3409 (General Fund-Parks & Maintenance Department-Refuse collection)							373.87	
	11-4310-3409 (General Fund-Street Department-Refuse collection)							441.21	
	61-4610-3409 (Water and Sewer Fund-Utility Department-Refuse collection)							441.21	
	61-4611-3409 (Water and Sewer Fund-Water Treatment Plant-Refuse collection)							131.91	
	61-4621-3409 (Water and Sewer Fund-Waste Water Treatment Plant-Refuse collection)							683.74	
				Invoice Items	1				
0103394-2754-3B	Monthly refuse collection allocation	Open		05/31/2023	05/19/2023	05/31/2023			795.87
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Refuse Collection - Monthly refuse collection allocation		1.0000	EA	795.8700	795.87			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	



# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0103394-2754-3B	Monthly refuse collection allocation	Open		05/31/2023	05/19/2023	05/31/2023			795.87
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	11-4194-3409 (General Fund-Parks & Maintenance Department-Refuse collection)							795.87	
	Invoice Items			1					
Vendor 4562 - WASTE MANAGEMENT - WM CORPORATE SERVICES INC Totals						Invoices	2		\$2,867.81
Vendor 3964 - WATTS COPY SYSTEM INC - DALLAS, TX									
33957207	repair sharp MX-B4555W system/PD	Open		05/01/2023	05/19/2023	05/01/2023			218.86
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Repair of office equipment - repair sharp MX-B4555W system/PD		1.0000	EA	218.8600	218.86			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4210-3507 (General Fund-Police Department-Repair of office equipment)							218.86	
	Invoice Items			1					
Vendor 3964 - WATTS COPY SYSTEM INC - DALLAS, TX Totals						Invoices	1		\$218.86
Vendor 4579 - WILLIAMS BROTHERS CONSTRUCTION, INC									
Pay App #15	WWTP Nutrient Removal/WWTP	Open		04/30/2023	05/19/2023	04/30/2023			613,519.56
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Building & Improvements - WWTP Nutrient Removal/WWTP		1.0000	EA	613,519.5600	613,519.56			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	61-4621-4199 (Water and Sewer Fund-Waste Water Treatment Plant-Building & improvements)				PW 18 18 (Nutrient Removal at WWTP)			613,519.56	
	Invoice Items			1					
Vendor 4579 - WILLIAMS BROTHERS CONSTRUCTION, INC Totals						Invoices	1		\$613,519.56
Vendor 4110 - XEROX CORPORATION - 723038824									
018751301	Copier contract/IS	Open		05/01/2023	05/19/2023	05/01/2023			16.80
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - Copier contract/IS		1.0000	EA	16.8000	16.80			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							16.80	
	Invoice Items			1					
Vendor 4110 - XEROX CORPORATION - 723038824 Totals						Invoices	1		\$16.80
Vendor 1893 - XEROX CORPORATION - IS 719628943									





# Accounts Payable Invoice Report - Council

## 05/16/2023

Invoice Due Date Range 05/06/23 - 05/19/23

Report By Vendor - Invoice

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
230557514	copier contract/IT	Open		05/01/2023	05/19/2023	05/01/2023			161.86
<i>P.O. Number</i>	<i>Item Description</i>		<i>Quantity</i>	<i>U/M</i>	<i>Amount/Unit</i>	<i>Total Amount</i>	<i>Vendor Catalog Part Number</i>	<i>Contract Number</i>	
	Other consulting services - copier contract/IT		1.0000	EA	161.8600	161.86			
	<i>G/L Account</i>				<i>Project</i>			<i>Amount</i>	
	11-4060-3106 (General Fund-Information Services-Other consulting services)							161.86	
				Invoice Items	1				
Vendor 1893 - XEROX CORPORATION - IS 719628943 Totals						Invoices	1		\$161.86
Grand Totals						Invoices	292		\$1,057,016.36



# Accounts Payable Invoice Report

Invoice Date Range 04/28/23 - 04/30/23  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1444 - ILLINOIS SECRETARY OF STATE									
04/28/2023	Plates for new ambulance/FD	Paid by Check #186309		04/28/2023	05/05/2023	04/28/2023		05/05/2023	155.00
04/30/2023	Plates for comptroller car - HK	Paid by Check #186310		04/30/2023	05/05/2023	04/30/2023		05/05/2023	151.00
Vendor 1444 - ILLINOIS SECRETARY OF STATE Totals						Invoices	2		\$306.00
Grand Totals						Invoices	2		\$306.00

City of Charleston  
**Payment batch register - water refunds**

Bank Account: CKG - Checking

Batch Date: 05/10/2023

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
<b>Bank Account:</b> CKG - Checking					
Check	05/10/2023	186380 Utility Management Refund	DAVIS , CODIE		265.31
Check	05/10/2023	186381 Utility Management Refund	EMBARRAS RIVER BASIN AGENCY, INC		148.82
Check	05/10/2023	186382 Utility Management Refund	EUBANKS , BEN		152.35
Check	05/10/2023	186383 Utility Management Refund	MARTIN & BAYLEY		104.07
Check	05/10/2023	186384 Utility Management Refund	NICOLAS , ISIDRO		19.00
Check	05/10/2023	186385 Utility Management Refund	THE METRO AT CHARLESTON LL		114.30
Check	05/10/2023	186386 Utility Management Refund	ZIMMER PROPERTIES/CARLYLE APTS		6.99
CKG Checking Totals:			Transactions: 7		\$810.84
Checks:		7	\$810.84		

**City Council Regular Meeting**

4)

**Meeting Date:** 05/16/2023

**Submitted For:** Heather Kuykendall, Comptroller

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*COMPTROLLER'S REPORT:** April 2023.

**STAFF RECOMMENDATION:**

Approve.

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**Attachments**

Comptroller's Report: April 2023.

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**CITY OF CHARLESTON  
OFFICE OF THE COMPTROLLER  
MONTHLY COMPTROLLER'S REPORT  
APRIL 30, 2023**

OFFICE OF THE COMPTROLLER  
MONTHLY INVESTMENT REPORT  
FOR THE MONTH ENDING APRIL 30, 2023

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>TRANSFER IN (OUT)</u>	<u>ENDING BALANCE</u>
GENERAL FUND	\$ 10,994,575	\$ 997,856	\$ 1,388,028	\$ -	\$ 10,604,403
PLAYGROUND AND RECREATION	146,242	44,397	47,863	-	142,776
HEALTH SELF INSURANCE FUND	592,310	148,413	228,508	-	512,215
DRUG TRAFFIC PREVENTION	17,921	2,057	102	-	19,876
MOTOR FUEL TAX	866,228	79,298	57,805	-	887,721
TAX INCREMENT FINANCING	104,783	-	600	-	104,183
DEBT SERVICE	33,342	-	-	-	33,342
WATER/SEWER FUND	5,157,385	588,779	571,756	-	5,174,408
TOTALS- CASH BASIS	17,912,786	1,860,800	2,294,662	-	17,478,924
CASH TO ACCRUAL ADJUSTMENT		223,484	(539,541)		
TOTALS - ACCRUAL BASIS		<u>\$ 2,084,284</u>	<u>\$ 1,755,121</u>		

CITY OF CHARLESTON  
OFFICE OF THE COMPTROLLER  
CASH DISPOSITION REPORT

FOR THE MONTH ENDING APRIL 30, 2023

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL	\$ 4,852,008	\$ 5,752,395	\$ 10,604,403
PLAYGROUND AND RECREATION	105,917	36,859	142,776
HEALTH SELF INSURANCE FUND	512,215	-	512,215
DRUG TRAFFIC PREVENTION	19,876	-	19,876
MOTOR FUEL TAX	887,721	-	887,721
TAX INCREMENT FINANCING	104,183	-	104,183
DEBT SERVICE	33,342	-	33,342
WATER/SEWER FUND	<u>3,504,789</u>	<u>1,669,619</u>	<u>5,174,408</u>
TOTAL	<u>\$ 10,020,051</u>	<u>\$ 7,458,873</u>	<u>\$ 17,478,924</u>

CITY OF CHARLESTON  
OFFICE OF THE COMPTROLLER  
MONTHLY BUDGET REPORT- ACCRUAL BASIS  
  
FOR THE MONTH ENDING APRIL 30, 2023

REVENUES						
<u>FUND</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>	<u>ANNUAL BUDGET</u>	<u>% OF BUDGET</u>	<u>ENTIRE PRIOR YEAR</u>	<u>% OF PRIOR YEAR</u>
GENERAL FUND	\$ 1,336,013	\$ 16,343,347	\$ 18,019,386	91%	\$ 17,997,553	91%
PLAYGROUND AND RECREATION	33,918	705,592	697,794	101%	596,463	118%
HEALTH SELF INSURANCE	151,336	1,690,344	1,869,034	90%	1,649,487	102%
DRUG TRAFFIC PREVENTION	2,056	3,315	6,000	55%	17,401	19%
MOTOR FUEL TAX	53,762	969,675	996,553	97%	1,353,091	72%
TAX INCREMENT FINANCING	-	204,950	203,819	101%	203,758	101%
DEBT SERVICE	-	612,513	607,564	101%	591,893	103%
WATER/SEWER FUND	507,199	7,945,303	7,949,357	100%	7,033,998	113%
TOTALS	<u>\$ 2,084,284</u>	<u>\$ 28,475,039</u>	<u>\$ 30,349,507</u>	<u>94%</u>	<u>\$ 29,443,644</u>	<u>97%</u>

EXPENDITURES						
<u>FUND</u>	<u>MONTH</u>	<u>YEAR TO DATE</u>	<u>ANNUAL BUDGET</u>	<u>% OF BUDGET</u>	<u>ENTIRE PRIOR YEAR</u>	<u>% OF PRIOR YEAR</u>
GENERAL FUND	\$ 1,206,374	\$ 16,698,318	\$ 18,318,210	91%	\$ 14,569,677	115%
PLAYGROUND AND RECREATION	34,739	668,161	697,794	96%	632,591	106%
HEALTH SELF INSURANCE	228,476	1,515,352	1,834,889	83%	1,448,235	105%
DRUG TRAFFIC PREVENTION	-	3,321	4,100	81%	1,071	310%
MOTOR FUEL TAX	39,292	2,030,945	2,132,502	95%	971,032	209%
TAX INCREMENT FINANCING	-	61,404	133,144	46%	97,731	63%
DEBT SERVICE	-	607,449	607,564	100%	588,866	103%
WATER/SEWER FUND	246,240	7,761,086	7,181,242	108%	4,733,011	164%
TOTALS	<u>\$ 1,755,121</u>	<u>\$ 29,346,036</u>	<u>\$ 30,909,445</u>	<u>95%</u>	<u>\$ 23,042,214</u>	<u>127%</u>



**City Council Regular Meeting**

**5)**

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**\*PROCLAMATION:** Recognizing the week of June 19-25, 2023, as Pollinator Week.

