



# Cochise County Board of Supervisors

Public Programs...Personal Service  
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**ANN ENGLISH**  
Chairman  
District 2

**PATRICK G. CALL**  
Vice-Chairman  
District 1

**PEGGY JUDD**  
Supervisor  
District 3

**JAMES E. VLAHOVICH**  
County Administrator

**EDWARD T. GILLIGAN**  
Deputy County Administrator

**ARLETHE G. RIOS**  
Clerk of the Board

## **AGENDA FOR REGULAR BOARD MEETING**

**Tuesday, January 24, 2017 at 10:00 AM**

**BOARD OF SUPERVISORS HEARING ROOM  
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603**

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

### **ROLL CALL**

*Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.*

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The Board may permit public comment during the discussion of any item on this agenda. If you wish to be heard on a specific item, please sign up to be heard using the 'Specific Item' on the speaker form provided, and please list the item about which you wish to be heard. Persons will be permitted three minutes to speak.

*Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.*

### **PRESENTATION**

Presentation by Mr. Britt Hanson, Chief Civil Deputy County Attorney, regarding current legal statistics and trends.

### **CONSENT**

#### **Board of Supervisors**

1. Approve the Grant-in-Aid Agreement with the Tohono O'odham Nation awarded to the Cochise County Attorney's Office for \$17,924 to update the Spillman Technologies Prosecution software including onsite training.
2. Approve the Minutes of the regular meeting of the Board of Supervisors of January 10, 2017.
3. Approve a letter to the Arizona Department of Gaming granting the Cochise County Fair Association permission to run the following dates of February 19, 20, 26 and April 23, 2017 at Turf Paradise in Phoenix.

## **Community Development**

4. Approve renewal of an Intergovernmental Agreement (IGA) with the Arizona Department of Housing Office of Manufactured Housing to enforce installation standards for manufactured housing and factory built buildings for a five-year term, effective December 20, 2016.

## **County Attorney**

5. Approve grant 2015-VA-GX-0032 - CFDA #16-575 - Department of Public Safety (DPS) #2015-368 in the amount of \$97,251 for the period of October 1, 2016 through September 30, 2017.

## **Elections & Special Districts**

6. Approve the appointment of the following persons as Precinct Committeeman for the Republican Party of Cochise County upon the recommendation of the Party Chairs, Sue Mitchell: Precinct #2 BE J-SIX - Linda Butler, Steve Butler; Precinct #5 BI DON LUIS - James West; Precinct #11 DO CASTRO PARK - Tom Hanigan; Precinct #13 DO SUNNYSIDE - Mirian Susan Krentz, Walter Cleveland; Precinct #15 HEREFORD - Roseanna Brown Warrior, Danny Brown; Precinct #27 SV BUFFALO SOLDIER - Timothy Cholfin; Precinct #28 SV BUSBY - Bonnie Burer; Precinct #32 SV COUNTRY CLUB - Kathryn A. Clark, Rachel Gray, Frances Harris; Precinct #33 SV ESTATES - Lowenid Reinhart; Precinct #35 SV MOSON - Susan Marcell; Precinct #40 TOWN & COUNTRY - Nancy Goldcamp; Precinct #41 SV VILLAGE MEADOWS - Terry Thomas Crosby, Cody Singleton; Precinct #42 SV VISTA VILLAGE - Michael James; Precinct #46 WHETSTONE - Craig Halbhook.

## **Finance**

7. Approve demands and budget amendments for operating transfers.

## ***ACTION***

### **Board of Supervisors**

8. Renew and/or revise amendment 1 to the committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein.

## ***CALL TO THE PUBLIC***

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

## ***REPORT BY JAMES E. VLAHOVICH COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS***

## ***SUMMARY OF CURRENT EVENTS***

**Report by District 1 Supervisor, Patrick Call**

**Report by District 2 Supervisor, Ann English**

**Report by District 3 Supervisor, Peggy Judd**

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability.

Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

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**Cochise County Board of Supervisors**

1415 Melody Lane, Building G Bisbee, Arizona 85603  
520-432-9200 520-432-5016 fax board@cochise.az.gov

**Regular Board of Supervisors Meeting**

**Meeting Date:** 01/24/2017

Approve Grant-in-Aid Agreement with Tohono O'odham Nation

**Submitted By:** Catherine Barney, County Attorney

**Department:** County Attorney

**Presentation:** No A/V Presentation

**Recommendation:** Approve

**Document Signatures:** BOS Signature Required

**# of ORIGINALS** 3

**Submitted for Signature:**

**NAME** N/A

**TITLE** N/A

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:** Not Mandated

**Source of Mandate  
or Basis for Support?:**

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

**Information**

**Agenda Item Text:**

Approve the Grant-in-Aid Agreement with the Tohono O'odham Nation awarded to the Cochise County Attorney's Office for \$17,924 to update the Spillman Technologies Prosecution software including onsite training.

**Background:**

The Nation has approved a grant for the purpose of updating our case management software.

**Department's Next Steps (if approved):**

Once the funds are received we will coordinate with Spillman and the County I.T. department for the installation of the software.

**Impact of NOT Approving/Alternatives:**

The cost would have to be taken from the general fund, or else the software would not be updated.

**To BOS Staff: Document Disposition/Follow-Up:**

Please send two signed originals to CAO for distribution. Thank you!

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

## **Fund Transfers**

### **Attachments**

Grant Approval Form - 2017

Grant-in-Aid Agreement with Tohono O'odham Nation with Addendum - 2017

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# COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: Kenny Reeves

Date Prepared: 1-9-17

Point of Contact: Kenny Reeves

Phone Number: 520-432-8716

Department: **County Attorney**

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## PRIMARY GRANT

Primary Grantor: Tohono O'odham Nation

CFDA:  
www.CFDA.gov

Grant Title: Spillman Technologies Prosecution Software

Grant Term From:

To:

Total Award Amount: 17,924.00

New Grant:  Yes  No

Grant No:

Amendment:  Yes  No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan: **Select SP Below**

District: **CW**

Mandated by Law  Yes  No

Number of Positions Funded: 0

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

Obtain Spillman Prosecutor Software and training.

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

### PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds: 0.00

Has this amount been budgeted?  Yes  No

Method of collecting funds:  Lump Sum  Quarterly  Draw  Reimbursement

Is reversion of unexpected funds required at the end of grant period?  Yes  No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant?  Yes  No

Name of Grant: Spillman Technologies

Funder: Tohono O'odham Nation

If yes please complete an additional grant approval form.

Is County match required?  Yes  No

County match source:

County match dollar amount or percentage:

**NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.**

**Grant-in-Aid Agreement  
between  
the Tohono O'odham Nation  
and  
the Cochise County**

THIS GRANT-IN-AID AGREEMENT ("Grant") is entered into as of the 24th day of January, 2017, by and between the Tohono O'odham Nation, a federally recognized Indian tribe (the "Nation"), and the Cochise County, a political subdivision of the State of Arizona.

**RECITALS**

A. The Constitution of the Tohono O'odham Nation, Article VI, Section 1(f) provides that the Tohono O'odham Legislative Council is authorized to negotiate and conclude agreements on behalf of the Tohono O'odham Nation with Federal, State and local governments.

B. The Constitution of the Tohono O'odham Nation Article VII, Section 2(f) provides that the Chairman of the Nation is the official representative of the Tohono O'odham Nation; and as such, upon passage of a Resolution by the Legislative Council approving of any agreement with Federal, State and local governments, the Chairman is authorized to sign such agreements on behalf of the Nation.

