

2015 Application Edward Byrne Memorial

Justice Assistance Grant

Application #2015-H4275-AZ-DJ



Cochise County Sheriff's Office

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2015 Application Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program

Local Solicitation

Cochise County Sheriff's Office

**Equipment Purchase (Vehicle Docking Stations) Grant Application
Support Document A**

Attachment 1 Program Narrative

The proposed activities for the 5 year grant period will consist of the purchase and use of vehicle docking stations.

Cochise County is nestled into the southeastern corner of Arizona and encompasses 6,215 square miles of mountains, yucca-speckled grasslands, and unique cities and towns. The incorporated areas of Sierra Vista, Huachuca City, Benson, Bisbee, Tombstone, Douglas and Willcox are in close proximity to each other and facilitate Ft. Huachuca, a U.S. Army Base. Additionally, Cochise County has 82.5 miles of border community with Sonora Mexico, contributing to a diversified and transit population living in Cochise County. The county has a population of 146,037 and a growth rate of .6% (United States Census 2010).

Cochise County is unique to most rural areas within the United States because of its warm and pleasant climate drawing a large population of homeless and transit people from neighboring states along with visitors and migrate workers from neighboring Mexico. Further, Cochise County has been identified as a major nexus for channeling drugs, narcotics and illegal aliens into the United States. Cochise County has also been identified as a major nexus for channeling stolen vehicles, US Currency and weapons into Mexico illegally. "Street Gangs", "Outlaw Motorcycle Gangs" and other organized crime activity is also present within the county. Because of this, members of the Cochise County Sheriff's Office face challenging scenarios with potential violent offenders who are directly or indirectly associated with the above listed criminal activity. On some occasions, members of the Cochise County Sheriff's Office work with minimal staffing in remote and rural areas of the county during evening and weekend shifts. This in turn poses a greater threat to personal safety requiring staff to address potential violent incidents with little or no assistance from responding deputies.

The Cochise County Sheriff's Office is committed to providing safety practices to the public and staff during enforcement activity.

Currently the County is undergoing a \$15 million dollar communications system upgrade. As part of this upgrade, the vehicle docking station will aid in housing the entire communications system in each of the County vehicles.

The purchase of this equipment through this program will equip 10 vehicles with the communications system consoles necessary to provide the communications necessary to provide

2015 Application Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program**Local Solicitation****Cochise County Sheriff's Office**

service to the communities and unincorporated areas of Cochise County and ultimately enhancing the safety of the deputy, public and offender. This program would not be possible without the appointment of funds from the Justice Assistance Grant Award.

A brief outline of the Vehicle Docking Station Program is:

1. Purchase the Docking Station itself.
2. Install the Docking Station in each vehicle.
3. General daily use of electronic equipment.

This program is a necessity and enhances the efforts put forth to keeping the peace and creating safe environments within our community while working within the parameters of the mission and philosophies established by the Cochise County Sheriff's Office.

Attachment 2 Budget and Budget Narrative**Support Document B**

Budget Worksheet from suggested website

The equipment and training desired to be purchased through the Justice Assistance Grant is necessary for the success of this project so as to enhance:

1. Officer safety
2. Public Safety
3. Offender safety
4. Reduction in Liability
5. Enhance Communications Systems

JAG funds will be used to purchase equipment as described in Attachment 1.

Attachment 3 Review Narrative

The Justice Assistance Grant as described will be due for submission before the next event at which time the governing body will convene. At that time, the Justice Assistance Grant will be made available to the public and for review by the governing body. An opportunity to comment will be provided to the citizens, neighborhoods and community organizations. At the completion of this event and with the approval by the governing body, a supplemental report will be forwarded.

2015 Application Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program**Local Solicitation****Cochise County Sheriff's Office****Attachment 4 Abstract****Name: Cochise County Sheriff's Office****Project Title: Vehicle Docking Stations**

The main goal of this program is to purchase Vehicle Docking Stations equipping 10 vehicles who are serving in the communities and unincorporated areas of Cochise County along with the installation of each unit. This will ultimately enhance the upgrade and use of the communications equipment.

This program is associated with and identifies with the formulas used in the Justice Assistance Grant by the following:

1. Data Sharing Linkage
2. Electronic Monitoring
3. Equipment – General
4. GPS Trackers
5. Vehicles – Other



General Instructions & Resources

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any non-federal(match) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking (To View an Example, Click Here) at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in 28 CFR Parts 66 and 70, all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. **Personnel** – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

TOTAL PERSONNEL
\$0

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

TOTAL FRINGE BENEFITS	
	\$0

C. **Travel** – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the "Contractual/Consultant" category. To View an Example, Click Here

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:						
		Local Travel		Round-trip				\$0.00
		Other						\$0.00
								\$0.00
		Subtotal						\$0.00
FEDERAL TOTAL							\$0	

TRAVEL NARRATIVE (FEDERAL)

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
		Subtotal						\$0.00	
									\$0
									\$0
									NON-FEDERAL TOTAL
									\$0

TRAVEL NARRATIVE (NON-FEDERAL)

Downloaded from <http://ajphaphysoc.org/> on November 10, 2015

	TOTAL TRAVEL	\$0
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D. **Equipment** – List non-expendable items that are purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. To View an Example, Click Here

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (FEDERAL)

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity		
Gamber Johnson Communication System Console	10	\$2,518.90	\$25,189
NON-FEDERAL TOTAL			\$25,189

EQUIPMENT NARRATIVE (NON-FEDERAL)

Communications console installed in each vehicle which houses all necessary communications equipment to include radios, siren box and computers.

TOTAL EQUIPMENT	\$25,189
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E. **Supplies** — List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

[To View an Example, Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (FEDERAL)

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

TOTAL SUPPLIES	\$0
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F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
	FEDERAL TOTAL	\$0

CONSTRUCTION NARRATIVE (FEDERAL)

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CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

TOTAL CONSTRUCTION
\$0

G. **Consultants/Contracts** – Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.
Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day or \$56.25 per hour require additional justification and prior approval from OJP. [To View an Example, Click Here](#)

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
								\$0.00	
		Subtotal						\$0.00	
SUBTOTAL								\$0	
NON-FEDERAL TOTAL								\$0	

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

TOTAL CONSULTANTS	\$0

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award.

CONTRACTS (FEDERAL)

Item	Cost
FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (FEDERAL)

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CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

TOTAL CONTRACTS	\$0
TOTAL CONSULTANTS/CONTRACTS	\$0

H. **Other Costs** – List items (e.g., rent (arms-length transaction only), reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (FEDERAL)

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
	NON-FEDERAL TOTAL				\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

	TOTAL OTHER COSTS	\$0
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I. Indirect Costs – Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency , which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Note: Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0
D. Equipment	\$0	\$25,189	\$25,189
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
Total Direct Costs	\$0	\$25,189	\$25,189
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$0	\$25,189	\$25,189

Federal Request	\$0
Non-Federal Amount	\$25,189
Total Project Cost	\$25,189

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.