

Board of Supervisors

Ann English
Chairman
District 2

Richard R. Searle
Vice-Chairman
District 3

Patrick G. Call
Supervisor
District 1



Michael J. Ortega
County Administrator

James E. Vlahovich
Deputy County Administrator

Arlathe G. Rios
Clerk

AGENDA FOR REGULAR BOARD MEETING
Tuesday, November 19, 2013 at 10:00 AM
BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Adopt Resolution 13-39 requesting the Arizona Legislature restore local Highway User Revenue Funds (HURF) and work with transportation stakeholders to identify and enact revenue enhancements for the existing HURF distribution system and to pursue policies that improve efficient utilization of transportation resources.
2. Approve the Minutes of the regular meeting of the Board of Supervisors of November 5, 2013 and the Minutes of the Flood Control District meeting of November 5, 2013.

County Schools

3. Approve an Intergovernmental Agreement (IGA) with the Willcox Unified School District for the Education and Technology Consortium program administration in the amount of \$40,000.

4. Approve the Cochise Community Foundation grant for education alternatives in the amount of \$8,700.

County Treasurer

5. Adopt Resolution 13-38 approving the Investment Policy of the Cochise County Treasurer in accordance with A.R.S 35-323.

Court Administration

6. Approve the purchase of courtroom audio upgrades from ExhibitOne Corporation in the amount of \$67,774.01 for the Cochise County Superior Court.

Finance

7. Approve demands and budget amendments for operating transfers.

Health

8. Approve Amendment #1 to Intergovernmental Agreement (IGA) ADHS13-036322, STD Services, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$2,200, for the period of 1/1/13 – 12/31/13.

PUBLIC HEARINGS

Community Development

9. Approve a request from Valley Union High School for a waiver of building code fees, estimated amount of \$1,228, for upgrades to sports fields.

ACTION

County Sheriff

10. Approve two contracts for Ranch Deputy Unit equine services for reimbursement of up to \$1,000 annually per deputy for costs associated with using personally owned horses while on duty.

REPORT BY MICHAEL J. ORTEGA, COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Report by District 2 Supervisor, Ann English

Report by District 3 Supervisor, Richard Searle

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County - 1415 Melody Lane, Building G - Bisbee, Arizona 85603
(520) 432-9200 - Fax (520) 432-5016 - Email: board@cochise.az.gov
www.cochise.az.gov

"PUBLIC PROGRAMS, PERSONAL SERVICE"

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

HURF Funds Resolution

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a
of PRESENTER:TITLE n/a
of PRESENTER:

Mandated Function?:

Source of Mandate
or Basis for Support?:

Information

Agenda Item Text:

Adopt Resolution 13-39 requesting the Arizona Legislature restore local Highway User Revenue Funds (HURF) and work with transportation stakeholders to identify and enact revenue enhancements for the existing HURF distribution system and to pursue policies that improve efficient utilization of transportation resources.

Background:

County officials are alarmed by the deteriorating condition of transportation infrastructure and the weakening ability of Highway User Revenue Fund (HURF) resources to meet local needs. Stagnant revenue collections from the gas tax, coupled with inflation of costs for building materials and maintenance has atrophied HURF's purchasing power.

Absent action, statewide infrastructure will continue to degrade:

- County roadways are critical for economic development, public safety and quality of life in Arizona;
- County road construction has largely ceased and maintenance levels have been reduced substantially;
- Lack of resources and concerns over liability have forced counties to designate more roads as "primitive"; and,
- Reduced and limited maintenance leads to:
 - o Dangerous road conditions and damaged vehicles
 - o More costly road rehabilitation and reconstruction

Transportation Policy: Immediate Needs Stop Diversions of Local Government HURF:

Since FY09, state action has diverted more than \$634.7 million from state, municipal and county road building and maintenance resources to fund two state agencies. This removed \$115 million from county transportation activities.

In the FY14 state budget, \$120 million of HURF is diverted from road work to fund state obligations at DPS. Stopping the diversion of HURF will restore approximately \$20.9 million annually to county road maintenance.

Identify and Enact Enhanced Revenues and Efficiencies: Restoration of HURF to local governments provides immediate relief, but only addresses a fraction of infrastructure needs. The growing crisis in transportation funding is impeding economic development and endangering public safety.

In addition to the restoration of HURF, CSA urges the legislature to work with stakeholders to identify and enact revenue enhancements for the existing HURF distribution system, and to pursue policies that improve efficient utilization of transportation resources.