**STAFF RECOMMENDATION:**

Approve.

---

**Attachments**

Proclamation: Recognizing June 19-25, 2023, as Pollinator Week.

---



## *A Proclamation by the Mayor of the City of Charleston*

***Whereas,** pollinator species, such as birds and insects, are essential partners of farmers and ranchers in producing much of our food supply; and*

***Whereas,** pollination plays a vital role in the health of our national forests and grasslands, which provide forage, fish, and wildlife, timber, water, mineral resources, and recreational opportunities, as well as enhanced economic development opportunities for communities; and*

***Whereas,** pollinator species provide significant environmental benefits that are necessary for maintaining healthy, biodiverse ecosystems; and*

***Whereas,** the State of Illinois has managed wildlife habitats and public lands such as state forests and grasslands for decades; and*

***Whereas,** the City of Charleston actively encourages the promotion of wise conservation stewardship, including the protection and maintenance of pollinators and their habitats in urban settings and wildlands;*

***Now, therefore, I, Brandon Combs, Mayor of the City of Charleston, do hereby proclaim June 19-25 2023, as***



*in the City of Charleston, and I urge all citizens to recognize this observance.*

*Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.*

\_\_\_\_\_  
*Mayor*

*Attest: \_\_\_\_\_*

*City Clerk*



**City Council Regular Meeting**

**6)**

**Meeting Date:** 05/16/2023

**Submitted For:** Steve Bennett, Fire Chief

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**\*PROCLAMATION:** Recognizing the Week of May 21-27, as National Emergency Medical Services (EMS) Week.

**STAFF RECOMMENDATION:**

Approve.

---

**Attachments**

Proclamation: Recognizing May 21-27, 2023, as National Emergency Medical Services (EMS) week.

---

# Office of The Mayor

*A Proclamation by the Mayor of the City of Charleston*

*National Emergency Medical Services (EMS) Week*

*May 21-27, 2023*



**WHEREAS**, in 1974, President Gerald Ford authorized EMS Week, and May 21-27, 2023, is the 49th annual National EMS Week, which celebrates emergency medical services as a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventive medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

**THEREFORE, I, Brandon Combs, Mayor of the City of Charleston, Illinois**, in recognition of this event, do hereby proclaim **May 21-27, 2023**, as **EMERGENCY MEDICAL SERVICES (EMS) Week** throughout the City, and I do hereby further remind everyone of this year's EMS Theme: **EMS WEEK: Where Emergency Care Begins**, and I encourage the Community to observe this week with appropriate programs, ceremonies, and activities.

*Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.*

---

*Brandon Combs, Mayor*

*Attest: \_\_\_\_\_*  
*Deborah L. Muller, City Clerk*

**City Council Regular Meeting**

7)

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**\*RAFFLE LICENSE:** St. Jude Runs Ride on June 10, 2023, at 5:30 p.m., at Indian Motorcycle Central Illinois, to raise funds for St. Jude Children's Research Hospital.

**STAFF RECOMMENDATION:**

---

**Attachments**

Raffle License: St. Jude Runs Ride on 06/10/2023.

---

## APPLICATION for RAFFLE LICENSE

**1. Applicant is (Please check appropriate Box):**

☐ **Business Organization**—A voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

☐ **Charitable Organization**—An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer benefit on the public.

☐ **Educational Organization**—An organization or institution organized and operated to provide systematic instruction and useful branches of learning by methods common to schools and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax supported schools.

☐ **Fraternal Organization**—An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those that otherwise would be cared for by the government.

☐ **Labor Organization**—An organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

☐ **Law Enforcement Agency**—An agency of the state or a unit of local government in the state that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

☒ **Nonprofit Organization**—An organization or institution organized and conducted on a not for profit basis with no personal profit inuring to anyone as a result of the operation.

☐ **Religious Organization**—Any church, congregation, society, or organization founded for the purpose of religious worship.

☐ **Veterans Organization**—An organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

2. License Fee: \$10.00 (Cash or Check Payable to the City of Charleston.)

3. Name of Organization: St. Jude Rons Ride

Local Address: 2420 S. 19<sup>th</sup> Mattoon

Date Organization Commenced Operating: January 2020

4. Purpose of raffle (describe in detail how funds raised will be used.): \_\_\_\_\_

Raise money to give to St. Jude Children's Hospital

5. Date raffle chance sale commences: June 10, 2023

Date raffle chance sale terminates: June 10, 2023

6. Area or Areas where raffle chances will be sold or issued: \_\_\_\_\_

Charleston Ill.

7. Date and time of determination of winning chance or chances: \_\_\_\_\_

Approx 5:30p on Sat. June 10, 2023

8. Location where winning chances will be determined: \_\_\_\_\_

Indian Motorcycle Central Ill. (Charleston)

9. Name, address and phone number of person making this application: \_\_\_\_\_

Billie Constant 2420 S. 19<sup>th</sup> Matteson IL 217-294-3579

#### INELIGIBILITY FOR LICENSE:

Licenses issued by the City of Charleston are subject to the following restrictions:

(1) No person, firm, or corporation shall conduct raffles or chances or poker runs without having first obtained a license therefor pursuant to (230 ILCS 15/) Raffles and Poker Runs Act.

(2) The license and application for license must specify the location or locations at which winning chances in the raffle will be determined, the time period during which raffle chances will be sold or issued or a poker run will be conducted, the time or times of determination of winning chances, and the location or locations at which winning chances will be determined.

(3) The license application must contain a sworn statement attesting to the not-for-profit character of the prospective licensee organization, signed by the presiding officer and the secretary of that organization.

(4) The application for license shall be prepared in accordance with the ordinance of the local governmental unit.

(5) A license authorizes the licensee to conduct raffles or poker runs as defined in 230 ILCS 15/3.

# WAIVER OF BOND REQUEST

St. Jude Run Ride

Name of Organization

WE, the MEMBERS or if no members, the GOVERNING BOARD of the above-named Organization request the waiver of a fidelity bond. Said request for waiver shall be approved by unanimous vote of the City Council.

Date: 4/3/2023

B. Constan  
Organization Presiding Officer

Rachelle Henderson  
Organization Secretary (or high officer)

## ATTESTATION OF NOT-FOR-PROFIT CHARACTER OF ORGANIZATION

We, the undersigned Presiding Officer and Secretary hereby swear that the above-named organization is a not-for-profit entity.

B. Constan  
Organization Presiding Officer

Rachelle Henderson  
Organization Secretary



City of Charleston  
520 Jackson Ave  
Charleston, IL 61920  
217-345-8430

Water Department  
Date: 04/26/2023  
Receipt: 2023-00020982  
Received From: ST JUDE RUNS  
RISE  
Raffle Permits - Raffle Permits  
Raffle Permits 10.00  
-----  
Receipt Total 10.00  
Total Cash 20.00  
-----  
Total Remitted 20.00  
Change (10.00)  
-----  
Total Received 10.00

Thank you!

**City Council Regular Meeting**

**8)**

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**\*RAFFLE LICENSE:** Matthew 25 on September 9, 2023 (Rain Date: September 30, 2023): BINGO at Morton Park to raise funds to assist Charleston Homeless Population with Housing Expenses.

**STAFF RECOMMENDATION:**

Approve.

---

**Attachments**

Raffle License: Matthew 25 BINGO on 09-09-2023 at Morton Park.

---

## APPLICATION for RAFFLE LICENSE

**1. Applicant is (Please check appropriate Box):**

☐ **Business Organization**—A voluntary organization composed of individuals and businesses who have joined together to advance the commercial, financial, industrial and civic interests of a community.

☒ **Charitable Organization**—An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer benefit on the public.

☐ **Educational Organization**—An organization or institution organized and operated to provide systematic instruction and useful branches of learning by methods common to schools and institutions of learning which compare favorably in their scope and intensity with the course of study presented in tax supported schools.

☐ **Fraternal Organization**—An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in such a way as to lessen the burdens of government by caring for those that otherwise would be cared for by the government.

☐ **Labor Organization**—An organization composed of workers organized with the objective of betterment of the conditions of those engaged in such pursuit and the development of a higher degree of efficiency in their respective occupations.

☐ **Law Enforcement Agency**—An agency of the state or a unit of local government in the state that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws or ordinances.

☐ **Nonprofit Organization**—An organization or institution organized and conducted on a not for profit basis with no personal profit inuring to anyone as a result of the operation.

☐ **Religious Organization**—Any church, congregation, society, or organization founded for the purpose of religious worship.

☐ **Veterans Organization**—An organization or association comprised of members of which substantially all are individuals who are veterans or spouses, widows, or widowers of veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in such a way as to confer a public benefit.

