



Cochise County Board of Supervisors

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RICHARD R. SEARLE
Chairman
District 3

PATRICK G. CALL
Vice-Chairman
District 1

ANN ENGLISH
Supervisor
District 2

JAMES E. VLAHOVICH
County Administrator

EDWARD T. GILLIGAN
Deputy County Administrator

ARLETHE G. RIOS
Clerk of the Board

AGENDA FOR LIBRARY DISTRICT MEETING

Monday, July 18, 2016 at 10 a.m.

BOARD OF SUPERVISORS EXECUTIVE CONFERENCE ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

CONSENT

Board of Supervisors

1. Approve the Minutes of the May 24, 2016 Library District Board meeting.

ACTION

Board of Supervisors

2. Adopt the Tentative Budget of the Library District for Fiscal year 2016-2017 in the amount of \$1,883,850.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

Library District Meeting**Meeting Date:** 07/18/2016

Minutes

Submitted By: Rebecca Reynolds, Board of Supervisors**Department:** Board of Supervisors**Presentation:** No A/V Presentation**Document Signatures:****Recommendation:****# of ORIGINALS****Submitted for Signature:****NAME** n/a**TITLE** n/a**of PRESENTER:****of PRESENTER:****Mandated Function?:****Source of Mandate
or Basis for Support?:****Information****Agenda Item Text:**

Approve the Minutes of the May 24, 2016 Library District Board meeting.

Background:

n/a

Department's Next Steps (if approved):

n/a

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Route signed Minutes for scanning & file.

Budget Information*Information about available funds***Budgeted:** ☐**Funds Available:** ☐**Amount Available:****Unbudgeted:** ☐**Funds NOT Available:** ☐**Amendment:** ☐**Account Code(s) for Available Funds**

1:

Fund Transfers**Attachments**Minutes

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT
MEETING HELD ON
Tuesday, May 24, 2016**

A meeting of the Cochise County Library District was held on Tuesday, May 24, 2016 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Richard R. Searle, Chairman; Patrick G. Call, Vice-Chairman; Ann English, Director

Staff Present: James E. Vlahovich, County Administrator
Edward T. Gilligan, Deputy County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Arlethe G. Rios, Clerk of the Board

Chairman Searle called the meeting to order at 10:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CONSENT

Board of Supervisors

1. Approve the Minutes of the January 26, 2016 Library District Board meeting.

Vice-Chairman Call moved to approve item 1 on the consent agenda. Director English seconded the motion and it carried unanimously.

ACTION

Library

2. Approve a grant from Library Services Technology Act (LSTA) in the amount \$16,850 for Skill Sessions in Elfrida.

Ms. Stephanie Fulton, Elfrida Branch Manager, presented this item. Ms. Fulton asked the Board if she could present items 2 and 3 together since they were coming from the same entity. The Board agreed.

Ms. Fulton said that staff had been successful in getting a grant for the Elfrida and Portal Libraries. She noted that the Elfrida grant would focus on working with Cochise College to bring several workshops, purchase new Information Technology (IT) equipment, and purchase tables and chairs.

Ms. Fulton moved on to item 3 and said that the Portal grant would focus on the Let's Make: Creativity in a Box! Program, which would develop a series of activities and events that focus on science and different technologies. She explained that once created, the boxes could be shared countywide.

Chairman Searle asked who would be in charge of the administration of the grants.

Ms. Fulton said that Library staff would handle the administration.

Director English moved to approve a grant from Library Services Technology Act (LSTA) in the amount \$16,850 for Skill Sessions in Elfrida. Vice-Chairman Call seconded the motion.

Chairman Searle called for the vote and it was approved 3-0.

3. Approve a grant from Library Services Technology Act (LSTA) in the amount \$19,075 for the Let's Make: Creativity in a Box! Program.

Vice-Chairman Call moved to approve a grant from Library Services Technology Act (LSTA) in the amount \$19,075 for the Let's Make: Creativity in a Box! Program. Director English seconded the motion.

