

# Board of Supervisors

**Patrick G. Call**  
Chairman



**Michael J. Ortega**  
County Administrator

**Ann English**  
Vice-Chairman

**James E. Vlahovich**  
Deputy County Administrator

**Richard R. Searle**  
Director

**Katie A. Howard**  
Clerk

**AGENDA FOR LIBRARY DISTRICT MEETING**  
**Monday, August 1, 2011 at 10:00 a.m.**  
BOARD OF SUPERVISORS HEARING ROOM  
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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## **CONSENT**

**Board of Supervisors**

1. Approve the Minutes of the July 12, 2011 Library District Board meeting.

## **PUBLIC HEARING**

**Board of Supervisors**

2. Adopt the Final Budget for the Library District for the Fiscal Year 2011-2012 in the amount of \$2,396,865 and approve the Library District decision package in the amount of \$10,000 for a remodel of the Bowie Library restroom.

## **CALL TO THE PUBLIC**

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

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**Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603**  
**(520) 432-9200 - Fax (520) 432-5016 - Email: [board@cochise.az.gov](mailto:board@cochise.az.gov)**  
**[www.cochise.az.gov](http://www.cochise.az.gov)**

**"PUBLIC PROGRAMS, PERSONAL SERVICE"**

**Library District Meeting**

**Date:** 08/01/2011

**Minutes**

**Submitted By:** Gussie Motter, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**NAME** Michael Ortega

**of PRESENTER:**

**Mandated Function?:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**TITLE** County  
**of PRESENTER:** Administrator

**Source of Mandate  
or Basis for Support?:**

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**Agenda Item Text:**

Approve the Minutes of the July 12, 2011 Library District Board meeting.

**Background:**

The last Library District Board meeting was held on July 12, 2011

**Department's Next Steps (if approved):**

Get minutes signed

**Impact of NOT Approving/Alternatives:**

There will be no official minutes of the July 12, 2011 meeting

**To BOS Staff: Document Disposition/Follow-Up:**

Scan and file

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**Attachments**

7.12 Minutes

**PROCEEDINGS OF THE MEETING OF THE  
COCHISE COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
JULY 12, 2011**

A regular meeting of the Cochise County Library Board of Directors was held on Tuesday, July 12, 2011 at 10:00 a.m. in the Hearing Room of the Cochise County Board of Supervisors, 1415 Melody Lane, Building G, Bisbee, Arizona. In attendance were Patrick Call, Chairman; Ann English, Director; Richard Searle, Director; Mike Ortega, County Administrator; Britt Hanson, Chief Civil Deputy Attorney; and Katie Howard, Clerk of the Board.

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

Chairman Call convened the meeting at 10:02 a.m. and announced that the first two items, under the Consent Agenda, were not numbered on the agenda. These items should be numbers 1 and 2. The Action Item is number 3. Also, Item 3 contains a typo and refers to a Flood Control District Decision Package; this should be a Library District Decision Package, however the details about the Decision Package are correct.

**ROLL CALL** – All three directors were present.

**CONSENT**

**ITEM 1**

**Board of Supervisors**

Approve the Minutes for the Library District Board Meeting of the April 26, 2011.

**ITEM 2**

**County Treasurer**

Approve establishing a revolving line of credit for the Cochise County Library District from JP Morgan Chase Bank, N.A. pursuant to A.R.S. Section 11-604.01 and authorize the County Treasurer to enter into an agreement with the bank to provide the line of credit to the Library District.

Director English made a motion to approve items 1 and 2 of the Consent Agenda. Director Searle seconded the motion and it carried unanimously.

**ACTION**

**ITEM 3**

**Board of Supervisors**

Adopt the Tentative Budget of the Library District for Fiscal year 2011-2012 in the amount of \$2,396,865 and approve the Flood Control District decision package in the amount of \$10,000 for a remodel of the Bowie Library restroom.

Director Searle made a motion to adopt the Tentative Budget of the Library District for Fiscal year 2011-2012 in the amount of \$2,396,865 and approve the Library District decision package in the amount of \$10,000 for a remodel of the Bowie Library restroom. Director English seconded the motion.

Mr. Ortega, County Administrator presented this item. Mr. Ortega stated this was a balanced budget. The tax rate used in the revenue calculations was kept at current levels at .1451 per hundred dollar assessed valuation.

Chairman Call called for the vote; approved 3-0.

**CALL TO THE PUBLIC** – Chairman Call opened the Call to the Public. No one wished to address the Board and Chairman Call closed the Call to the Public.

There being no further business, Chairman Call adjourned the meeting at 10:05 a.m.

APPROVE:

\_\_\_\_\_  
Patrick Call, Chairman

ATTEST:

\_\_\_\_\_  
Katie Howard, Clerk of the Board

**Library District Meeting**

**Date:** 08/01/2011

**Adopt the Final Budget for the Library District for FY 2011-2012**

**Submitted By:** Gussie Motter, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**NAME** Michael Ortega

**of PRESENTER:**

**Mandated Function?:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**TITLE** County  
**of PRESENTER:** Administrator

**Source of Mandate  
or Basis for Support?:**

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**Agenda Item Text:**

Adopt the Final Budget for the Library District for the Fiscal Year 2011-2012 in the amount of \$2,396,865 and approve the Library District decision package in the amount of \$10,000 for a remodel of the Bowie Library restroom.

**Background:**

The Special Meeting to adopt the tax rates and levies is scheduled for August 15, 2011. By statute, the Final Budget must be adopted by August 1, 2011.

**Department's Next Steps (if approved):**

Notify appropriate parties

**Impact of NOT Approving/Alternatives:**

There will be no Library District budget for FY 2011-2012

**To BOS Staff: Document Disposition/Follow-Up:**

n/a

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**Attachments**

[1112Library.pdf](#)

COCHISE COUNTY  
LIBRARY DISTRICT  
2011-12 ADOPTED BUDGET

LINE ITEM DESCRIPTION	2010-11 ADOPTED BUDGET	2011-12 ADOPTED BUDGET
Revenues:		
Real Estate Tax - Current	1,486,687	1,460,369
Real Estate Tax - Delinq	20,000	20,000
Pers Prop Tax - Current	61,945	60,849
Pers Prop Tax - Delinq	1,500	1,500
Interest	8,000	8,000
Miscellaneous	2,000	2,000
Contingency	0	0
Cash Carry Forward	813,737	844,147
<b>Total Revenue</b>	<b>2,393,869</b>	<b>2,396,865</b>
Expenditures:		
Unclassified Salaries	72,398	72,409
Classified Salaries	376,669	401,038
Temporary Salaries	7,500	5,000
Salary Adjustments	0	0
Benefits	178,424	182,687
Books and Periodicals	200,000	150,957
Office Supplies	10,000	7,000
Operating Supplies	1,000	0
Small Equipment	26,000	1,500
Accountable Equipment	5,000	500
Professional Services	82,150	58,500
Communications	39,400	35,593
Travel/Fleet	53,390	55,306
Printing and Binding	0	0
Office Eq. Opr. Leases	3,980	3,980
Repairs and Maintenance	1,000	500
Transfer to Other Funds	148,500	130,000
Other Charges	365,570	442,480
Capital Equipment	0	10,000
Contingency	822,888	839,415
<b>Total Expenditures</b>	<b>2,393,869</b>	<b>2,396,865</b>

2010 Tax Rate                      0.1451  
2010 Levy                            \$1,548,632

2011 Tax Rate                      0.1451  
2011 Levy                            \$1,521,218