2. License Fee: \$10.00 (Cash or Check Payable to the City of Charleston.)

3. Name of Organization: MATTHEW 25

Local Address: P.O. Box 254 CHARLESTON

Date Organization Commenced Operating: MARCH 2022

4. Purpose of raffle (describe in detail how funds raised will be used.): \_\_\_\_\_

PROCEEDS WILL BE USED TO ASSIST THE HOMELESS  
POPULATION IN CHARLESTON WITH HOUSING EXPENSES

5. Date raffle chance sale commences: SEPTEMBER 9, 2023

Date raffle chance sale terminates: SEPTEMBER 30, 2023 RAIN DATE

6. Area or Areas where raffle chances will be sold or issued: \_\_\_\_\_

BINGO AT MORTON PARK

7. Date and time of determination of winning chance or chances: \_\_\_\_\_

SEPTEMBER 9TH OR 30TH DURING BINGO GAME

8. Location where winning chances will be determined: \_\_\_\_\_

MORTON PARK

9. Name, address and phone number of person making this application: \_\_\_\_\_

TODD FOSTER 2213 CORTLAND DR CHARLESTON

217 246 3083

**INELIGIBILITY FOR LICENSE:**

Licenses issued by the City of Charleston are subject to the following restrictions:

(1) No person, firm, or corporation shall conduct raffles or chances or poker runs without having first obtained a license therefor pursuant to (230 ILCS 15/) Raffles and Poker Runs Act.

(2) The license and application for license must specify the location or locations at which winning chances in the raffle will be determined, the time period during which raffle chances will be sold or issued or a poker run will be conducted, the time or times of determination of winning chances, and the location or locations at which winning chances will be determined.

(3) The license application must contain a sworn statement attesting to the not-for-profit character of the prospective licensee organization, signed by the presiding officer and the secretary of that organization.

(4) The application for license shall be prepared in accordance with the ordinance of the local governmental unit.

(5) A license authorizes the licensee to conduct raffles or poker runs as defined in 230 ILCS 15/3.

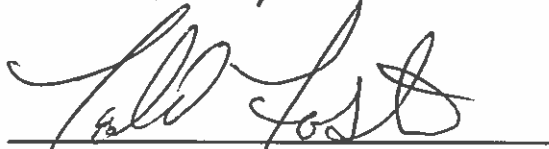
# WAIVER OF BOND REQUEST

MATTHEW 25

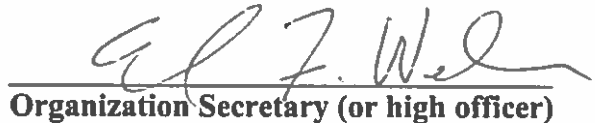
Name of Organization

WE, the MEMBERS or if no members, the GOVERNING BOARD of the above-named Organization request the waiver of a fidelity bond. Said request for waiver shall be approved by unanimous vote of the City Council.

Date: 5/11/2023



Organization Presiding Officer



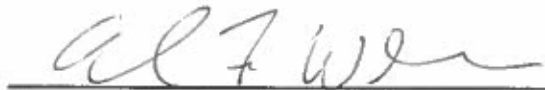
Organization Secretary (or high officer)

## ATTESTATION OF NOT-FOR-PROFIT CHARACTER OF ORGANIZATION

We, the undersigned Presiding Officer and Secretary hereby swear that the above-named organization is a not-for-profit entity.



Organization Presiding Officer



Organization Secretary

City of Charleston  
520 Jackson Ave  
Charleston, IL 61920  
217-345-8430

Water Department  
Date: 05/11/2023  
Receipt: 2023-00023980  
Received From: MATTHEW 25  
Raffle Permits - Raffle Permits  
Raffle Permits 10.00  
-----  
Receipt Total 10.00  
Total Check 10.00  
-----  
Total Remitted 10.00  
-----  
Total Received 10.00

Thank you!

**City Council Regular Meeting**

9)

**Meeting Date:** 05/16/2023

**Submitted For:** Steve Pamperin, City Planner

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** In Support of the Mayor's proclaiming Monarch Pledge Day and the Month of May as Monarch Butterfly Month.

**STAFF RECOMMENDATION:**

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**Attachments**

RES: In Support of Mayor's proclaiming Monarch Pledge Day & May as Monarch Butterfly Month.

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CITY OF CHARLESTON

---

**RESOLUTION**

**2023-R- \_\_\_\_**

**A RESOLUTION AND PROCLAMATION RECOGNIZING  
MAY AS MONARCH MONTH**

---

ADOPTED BY THE MAYOR AND CITY COUNCIL  
OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023

---

PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF  
THE MAYOR AND CITY COUNCIL OF THE CITY OF  
CHARLESTON, COLES COUNTY, ILLINOIS, AS PROVIDED BY LAW  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023

---



# **RESOLUTION**

## **2023-R- \_\_\_\_\_**

### **A RESOLUTION AND PROCLAMATION RECOGNIZING MAY AS MONARCH MONTH**

**WHEREAS**, the City of Charleston (“City”) is an Illinois non-home rule municipality organized and operating under the Illinois Municipal Code (“Code”); and

**WHEREAS**, the Charleston Comprehensive Plan sets forth to: “*Provide diverse opportunities to meet the needs of Charleston citizens, with the help of the community, through creative public/private partnerships and volunteers*”; and recommends to: “*Create and link new cultural and natural experiences in the City using existing parks and facilities as a foundation; and assist in the expansion of these experiences with other groups and private property owners’ efforts*” as one of its goals; and

**WHEREAS**, the month of May has been designated as “Monarch Month” in Illinois; and

**WHEREAS**, the City of Charleston was designated as “Butterfly Capital of Illinois” in 2019; and

**WHEREAS**, by revising mowing programs and setting aside public areas for butterfly habitat, the City of Charleston has created over 20 acres of new butterfly and pollinator habitat within the corporate limits of the City of Charleston; and

**WHEREAS**, because the monarch butterfly has declined by 90% in the last two decades, and cities can play a critical role in helping to save the monarch butterfly, including providing needed habitat; the Mayor of the City of Charleston has taken the *Mayor’s Monarch Pledge* as part of the National Wildlife Federation partnership in order to help save the monarch butterfly; and

**WHEREAS**, the City of Charleston has been recognized as a “Monarch Champion” by the National Wildlife Federation for three consecutive years in 2020, in 2021 (only one of two communities in North America to earn that designation in 2021) and in 2022 (only one of five communities in North America to earn that designation in 2022); and

**WHEREAS**, in 2023, the City of Charleston is striving to address all required and applicable action items in the *Mayor’s Monarch Pledge* in order to maintain the status of *Monarch Champion* city; and

**WHEREAS**, the City of Charleston has been designated a *Monarch City USA* in coordination with ongoing and future butterfly projects in the City; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CHARLESTON, COLES COUNTY, ILLINOIS, AS FOLLOWS:**

SECTION ONE: RECITALS. The foregoing recitals are incorporated as though fully set forth herein.

SECTION TWO: PROCLAMATION. That Mayor Brandon Combs, of the City of Charleston, does hereby proclaim the month of May as “Monarch Month” in the City of Charleston; and encourages residents, community members and City staff to take steps, including planting milkweed and other nectar-producing plants as part of butterfly gardens at their homes and in their neighborhoods, in order to preserve and strengthen the currently declining monarch butterfly species population and to encourage other butterfly species to thrive.

SECTION THREE: SEVERABILITY. If any section, subsection, sentence, clause, phrase of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION FOUR: CONFLICT. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage, approval and publication in pamphlet form as provided by law.

APPROVED and ADOPTED by the Mayor and City Council of the City of Charleston this \_\_\_\_ day of \_\_\_\_\_, 2023 pursuant to roll call vote as follows:

INTRODUCED this \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2023.

	Aye	Nay	Abstain	Absent
Mayor:				
<i>Brandon Combs</i>				
City Council:				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**City Council Regular Meeting**

**10)**

**Meeting Date:** 05/16/2023

**Submitted For:** Steve Bennett, Fire Chief

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Approving Intergovernmental Agreement for Mutual Aid between City of Charleston and Toledo Area Emergency Ambulance Service.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

RES: Approving IGA for Mutual Aid with Toledo Area Emergency Ambulance Service.

EMS Mutual Aid Agreement with Toledo Area Emergency Ambulance Service.

---

# RESOLUTION

2023 – R – \_\_\_\_\_

**A RESOLUTION APPROVING INTERGOVERNMENTAL AGREEMENT FOR  
MUTUAL AID AGREEMENT BY AND BETWEEN  
CITY OF CHARLESTON AND TOLEDO AREA EMERGENCY  
AMBULANCE SERVICE**

**WHEREAS**, the Toledo Area Emergency Ambulance Service and the City of Charleston run ambulance services within their respective municipalities/districts; and

**WHEREAS**, it is in the best interest of the citizens of the City of Charleston that backup ambulance assistance is available to the City during times of disaster: and

**WHEREAS**, the City of Charleston has the authority to enter into a Mutual Assistance Agreement relating to ambulance service pursuant to the provisions of 65-ILCS 5/11-6-1;

**NOW BE IT THEREFORE** resolved by the City Council of the City of Charleston, Coles County, Illinois, that the City Manager and Fire Chief are hereby authorized to execute a Mutual Assistance Agreement by and between the City of Charleston and the Toledo Area Emergency Ambulance Service, a copy of said agreement being attached hereto and incorporated herein by reference.

**INTRODUCED** to Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED** by Council this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Dennis Malak</i>				
<i>Jeff Lahr</i>				
<i>Matt Hutti</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **MUTUAL AID AGREEMENT BY AND BETWEEN THE CITY OF CHARLESTON AND THE TOLEDO AREA EMERGENCY AMBULANCE SERVICE**

This agreement is made and entered into effective on the \_\_\_\_ day of \_\_\_\_\_, 2023, by and among the City of Charleston and the Toledo Area Emergency Ambulance Service who have duly executed this Agreement.