Department's Next Steps (if approved):

Send resolution and letter to state legislators.

Impact of NOT Approving/Alternatives:

State legislators will not know that Cochise County supports HURF Funds being returned to local governments.

To BOS Staff: Document Disposition/Follow-Up:

Mail letters to state legislators with copy of signed resolution.

Attachments

Resolution

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Minutes

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate
or Basis for Support?:

Information

Agenda Item Text:

Approve the Minutes of the regular meeting of the Board of Supervisors of November 5, 2013 and the Minutes of the Flood Control District meeting of November 5, 2013.

Background:

Minutes

Department's Next Steps (if approved):

Signed minutes routed for processing and posted on the internet.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Send to the Recorder's Office for microfiche purposes.

Attachments

FCD Minutes

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

IGA Willcox Unified School District for ITV Services

Submitted By: Trudy Berry, County Schools

Department: County Schools

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 3

Submitted for Signature:

NAME Karen Enriquez

of PRESENTER:

TITLE Admin

of PRESENTER: Assistant

Docket Number (If applicable):

Mandated Function?: Not Mandated

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve an Intergovernmental Agreement (IGA) with the Willcox Unified School District for the Education and Technology Consortium program administration in the amount of \$40,000.

Background:

Our ITV Consortium provides ITV services to all of our county high schools. We wish to retain the services of Doug Miller who is an employee of Willcox Unified School District. We will pay \$40,000 for salary and benefits for his time working with our schools. The money for this reimbursement will be paid from our 276 and 278 budgets which are meant to support our school projects. This type of IGA has been approved twice before by the BOS.

Department's Next Steps (if approved):

We will obtain signatures from WUSD.

Impact of NOT Approving/Alternatives:

We will have no way to pay Doug Miller for his services.

To BOS Staff: Document Disposition/Follow-Up:

Please send two originals to our office, one for us and one for Willcox USD.

Attachments

IGA re Doug Miller

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

CCF Grant

Submitted By: Trudy Berry, County Schools

Department: County Schools

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 3

Submitted for Signature:

NAME of PRESENTER: Karen Enriquez

TITLE of PRESENTER: Admin Assistant

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve the Cochise Community Foundation grant for education alternatives in the amount of \$8,700.

Background:

In conjunction with the JDAI initiatives undertaken by the Juvenile Court System, we would like to serve youth who are 1. recent Juvenile Detention participants, 2. transitioning back to schools or obtaining GED's, 3. truant or probationary, 4. attending charter schools or 5. home schoolers.

The Career and Technical Education (CTE) classes provided at the high schools use the AZCIS for career assessment. This internet resource could be made available at the Learn Labs operated by the Juvenile Detention Centers in Douglas and Sierra Vista, which are open-entry computer labs staffed by certified teachers.

We would like to provide stipends for mentors who could guide students through the AZCIS program, a six-week career discovery course; proceed to setting career goals, and complete the introductory training with college tours and field trips to actual classrooms. The students would then transition into college or Joint Technical Education District (JTED) classes.

Department's Next Steps (if approved):

Implement the program

Impact of NOT Approving/Alternatives:

We would use county money to fund it; both Juvenile Detention funds from ADE and Small Schools and County Schools funds.

To BOS Staff: Document Disposition/Follow-Up:

Sign 3 copies of the agreement with CCF.

Attachments

Grant Application

Acceptance Letter from CCF

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Investment Policy Resolution of the Cochise County Treasurer

Submitted By: Pam Munsey, County Treasurer

Department: County Treasurer

Presentation: No A/V Presentation
Document Signatures: BOS Signature Required

Recommendation: Approve
of ORIGINALS 1
Submitted for Signature:

NAME of PRESENTER: Catherine L. Traywick

TITLE of PRESENTER: Cochise County Treasurer

Docket Number (If applicable):

Mandated Function?: Federal or State Mandate

Source of Mandate or Basis for Support?: A.R.S. 35-323

Information

Agenda Item Text:

Adopt Resolution 13-38 approving the Investment Policy of the Cochise County Treasurer in accordance with A.R.S 35-323.

Background:

Current investment policy is out dated reflecting three years maximum maturity. In accordance with A.R.S 35-323 the Treasurer shall invest and reinvest public monies to securities and deposits with a maximum maturity of five years.