Chairman Searle called for the vote and it was approved 3-0.

CALL TO THE PUBLIC

Chairman Searle opened the call to the public.

No one chose to speak and Chairman Searle closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

Chairman Searle adjourned the meeting at 10:11 a.m.

APPROVED:

Richard R. Searle, Chairman

ATTEST:

Arlthe G. Rios, Clerk of the Board

Library District Meeting

Meeting Date: 07/18/2016

Adopt Tentative Library District Budget

Submitted By: Rebecca Reynolds, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME Jim Vlahovich

of PRESENTER:

TITLE

County Administrator

of PRESENTER:

Mandated Function?:

Source of Mandate

or Basis for Support?:

Information

Agenda Item Text:

Adopt the Tentative Budget of the Library District for Fiscal year 2016-2017 in the amount of \$1,883,850.

Background:

Annual Tentative Budget adoption. Per ARS 42-17101, the tentative budget must be approved by the Board of Supervisors on or before the third Monday in July (July 18th, this year). Following the Board's approval, the tentative budget must be published--together with a notice of Public Hearing on the budget and a Truth-In-Taxation hearing notice (if required), once a week for two consecutive weeks in the official county newspaper. (Note: A Truth-In-Taxation Notice is not required this year.)

The Public Hearing on the budget will be held at the Board of Supervisors Hearing Room on Monday, August 1, 2015 at 10:00 a.m.

The tax rates and levies will be adopted by the Board at a subsequent special meeting on Monday, August 15, 2016 in the same location and also at 10:00 a.m.

Department's Next Steps (if approved):

Publish the budget, TNT notice (if required) and notice of public hearing pursuant to the requirements set forth in the statutes.

Impact of NOT Approving/Alternatives:

Cochise County must adopt a Tentative Budget no later than the third Monday in July.

To BOS Staff: Document Disposition/Follow-Up:

See Dept's next steps, above.

Budget Information

Information about available funds

Budgeted: ☐

Funds Available: ☐

Amount Available:

Unbudgeted: ☐

Funds NOT Available: ☐

Amendment: ☐

Account Code(s) for Available Funds

1:

Fund Transfers
Attachments

Library Tentative Budget

COCHISE COUNTY LIBRARY DISTRICT 2016-17 TENTATIVE BUDGET		
LINE ITEM DESCRIPTION	2015-16 ADOPTED BUDGET	2016-17 TENTATIVE BUDGET
Revenues:		
Real Estate Tax - Current	1,231,042	1,216,588
Real Estate Tax - Delinq	20,000	20,000
Pers Prop Tax - Current	51,293	50,691
Pers Prop Tax - Delinq	1,500	1,500
Interest	2,000	2,000
Miscellaneous	1,500	1,500
Contingency	0	0
Cash Carry Forward	627,528	591,571
Total Revenue	1,934,863	1,883,850
Expenditures:		
Unclassified Salaries	73,863	73,864
Classified Salaries	375,502	277,288
Temporary Salaries	5,000	0
Salary Adjustments	0	0
Benefits	186,602	136,078
Books and Periodicals	192,300	117,500
Office Supplies	9,000	9,000
Operating Supplies	0	0
Small Equipment	0	3,230
Accountable Equipment	0	0
Professional Services	97,000	76,016
Communications	26,942	28,275
Travel/Fleet	68,039	28,500
Printing and Binding	0	0
Office Eq. Opr. Leases	13,168	15,910
Repairs and Maintenance	0	0
Transfer to Other Funds	128,000	95,000
Other Charges	396,798	369,565
Capital Equipment	0	0
Contingency	362,649	653,624
Total Expenditures	1,934,863	1,883,850

2015 Tax Rate 0.1451
2015 Levy \$1,282,335

2016 Proposed Tax Rate 0.1451
2016 Levy \$1,267,279