C. Cochise County is authorized to enter into this Agreement pursuant to A.R.S. 11-952.

Now, therefore, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

**PROVISIONS**

1. **Purpose.** The purpose of this Grant is to set forth the rights and responsibilities of the parties with respect to the payment and distribution of the Contribution, as hereinafter defined. The Grantee may not change the scope of the project or use the funds for a project other than that explained in Exhibit "A" without the written consent of the Nation.

2. **Contribution.** The Nation shall issue payment to the Cochise County in the amount described in Exhibit "A" (the "Contribution") for the purpose(s) detailed in Exhibit "A" on or about November 30, 2016.

3. **Funding.** The Contribution payment shall be delivered to the Cochise County, without any further notice or invoice required, at the address set forth in Paragraph 7 below, upon the complete execution of this Grant.

4. **Money Unclaimed.** In the event that the Cochise County fails to accept the grant funding on or before January 1, 2017, this Grant will be deemed to have been terminated by the Cochise County and the Nation will award the grant funding to another applicant.

5. **Dispute Resolution.** The parties mutually agree that any disputes arising pursuant to this Grant shall be resolved through informal dispute resolution. For all disputes arising under this agreement the Nation and the Cochise County shall first attempt to negotiate a resolution. All disputes that cannot be resolved through informal dispute resolution shall be resolved in the Courts of the Nation, subject to the laws of the Nation.

6. **Reports:** Unless otherwise extended by the Nation upon request of the Cochise County, no later than July 29, 2017, the Cochise County shall provide a report to the Nation explaining how and when the funds provided under this Grant were used. This report may be in the form of an affidavit signed by an officer of the Cochise County and may be accompanied by supporting documentation. The report shall address: (i) changes in the scope of the project or purchase funded under this grant, (ii) the total expenses under the project or purchase funded by the Grant, (iii) a brief description of who has benefited from this Grant, and (iv) the Grantee's next steps with regard to the project or purchase made under this Grant. The Grantee will submit a final report to the Nation within 30 days of the end of this Agreement.

7. **Notices.** Any notice, consent or other communication required or permitted under this Grant shall be in writing and shall be deemed received at the time it is personally delivered, on the day it is sent by facsimile transmission, on the second day after its deposit with any commercial air courier or express service or if mailed, three (3) days after the notice is deposited in the United States mail addressed as follows:

8.

If to the Nation: Edward D. Manuel  
Chairman  
P.O. Box 837  
Sells, Arizona 85634  
Fax: 520-383-3379

and

Richard Ramirez  
Chief Administrative Officer  
P.O. Box 837  
Sells, Arizona 85634  
Fax: 520-383-3379

If to Cochise County:

Kenny Reeves  
Administrative Manager, Cochise County Attorney  
P.O. Drawer CA  
150 Quality Hill Road  
Bisbee, Arizona 85603  
Email: Kreeves@cochise.az.gov  
Phone: 520-432-8716

Any time period stated in a notice shall be computed from the time the notice is deemed received. Either party may change its mailing address or the person to receive notice by notifying the other party as provided in this paragraph.

**9. Term of Grant.** The term of this Grant shall begin on the date of execution and shall terminate on the one-year anniversary of this Grant.

**10. Entire Grant, Waivers and Amendments.** This Grant is executed in three (3) duplicate originals, each of which is deemed to be an original. This Grant constitutes the entire understanding and agreement of the parties. This Grant integrates all of the terms and conditions mentioned herein or incident hereto, and supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof. All waivers of the provisions of this Grant and all amendments hereto must be in writing and signed by the appropriate authorities of each of the parties to this Grant.

**11. No Waiver.** Except as otherwise expressly provided in this Grant, any failure or delay by any party in asserting any of its rights or remedies as to any default, shall not operate as a waiver of any default, or of any such rights or remedies, or deprive any such party of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

**12. Severability.** If any provision of this Grant shall be found invalid or unenforceable by a court of competent jurisdiction, the remaining provisions of this Grant shall not be affected thereby and shall be valid and enforceable to the fullest extent permitted by law.

**13. Sovereign Immunity.** Nothing in this Grant shall be deemed a waiver of either party's sovereign immunity in any forum or jurisdiction.

TOHONO O'ODHAM NATION

COCHISE COUNTY

\_\_\_\_\_  
Edward D. Manuel, Chairman  
Tohono O'odham Nation

\_\_\_\_\_  
Ann English, Chair:  
Cochise County Board of Supervisors

Dated \_\_\_\_\_

Dated \_\_\_\_\_

Attest:  
Approved as to form:

Approved as to form and found to be  
Within the powers and authority of Cochise  
County under the laws of the State of Arizona.

\_\_\_\_\_  
Laura Berglan, Acting Attorney General  
Tohono O'odham Nation

\_\_\_\_\_  
Lauri Owen, Civil Deputy  
Cochise County Attorney

Dated \_\_\_\_\_

Dated 4/11/17

\_\_\_\_\_  
Arlethe Rios, Clerk of the Board  
Cochise County Board of Supervisors

Dated \_\_\_\_\_

**EXHIBIT "A"**

<b><u>Program</u></b>	<b><u>Contribution</u></b>
Spillman Technologies Prosecution Software and onsite training	\$17924.00
<b>TOTAL</b>	<b>\$17,924.00</b>

**ADDENDUM to GRANT-IN-AID AGREEMENT  
BETWEEN COCHISE COUNTY AND THE TOHONO O'ODHAM NATION**

Notwithstanding anything to the contrary in the Grant-In-Aid Agreement:

1. **NON-DISCRIMINATION:** The parties shall comply with all applicable state and federal statutes and regulations governing Equal Employment Opportunity, Non-Discrimination, and Immigration.
2. **CONFLICT OF INTEREST:** This Agreement is subject to cancellation pursuant to the provisions of A.R.S. § 38-511 regarding Conflict of Interest.
3. **NO BOYCOTT OF ISRAEL.** If applicable, in accordance with A.R.S. § 35-393.01, the parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.
4. **COMPLIANCE WITH IMMIGRATION LAWS.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees. Also if applicable, the parties agree to comply with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws, if applicable.
5. **INSPECTION AND AUDIT:** The parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214, if applicable.
6. **PUBLIC RECORDS LAW:** Notwithstanding any other provision of the agreement, the parties understand that Cochise County is a public entity and, as such, is subject to Arizona's public records law, A.R.S. § 39-121 et. seq.

Signed this   24TH   day of   January  , 2017:

\_\_\_\_\_  
ANN ENGLISH  
CHAIR: BOARD OF SUPERVISORS OF  
COCHISE COUNTY

\_\_\_\_\_  
FOR THE TOHONO O'ODHAM NATION

APPROVED AS TO FORM:

  
\_\_\_\_\_  
LAURI J. OWEN  
CIVIL DEPUTY COCHISE COUNTY  
ATTORNEY

ATTEST:

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ARLETHE RIOS  
CLERK OF THE COCHISE COUNTY  
BOARD

**Regular Board of Supervisors Meeting**

**Meeting Date:** 01/24/2017

Minutes

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve the Minutes of the regular meeting of the Board of Supervisors of January 10, 2017.

**Background:**

Minutes

**Department's Next Steps (if approved):**

Signed minutes routed for processing and posted on the internet.

**Impact of NOT Approving/Alternatives:**

n/a

**To BOS Staff: Document Disposition/Follow-Up:**

Scan to OnBase and File.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

*No file(s) attached.*

Board of Supervisors

**Regular Board of Supervisors Meeting**

**Meeting Date:** 01/24/2017

Letter of Support for Cochise County Fair Association to run

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

**Information**

**Agenda Item Text:**

Approve a letter to the Arizona Department of Gaming granting the Cochise County Fair Association permission to run the following dates of February 19, 20, 26 and April 23, 2017 at Turf Paradise in Phoenix.