**WHEREAS** the City of Charleston and the Toledo Area Emergency Ambulance Service recognize the necessity to cooperate and work together to provide for mutual aid and contingency assistance for ambulance services;

**NOW, THEREFORE, THE CITY OF CHARLESTON AND THE TOLEDO AREA EMERGENCY AMBULANCE SERVICE AGREE AS FOLLOWS:**

## **SECTION 1. Definitions:**

As used herein:

- a. "Requesting City/Agency," shall mean the City/Agency requesting aid, and
- b. "Responding City/Agency," shall mean the City/Agency affording or responding to a call for aid.

## **SECTION 2. Mutual Aid and Contingency Agreement**

The City of Charleston and the Toledo Area Emergency Ambulance Service mutually agree to provide mutual aid and contingency ambulance service to each other.

## **SECTION 3. Authority to Respond to Provide Assistance**

The authority to make requests for assistance or to provide aid under this Agreement shall reside with the requesting City's command personnel or the command personnel's designee. For purposes of this Agreement, the "Requesting City" shall mean the incident commander or the incident commander's designee asking for assistance and the "Responding City" shall mean an officer/supervisor or designee sending assistance. Any City shall have the right to request assistance from the other City subject to the terms and conditions of this Agreement.

## **SECTION 4. Requesting Assistance**

Either City may request assistance from the other City when the Requesting City has concluded that such assistance is essential to protect life.

## **SECTION 5. Responses to Request**

Upon request, the Responding City, upon determination that an emergency

exists and subject to the availability of human and equipment resources, shall dispatch EMS personnel and equipment to aid the Requesting City.

#### **SECTION 6. Personnel and Equipment Provided**

The Requesting City shall include in its request for assistance the amount and type of equipment, and shall specify the location where the personnel and equipment are needed.

The final decision on the amount and type of equipment to be sent shall be solely that of the Responding City. The Responding City shall be immune from any liability in connection with all acts associated herewith.

Neither City shall make any claim whatsoever against the other City for refusal to send the requested personnel or equipment where such refusal is based on the judgment of the Responding City that such personnel and equipment are either not available or are needed to provide service in the City's response area.

#### **SECTION 7. Command and Control at the Emergency Scene**

Both Cities have established Incident Command System (ICS) Standard Operating Procedures (SOPs). Where implemented, the Responding City's personnel and equipment shall report to the incident commander or other appropriate sector officer of the Requesting City. The person in charge of the Responding City shall meet with the incident commander or appropriate sector officer of the Requesting City for a briefing and assignment.

The person in charge of the Responding City shall retain control of the Responding City's human and equipment resources and shall direct them to meet the needs and tasks assigned by the incident commander or sector officer.

#### **SECTION 8. Reporting and Record keeping**

The Requesting City shall maintain records regarding the frequency of the use of this agreement. Each City shall maintain individual patient care reports.

#### **SECTION 9. No Reimbursement for Costs**

Neither City shall be required to reimburse any other City for the cost of providing the services set forth in this Agreement for mutual aid services, except as provided in Section 10 below. Each City shall pay its own costs (i.e. salaries, repairs, materials, compensation, etc.) for responding for requests for mutual aid or contingency response.

#### **SECTION 10. Fees for Ambulance Service/Paramedic Services**

When providing ambulance transport or other services for which the City would normally bill, the Responding City will be entitled to their normal fees for service and are responsible for their own billing, insurance filing and collection activity.

#### **SECTION 11. Liability**

Other than for enforcing rights under this Agreement, the Responding City hereby waives all claims against the Requesting City for compensation for any property loss or damage and/or personal injury or death occurring as a consequence of the performance of this Agreement. The Responding City assumes all liability and/or cost of damage to its equipment and the injury or death of its personnel when responding or performing under this agreement.

#### **SECTION 12. Insurance**

Each City shall procure and maintain such insurance as is required by applicable federal and state law and as may be appropriate and reasonable to cover its staff, equipment, vehicles, and property, including but not limited to liability insurance, workers' compensation (if applicable), unemployment insurance, automobile liability, and property damage. Each may self-insure when appropriate.

#### **SECTION 13. Conflict Resolution**

From time to time, personnel from one City or another may have some concerns or questions regarding this Agreement or the working relationship of the parties. Should any such issues arise, they should be dealt with by the City's chain of command to provide answers or resolution.

#### **SECTION 14. Term of Agreement**

This Agreement shall be in full force and effect upon execution by both Cities/Agencies hereto. This Agreement shall remain in effect for a period of ten years and automatically renew unless cancelled by either City/Agency upon thirty days written notice to the Mayor/Board President/Owner of the other City/Agency. The Agreement may be amended by agreement of the parties.



**IN WITNESS THEREOF**, the parties have duly executed this Agreement:

**Toledo Area Emergency Ambulance Service**

**DATE:**

\_\_\_\_\_

\_\_\_\_\_  
**Coordinator**, Toledo Area Emergency Ambulance Service

\_\_\_\_\_  
**Board President, Toledo**

**CHARLESTON FIRE DEPARTMENT**

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
**City Manager, City of Charleston**

\_\_\_\_\_  
**Fire Chief, City of Charleston**

**City Council Regular Meeting**

**11)**

**Meeting Date:** 05/16/2023

**Submitted For:** Scott Smith, City Manager

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**RESOLUTION:** Authorizing Street Closure of 2nd Street, adjacent to Morton Park, from Pierce Avenue to Lincoln Avenue on September 9, 2023 (Rain Date: 09/30/2023), for a Fundraiser for Matthew 25.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

Street Closure Request for Matthew 25 Fundraiser on 2nd Street from Pierce Ave. to Lincoln Ave. on September 9, 2023.

RES: Authorizing Street Closure for Matthew 25 Fundraiser on 2nd Street from Pierce Ave. to Lincoln Ave. on September 9, 2023.

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**CITY OF CHARLESTON**  
**STREET CLOSURE REQUEST**

Name/Organization: MATTHEW 25

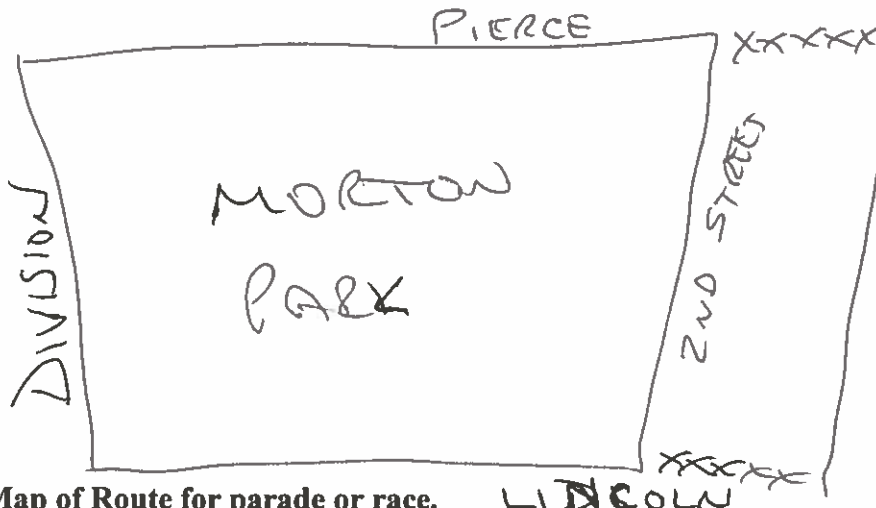
Contact Person: TODD FOSTER - PRESIDENT

Address: 2213 CORTLAND DRIVE CHARLESTON

Telephone: Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: 217-246-3083

Function/Reason for Closure: FUND RAISER EVENT @ MORTON PARK

Closure Location(s) / Route: 2ND STREET FROM PIERCE TO LINCOLN



Attach Map of Route for parade or race.

Submission Date: MAY 10, 2023

Requested Closure Date(s): September 9<sup>th</sup> 2023 RAIN DATE SEPT 30<sup>th</sup>

Requested Closure Time(s): 9:00 A.M. - 4:00 P.M.

**NOTE: STREET CLOSURE REQUESTS MUST BE APPROVED BY CITY COUNCIL.**  
**REQUESTS MUST BE SUBMITTED AT LEAST THREE (3) WEEKS PRIOR TO**  
**DATE OF EVENT.**

# **RESOLUTION**

**2023 – R – \_\_\_\_\_**

## **RESOLUTION RELATING TO STREET CLOSURE ADJACENT TO MORTON PARK FOR MATTHEW 25 FUNDRAISER**

**WHEREAS**, Matthew 25, an organization supported by churches and agencies in the Charleston area, which offers shelter and a stable living environment for men and women in need, is conducting a fundraising event at Morton Park on September 9, 2023; and

**WHEREAS**, Matthew 25, would like to temporarily close the following location:

### **Second Street from Pierce Avenue to Lincoln Avenue**

on September 9, 2023, from 9:00 a.m. to 4:00 p.m. or in the event of rain on September 30, 2023, from 9:00 a.m. to 4:00 p.m., in order to safely facilitate a fundraiser at Morton Park, which is adjacent to the requested street closure on Second Street;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the following street be closed for the purpose of safely conducting a fundraiser for Matthew 25 on the dates and times set forth as follows:

### **CLOSED TO PARKING AND TRAFFIC:**

**September 9, 2023 from 9:00 a.m. to 4:00 p.m. (Rain Date: 9/30/2023)**

### **Second Street from Pierce Avenue to Lincoln Avenue**

**BE IT FURTHER RESOLVED** by the City Council of the City of Charleston that the Charleston Police Department be and is hereby authorized and directed to erect and place appropriate signage, barricades and traffic control devices at said locations and times, as necessary to effectuate the intention of this Resolution.

