

Board of Supervisors

Patrick G. Call
Chairman
District 1

Ann English
Vice-Chairman
District 2

Richard R. Searle
Supervisor
District 3



Michael J. Ortega
County Administrator

James E. Vlahovich
Deputy County Administrator

Katie A. Howard
Clerk

AGENDA FOR SPECIAL BOARD MEETING
Tuesday, January 25, 2011 at 11:00 a.m.
BOARD OF SUPERVISORS EXECUTIVE CONFERENCE ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

NOTE: This meeting is a rescheduled meeting. The originally scheduled Special Meeting on January 4, 2011 was not held.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

ACTION

Board of Supervisors

1. Review deferred 2010-11 Fiscal Year Decision Packages; discussion and possible action following presentation of the County Administrator's recommendations.

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603
(520) 432-9200 - Fax (520) 432-5016 - Email: board@cochise.az.gov
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"PUBLIC PROGRAMS, PERSONAL SERVICE"

Special Board of Supervisors Meeting

Date: 01/25/2011

Decision Packages

Submitted By: Katie Howard, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME Mike Ortega

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE County
of PRESENTER: Administrator

**Source of Mandate
or Basis for Support?:**

Agenda Item Text:

Review deferred 2010-11 Fiscal Year Decision Packages; discussion and possible action following presentation of the County Administrator's recommendations.

Background:

At the time the budget was approved in August 2010, due to the uncertainty of 2010-2011 revenue streams for the County, the Board deferred approval of Decision Packages until mid-year. The County Administrator will review those deferred Decision Packages at this meeting and make recommendations regarding each. The Board may take action at this meeting to approve, disapprove or again defer the Decision Packages.

A file is attached which provides the detail for each of the Decision Packages to be considered.

Department's Next Steps (if approved):

Notify Finance and each of the Departments of the outcome.

Impact of NOT Approving/Alternatives:

Decision Packages will either continue to be deferred, or disapproved altogether. Impact varies, depending on department and the nature of the request.

To BOS Staff: Document Disposition/Follow-Up:

n/a

Attachments

Capital Equip General Fund

Fund 450 IT Projects

Capital Equip SRF

Personnel General Fund

**GENERAL FUND
DECISION PACKAGES FY 10/11
CAPITAL EQUIPMENT W/CONTINUED COST**

Department	Capital	Other Cost	Total Cost	Cont'd. Annual Cost
BOARD OF SUPERVISORS				
Building Code Review	0	25,000	25,000	
Total BOS Requests	0	25,000	25,000	0
COUNTY WIDE REQUESTED PROJECTS *				
Listed by Facilities Priority Number				
#1 - Facilities				
Repair and Seal the front steps of Courthouse	16,388		16,388	
#2 - Facilities				
Chip seal parking lot & add concrete conveyance for runoff on S & E side ML Ln	27,634		27,634	
#3 - Facilities				
Repair and recoat the Convent roof.	10,771		10,771	
#4 - Facilities				
Install new roof an Douglas Roadyard offices	7,000		7,000	
#5 - Facilities				
Repair and paint all trim and overhangs and block wall on south side of convent	2,500		2,500	
#6 - Facilities				
Repair metal roof on east side of Bldg C	2,500		2,500	
#7 - Attorney				
Remodel kitchen in County Atty office, Annex Bldg to include stove, cabinets, dshwshr, and electrical	7,000		7,000	
#8 - Attorney				
Paint inside of Atty office, Annex Bldg top floor only	2,500		2,500	
#9 - Attorney				
Replace carpet in County Atty office, Annex Bldg in Bisbee	15,000		15,000	
#10 - Court Admin				
Relocate Crt Admin office from Courthouse to 1st Floor Admin Bldg	115,150		115,150	
#11 - Facilities				
Purchase 2 freon recover tanks to remove and recapture freon while working on A/C units	1,600		1,600	
#12 - Facilities				
Install A/C unit for Procurement Offices	3,035		3,035	
#13 - Facilities				
Clean all ductwork county - wide.	82,060		82,060	
- Facilities				
Install two split system air conditioners in ITD classrooms Bldg D	4,000		4,000	
- Facilities				
Remodel Willcox Fleet/Heavy Fleet shop	8,507		8,507	
- Facilities				
Five additional shelving units for Archives	54,827		54,827	
Total County-Wide Requested Projects	360,472	0	360,472	0
TOTAL FACILITIES MANAGEMENT	360,472	0	360,472	0
PUBLIC DEFENDER				
Conference room furnishings (Accommodates 24 people)	12,188	0	12,188	0
Total Public Defender	12,188	0	12,188	0
SHERIFF				
Reactivate Foothills for remanded juveniles	242,109	486,554	728,663	486,554
Adapt Colonia de Salud for remanded juveniles	59,026	0	59,026	0
Install Radio Console in the Dispatch Center		1,000	1,000	0
Search and Rescue miscellaneous rescue equipment	6,386	0	6,386	0
10 Canon A3100IS digital cameras and 10 Garmin eTrex GPS Nav units	2,990	0	2,990	0
(6) SWAT ballistic vests, (15) 40mm barricade rds, (20) Quick Clot gauze, replace side windows in Bearcat	21,562	0	21,562	0
Additional shelving inserts for existing TAB Storage System in Evidence	5,000	0	5,000	0
2 office chairs, 3 lateral five drawer filing cab, (2) two drawer under desk filing cab, (2) three drawer under desk	2,550	0	2,550	0
Optiplex 780 Minitower Base Standard PSU to repl computer in Evidence	1,675	252	1,927	252
Total Sheriff	341,298	487,806	827,177	486,806
JUDICIAL SYSTEM				
Adult Probation				
Ammunition	3,105	0	3,105	0
	0	0	0	0
Clerk of the Courts				
3 microphones for Cust Svc windows	4,637	0	4,637	0
Intercom system for Jury Assembly Bldg	5,037	0	5,037	0
Court Administration				
	0	0	0	0
	0	0	0	0
	0	0	0	0
Court Security				
	0	0	0	0
Superior Court				
	0	0	0	0
	0	0	0	0
Total Judicial System	12,779	0	12,779	0