**Background:**

Ms. Karen Strongin, General Manager of the Cochise County Fair Association, has requested that the Board give them permission, as required by the Arizona Department of Gaming to run dates at Turf Paradise in Phoenix in 2017.

**Department's Next Steps (if approved):**

Send letter Arizona Department of Gaming.

**Impact of NOT Approving/Alternatives:**

The Fair Association will not be able to run those dates at Turf Paradise.

**To BOS Staff: Document Disposition/Follow-Up:**

Send hard copy letter to Arizona Department of Gaming and scanned version to: Greg Stiles, gstyles@azgaming.gov and Karen Strongin, cochisectyfair@qwestoffice.net.

**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

Letter





# Cochise County Board of Supervisors

*Public Programs...Personal Service*  
www.cochise.az.gov

**ANN ENGLISH**  
Chairman  
District 2

**JAMES E. VLAHOVICH**  
County Administrator

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Deputy County Administrator

**PEGGY JUDD**  
Supervisor  
District 3

**ARLETHE G. RIOS**  
Clerk of the Board

January 24, 2017

Arizona Department of Gaming  
Horse Racing Division  
1110 W. Washington Street, Suite 450  
Phoenix, Arizona 85007

To Whom it may Concern:

Please note that the Cochise County Board of Supervisors voted unanimously granting the Cochise County Fair Association permission to run the following dates of February 19, 20, 26 and April 23, 2017 at Turf Paradise in Phoenix.

We fully support their efforts.

If you have any questions please feel free to contact our office at 520-432-9200.

Sincerely,

Ann English  
Chairman

**Regular Board of Supervisors Meeting****Community Development****Meeting Date:** 01/24/2017

Renewal of IGA with the Arizona Department of Housing to enforce installation standards for Manufactured Housing and Factory Built Buildings

**Submitted By:** Paul Esparza, Community Development**Department:** Community Development**Division:** Planning & Zoning**Presentation:** No A/V Presentation**Recommendation:** Approve**Document Signatures:** BOS Signature Required**# of ORIGINALS Submitted for Signature:** 1**NAME of PRESENTER:** Paul Esparza**TITLE of PRESENTER:** P&Z Director**Docket Number (If applicable):****Mandated Function?:** Not Mandated**Source of Mandate or Basis for Support?:****Information****Agenda Item Text:**

Approve renewal of an Intergovernmental Agreement (IGA) with the Arizona Department of Housing Office of Manufactured Housing to enforce installation standards for manufactured housing and factory built buildings for a five-year term, effective December 20, 2016.

**Background:**

In 2006, Cochise County entered into an IGA with the Arizona Department of Housing Office of Manufactured Housing to enforce installation standards for manufactured housing and factory built buildings. This agreement must be renewed every 5 years. The Office of Manufactured Housing has requested that Cochise County renew this agreement to continue inspections and enforce installation standards for manufactured housing and factory built buildings within Cochise County.

**Department's Next Steps (if approved):**

Upon approval of the IGA, it will be signed and returned to the Office of Manufactured Housing.

**Impact of NOT Approving/Alternatives:**

If Cochise County does not renew the IGA to complete inspections and enforce installation standards for manufactured housing and factory built buildings then the state would be responsible to do so. State inspectors would not be available on a daily basis and would not inspect zoning requirements. County staff would still need to visit the site to inspect zoning requirements.

**To BOS Staff: Document Disposition/Follow-Up:**

Route IGA for signatures and return to Planning Department for processing with the State Office of Manufactured Housing.

**Attachments**OMH/Cochise County IGA

**AGREEMENT**

**BETWEEN**

**ARIZONA DEPARTMENT OF HOUSING  
OFFICE OF MANUFACTURED HOUSING**

**AND**

**COCHISE COUNTY**

**TO ENFORCE INSTALLATION STANDARDS**

This **AGREEMENT** (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the **ARIZONA DEPARTMENT OF HOUSING, OFFICE OF MANUFACTURED HOUSING** (“OMH”) and Cochise County (“Agency”).

**WHEREAS**, pursuant to A.R.S. § 41-4002 the purpose of OMH is to maintain standards of quality and safety for manufactured homes, factory-built buildings, mobile homes, and the installation of the same.

**WHEREAS**, A.R.S. § 41-4004 (B) (5) directs OMH to enter into agreements with local enforcement agencies to enforce the installation standards in their respective jurisdictions consistent with the installation standards of OMH; and

**WHEREAS**, it is the desire of both parties to eliminate unnecessary duplication of inspections regarding installation standards within the Agency’s jurisdiction;

**NOW, THEREFORE**, in consideration of the premises and mutual promises and undertakings herein contained, and for other good and valuable consideration, the parties agree as follows:

1. **Monitoring and Enforcement.** For the duration of this Agreement, the Agency will monitor and enforce the installation standards set forth in A.R.S. § 41-4004 (B) (4) and A.A.C. R4-34-102 as they apply to installation standards and accessory structures.
2. **Term.** The term of this Agreement shall be for five (5) years from the date of this Agreement.
3. **Standards of Performance.** In exercising the authority delegated hereunder the Agency shall perform to the same standards of performance that the law imposes upon OMH in exercising the authority described in section 1 hereof. In addition, the Agency shall not approve any installation unless the installer affixes a State Insignia of Approval as required by A.A.C. R4-34-802 (A) and pays to the Agency the fee established by OMH pursuant to the authority by A.A.C. R4-34-501 and as permitted by A.A.C. R4-34-506.
4. **Monthly Reporting.** The Agency in this Agreement shall submit a Monthly IGA Report to OMH. A copy of each closed mobile home/HUD manufactured home or FBB permit shall be submitted with the monthly report. The monthly report with copies of permits shall be submitted

by mail, fax, or email, on or before the 15<sup>th</sup> of the following month. OMH will provide the monthly report format which will require the following be collected and documented:

- a. ARZ HUD label number(s) or FBB manufacturers insignia number
- b. Unit serial number
- c. Installation insignia or FBB plan approval number
- d. Address of installation
- e. Date of approved final installation inspection

5. Fees Charged by the Agency. Permit fees charged by the Agency shall be the same as the Fee Schedule created by OMH pursuant to its authority under A.R.S. § 41-4010 (A) (4) and A.A.C. R4-34-501 and no more than permitted by R4-34-801(E). All fees collected by the Agency shall be kept by the Agency as compensation for the services performed by the Agency under this agreement. The Agency shall not be entitled to any other compensation for services rendered by it under this Agreement.

6. Termination. Either party may terminate this Agreement at any time without cause by giving the other party thirty (30) days written notice prior to the date of termination. Additionally, OMH may terminate this Agreement immediately and without notice, if OMH determines that the installation standards required in the Agreement are not being maintained, or that local fees are not consistent with the inspection fees established by the Board of Manufactured Housing.

7. Qualifications of Personnel. The personnel that perform the functions delegated to the Agency in paragraph 1 hereof shall each have no less than one year of experience as a building code inspector or manufactured housing installation inspector.

8. Inspector Training. All Agency Inspectors performing under this Agreement shall participate in required initial and/or periodic training as set and coordinated by the State.

9. Duties of OMH. Should OMH require inspections of any portion of the installation of mobile, manufactured homes, accessory structures or factory built buildings not required by the Rules referred to herein and not covered under this Agreement, OMH shall be responsible for the inspections and enforcement thereof.