**INTRODUCED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Brandon Combs, Mayor

**ATTEST:**

\_\_\_\_\_  
Deborah Muller, City Clerk

**City Council Regular Meeting**

**12)**

**Meeting Date:** 05/16/2023

**Submitted For:** Scott Smith, City Manager

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing Street Closure of the south 200 Feet of the Alley east of Ike's for an Outdoor Band Event on May 20, 2023.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

Street Closure Request for Outdoor Band Event at Ike's on May 20, 2023.

RES: Authorizing Street Closure for Outdoor Band Event at Ike's on May 20, 2023.

---

**CITY OF CHARLESTON**  
**STREET CLOSURE REQUEST**

**Name/Organization:** Ike's Bar & Grill

**Contact Person:** Tammy Bell

**Address:** 459 Lincoln Avenue

**Telephone:**    **Home:** \_\_\_\_\_    **Business:** \_\_\_\_\_    **Cell:** 217.549.7241

**Function/Reason for Closure:**

**May 20, 2023 closure for Outdoor Band (3 hours)**

**Closure Location(s) / Route:** **South 200 Feet of Alley to the East of Ike's.**

**Attach Map of Route for parade or race.**

**Submission Date:** 05/10/2023

**Requested Closure Date(s):** 05/20/2023

**Requested Closure Time(s):** 11:00 am. to 10:00 p.m.

**NOTE: STREET CLOSURE REQUESTS MUST BE APPROVED BY CITY COUNCIL.**  
**REQUESTS MUST BE SUBMITTED AT LEAST THREE (3) WEEKS PRIOR TO**  
**DATE OF EVENT.**

# **R E S O L U T I O N**

**2023 – R – \_\_\_\_\_**

## **RESOLUTION RELATING TO STREET CLOSURE FOR SOUTH 200 FEET OF ALLEY—EAST OF IKE’S**

**WHEREAS**, BS of Charleston, Inc. d/b/a IKE’S, located at 459 Lincoln Avenue, would like to temporarily close the following location:

### **South 200 Feet of the Alley to the East of Ike’s**

on May 20, 2023, from 11:00 a.m. to 10:00 p.m. for an Outdoor Band Event, in order to facilitate the conduct of business adjacent to the official place of business;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the following street be closed for the purpose of safely conducting business as usual on the dates and times set forth as follows:

### **CLOSED TO PARKING AND TRAFFIC:**

**May 20, 2023 from 11:00 a.m. to 10:00 p.m.**

**The South 200 Feet of the Alley to the East of Ike’s.**

**BE IT FURTHER RESOLVED** that the Police Department of the City of Charleston be and is hereby directed to erect appropriate signage, barricades and traffic control devices, at said locations and times.

**INTRODUCED** to Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**PASSED** by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.



**APPROVED** by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>City Council:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr.</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Brandon Combs, Mayor

**ATTEST:**

\_\_\_\_\_  
Deborah Muller, City Clerk

**City Council Regular Meeting**

**13)**

**Meeting Date:** 05/16/2023

**Submitted For:** Curt Buescher, Public Works Director

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**RESOLUTION:** Authorizing Execution of Agreement for Professional Services with Berns, Clancy and Associates.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

RES: Entering into Agreement with Berns, Clancy & Assoc. for Engineering Services.

Exhibit A: Berns, Clancy & Assoc. Engineering Agreement.

---

# **RESOLUTION**

**2023 – R – \_\_\_\_\_**

## **RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT FOR PROFESSIONAL SERVICES WITH BERNS, CLANCY, AND ASSOCIATES**

**WHEREAS**, the City of Charleston is currently in need of services for assisting with construction engineering on the EIU Water Tower Repainting; and

**WHEREAS**, it is in the best interest of the City of Charleston that construction engineering on the EIU Water Tower Repainting be performed to assure a quality product; and

**WHEREAS**, The Berns, Clancy, and Associates has agreed to provide said services as set forth in the Agreement for Professional Services styled Exhibit A, attached hereto and incorporated herein by reference;

**BE IT NOW THEREFORE RESOLVED** by the City Council of the City of Charleston, Coles County, Illinois, that the Mayor and City Clerk are hereby authorized to enter into an Agreement for Professional Services with regard to construction engineering for the EIU Water Tower Repainting project as set forth in Exhibit A, attached hereto and incorporated herein by reference, for an amount not to exceed \$84,000 without prior written authorization as stipulated in the Agreement.

**INTRODUCED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>Council Members:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# **BERNS, CLANCY AND ASSOCIATES**

PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

EDWARD CLANCY  
DONALD WAUTHIER  
GREGORY GUSTAFSON  
JUBAL UNDERWOOD

THOMAS BERNS  
1975-2018

MICHAEL BERNS  
OF COUNSEL

May 9, 2023

**Mr. Curt Buescher, P.E.**  
**Director of Public Works**  
**City of Charleston**  
520 Jackson Avenue  
Charleston, Illinois 61920

**RE: 500,000 GALLON EASTERN ILLINOIS UNIVERSITY (EIU)**  
**ELEVATED WATER TOWER RENOVATION PROJECT**  
**CITY OF CHARLESTON, COLES COUNTY, ILLINOIS**

**PROJECT SCHEDULE: Maximum 60 calendar day working period, Summer / Fall 2023**

Dear **Curt**;

Per your request, we are pleased to provide the City of Charleston with the following engineering proposal:

The City of Charleston has identified the need to repair the exterior, interior, dry and repair / re-coat the interior, wet surfaces of the existing 500,000-gallon EIU elevated water storage tower to be used for your municipal water system.

The anticipated estimated project schedule at this time is for the elevated water tower work to be done in Summer / Fall 2023 and all work completed in 2023 with a maximum 60 calendar day working period for these Engineering Services.

We identified the following work tasks for the Engineering Services required for the City of Charleston's **500,000 Gallon EIU Elevated Water Tower Renovation Project**. The project consists of the following base bid and bid alternate improvements as identified in our Inspection Report "Required Now" items dated November 5, 2021.

1. Repairs to the exterior items of the existing 500,000 gallon elevated water tower.
2. Repairs to the interior, dry items of the existing 500,000 gallon elevated water tower.

8087



**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

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3. Repairs and full recoating of the interior, wet surfaces of the existing 500,000 gallon elevated water tower including the surface preparation of the full existing coating system, the full surface preparation and additional welding and seam sealing materials, all necessary spot surface preparation of the base materials and required partial and full removal and full new coating system application. We will also address any necessary roof plate steel and roof overlap seam weld repairs to the heavily corroded roof joint system, and other necessary repairs.
4. Other repair item locations as listed or as added by the City from the Inspection Report or as required.

We anticipate that the City of Charleston **500,000 Gallon EIU Elevated Water Tower Renovation Project** will be constructed by a contractor hired via the public bidding process. We understand the cost of construction of the improvements, as currently conceived of the base bid and possible bid alternates, was estimated at approximately \$517,000 per our Inspection Report, and the apparent low bid is for \$457,100.

Based upon this schedule and understanding of the project, the following scope of work and estimate of fees and expenses for Engineering Services has been prepared for this project:

**PHASE 3 – CONSTRUCTION OBSERVATION, DOCUMENTATION AND  
ADMINISTRATION**

We anticipate that **Construction Observation, Documentation and Administration** will involve the following tasks and result fees and expenses.

1. Preparation for and attendance at a Pre-Construction meeting.
2. Review of Contractor's submittals, shop drawings, test results, project schedule and plan of work.
3. Observe the progress and quality of the work to determine in general if such work is proceeding in accordance with the Contract Documents. This assumes observation of critical items (assuming one half (1/2) time services ± for the contract time of 60 days) for all construction activities.
4. Prepare weekly progress reports, and digital construction photography to provide this data to the **City of Charleston**.
5. Coordinate, observe and record results of materials testing. Material testing required during construction is not included in the Engineer's Basic Services. Material testing by an independent testing firm will be performed as a reimbursable expense.

**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

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6. Conduct final completion inspection.
7. Coordination and communication with **City of Charleston** representatives and Contractor staff.
8. Preparation of supplementary drawings or interpretations required during the course of construction to illustrate details or indicate necessary changes.
9. Tracking and management of monthly pay requests and pay application documentation.
10. Review of Request for Information (RFI), Request for Proposal (RFP), and create Change Orders.
11. Review and recommendation of change order requests for less than \$5,000.
12. Review of construction contract documentation.
13. Tracking and review of project payment quantities and pay requests.
14. Preparation of punch list and final inspection notes.
15. Review and processing of project closeout documentation.
16. Preparation of "As-Built" Project Drawings.
17. Final project inspections.
18. Clerical services to prepare correspondence and other documents required.
19. General supervision of the project by a Professional Engineer / Land Surveyor / Principal of the Firm.