FUND 450 - IT Capital Projects
DECISION PACKAGES FY 10/11
CAPITAL EQUIPMENT W/CONTINUED COST

Department	Capital	Other Cost	Total Cost	Cont'd. Annual Cost
INFORMATION TECHNOLOGIES (Fund 450)				
<i>Activity 1810</i>				
	0	0	0	0
Total Activity 1810	0	0	0	0
ACTIVITY 1860				
<i>Replace Shrf office complex generator</i>	221,970	500	222,470	500
<i>Replace Dos Cabezas radio site generator</i>	20,000	0	20,000	0
<i>Shrf dispatch office fire suppression upgrade</i>	40,000	0	40,000	0
Total Activity 1860	281,970	500	282,470	500
Total Information Technologies	281,970	500	282,470	500

**SPECIAL REVENUE FUNDS
DECISION PACKAGES FY 10/11
CAPITAL EQUIPMENT W/CONTINUED COST**

Department	Capital	Other Cost	Total Cost FY 08/09	Cont'd. Annual Cost
CLERK of CRT / CRT ADMIN				
Server for court at QH Fund 564	200,000	tbd	200,000	tbd
	0	0	0	0
	0	0	0	0
Total Misc. Capital Requests	200,000	0	200,000	0
HIGHWAY				
Radios (27)	10,000	0	10,000	0
TOTAL HIGHWAY	10,000	0	10,000	0
FLEET				
6,000 Lb Portable Mid-Rise Lift for Willcox Fleet Shop	2,172	0	2,172	0
Evaporative System Diagnostic Machine	1,896	0	1,896	0
Cross cut metal cutting band saw	1,436	0	1,436	0
TOTAL Fleet	5,504	0	5,504	0
LIBRARY - Fund 171				
Book shelving for Portal Library	12,732	0	12,732	0
				0
				0
				0
				0
			0	
Total Library	12,732	0	12,732	0
CHS				
Virtual Office Project Proposal (Costs are estimates)	13,000	\$ 18,000	31,000	\$ 18,000
		0	0	0
Total CHS	13,000	18,000	31,000	18,000
GRAND TOTAL SRF Capital Equipment	241,236	18,000	259,236	18,000

GENERAL FUND
ADDITIONAL PERSONNEL W/ASSOCIATED COSTS/CHANGES
FY 10/11

Department/Request	Hire Date	New Positions Plus Benefits	Small Equipment/ Capital	Other	Total FY 10/11	Cont'd. Annual Cost
ATTORNEY						
		0	0	0	0	0
Total Attorney		0	0	0	0	0
BOARD OF SUPERVISORS						
		0	0	0	0	0
		0	0	0	0	0
		0	0	0	0	0
Total Board of Supervisors		0	0	0	0	0
HEALTH						
		0	0	0	0	0
Total Health		0	0	0	0	0
SHERIFF						
P/T Analyst (2)		46,410	2,300	13,260	61,970	59,670
Total Sheriff		46,410	2,300	13,260	61,970	59,670
JUDICIAL SYSTEM						
		0	0	0	0	0
		0	0	0	0	0
		0	0	0	0	0
		0	0	0	0	0
Total Judicial		0	0	0	0	0
Total Gen Fund Additional Positions/Changes		46,410	2,300	13,260	61,970	59,670