10. Notices. All notices shall be mailed or delivered to the party to receive such notice to the following address.

- a. If intended for OMH to:

Arizona Department of Housing  
Office of Manufactured Housing  
1110 West Washington, Suite #280  
Phoenix, AZ 85007-2935

Attn: Debra Blake  
Title: Deputy Director  
Phone: (602) 364-1022

b. If intended for Agency, to:

Cochise County  
Department of Planning, Zoning & Building Safety  
1415 Melody Lane, Bldg E  
Bisbee, Arizona 85603

Attn: Mike Izzo  
Title: Building Official  
Phone: (520) 803-3966

11. Interpretation and Amendments. This Agreement contains the entire agreement between the parties hereto. This Agreement shall not be amended or modified in any manner, except by an instrument in writing signed by the parties hereto.

12. Headings. Headings are for convenience only and are not to be construed as part of this Agreement.

13. Invalidity of a Term. The parties agree that in the event any term, covenant or conditions herein contained should be held to be invalid or void, the invalidity of any such term, covenant or condition shall in no way affect any other term, covenant or condition of this Agreement.

14. Dispute. In the event of any dispute between the parties under this Agreement, the parties agree that they shall submit the dispute to arbitration pursuant to A.R.S. §§ 12-133(D) and 12-1518.

15. Inspection and Audit. Pursuant to A.R.S. §§ 35-214 and 35-215, all books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by the State of Arizona for five (5) years after completion of this Agreement. Such records shall be produced at the Auditor General's Office or such other office as the parties hereto may mutually agree within a reasonable time after request.

16. Conflict of Interest. The parties acknowledge that this Agreement is subject to cancellation by the Governor of Arizona pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein.

17. Prohibition Against Discrimination. In the event that it applies, the parties agree to comply with the Arizona Governor's Executive Order No. 2009-09.

18. Governing Law and Venue. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. The exclusive venue for any litigation, arbitration, administrative hearing or the like concerning this Agreement or any matter arising therefrom shall be in Maricopa County, State of Arizona.

19. Unavailability of Funding. Every payment or financial obligation of the parties under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by any party at the end of the period for which funds are available. No liability shall accrue to any party in the event this provision is exercised,

and neither the OMH or Agency shall be obligated or liable for any future payments nor for any damages as a result of termination under this paragraph.

20. E-verify. To the extent applicable under A.R.S. § 41-4401, each party and its respective subcontractors warrant compliance with all federal immigration laws and regulations that relate to its employees and compliance with the E-verify requirements under A.R.S. § 23-214(A). Each party has the right to inspect the papers of the other party or its subcontractors participating in this Agreement and may result in the termination of the Agreement by a non-breaching party under terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto agree to carry out the terms of this Agreement and have executed this Agreement the day, month and year first written above.

ARIZONA DEPARTMENT OF HOUSING: COCHISE COUNTY

Names: \_\_\_\_\_  
Michael Trailor, Director  
Arizona Department of Housing

Name: \_\_\_\_\_  
Ann English,  
Chair of the Board of Supervisors

\_\_\_\_\_  
Debra Blake, Deputy Director  
Arizona Department of Housing  
Office of Manufactured Housing

ATTEST: \_\_\_\_\_  
Arlethe G. Rios,  
Clerk of the Board of Supervisors

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

This Intergovernmental Agreement has been reviewed by the undersigned attorney for the Agency who has determined that it is in appropriate form and within the powers and authority granted by law to the Agency designed herein.

BY: \_\_\_\_\_  
Britt Hanson,  
Deputy Civil County Attorney

This Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those Parties to the Agreement represented by the Attorney General.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017

BY: \_\_\_\_\_  
Valerie L. Marciano, Esq.  
Assistant Attorney General

**Regular Board of Supervisors Meeting**

**Meeting Date:** 01/24/2017

Approve the Arizona Department of Public Safety Victims of Crime Act (VOCA) Victim Assistance Grant Program Agreement

**Submitted By:** Sue Blanchard, County Attorney

**Department:** County Attorney

**Presentation:** No A/V Presentation

**Document Signatures:** BOS Signature Required

**Recommendation:** Approve

**# of ORIGINALS Submitted for Signature:** 3

**NAME of PRESENTER:** N/A

**TITLE of PRESENTER:** N/A

**Mandated Function?:** Federal or State Mandate

**Source of Mandate or Basis for Support?:** Title 13, Chapter 40 and Title 8, Chapter 3, Article 7, and 41-2407

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

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**Information**

**Agenda Item Text:**

Approve grant 2015-VA-GX-0032 - CFDA #16-575 - Department of Public Safety (DPS) #2015-368 in the amount of \$97,251 for the period of October 1, 2016 through September 30, 2017.

**Background:**

The award amount of \$97,251 is to be used to expand Cochise County Attorney's Victim Witness Program to provide victim assistance services during FY 15-16. These funds along with the required matching funds will provide for the 2 new full time Victim Advocates' salaries and part of a Program Manager's salary, to provide quality services to victims of crime throughout Cochise County and reinstate the Victim Witness Volunteer Program. The new Victim Advocates will spend a major amount of their time in the lower courts to ensure that Cochise County crime victims are aware of and receive the full gamut of victim services and provide a go-between between victims and prosecutors. The Program Manager position will provide criminal justice system assistance in the superior court, compensation assistance, notification, administer the program through grant writing and administration, budget development and administration, statistical data preparation, and develop and implement policies and procedures.

Fiscal Impact & Funding Sources: Fund 130 -VOCA Grant Award \$97,251. Must match \$24,313 with the grant as follows: Fund 126 – Attorney General's Victim Rights Program Award will match \$23,150 with the remaining \$1,163 coming from General Fund.

**Department's Next Steps (if approved):**

Once approved by the Board, the Department will forward the paperwork to the Arizona Department of Public Safety for their final approval, signature and funding.

**Impact of NOT Approving/Alternatives:**

If not funded, the positions under this grant will not exist and many Cochise County crime victims will continue to be underserved, provided with a minimum of victim assistance, or no assistance at all. Cochise County desperately needs the VOCA Grant in order to reinstate its Victim Advocacy Project and bring staffing to necessary levels. In past years, thousands of Cochise County crime victims have gone without vital services besides simple, mandated notification, leading to heightened and unnecessary victim suffering, victims being unable to access resources they desperately need. The positions funded by this grant will also perform mandated services with a workload of approximately 200-300 notifications to victims per week. If notifications are not done or done in a timely manner it places the County in a liability position.

**To BOS Staff: Document Disposition/Follow-Up:**

Three (3) originals provided. Advise CAO upon Board approval. Return two (2) signed Agreements to CAO. Send a certified copy of the Board Minutes approving the agreement, as soon as they are available, to CAO.

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**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

**Fund Transfers**

**Fiscal Year:** 2016/2017

**One-time Fixed Costs? (\$\$\$):** -0-

**Ongoing Costs? (\$\$\$):** -0-

**County Match Required? (\$\$\$):** \$23,150

**A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):** \$31,519

**Source of Funding?:**

**Fiscal Impact & Funding Sources (if known):**

Fund 130 - VOCA Grant Award \$97,251.

Fund 126 - AG's VRP Award will match \$23,150 with the remaining \$1,163 coming from General Fund

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**Attachments**

VOCA - Cochise County Grant Approval Form #2015-368

DPS Grant Agreement No. 2015-368

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# COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator: \_\_\_\_\_ Department/Division: \_\_\_\_\_

Date Prepared: \_\_\_\_\_ Telephone: \_\_\_\_\_

Grantor: \_\_\_\_\_ Grant Title: \_\_\_\_\_

Grant Term From: \_\_\_\_\_ To: \_\_\_\_\_

Fund No/Dept. No: \_\_\_\_\_ Note: Fund No. will be assigned by the Finance Department if new.