**PROFESSIONAL ATTENTION REQUIRED FOR  
PHASE 3 – CONSTRUCTION OBSERVATION, DOCUMENTATION AND  
ADMINISTRATION**

Principal of the Firm .....	8 hours at \$196 per hour .....	\$ 1,568
Engineer Grade 6 .....	180 hours at \$166 per hour .....	\$ 29,880
Technician Grade 5 .....	90 hours at \$118 per hour .....	\$ 10,620
Construction Observer (1/2 time ±) ...	250 hours at \$110 per hour .....	<u>\$ 27,500</u>
Total Estimated Fees .....		\$ 69,568
Total Estimated Expenses .....		<u>\$ 10,350</u>

**TOTAL ESTIMATED FEES AND EXPENSES FOR  
PHASE 3 – CONSTRUCTION OBSERVATION, DOCUMENTATION  
AND ADMINISTRATION .....** **\$ 79,920**



**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

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**SUMMARY**

	<b>Estimated Fees</b>	<b>Estimated Expenses</b>	<b>Lump Sum</b>
Phase 3 – Construction Observation, Documentation and Administration	<u>\$ 69,570</u>	<u>\$ 10,350</u>	
<b>TOTALS</b>	<b>\$ 69,570</b>	<b>\$ 10,350</b>	<b>\$ 79,920</b>

**Not-to-Exceed Limitation for Fees: \$84,000**

Based upon the information and scope of work outlined above and our knowledge of this particular area, we estimate that the **City of Charleston 500,000 Gallon Elevated Water Tower Spheroid Renovation Project** may entail engineering fees of approximately \$69,570, plus expenses of approximately \$10,350 for **Phase 3**. The Engineer further proposes a “Not-To-Exceed” cost for fees of **\$84,000** plus expenses as actually incurred for **Phase 3**. This “Not-To-Exceed” fee limitation does not include any authorized additional services that might be performed that are beyond the scope of work set forth above. The data above is provided as our current best estimate of the engineering costs the **City of Charleston** might incur regarding design of the above-referenced project.

**POTENTIAL ADDITIONAL SERVICES  
NOT INCLUDED IN THE ESTIMATES ABOVE:**

1. IEPA grant administration efforts beyond those set forth above.
2. Subsurface and soils investigations.
3. Exploratory excavation for utilities or other conflicts.
4. Assistance with negotiations for right-of-way acquisition.
5. Assistance with financing analyses for the project or to help formally determine or document “shares” of project costs.
6. Preparation of additional sets of documents for further distributions.

**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

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7. Special negotiations or communications with landowners or others.
8. Special negotiations with utility companies regarding utility relocation time tables and costs.
9. Coordination of Archeological Survey or Endangered Species Subconsultants.
10. Additional effort to design improvements not specifically set forth in the project scope outlined above.
11. Attendance at additional meetings beyond those outlined in the above Scope of Services.
12. Preparation and submission of special reports concerning unusual circumstances or unanticipated difficulties; preparation of any other reports beyond those previously outline as Anticipated Services.
13. Re-design of facilities to make changes in the project design to incorporate revisions needed due to utility conflicts.
14. Engineering services resulting from Change Orders extending the Contract Time by more than 5 days or increasing the Contract Price by more than \$1,000.
15. Preparation of IEPA permits.
16. Providing any other services in connection with the Project not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.
17. Any 1 year or warranty additional inspection efforts.

The extent and scope of work of the **Potential Additional Services Phase** of the project are dependent upon the actions of others and the specific directions given to us by the City of Charleston. At this time, we can make no estimate of the time, effort, and ultimate costs that will be required in the performance of services under this phase of the project, if any.

The Engineer proposes to provide Professional Engineering services required by other than those specifically outlined above as Anticipated Services as required and directed by you and as herein set forth on a per diem basis utilizing the attached Standard Fee Schedule or subsequent revisions.



**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

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**OWNER'S RESPONSIBILITIES**

The specific responsibilities of the City of Charleston include, but are not limited to, the following. The City of Charleston shall:

1. Assist Engineer by placing at his disposal all available information pertinent to the project including previous reports and any other records or data relative to design or construction of the Project, including Plans, Specifications, and Addendum.
2. Furnish approvals and permits and pay all required permit application fees for all governmental authorities having jurisdiction over the Project and obtain such approvals and consents from others as may be necessary for completion of the Project.
3. Provide accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as City of Charleston may require or Engineer may reasonably request with regard to legal issues pertaining to the Project.
4. Give prompt notice to Engineer whenever City of Charleston observes or otherwise becomes aware of any development that affects the scope or timing of Engineer's services, or any defect in the work of contractor(s), or any other event which may substantially affect the Engineer's performance of services under the Agreement.
5. Administer Project financing, including preparation of applications for loans or grants, bond issues, and work or services required because of such financing.
6. Promptly furnish, or direct Engineer to provide necessary Additional Services as stipulated in this Agreement or other services as required.
7. Compensate the Engineer for Engineer's services provided to City of Charleston under the terms of this Agreement.

**500,000-Gallon Eastern Illinois University Elevated Water Tower  
Renovation Project**

City of Charleston, Coles County, Illinois

May 9, 2023

Page 7 of 7

We appreciate this opportunity to submit this proposal to you, and we look forward to hearing from you in the very near future. This proposal is valid for sixty (60) days from this date. After that period, it is subject to review and renegotiations. We are prepared to expand or contract the services and the resultant fees and expenses outlined above to suit your requirements.

If you find the above proposal acceptable, please sign in the space provided below and return a complete copy of this proposal to us as our formal authorization to proceed. If you have any questions or comments, please contact us at any time. **Thank you.**

**APPROVED:**

Sincerely,

**BERNS, CLANCY AND ASSOCIATES, P.C.**

\_\_\_\_\_  
Director of Public Works / City Manager

Gregory A. Gustafson, P.E., Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest City Clerk





# **BERNS, CLANCY AND ASSOCIATES**

PROFESSIONAL CORPORATION

**ENGINEERS • SURVEYORS • PLANNERS**

EDWARD CLANCY  
DONALD WAUTHIER  
GREGORY GUSTAFSON  
JUSTIN HOUSTON  
JUBAL UNDERWOOD

THOMAS BERNS  
1975-2018

MICHAEL BERNS  
OF COUNSEL

June 1, 2022

## **STANDARD FEE SCHEDULE FOR PROFESSIONAL ENGINEERING, SURVEYING, AND PLANNING SERVICES**

### **HOURLY RATE**

PRINCIPAL OF FIRM, PREPARATION & TESTIMONY AS EXPERT WITNESS .....	\$330
PRINCIPAL OF FIRM, ENGINEER, SURVEYOR OR PLANNER GRADE 7 .....	196
ENGINEER, SURVEYOR OR PLANNER GRADE 6 .....	166
ENGINEER, SURVEYOR OR PLANNER GRADE 5 .....	150
ENGINEER, SURVEYOR OR PLANNER GRADE 4 .....	130
ENGINEER, SURVEYOR OR PLANNER GRADE 3 .....	110
ENGINEER, SURVEYOR OR PLANNER GRADE 2 .....	104
ENGINEER, SURVEYOR OR PLANNER GRADE 1 .....	94

TECHNICIAN / DRAFTER / CONSTRUCTION OBSERVER GRADE 5 .....	\$118
TECHNICIAN / DRAFTER / CONSTRUCTION OBSERVER GRADE 4 .....	110
TECHNICIAN / DRAFTER / CONSTRUCTION OBSERVER GRADE 3 .....	104
TECHNICIAN / DRAFTER / CONSTRUCTION OBSERVER GRADE 2 .....	84
TECHNICIAN / DRAFTER / CONSTRUCTION OBSERVER GRADE 1 .....	78

FOUR-PERSON SURVEY CREW .....	\$376
THREE-PERSON SURVEY CREW .....	298
TWO-PERSON SURVEY CREW .....	220

### **ADDITIONAL SERVICES:**

- SUBCONSULTANTS: UTILITY LOCATES, SOIL INVESTIGATIONS, MATERIAL TESTING, AERIAL PHOTOGRAPHY, PHOTOGRAMMETRIC MAPPING – STRUCTURAL, ELECTRICAL, AND MECHANICAL ENGINEERING – THESE SERVICES WILL BE BILLED AT COST PLUS 10%.
- PHOTOCOPIES, PLAN COPIES, EXPRESS DELIVERIES, EQUIPMENT RENTALS, POSTAGE, FIELD SUPPLIES, ETC., BEYOND SCOPE OF JOB WILL BE BILLED AS ADDITIONAL SERVICES.

06/02/2022



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Arthur J. Gallagher Risk Management Services, LLC  
118 S Race Street  
Urbana IL 61801

**CONTACT**  
NAME: Alyssa Lamb  
PHONE (A/C, No. Ext): 217-233-3299  
FAX (A/C, No):  
E-MAIL:  
ADDRESS: alyssa\_hedrick@ajg.com

**INSURED**  
Berns, Clancy & Assoc., P.C.  
405 E. Main St.  
Urbana IL 61803-0755

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hanover Insurance Company	22292
INSURER B : Accident Fund Insurance Company of America	10166
INSURER C : Cincinnati Insurance Company	10677
INSURER D :	
INSURER E :	
INSURER F :	

**COVERAGES**

CERTIFICATE NUMBER: 141535002

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	EPP0614359	5/3/2023	5/3/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY	Y	EPP0614359	5/3/2023	5/3/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> RETENTION \$		EPP0614359	5/3/2023	5/3/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	AF WCP 100045354 01	7/20/2022	7/20/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liab		LHCD56592304	4/23/2023	4/23/2024	Occurrence \$5,000,000 Aggregate \$5,000,000 Deductible \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Hanson Professional Services, Inc., 7625 North University Street, Suite 200, Peoria, Illinois 61614  
Village of Mahomet, Post Office Box 259, Mahomet, Illinois 61853

Hanson and Client shall be included as additional insured parties on the CGL and Business Auto Liability policies of insurance, using Additional Insured Endorsement on ISO Form CG 20 10 11 85 (or an endorsement providing equivalent coverage) or on the combination of ISO Forms CG 20 10 10 01 and CG 20 37 10 01 (or substitute forms providing equivalent coverage). Hanson and Client shall also be included as additional insured parties on the Pollution Liability policy of insurance as required by this Subconsultant Agreement unless coverage is provided under a professional liability policy that precludes an additional insured endorsement. This insurance coverage for Hanson and Client as additional insured parties shall be as broad as the coverage provided for Subconsultant. It shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, Hanson. Hanson project number 16L0540C

**CERTIFICATE HOLDER**

Berns, Clancy & Assoc., P.C.  
405 E. Main St.  
Urbana IL 61803-0755

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**City Council Regular Meeting**

**14)**

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

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**TITLE:**

**ORDINANCE:** Amending Ordinance Title 1, Chapter 9: Personnel Handbook: Library Addendum.

**STAFF RECOMMENDATION:**

Waive layover period and approve.