Department's Next Steps (if approved):

If approved, sign and record the Resolution; send copy to Catherine L. Traywick, Cochise County Treasurer.

Impact of NOT Approving/Alternatives:

Out of compliance with A.R.S. 35-323.

To BOS Staff: Document Disposition/Follow-Up:

If approved, sign and record the Resolution; send copy to Catherine L. Traywick, Cochise County Treasurer.

Attachments

Investment Policy Resolution

Court Administration

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Purchase of Courtroom Audio Upgrades

Submitted By: Dave Seward, Procurement

Department: Procurement

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: N/A

TITLE of PRESENTER: N/A

Mandated Function?: Federal or State Mandate

Source of Mandate
or Basis for Support?:

Docket Number (If applicable):

Information

Agenda Item Text:

Approve the purchase of courtroom audio upgrades from ExhibitOne Corporation in the amount of \$67,774.01 for the Cochise County Superior Court.

Background:

A FY 13/14 decision package was approved in the amount of \$70,000 for the purchase of a sound enhancement system for the five divisions of Superior Court. A proposal was received from ExhibitOne Corporation for the purchase and installation of Courtroom Audio Upgrades in the amount of \$67,774.01. The proposal was in accordance with a Request for Proposals solicitation, #09026-RFP, done by Maricopa Superior Court. A contract was awarded to ExhibitOne which can be used by other government agencies.

The Court Administrator has reviewed and accepted the proposal from ExhibitOne and is satisfied that it will meet or exceed their requirements as defined in the decision package.

Department's Next Steps (if approved):

Issue purchase order. Schedule and install equipment. Monitor contract performance.

Impact of NOT Approving/Alternatives:

The Superior Court Divisions will continue to use the current antiquated sound system.

To BOS Staff: Document Disposition/Follow-Up:

No Action Required.

Fiscal Impact

Fiscal Year:

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

This expenditure is an approved decision package in fund line #100-0810-9-454.900.

Attachments

Proposal

Superior Court Contract

Decision Package

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Demands

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME n/a
of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE n/a
of PRESENTER:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve demands and budget amendments for operating transfers.

Background:

Auditor-General's requirement for Board of Supervisors to approve.

Department's Next Steps (if approved):

Return to Finance after BOS approval.

Impact of NOT Approving/Alternatives:

Board of Supervisors will not be in compliance with State law.

To BOS Staff: Document Disposition/Follow-Up:

Return to Finance after BOS approval.

Health & Social Services**Regular Board of Supervisors Meeting****Meeting Date:** 11/19/2013

STD Services, ADHS13-036322, Amendment #1

Submitted By: Jennifer Steiger, Health & Social Services**Department:** Health & Social Services**Presentation:** No A/V Presentation**Recommendation:** Approve**Document Signatures:** BOS Signature NOT Required**# of ORIGINALS** 0**Submitted for Signature:****NAME of PRESENTER:** n/a**TITLE of PRESENTER:** n/a**Mandated Function?:** Federal or State Mandate**Source of Mandate or Basis for Support?:** ADHS

REMINDER: You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information
Agenda Item Text:

Approve Amendment #1 to Intergovernmental Agreement (IGA) ADHS13-036322, STD Services, between the Arizona Department of Health Services and Cochise Health & Social Services, in the amount of \$2,200, for the period of 1/1/13 – 12/31/13.

Background:

Cochise Health & Social Services has received funds from ADHS for many years to provide screening, laboratory testing, treatment, and follow-up for sexually transmitted diseases (STDs) primarily Gonorrhea, Chlamydia, and Syphilis. Through this contract CCHD is minimally funded to ensure availability of STD care, treatment and services to our community. These grant funds primarily subsidize the cost for the laboratory testing and treatment regimens for STDs. General Funded nursing staff provides these services based on a sliding fee schedule. The Nursing Division will continue to use ingenuity and fees collected in the provision of care as sources of funding to avoid impact on the General Fund budget in order to continue providing these services. The Health Department Director will inform the Board in advance of the time when these fees are no longer adequate or the impact on General Funds becomes unsupportable. This amendment reduces the total amount of the award by \$71.00 and adjusts various budget lines including adding a one dollar amount to Salaries & ERE which allows us to move at our discretion funds in the grant, up to 10%, into this line. With the change in fee structure this program does have some funds available to support salaries and ERE's related to providing this service, and facilitates our ability to draw down the entirety of the grant.