New Grant  Yes  No Amendment No. \_\_\_\_\_ Increase \$ \_\_\_\_\_ Decrease \$ \_\_\_\_\_

Briefly describe purpose of grant:

If amendment, provide reason:

If this is a mandated service, cite source. If not mandated, cite indications of local customer support for this service:

Funding Sources	Federal Funds 332.100	State Funds 336.100	County Funds 391.000	Other	Total
Current Fiscal Year					
Remaining Years					
Total Revenue					

Is County match required?  Yes  No If yes, dollar amount \$ \_\_\_\_\_

Has this amount been budgeted?  Yes  No Identify Funding Source: \_\_\_\_\_

Federal Catalog of Federal Domestic Assistance (CFDA) No: \_\_\_\_\_

Method of collecting grant funds: Lump sum payment  Quarterly payments  Draw  Reimbursement

Is reversion of unexpended funds required at end of grant period?  Yes  No

a) Total A-87 cost allocation \_\_\_\_\_

b) Amount of overhead allowed by grant \_\_\_\_\_ County subsidy (a-b) \_\_\_\_\_

Does Grantor accept indirect costs as an allowable expenditure?  Yes  No

If yes, dollar amount \$ \_\_\_\_\_ OR percentage allowed \_\_\_\_\_ %

Number of new positions that will be funded from grant: \_\_\_\_\_ Number of existing positions funded from grant: \_\_\_\_\_

ARIZONA DEPARTMENT OF PUBLIC SAFETY  
VICTIMS OF CRIME ACT (VOCA)  
VICTIM ASSISTANCE GRANT PROGRAM  
FEDERAL GRANT #2015-VA-GX-0032  
CFDA #16-575  
SUBGRANT AWARD AGREEMENT

SUBRECIPIENT

AGENCY: Cochise County Attorney's Office  
ADDRESS: P.O. Drawer CA  
CITY: Bisbee STATE: AZ ZIP: 85603-0170

2016/2017 AWARD AMOUNT: \$97,251

2016/2017 REQUIRED MATCH (NON-FEDERAL SOURCE): \$24,313

PROJECT PERIOD: 10/01/2016 to 09/30/2017

PROJECT PURPOSE: To provide assistance to victims of crime.

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This agreement is made under the authority of the Victims of Crime Act of 1984, Public Law 98-473, Title II, Chapter XIV, 42 USC 10601, et seq as amended.

The purpose of this agreement shall be to award Victims of Crime Act (VOCA) Assistance funds to the subrecipient to provide services to victims of crime as authorized by the Victims of Crime Act. Awards may be supplemented by other federal, state, local, and private funds. Subrecipient's agreement or amended agreement(s) is incorporated by reference into this Subgrant Award Agreement.

This award is subject to agreement by the subrecipient, including any DPS VOCA funded positions and their immediate supervisors, to conform to the provisions of Victims of Crime Act of 1984; the DPS VOCA victim assistance grant program guidelines; the sub-recipient's application; the attached general conditions and applicable special conditions; the most recent version of the Department of Justice Grants Financial Guide; the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200 and supplemented by the Department of Justice in 2 CFR Part 2800 (together, the "Part 200 Uniform Requirements"; Executive Order 12372; and 28 CFR pts. 66 and 70, all of which are incorporated by reference as if fully stated herein.

Sub-recipients, and all their contractors, will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 CFR pts. 18, 22, 23, 30, 35, 38 (as amended on May 4, 2016), 42, 61, and 63, and the award term in 2 CFR § 175.15 (b); section 106 of the National Historic Preservation Act of 1966 (16 USC § 470); Executive Order 11593; the Archaeological and Historical Preservation Act of 1974 (16 USC § 469 a-1 et seq.); the National Environmental Policy Act of 1969 (42 USC § 4321); and any applicable statutorily-imposed nondiscrimination requirements, which may include Title VI of the Civil Rights Act of 1964, as amended, (42 USC § 2000d and 28 CFR § 42.101 et seq); Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 and 28 CFR § 42.501 et seq); the Age Discrimination Act of 1975 (42 USC § 6102 and 28 CFR § 42.700 et seq); Title IX of the Education Amendments of 1972 (20 USC § 1681 and 28 CFR pt 54); the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC § 3789d(c) and 28 CFR § 42.201 et seq); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, (42 USC § 5672(b)); Section 1407 of the Victims of Crime Act of 1984 (42 USC § 10604(e)); Title II of the Americans with Disabilities Act of 1990 (42 USC § 12131-34 and 28 CFR pt. 35); and Equal Treatment for Faith-Based Organizations (28 CFR pt 38 and Executive Order 13279); and State Executive Order No. 2009-09. The above referenced federal and state laws prohibit discrimination on the basis of race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices, and prohibit discrimination on the basis of age in the delivery of services.

Governmental entities will comply with the requirements of Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 USC § 4601 et seq.), and 5 USC §§ 1501-08 and §§ 7324-28 which limit certain political activities of State and local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

DPS Grant Agreement No. 2015-368

The Arizona Department of Public Safety agrees to pay subrecipient the above shown AWARD AMOUNT subject to the conditions provided herein:

General Conditions

- 1.0 **Definition of Terms.** As used in this subgrant award agreement, the terms listed below are defined as follows:
- 1.1 “Agreement” means a written online Request for Grant Application (RFGA) approved by the Arizona Department of Public Safety.
- 1.2 “Agreement Amendment” means a written online document approved by the Arizona Department of Public Safety that is requested by the subrecipient agency for the purpose of making changes in the agreement.
- 1.3 “Application” means a written online Request for Grant Application (RFGA).
- 1.4 “Days” means calendar days unless otherwise specified.
- 1.5 “Direct Service” means supportive services provided through direct contact with a victim in-person, by phone or hotline, or by email.
- 1.6 “Director” means the head of the Arizona Department of Public Safety, or his/her designee, who is duly authorized by the State to enter into grant agreements and make written determinations with respect to those agreements.
- 1.7 “DPS” means the Arizona Department of Public Safety.
- 1.8 “Grant” means the furnishing of financial or other assistance, including state or federal grant funds, by the Department of Public Safety to any person for the purpose of supporting or stimulating educational, cultural, social or economic quality of life.
- 1.9 “Gratuity” means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 1.10 “Match” means additional resources (cash or in-kind) provided by the subrecipient to support the DPS VOCA funded project. Cash match shall be from a non-Federal source.
- 1.11 “Project” means activities and services supported by Victims of Crime Act (VOCA) funds plus required match, relating to this subgrant award agreement only.
- 1.12 “Services” means the furnishing of labor, time or effort by a subrecipient which does not involve the delivery of a specific end product other than required reports and performance. Allowable services include those efforts that (1) respond to the emotional and physical needs [healing] of crime victims; (2) assist primary and secondary victims of crime to stabilize [restitution/economic restabilization] their lives after a victimization; (3) assist victims to understand and participate in the criminal [justice] system; and (4) provide victims of crime with a measure of [safety] and security.
- 1.13 “State” means the State of Arizona and Department or Agency of the State that executes the subgrant award agreement.
- 1.14 “Subgrant award agreement” means a written signed agreement between the Arizona Department of Public Safety and the grant recipient for the award of DPS VOCA funds.
- 1.15 “Subrecipient” means the legal entity to which a subaward is made and which is accountable to DPS for the use of the funds provided.

1.16 "VOCA" means Victims of Crime Act of 1984, as amended, 42 USC 10601, et seq.

**2.0 Subgrant award agreement interpretation.**

2.1 Arizona Law. The Arizona law applies to this grant award agreement, including the Solicitation and Award of Grants, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 24, and its implementing rules.