---

**Attachments**

ORD: Amending Title 1-9: Personnel Handbook: Library Addendum.

Exhibit A: Personnel Handbook: Library Addendum.

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# **ORDINANCE**

**2023 – O – \_\_\_\_\_**

## **ORDINANCE AMENDING ORDINANCE TITLE I, CHAPTER 9: PERSONNEL HANDBOOK: LIBRARY ADDENDUM**

**WHEREAS**, it is the mission of the City of Charleston to provide a safe, fair and aesthetically pleasing environment conducive to raising families, fostering citizenship, learning and implementing ideas and providing opportunities in the most prudent and effective manner possible; and

**WHEREAS**, to assure orderly operations and provide the best possible work environment, employees are expected to follow the rules of conduct, performance, and attendance of the Charleston Personnel Handbook; and

**WHEREAS**, in accordance with the Intergovernmental Agreement entered into on March 4, 2014, by and between the City of Charleston and the Charleston Carnegie Public Library, the employees working at the Charleston Carnegie Public Library shall be considered employees of the City of Charleston, but a separate governmental unit; and

**WHEREAS**, as a result thereof, the parties agree that: The Charleston Carnegie Public Library, except as may be required by 75 ILCS 5/4-7(7) and the regulations of the Illinois State Library, shall follow the City's personnel handbook except that the Library reserves the right to create an addendum approved by the Library Board and the City Council; and

**WHEREAS**, at the April 7, 2014, Library Board Meeting, the Library Board approved the City Personnel Handbook: Library Addendum, which was subsequently approved by the Charleston City Council; and

**WHEREAS**, at the May 8, 2023, Charleston Library Board Meeting, the Library Board passed a measure to make certain modifications to the City Personnel Handbook: Library Addendum, a copy of which is attached hereto as Exhibit A and incorporated herein by reference; and

**WHEREAS**, it is in the best interest of the City of Charleston and the employees of the City of Charleston Carnegie Library that the City of Charleston Personnel Handbook: Library Addendum, be replaced in its entirety with the attached City of Charleston Personnel Handbook: Library Addendum;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Charleston, Coles County, Illinois; that Title I, Chapter 9 of the Charleston City Code be amended by replacing the City of Charleston Personnel Handbook: Library Addendum, in its entirety, with the City of Charleston Personnel Handbook: Library Addendum, a copy of which is attached hereto as Exhibit A and incorporated herein by reference; and that said Addendum shall be in full force and effect upon passage, approval and publication in pamphlet form as provided by law.

**INTRODUCED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

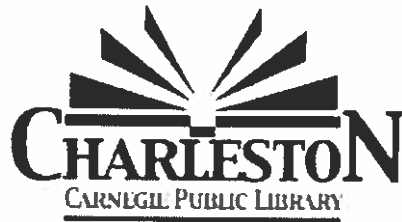
	Aye	Nay	Abstain	Absent
<b>Mayor:</b>				
<i>Brandon Combs</i>				
<b>Council Members:</b>				
<i>Matthew Hutti</i>				
<i>Jeff Lahr</i>				
<i>Dennis Malak</i>				
<i>Tim Newell</i>				

\_\_\_\_\_  
Brandon Combs, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Deborah L. Muller, City Clerk





# CITY OF CHARLESTON PERSONNEL HANDBOOK: LIBRARY ADDENDUM

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## **Introduction**

*Approved April 2014*

In accordance with the Intergovernmental Agreement entered into on March 4th, 2014 by and between the City of Charleston and the Charleston Carnegie Public Library, the employees working at the Charleston Carnegie Public Library shall be considered employees of the City of Charleston but a separate governmental unit. As a result thereof, the parties agree that: The Charleston Carnegie Public Library, except as may be required by 75 ILCS 5/4-7(7) and the regulations of the Illinois State Library, shall follow the city's personnel handbook except that the Library reserves the right to create this addendum approved by the Library Board and the City Council.

Any policies listed in the City Personnel Handbook that do not apply to library employees are explicitly stated in this policy City Personnel Handbook – Library Addendum.

The Charleston Carnegie Public Library and the City of Charleston reserve the right to amend or cancel the provisions of this handbook with or without notice at any time at its sole discretion. Modifications of this handbook addendum shall only be valid upon amendment by the Charleston Carnegie Public Library Board and the City Council.

## **Definitions**

*Approved June 2015*

### **City of Charleston Personnel Handbook**

The Charleston Carnegie Public Library, as a separate governmental unit, adds the following definitions to clarify references that are made in the City of Charleston personnel handbook.

#### **City Manager**

Pursuant to 75 ILCS 5/4-7(7), the Library Board has the authority to appoint a qualified Librarian to oversee Library operations. Thus Library employees shall replace all references to the City Manager with the Library Director.

#### **Department Head**

Department Head shall refer to the Library Director.

#### **Supervisor**

Supervisor shall refer to the relevant Library Department Manager.

#### **Information Services Director**

The Charleston Carnegie Public Library technology is maintained separately from the City. Thus Library employees, shall replace all references to the Information Services Director with the Library Director.

## **City Property and Materials**

While the Library has exclusive control over the library building and property, all policies regarding city property and materials shall also apply to all library property and materials. However, it should be understood that the Library provides resources to the public and unless otherwise stated, Library employees shall be granted the same rights as any other member of the public.

## **Residency Requirement**

All Library employees shall reside within the jurisdictional limits of Coles County.

## **City Personnel Handbook – Library Addendum**

### **Full-Time Employee**

An employee who is scheduled to work 38 or more hours per week, 52 weeks per calendar year is considered a full-time employee.

For purposes of compliance with the Affordable Care Act only, an employee who works more than 1500 hours per year or who has worked more than an average of 30 hours per workweek during any “look-back/stability period” established by the City will be considered a full-time employee for health insurance coverage purposes.

The Library Director shall determine who is a full-time employee.

### **Part-Time Employee**

An employee who is scheduled to work less than 38 hours per week, 52 weeks per calendar year is considered a part-time employee and ineligible for benefits.

For purposes of compliance with the Affordable Care Act only, an employee who works less than 1500 hours per year or who has worked less than an average of 30 hours per workweek during any “look-back/stability period” established by the City is considered a part-time employee and ineligible for benefits.

The Library Director shall determine who is a part-time employee.

### **Director**

Director in this policy refers to the Library Director or designee.

## **General Work Rules**

*Approved April 2016*

### **Breaks**

Meal/break periods may not be taken at public service desks. If an employee’s meal/break period is not substantially free from work-related interruptions, the employee must contact his or her

supervisor and advise them of this so that appropriate accommodations can be made consistent with applicable law. Time allowed for meal/break periods shall include travel time from and back to the work site. Returning late from any meal/break period is considered tardiness and will result in appropriate discipline. The Director shall establish, or assign a Department Manager to establish, the work schedule and meal/break periods.

If an employee is scheduled for a shift of at least four hours and less than six hours he/she may take one 15 minute paid break. If an employee is scheduled for a shift that is six or more hours he/she may take two 15 minute paid breaks. Upon approval of the Director, these two 15 minute paid breaks may be combined. However, breaks may not be combined to shorten an employee's work day or to extend an unpaid meal period.

If an employee is scheduled for a shift of at least seven and a half hours, he/she will be required to have a meal period beginning no later than 5 hours after the start of the shift. The employee may choose to combine their two 15 minute paid breaks, have a 30 minute unpaid meal period or have an hour unpaid meal period.

### **Nametags**

Employees will wear provided nametags while on duty.

### **Appearance**

Every employee must represent the Library in a professional manner, including dress and personal appearance. All employees are expected to maintain a neat, clean and professional appearance. Styles, appearances, habits, or other practices that are distracting or offensive to others should be avoided.

In maintaining this professional appearance, an acceptable standard for dress would be considered, "business casual." Business casual includes:

- Dresses/skirts, a minimum of fingertip length in a standing position
- Sweaters, blouses, vests, cardigans, dress jackets
- Golf, polo, banded-collar, and dress shirts
- Turtlenecks or mock-turtlenecks
- Dress or khaki pants

*Any article of clothing that is sleeveless should go to the shoulder.*

The Director may approve designated casual days. Designated casual includes:

- Nice jeans
- T-shirts that promote books, reading, libraries

The following items are never considered acceptable attire:

- Shorts or extremely short skirts
- Sleeveless shirts that do not go to the shoulder

- Clothing that is low cut or reveals the mid-section
- Suggestive or sheer clothing
- Torn or ripped clothing
- Sweat pants or athletic pants
- Flip flops or dirty tennis shoes

Please consult the Director if you have any questions regarding appropriate dress. The Director has the discretion to modify temporarily the appropriate attire list based on work environment and job duties.

## **Conduct**

### **General Rules of Conduct**

To assure orderly operations and provide the best possible work environment, in addition to the general rules of conduct listed in the City Personnel Handbook we expect employees to follow all library policies. (Any public service policies that do not apply to employees are explicitly stated in this City Personnel Handbook – Library Addendum.)

### **Illinois Library Records Confidentiality Act**

Employees are expected to abide by the Illinois Library Records Confidentiality Act (75 ILCS 70/1 through 70/2). This law states that the records of patron transactions and the identity of registered library patrons is confidential material. This includes but is not limited to the records of patron transactions and registered library patrons. Charleston Carnegie Public Library employees are required to consult with the Director before attempting to comply with any requests for patron information.

