COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Jennifer Steiger

Department/Division: Health/Env Health

Date Prepared: 8/3/11

Telephone: 432-9402

Grantor: ADHS

Grant Title: Proposition 201 Smoke Free Arizona

Grant Term From: 7/1/11 To: 6/30/12

Fund No/Dept. No: 240-5000-5300 Note: Fund No. will be assigned by the Finance Department if new.

New Grant ☐ Yes ☒ No Amendment No. n/a Increase $ n/a Decrease $ n/a

Briefly describe purpose of grant:

To provide voter established education and compliance activities within Cochise County at all regulated establishments.

If amendment, provide reason:

n/a. Purchase Order only showing continuation of IGA's funding.

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

These services are mandated by the Arizona Department of Health Services.

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year		$69,807			$69,807
Remaining Years					
Total Revenue		$69,807			$69,807

Is County match required? ☐ Yes ☒ No If yes, dollar amount $

Has this amount been budgeted? ☒ Yes ☐ No Identify Funding Source: ADHS

Federal Catalog of Federal Domestic Assistance (CFDA) No:

Method of collecting grant funds: Lump sum payment ☐ Quarterly payments ☐ Draw ☐ Reimbursement ☒

Is revertment of unexpended funds required at end of grant period? ☐ Yes ☒ No

a) Total A-87 cost allocation $13,126

b) Amount of overhead allowed by grant $3,490 County subsidy (a-b) $9,636

Does Grantor accept indirect costs as an allowable expenditure? ☒ Yes ☐ No

If yes, dollar amount $ OR percentage allowed 5 %

Number of new positions that will be funded from grant: n/a Number of existing positions funded from grant: n/a

EXECUTIVE SUMMARY FORM

Agenda Number: HLT-- (Prop 201 – Smoke Free AZ – Cochise County)

Recommendation:

Approval of Purchase Order No.: HG752220:2, Proposition 201 Smoke Free Arizona, between Arizona Department of Health Services and Cochise County Health Department, in the amount of $69,807, for the period of 7/01/11 to 6/30/12.

Background (Brief):

With the passage of voter approved Proposition 201, Cochise County Health Department continues to conduct education and compliance activities per this agreement since May 2007. The initial contract amount, $91,250 has been revised downward by ADHS over successive years as tobacco tax revenues wane statewide and local responsibilities in implementing the Act have come into clearer focus.

Furthermore, Proposition 201 stipulates that all inspectors performing education and compliance activities attend smoke-free training once per year. Such training is provided by ADHS on an annual basis.

Fiscal Impact & Funding Sources:

Maximum billable amount for FY 2011/2012 remains the same as FY 2010/2011, $ 69,807.00.

No fiscal impact to salaries or operations is foreseen.

Net County Subsidy of $9,636 is calculated as follows:

Budgeted Salaries/EREs	26,880
A-87 Overhead at 48.83%	13,126
Collected Overhead at 5% small-grant rate	3,490
Net County Subsidy	9,636

Next Steps/Action Items/Follow-up;

Your approvals are respectfully requested.

Impact of Not Approving:

Not approving this Purchase Order may cause the inability for the Health Department to collect the reimbursement for services rendered in a timely manner and could ultimately cause the revocation of the contract and associated funding.

ARIZONA STATE CONTRACT

CONTRACT RELEASE

ProcureAZ Purchase Order No.: HG752220:2
Organizational Reference No.: E0015327
Issued: 07/19/2011

VENDOR
Vendor Number: 000007901
COCHISE COUNTY
1415 Melody Lane, Building C
Bisbee, AZ 85603

SHIP TO
Arizona Department of Health Services
EDC - Office of Inspection and Compliance
150 N. 18th Avenue, Suite 130
Phoenix, AZ 85007
US
Email: procure@azdhs.gov

(602) 364-3292

BILL TO
MAIL INVOICE IN DUPLICATE TO:
Arizona Department of Health Services
EDC - Office of Inspection and Compliance
150 N. 18th Avenue, Suite 130
Phoenix, AZ 85007
US
Email: procure@azdhs.gov

(602) 364-3292

Contract No.: HG752220
Title: Prop 201 - Smoke Free - Cochise County

Release Instructions

TERMS AND CONDITIONS set forth in our Bid, Quotation, or Purchase Order are incorporated herein by reference and become a part of this order.

Solicitation (Bid) No.:

Payment Terms: Net 45
Shipping Terms: As Specified
Delivery Calendar Day(s) A.R.O.: 0

Item	Description	Requisition	Quantity	Unit	Unit Price	Total
1	Class-Item 948-34 PROP 201 SMOKE FREE AZ Contract # HG752220 through 6/30/12 PO period 7/1/11 - 6/30/12. LN/FY/Account Code: 1/12/12-86507-55100-6811- --------- Dollar Amount: $ 69,807.00		1.00	YR	$ 69,807.00	$ 69,807.00

TOTAL: $ 69,807.00

Approved By: Cindy Sullivan
Phone No.: (602) 542-2934