2.2 Subgrant Award Agreement Order of Precedence. In the event of a conflict in the provisions of the subgrant award agreement, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:

2.2.1 Special Conditions;

2.2.2 General Conditions;

2.2.3 DPS / VOCA Guidelines;

2.2.4 Federal VOCA Guidelines; DOJ Grants Financial Guide; and Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 CFR Part 200.

2.3 Relationship of parties. The subrecipient under this subgrant award agreement is an independent subrecipient. Neither party to this subgrant award agreement shall be deemed to be the employee or agent of the other party to the subgrant award agreement.

2.4 Severability. The provisions of this subgrant award agreement are severable. Any condition deemed illegal or invalid shall not affect any other condition of the subgrant award agreement.

2.5 No parol evidence. This subgrant award agreement is intended by the parties as a final and complete expression of their agreement. No prior dealings between the parties shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.

2.6 No waiver. Either party's failure to insist on strict performance of any condition of the subgrant award agreement shall not be deemed a waiver of that condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

**3.0 Subgrant award agreement administration and operation.**

3.1 Non-Discrimination. The subrecipient shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations related to the prohibition against discrimination, including Title VI of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, the Omnibus Crime Control and Safe Streets Act of 1968, the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, the Victims of Crime Act of 1984, the Americans with Disabilities Act of 1990, Department of Justice implementing regulations and Equal Treatment for Faith-Based Organizations.

If in the three years prior to the date of the grant award, a federal or state court or administrative agency makes an adverse finding of discrimination after a due process hearing against the subrecipient agency on the grounds of race, color, national origin, religion, sex, or disability, the subrecipient shall forward a copy of the finding to the Department of Justice, Office of Justice Programs, Office for Civil Rights and DPS.

3.1.1 Providing Services to Limited English Proficiency (LEP) Individuals. In accordance with Department of Justice guidance, recipients (and subrecipients) of Federal financial assistance shall take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP).

3.1.2 Faith-Based Organizations. Department of Justice regulations prohibit faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently (or explicitly) religious activities, they shall be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be

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compelled to participate in them. Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

- 3.1.3 Equal Employment Opportunity Plan. The subrecipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR Section 42.302) that is approved by the Office for Civil Rights is a violation of its Standard Assurances and may result in suspension or termination of funding, until such time as the subrecipient is in compliance.
- 3.1.4 Civil Rights Compliance Review. The subrecipient shall provide relevant information regarding civil rights policies and procedures during the DPS-VOCA Civil Rights Compliance Review process.
- 3.2 Certification Regarding Lobbying. Subrecipient agencies entering into a VOCA grant or cooperative agreement over \$100,000 shall certify that no Federal funds have been paid or will be paid, by or on behalf of the subrecipient, to any persons for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement. Federal funds include but are not limited to such grants as Victims of Crime Act (VOCA), Violence Against Women Act (VAWA), Family Violence Prevention and Services Act (Rural Safe Home Network Program), and the Children's Justice Act, which may be administered through a State or other local governmental agency. Additionally, subrecipient agencies shall disclose to DPS any lobbying activities that have been paid or will be paid with any funds other than Federal funds.
  - 3.2.1 Lobbying Activities. The subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- 3.3 Required reports. The subrecipient will submit reports on such data in such form and at such times as required by DPS, to include:
  - 3.3.1 Monthly financial report due the 15<sup>th</sup> of each month;
  - 3.3.2 Quarterly statistical and programmatic report due 30 days following the close of each quarter;
  - 3.3.3 Annual narrative report due 30 days following the close of the grant period;
  - 3.3.4 DPS victim assistance survey due annually upon request; and
  - 3.3.5 Year-end Amendment, if applicable, due 30 days following the close of the grant period.

Failure to submit complete, accurate and timely reports may result in a reduction of the current award. Any three combined occurrences of monthly or quarterly reports submitted over 15 days late and/or three combined occurrences relating to the submission of incomplete or inaccurate monthly or quarterly reports may result in up to a 10% award reduction as determined by DPS.
- 3.3.6 If DPS determines that the subrecipient has failed to meet the acceptable standard for maintaining financial and/or programmatic documentation or is identified as a high risk subrecipient, additional financial or programmatic documentation may be required.
- 3.4 Records. The subrecipient shall retain all financial records, supporting documentation, statistical records and all other records pertinent to this award until March 31 of the seventh year following the year indicated in the Federal Grant Number of this Subgrant Award Agreement. (Federal Grant #2015-VA-GX-0032 plus seven years – keep through March 31 of that seventh year). In addition, with a 24-hour notice, the subrecipient will allow DPS and the Department of Justice's Office for Victims of Crime and/or the Office of the Chief Financial Officer (or their representatives) to review all of the subrecipient's records concerning this grant project.
- 3.5 Capital equipment. Any purchase of capital equipment shall be approved by DPS prior to purchase to include submission of the subrecipient's procurement or purchasing policies and procedures and related quote(s) for item purchase. The subrecipient shall maintain all capital equipment and furniture (costs in excess of \$5,000 per unit) purchased through this subgrant award agreement in accordance with the DOJ Grants Financial Guide. The subrecipient shall submit documentation relevant to the purchase as required by

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DPS. All capital equipment and furniture shall be used for victim services as identified in the subrecipient's application and this subgrant award agreement. Any deviation from this provision shall be approved in writing by DPS.

- 3.5.1 The subrecipient must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at <http://ojp.gov/funding/explore/noncompetitiveprocurement.htm>.

- 3.6 Authorization of use. DPS reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish or otherwise use, and authorize others to use for government purposes, the copyright of any work developed under this award and any rights of copyright to which a subrecipient purchases ownership with support through this subgrant award agreement.
- 3.7 Research or statistical information. The subrecipient shall not use or reveal any research or statistical information under this project that is identifiable to any specific person except for the purpose for which the information was obtained, in accordance with VOCA.
- 3.8 Site inspections. The continuance of the subrecipient's subgrant award agreement is contingent upon successful completion of random or for-cause inspections. Failure to satisfactorily comply with Required Action items identified during the site inspection can result in termination of the subgrant award agreement.
- 3.9 Audit requirements. The subrecipient shall comply with the audit requirements of Title 2 F.F.R. Subpart F (§ 200.500 et seq.) of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the DPS VOCA guidelines. If an audit is required, a copy of the audit report shall be sent to DPS.
- 3.10 Financial statement availability. The nonprofit subrecipient shall make its financial statements available online (either on the subrecipient's or another publicly available website). Subrecipient organizations that have Federal 501(c)(3) tax status are considered in compliance with this requirement to the extent that such organizations file IRS Form 990 or similar tax documents (e.g., 990-EZ), as several sources already provide searchable online databases of such financial statements.
- 3.11 Certification of nonprofit status. The nonprofit subrecipient shall certify its nonprofit status by submitting a statement to DPS affirmatively asserting that the subrecipient is a nonprofit organization, and by providing either 1) a copy of its 501(c)(3) designation letter; 2) a letter from the Arizona Department of Revenue or Arizona Attorney General's Office stating that the subrecipient is a nonprofit organization operating within Arizona; or 3) a copy of the agency's Arizona certificate of incorporation that substantiates its nonprofit status. Subrecipients that are local nonprofit affiliates of Arizona or national nonprofits should have available proof of (1), (2) or (3), and a statement by the Arizona or national parent organization that the subrecipient is a local nonprofit affiliate.
- 3.12 Potential fraud, waste, abuse or misconduct. The subrecipient shall promptly notify the DOJ Office of the Inspector General (OIG) and DPS in writing of any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has in connection with funds under this award either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award shall be reported to the OIG by 1) mail directly to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington DC 20530; 2) e-mail to: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov); and/or 3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig>.