Department's Next Steps (if approved):

Your approval is respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving this Amendment may cause the inability of the Health Department to collect all of the grant reimbursement for STD testing services from the ADHS, and could cause increase draw down of General Funds to support continuing services.

To BOS Staff: Document Disposition/Follow-Up:

BOS signature is not required. A fully executed will be sent to the Clerk of the Board for filing.

Fiscal Impact

Fiscal Year: 2013-2014

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 110

Source of Funding?: ADHS

Fiscal Impact & Funding Sources (if known):

Small grant rate used for subsidy calculation since there are no salaries/EREs. Grant: \$2,200
Salaries/EREs: \$0 Authorized OH: \$0 Small Grant OH @ 5%: \$110 Net County Subsidy: \$110

Attachments

STD Services Amend 1 11-13

STD Svcs Amend 1 GAF 11-13

Public Hearings 9.
Community Development

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Building Code Fee Waiver Request for Valley Union High School

Submitted By: Keith Dennis, Community
Development

Department: Community Development

Division:

Planning & Zoning

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature NOT Required

of ORIGINALS 0

Submitted for Signature:

NAME of PRESENTER: Keith Dennis

TITLE of PRESENTER: Planner
II

Mandated Function?: Not Mandated

**Source of Mandate
or Basis for Support?:**

Docket Number (If applicable):

Information

Agenda Item Text:

Approve a request from Valley Union High School for a waiver of building code fees, estimated amount of \$1,228, for upgrades to sports fields.

Background:

Superintendent Ron Aguallo of Valley Union High School District #22 is requesting a waiver of building code fees for a proposed sports field upgrade project. The school plans to build new dugouts, restrooms, and storage facilities for the sports fields on the school property, located at 4088 E. Jefferson Road in Elfrida. The estimated value of the proposed improvements is \$125,000; staff estimates \$1,228 for building code fees.

Department's Next Steps (if approved):

If fee waiver is granted the Community Development Department will process the building permit without fees.

Impact of NOT Approving/Alternatives:

Valley Union High School would be required to pay all applicable building code fees prior to processing of the building permit application.

To BOS Staff: Document Disposition/Follow-Up:

None needed.

Attachments

Applicants Request for Fee Waiver

Regular Board of Supervisors Meeting

Meeting Date: 11/19/2013

Equine services contract for Cochise County Sheriff's Office Ranch Patrol Unit

Submitted By: Rich Morales, County Sheriff

Department: County Sheriff

Presentation: No A/V Presentation

Recommendation: Approve

Document Signatures: BOS Signature Required

of ORIGINALS 2

Submitted for Signature:

NAME of PRESENTER: Richard Morales

TITLE of PRESENTER: Lieutenant

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

Docket Number (If applicable):

Information

Agenda Item Text:

Approve two contracts for Ranch Deputy Unit equine services for reimbursement of up to \$1,000 annually per deputy for costs associated with using personally owned horses while on duty.

Background:

The Sheriff's Office has two contracts for service for our Ranch Deputy positions. The contracts allow our Ranch Deputies to use personally owned horses while performing duties in the Ranch assignment. The Ranch Deputies need to access remote areas within Cochise County on a regular basis. In some areas this can only be done on foot or horseback. Our Ranch Deputies often need to use their own horses to access areas where illegal drugs and humans are being smuggled. Criminal damage to property is also occurring in remote areas. It is not practical to have the Ranch Deputies access some of these locations on foot due to the distance they might have to travel. Using personally owned horses allows the county to be fiscally responsible and reduces the actual cost associated with the horses and necessary care that would be incurred if the Sheriff's Office had our own permanent horses.

Department's Next Steps (if approved):

If approved the Sheriff's Office will allow our Ranch Deputies to use their own horses to help perform necessary duties as directed by the Sheriff.

Impact of NOT Approving/Alternatives:

If not approved the Ranch Deputies will not be able to access some of the more remote areas within Cochise County that have smuggling and criminal damage issues. This will greatly reduce the effectiveness of our Ranch Unit.

To BOS Staff: Document Disposition/Follow-Up:

Please return two copies with original signatures to the Sheriff's Office.

Fiscal Impact

Fiscal Year: 2000.00

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?:

Sheriff's Office General fund

Fiscal Impact & Funding Sources (if known):

The Sheriff's Office will use funds from our existing General Fund. Each contract allows for reimbursement of up to \$1,000.00 per year. The total cost would be \$2,000.00 per year