### **Professional Conduct**

The Library is a public institution supported by taxation and it thus belongs to the people. Therefore, the first duty of the Library employees is service to the public. Each person entering the Library, corresponding via internet, or phoning the Library should be given friendly, courteous and prompt service. No matter what the request may be, it should be treated as important.

Employees representing the Library at events outside of the Library building (i.e. invited as a Library employee) and via social media outlets must conduct themselves at all times as representatives of the Library. Employees that fail to conduct themselves in an appropriate manner shall be subject to the disciplinary procedures. The Director should be informed of all Library representation at outside events and via social media outlets.

Employees should never discuss other employees or Library patrons via social media outlets or for reasons other than those vital to Library operations. If it is discovered that an employee has done this, they shall be subject to the disciplinary procedures.

Employees are urged to take an active part in community life, to become members of local civic, educational, and social organizations, and to participate in their work to as great an extent as Library duties permit.

### **Payroll Integrity**

With the exception of employees that are classified as exempt under the Fair Labor Standards Act, performing Library job duties while unscheduled and/or off-the-clock, on and/or off Library premises is prohibited. This includes but is not limited to clocking out but continuing to perform Library job duties.

In the event that an employee performs off-the-clock work, it must be immediately reported and they will be paid but will be subject to discipline.

### **Reading**

Personal reading, including but not limited to websites, is not to be done on Library time. Professional reading must never be allowed to interfere with helping patrons, and should be kept to a minimum when at a public service desk.

### **Media statements**

The Director is responsible for all statements regarding the Library. Employees will direct media inquiries to the Director. Employees may respond to media inquiries if they have prior approval from the Director. It is understood that employees have prior approval to respond to media inquiries about programs that they are responsible for.

### **Discipline**

*Approved April 2014*

### **Hearing**

In lieu of the city's hearing process, an employee may appeal their discharge by submitting a request in writing within 7 days to the Library Board President. The Personnel Committee of the Library Board will review the disciplinary action and make a final decision. The hearing shall be called by the Library Board President within seven (7) days of receipt of a request for hearing. The Personnel Committee shall hear testimony about the termination from all appropriate parties. Unless written notice is given to the contrary to the employee, within seven (7) days of the hearing, the discharge shall be final.

### **Employee Leaves**

*Approved June 2015*

### **Vacation Leave**

All full-time employees accrue paid vacation leave. The Director shall approve all vacation requests.

Listed below is the vacation accrual schedule for eligible employees.

Employment Tenure	Yearly Accrual Rate	Maximum Accrual	Biweekly Accrual
Beginning at date of employment	38 hours	76 hours	1.4615 hours
Beginning 2 <sup>nd</sup> year	76 hours	152 hours	2.9230 hours
Beginning 5 <sup>th</sup> year	114 hours	228 hours	4.3846 hours
Beginning 10 <sup>th</sup> year	152 hours	304 hours	5.8461 hours

Vacation leave will accrue at a biweekly rate. Employees accrue unused vacation up to their annual vacation rate times two (2). Upon maximum accrual, no further hours will be accrued. Employees may not take vacation leave not yet accrued.

Vacation leave may not be taken in less than thirty (30) minute increments.

Employees will not be paid in lieu of taking the actual accrued time off. When leaving employment, either voluntarily or involuntarily, and the employee has accrued vacation leave, the employee will be paid for all vacation accrued.

### **Sick Leave**

All full-time employees are eligible for paid sick leave. Employees may use sick leave for doctor, dentist or vision appointments and to care for his/her spouse, parent or dependent children in the case of their illness or injury. Sick leave may also be used for life threatening illnesses or injury of parents, children, or siblings. Absences for health reasons must be reported to the Director before the start of the work day or shift. The employee shall personally contact the Director in all cases unless critically ill or hospitalized. If the Director is not available, the employee shall personally contact the next ranking supervisor.

Employees absent from work due to illness or injury of the employee or eligible relatives for more than three (3) consecutive days shall, upon return to work, provide a written statement from a physician attesting to the illness or injury.

All full-time employees are eligible for a total of forty-eight (48) hours of sick leave each year. Sick leave is based on a calendar year basis, effective January 1.

An employee becomes eligible for sick leave at date of employment. Sick leave is prorated during an employees' first calendar year of employment. An employee who begins work during the year will earn four (4) hours of sick leave per month employed. Sick leave may not be taken in less than thirty (30) minute increments.

Employees can accumulate sick leave up to 320 hours. Upon maximum accumulation, no further hours will be earned.

Sick leave will be forfeited when an employee leaves, either voluntarily or involuntarily.

## **Personal Leave**

All full-time employees are eligible for paid personal leave.

All full-time employees are eligible for a total of thirty-two (32) personal leave hours each year. Personal leave is based on a calendar year basis, effective January 1.

An employee becomes eligible for personal leave at date of employment. Personal leave is prorated during an employees' first calendar year of employment. If an employee begins employment during the first six months of the calendar year, they will be eligible for thirty-two (32) hours of personal leave. Employees who begin employment during the last six months of the calendar year will be eligible for sixteen (16) hours of personal leave.

Personal leave may not be taken in less than thirty (30) minute increments. All personal leave requests must be approved by the Director.

Personal leave must be used in the calendar year earned, or it will be forfeited. Personal leave may not be carried over to the following year, nor will employees be paid in lieu of taking the actual time off. Personal leave will be forfeited when an employee leaves, either voluntarily or involuntarily.

## **Holiday Leave**

All full-time employees are eligible for paid holiday leave.

All full-time employees will receive an allotment of holiday hours based on a calendar year, effective January 1. These hours are considered compensation for all Library Board approved holidays. The allotment of holiday hours will be based upon the following formula:

7.5 hours x the number of Board approved full day closings for holidays in the calendar year falling on Monday-Saturday

+

4 hours x the number of Board approved holidays in the calendar year falling on Sunday

=

**Total Holiday Leave Allotment**

An employee becomes eligible for holiday leave at date of employment. Holiday leave is prorated during an employees' first calendar year of employment. Holiday leave will be prorated based upon the number of Library Board-approved holidays remaining in the calendar year.

Holiday leave may not be taken in less than thirty (30) minute increments. All holiday leave requests must be approved by the Director.

Holiday leave must be used in the calendar year earned, or it will be forfeited. Holiday leave may not be carried over to the following year, nor will employees be paid in lieu of taking the actual time off. Holiday leave will be forfeited when an employee leaves, either voluntarily or involuntarily.



## **Bereavement Leave**

Any full-time employees may request bereavement leave with pay in the case of the death of a member of the employee's immediate family with the approval of the Director. Immediate family is defined as:

- spouse, child, parent, stepparent, sibling, grandparent, grandchild
- mother-in-law, father-in-law, brother-in-law, sister-in-law
- guardian of the employee

Leave time shall not exceed three days for each occurrence. Such time shall not decrease sick leave, vacation leave, personal leave or compensatory time earned.

An employee may be allowed unpaid time to attend the funeral of other than the immediate family with the consent of the Director. Such time shall not exceed four (4) hours. The Director must be notified and approval granted prior to the employee's actual absence from work.

## **Library Closings**

The Director and the Board President will make the joint decision to close the Library due to weather. If the Board President cannot be reached, the Director may still make a decision to close if appropriate. If the Director is on vacation or sick, (s)he will still be responsible for making the decision or before taking leave they will give temporary authority to another employee to make the decision. If the Director, cannot be reached a member of the management team may contact the Board President to make a decision.

If the Library needs to close due to bad weather or other reason, employees will be paid for the hours they were scheduled to work the day of the closing.

If an employee calls in sick or makes a personal decision to not work a shift, (s)he is no longer considered to be scheduled and will not be paid in the event of a Library closure.

## **Employee Benefits**

*Approved June 2015*

A list of additional benefits is provided in the employee orientation packet.

## **Tuition and Conference Reimbursement**

While it is the intent of the Library to encourage its employees to continue their education and to prepare themselves for career advancement in Library service, the Library is unable to offer tuition reimbursement at the same level described in the City handbook. Instead, the Director will consider tuition and conference reimbursement on a case-by-case basis, giving preference to requests that are submitted before the approval of the annual budget.

## **Suggestion System**

While the Library encourages employees to submit suggestions for improvement, the Library is unable to offer the suggestion system incentives that are described in the City handbook.

## **Fines, Fees, Copies and Faxes**

Current Employees, their immediate family members, & Board Members are not required to pay fines. If an employee abuses this privilege it may be revoked by the Director.

Current Employees are eligible for two private meeting room reservations at no charge per year. Any additional meeting room reservations and/or specialized setups are subject to regular fees. Current Employees and their immediate family members who reside outside of the city limits will each be eligible to receive a Library card and will not be required to pay a nonresident fee.

Copies and faxes are half price to employees.

## **Grievance**

*Approved April 2013*

For the purpose of this section, a grievance is a situation considered by the employee to be grounds for complaint. The Library desires that all grievances be resolved promptly. Employees have 30 days from the date of occurrence to file a grievance.

An employee shall present his/her grievance to the Director or if the grievance is with the Director to the Library Board Personnel Committee. The Director and/or the Library Board Personnel Committee will make a careful inquiry into the nature of the complaint and will make every effort to resolve the grievance promptly and fairly.

If the grievance is not resolved at this level, the employee may submit his/her grievance in writing to the Library Board who will discuss the grievance with the Director and give the employee a fair and prompt resolution.

Failure to follow this process for a grievance may result in disciplinary action up to and including discharge.

**City Council Regular Meeting**

**15)**

**Meeting Date:** 05/16/2023

**Submitted By:** Deborah Muller, City Clerk

---

**TITLE:**

**ANNOUNCEMENT:** Mayor's Reappointment of Matt Madigan and Nora Pat Small to 1-Year Terms as *Ex Officio* Members of the Charleston Historic Preservation Commission.

**STAFF RECOMMENDATION:**

Approve.

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