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No subrecipient under this award may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. The foregoing is not intended to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

The subrecipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rules, or regulation related to a federal grant.

The subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the subrecipient is to contact the OJP and DPS for guidance.

- 3.13 Prohibited activities. The following activities are prohibited under this subgrant award agreement:  
1. New construction. 2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historical Places or (b) located within a 100-year floodplain. 3. A renovation which will change the basic prior use of a facility or significantly change its size. 4. Research and technology whose anticipated and future application could be expected to have an effect on the environment. 5. Implementation of a program involving the use of chemicals.
- 3.14 Subgrant award agreement renewal. DPS has the option to renew this project for a specified additional time period. The renewal of this project is contingent upon satisfactory performance, availability of funds, and demonstrated need.
- 3.15 System for Award Management. The subrecipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM). After the initial registration, subrecipients are required to review and update the information at least annually and more frequently if required by changes in the subrecipient's information or another award item. Additional information about registration procedures may be found at the SAM website ([www.sam.gov](http://www.sam.gov)).
- 4.0 Cost and Payments.**
- 4.1 Available funds. Any award is dependent upon receipt of the VOCA Assistance funds from the U.S. Department of Justice, and there is no obligation on the part of DPS to award funds other than the federal VOCA Assistance funds.
- 4.2 Match waiver. Any award made with a match waiver pending approval from the U.S. Department of Justice is subject to reduction if the match waiver is not approved.
- 4.3 Compliance. Failure of the subrecipient to utilize DPS VOCA funds for direct services to crime victims or for training purposes as stated in the approved budget may be subject to immediate cancellation. The subrecipient shall not utilize VOCA funds for projects which serve perpetrators of crime or crime prevention, and/or for any other non-allowable cost or activity in accordance with DPS / VOCA guidelines. The subrecipient agrees to reimburse DPS for any VOCA funds the subrecipient expends that are not in full compliance with this subgrant award agreement.
- 4.4 No charge to victims. Subrecipients shall provide services to crime victims, at no charge, through the VOCA-funded project. The purpose of the VOCA victim assistance grant program is to provide services to all crime victims regardless of their ability to pay for services rendered or availability of insurance or other third-party payment resources.

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- 4.5 On-call time. The subrecipient shall not utilize VOCA funds to support on-call time for staff. DPS may approve the use of on-call time as program match.
- 4.6 Non-supplantation. VOCA crime victim assistance funds will be used to enhance or expand services and shall not be used to supplant state and local funds that would otherwise be available for crime victim services. See Section 1404(a)(2)(c), codified at 42 USC 10603(a)(2)(C). This supplantation clause applies to state and local public agencies only.
- 4.7 Mandated services. The subrecipient shall not utilize VOCA funds to support legally mandated services.
- 4.8 Funds management. The subrecipient shall provide appropriate accounting and monitoring procedures to ensure fiscal control and efficient management of funds, in accordance with the U.S. Department of Justice, Office of Justice Programs, Grants Financial Guide, effective edition.
- 4.9 Unexpended funds. The subrecipient shall immediately contact DPS to make arrangements to amend its budget to expend remaining funds or to reduce the contracted amount when it becomes apparent that not all VOCA grant funds will be expended by the end of the grant period. Any VOCA funds not expended or encumbered prior to the end of the award period shall be reverted to DPS within 30 days of the close of the grant period. Any funds not matched as required shall be reverted to DPS within 30 days of receipt of written notification from DPS.
- 4.10 Matching funds. The subrecipient shall commit, track and report matching funds at approximately the same percentage rate as expenditures. The subrecipient may commit, track and report match funds at a higher percentage rate each month, not to exceed the total required match amount. The subgrant award agreement is subject to cancellation if the required match funding committed, tracked, and reported each month is more than 10% less than the rate of expenditures.
- 4.11 Training and conference expense. The subrecipient agrees to comply with all applicable laws, regulations, policies, and Official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), meetings, training, and other events, including the provision of food and/or beverage and costs of attendance at such events.
- 4.12 Training or training materials. The subrecipient understands and agrees that any training or training materials developed or delivered with funding provided under this award shall adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
- 4.13 Duplicate funding. The subrecipient agrees that if it currently has an open award of federal or state funds or if it receives an award of federal or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the subrecipient shall promptly notify DPS and, if so requested by DPS, seek an agreement amendment request to eliminate any duplication of funding.
- 5.0 Subgrant Award Agreement Changes.**
- 5.1 Agreement Amendment. This subgrant award agreement is issued under the authority of the Director of the Arizona DPS and may be modified only through an Agreement Amendment, approved by DPS.
- 5.2 Assignment of duties. The subrecipient shall not assign or transfer any of its duties under this agreement without express written permission of DPS.
- 5.3 Scope of work. Awards are based on information presented in the subrecipient's on-line application. Any deviation from the scope of the project as stated in the Narrative and Budget sections of the subrecipient's application shall be approved in writing by DPS prior to the use of such funds.
- 5.4 Subcontracts. The subrecipient shall not enter into any subcontract under this subgrant award agreement without the advance written approval of DPS. The subrecipient shall clearly list any proposed subcontractors

and the subcontractor's proposed responsibilities in the application for funding or agreement amendment. The subcontract shall incorporate by reference the terms and conditions of this subgrant award agreement.

**6.0 Indemnification.**

Subrecipient Indemnification. The parties to this subgrant award agreement agree that the State of Arizona, its departments, agencies, boards and commissions shall be indemnified and held harmless by the subrecipient for vicarious liability of the State as a result of entering into this agreement. However, the parties further agree that the State of Arizona, its departments, agencies, boards and commissions shall be responsible for its own negligence. Each party to this contract is responsible for its own negligence.

**7.0 Grant Remedies.**

**7.1 Right to Assurance.** If DPS in good faith has reason to believe that the subrecipient does not intend to, or is unable to perform or continue performing under this subgrant award agreement, DPS may demand in writing that the subrecipient give a written assurance of intent to perform. Failure by the subrecipient to provide written assurance within the number of days specified in the demand may, at DPS's option, be the basis for terminating the subgrant award agreement under the General Conditions or other rights and remedies available by law or provided by the subgrant award agreement.

**7.2 Project implementation.** If a project is not operational within 60 days of the original start date of the project period, the subrecipient shall submit written documentation to DPS explaining steps taken to initiate the project, the reasons for the delay, and the expected start date. If a project is not operational within 90 days of the original start date of the project period, the subrecipient shall submit a second written statement explaining the implementation delay. DPS reserves the right to cancel the agreement if the proposed project is not operational within 90 days of the original start date.

**8.0 Grant Termination.**

**8.1 Cancellation for conflict of interest.** Pursuant to A.R.S. § 38-511, the State may cancel this agreement without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the State is or becomes at any time while the agreement or an extension of the agreement is in effect an employee of or a consultant to any other party to this agreement with respect to the subject matter of the agreement. The cancellation shall be effective when the subrecipient receives written notice of the cancellation unless the notice specifies a later time. If the subrecipient is a political subdivision of the State, it may also cancel this agreement as provided in A.R.S. § 38-511. In the event of cancellation under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the cancellation notification.

**8.2 Gratuities.** DPS may, by written notice, terminate this subgrant award agreement, in whole or in part, if DPS determines that employment or a gratuity was offered or made by the subrecipient or a representative of the subrecipient to any officer or employee of the state for the purpose of influencing the outcome of the grant award or in securing the subgrant award agreement, an amendment to the subgrant award agreement, or favorable treatment concerning the subgrant award agreement, including the making of any determination or decision about subgrant award agreement performance. DPS, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the gratuity offered by the subrecipient.

