

**PROCEEDINGS OF THE
COCHISE COUNTY BOARD OF SUPERVISORS SPECIAL MEETING
HELD ON WEDNESDAY, FEBRUARY 13, 2013 @ 2:00 P.M.
BOARD OF SUPERVISORS EXECUTIVE CONFERENCE ROOM
1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA**

Chairman English called the Special Meeting of the Board of Supervisors to order at 2 p.m. All three supervisors were present: Ann English, Chairman; Richard Searle, Vice-Chairman (attended telephonically); Patrick Call, Supervisor. Also attending were Michael Ortega, County Administrator (attended telephonically); Jim Vlahovich, Deputy County Administrator; Dave Fifer, Civil Deputy County Attorney; Lois Klein, Finance Director; and Arlethe Rios, Assistant to the Clerk of the Board.

ITEM 1

Consider and take action to approve, amend or disapprove the Decision Packages listed on Exhibit A.

Mr. Ortega stated that there were several decision packages from departments for the next fiscal year budget.

Mr. Vlahovich said that they would be going through each decision package and that each department would be available for any questions from the Board. He also listed the requests that were not recommended by staff: remove foam roof and install built up roof at the Bisbee Juvenile Detention Services office, the training room furniture at the Douglas Regional Service Center, and the Juvenile Detention Center (JDC) locking system upgrade at the Sierra Vista Regional Service Center.

The Board decided that they would make a decision after hearing each request, but would make a motion at the end of the meeting to include all approved decision packages.

Ms. Beverly Wilson, Interim Planning and Zoning Director, stated that her department was requesting funds for a program to scan all parcel files, which would enhance the permit process for citizens countywide. She said that the total cost would be approximately \$10,000 to complete the entire project.

Mr. Vlahovich gave the background of why iPads would be useful to several inspectors in Health and Social Service and Planning and Zoning. He said although laptops were compatible with wireless cards the applications on the iPads would improve the ability to upload information immediately making it accessible to everyone in the department. He clarified that although the request was to fund the program fully initially only six iPads would be purchased to begin a pilot program.

Chairman English stated that this was a great way to use technology and suggested it be used for any county employee working in rural areas to improve internal communication and mentioned the total for both Planning and Zoning Department requests would be \$20,000.

Mr. Eddie Levins, Facilities Management Director, presented several requests throughout the County.

He explained the reasons why the JDC request would not be supported and stated that any issues would be continued to be addressed by County staff with options to buy additional equipment as needed. He continued with the expansion of inmate work program by increasing cost allotted for inmate labor, fuel and maintenance, specifically cost of a vehicle and trailer to move inmates around countywide.

Vice-Chairman Searle asked about current County vehicles and trailers.

Mr. Ortega explained that several possibilities were explored and that the best option was to purchase a vehicle specific to this purpose and that the total cost for the expansion and equipment would be \$23,000.

Mr. Levins said that the Elfrida Sheriff's substation needed some work, which included renovation of the building, heating/AC system, furniture, carpeting, painting, and a pad on the south side of the building.

Mr. Ortega explained that an intergovernmental agreement was pending with the Elfrida Fire District to address what the County responsibilities would be. He said the total cost for the entire project would be \$20,000.

Mr. Levins stated that the security fence in Sierra Vista was of concern to the Sheriff's Office and was looking into the cost to address that project issue and will bring those figures before the Board in the near future.

The Board suggested that this project not exceed \$10,000.

Mr. Levins explained that the Sierra Vista Foothills Service Complex needed a new paint job and the cost would be \$6,000. He stated that the Bisbee Courthouse also needed a new paintjob and that this project would be done by a local painter.

Mr. Eric Silverberg, Court Administrator, stated that their request was for a conference room remodel and carpet replacement in the basement and that the cost would be \$15,000.

Mr. Levins said that the carpet in the Housing Department and the Indigent Defense Coordinator's Office needed to be replaced and this would be a cost of \$8,000.

Mr. Vlahovich clarified that these offices would not be moving and therefore staff recommended the carpet replacement.

Chairman English requests that \$30,000 be put aside for the lobby in the Douglas Regional Service Center. She clarified that the training room would not be part of this project.

Vice-Chairman Searle stated that he was not in agreement with this amount although he did support the project.

Mr. Levins discussed the heating and cooling system at the Health Department in the Foothills Center in Sierra Vista. He said the system was antiquated, and replacement parts were no longer available and

although staff had patched it up several times the system was not working properly. He stated that the cost would be \$30,000.

Mr. Levins said that an ADA compliance door opener was needed at the Foothills Center in Sierra Vista and the cost would be \$4,000.

Chairman English asked why staff did not recommend fixing the roof at the JDC building in Bisbee.

Mr. Ortega stated that the total cost would be \$60,000 and at this time he was looking at other alternatives in order to save costs.

Mr. Tom Hilb, Court Security Supervisor, explained that the request was to replace the x-ray machine at the Bisbee Courthouse. He said that they have done research to fix the current machine and that the best option is to buy a new machine with a warranty that can deal with any issues that come up and that the total cost for this including a five year warranty would be \$44,000.

Chairman English agreed that the money should be available to purchase a new machine, but that the Board would like a quote on the price of fixing the current machine.

Mr. Silverberg explained that the Court Administration Building needed new courtroom chairs, jury box chairs, and a chair for the judge and that the total would be \$22,000. He explained that the main reason was for safety of the jury and the audience.

Chairman English asked why the custom blank laser print checks were part of the decision package for the Schools Superintendent's Office.

Mr. Ortega stated that these were originally part of their budget and that office cut them as part of the budget reductions.

The Board agreed to approve this request but noted that this must be a part of the Schools regular budget after this fiscal year.

Chairman English said that the special revenue funds decision packages were next.

Mr. Ortega stated that a request from the Highways Division to purchase iPads would cost about \$3,000 and that this was important to expand the use of technology in the County.

Chairman English stated that \$21,000 should go into this project to buy more equipment and train employees.

Mr. Marty Haverty, Solid Waste Management Director, stated the original request had been for five weigh scales, but after researching costs for the \$100,000 allocated they were only going to be able to purchase two weigh scales. He said the Rate Review Advisory Board was in agreement with this request and stated that calibration of these machines came with the service plan.

The Board approved this project and clarified that it would not exceed \$100,000.

Supervisor Call moved to approve all decision packages as discussed. Vice-Chairman Searle seconded the motion.

Chairman English called for the vote and it carried unanimously, except for the furniture for the Douglas Regional Service Center lobby which was approved 2-1 (Searle opposed).

There being no further business before the Board, Chairman English adjourned the meeting at 3:15 p.m.

APPROVED: _____
Ann English, Chairman

ATTEST: _____
Katie A. Howard, Clerk of the Board