**8.3 Suspension or Debarment.** DPS may, by written notice to the subrecipient, immediately terminate this subgrant award agreement if DPS determines that the subrecipient has been debarred, suspended or otherwise lawfully prohibited from or ineligible for participation in federal assistance programs or activities, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an application for funding or execution of a subgrant award agreement shall attest that the subrecipient is not currently suspended or debarred. If the subrecipient becomes suspended or debarred, the subrecipient shall immediately notify DPS.

- 8.4 Termination for convenience. DPS reserves the right to terminate the subgrant award agreement, in whole or in part any time, when in the best interest of DPS without penalty or recourse. Upon receipt of the written notice, the subrecipient shall stop all work as directed in the notice and minimize all further costs to DPS. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification.
- 8.5 Termination for default. In addition to the rights reserved in the contract, DPS may terminate the subgrant award agreement in whole or in part due to the failure of the subrecipient to comply with any term or condition of the subgrant award agreement or to make satisfactory progress in performing the subgrant award agreement. An award is subject to cancellation if less than 20% of the awarded funds are expended or encumbered within 4 months of the contact start date, 40% within 7 months, and 70% within 10 months. DPS shall provide a 30-day written notice of termination and the reasons for termination to the subrecipient. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification. The subrecipient has the option to appeal within 20 calendar days of the date of the written notice of termination. The final decision will be at the discretion of the DPS Director or his designee.
- 8.6 Continuation of performance through termination. The subrecipient shall continue to perform, in accordance with the requirements of the subgrant award agreement, up to the date of termination, as directed in the termination notice.
- 8.7 Termination by subrecipient. Upon written notice to DPS, the subrecipient may cancel this subgrant award agreement. Any unexpended funds shall immediately be reverted to DPS.

**9.0 Arbitration.**

The parties to this subgrant award agreement agree to resolve all disputes arising out of or relating to this subgrant award agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes (Title 41).

**10.0 Other Service Requirements and Prohibited Activities.**

- 10.1 Collaboration. The subrecipient agrees to continually and proactively participate in developing partner relationships among other service providers in the effort to aid crime victims within the community served.
- 10.2 Demographics. The subrecipient agrees to maintain information on victim services provided through this project by race, national origin, sex, age and disability.
- 10.3 Key staff changes. The subrecipient agrees to promptly notify DPS of changes in key staff members identified in the grant application, to include Project Contact, Civil Rights Contact, Crime Victim Compensation Coordinator, Project Director, Financial Contact, Authorizing Official, and VOCA funded staff and/or staff used as match.
- 10.4 Vacancies. The subrecipient agrees to promptly notify DPS in writing when any VOCA funded employee position is vacated, and when any VOCA funded employee position is filled.
- 10.5 Surveys. The subrecipient agrees to utilize customer feedback surveys to assist the agency with contracted project outcome and quality measures. Feedback and satisfaction surveys will utilize the Likert Scale of Measurement (Strongly Agree, Agree, Neither Agree or Disagree, Disagree, Strongly Disagree).
- 10.6 Victim Compensation. The subrecipient agrees to assist eligible victims in seeking available crime victim compensation benefits provided by the state victim compensation program. The subrecipient shall designate a Victim Compensation Coordinator within its agency. The Victim Compensation Coordinator shall receive victim compensation training from his/her county attorney's office or complete the Arizona Criminal Justice Commission (ACJC) on-line Introduction to Crime Victim Compensation training module (<http://www.azcjc.gov/ACJC.Web/victim/cbtraining.aspx>). If training has not been received, the

DPS Grant Agreement No. 2015-368.

subrecipient shall arrange for and attend training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.

- 10.7 Victims' Rights. The subrecipient agrees to notify victims of Victims' Rights (A.R.S. Title 13, Chapter 40 Crime Victims' Rights; and A.R.S. Title 8, Chapter 3, Article 7 Victims' Rights for Juvenile Offenses) and to offer to connect the victim with a representative from the prosecutor's or county attorney's office if the victim so chooses. Subrecipients shall ensure that all DPS-VOCA funded and match staff and their first line supervisor have received victims' rights training from the Arizona Attorney General's Office.
- 10.8 Civil Rights. The subrecipient shall designate a Civil Rights Contact Person within its agency. This person shall complete the on-line civil rights training program offered by the Office for Civil Rights (OCR), Office of Justice Programs (OJP), Department of Justice (DOJ) via the Arizona Criminal Justice Commission (ACJC) website. The subrecipient shall ensure the Civil Rights Contact Person completes the training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.
- 10.9 Volunteers. The subrecipient agrees to incorporate the use of volunteers to assist in carrying out the agency's mission. The use of volunteers is a current and ongoing requirement for all projects.
- 10.10 Text messaging policy. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department of Justice (DOJ) encourages subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
- 10.11 Human Trafficking. The subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons. The details of the subrecipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP website at <http://ojp.gov/funding/explore/prohibitedconduct-trafficking.htm>.
- 10.12 Consolidated Appropriations Act. The subrecipient shall comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set forth below.

*Publicity or Propaganda.* Federal funds are not legally available, and may not be used (whether directly or indirectly, including by private contractors), for publicity or propaganda purposes not authorized by Congress.

*Employee Trainings.* Federal funds are not legally available, and may not be used, for any employee training that:

1. does not meet identified needs for knowledge, skills, and abilities bearing directly upon the performance of official duties;
2. contains elements likely to induce high levels of emotional response or psychological stress in some participants;
3. does not require prior employee notification of the content and methods to be used in the training and written end-of-course evaluation;
4. contains any methods or content associated with religious or quasi-religious belief systems or "new age" belief systems as defined in Equal Employment Opportunity Commission Notice N-915.022, dated September 2, 1988; or
5. is offensive to, or designed to change, participants' personal values or lifestyle outside the workplace.

Nothing in this provision prohibits, restricts, or otherwise precludes an agency from conducting training bearing directly upon the performance of official duties.

*Nondisclosure policies, forms, and agreements.* Federal funds are not legally available, and may not be used, to implement or enforce any nondisclosure policy, form, or agreement, if such policy, form, or agreement does not contain the following provisions:

“These provisions are consistent with and do not supersede, conflict with, or otherwise alter the employee obligations, rights, or liabilities created by existing federal statute or Executive Order relating to 1) classified information; 2) communications to Congress; 3) the reporting to an Inspector General of a violation of any law, rule, or regulation, or mismanagement, a gross waste of funds, an abuse of authority, or a substantial and specific danger to public health or safety; or 4) any other whistleblower protection. The definitions, requirements, obligations, rights, sanctions, and liabilities created by controlling Executive Orders and federal statutory provisions are incorporated into this agreement and are controlling.”

*Acorn and related organizations.* Absent express prior written approval from OJP, federal funds may not be provided to the Association of Community Organizers for Reform Now (ACORN), or any of its affiliates, subsidiaries, allied organizations, or successors.

*Nondiscrimination in programs involving students.* Funds appropriated under the Department of Justice Appropriations Act, 2016, and awarded by OJP are not legally available, and may not be used, to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or those of their parents or legal guardians.

*Blocking of pornography on computer networks.* Funds appropriated under the Department of Justice Appropriations Act, 2016, and awarded by OJP are not legally available and, may not be used, to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this provision limits the use of funds necessary for any federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, adjudication, or other law enforcement or victim assistance-related activity.

*Award or incentive fees to contractors.* Funds appropriated under the Department of Justice Appropriations Act, 2016, and awarded by OJP are not legally available, and may not be used, to pay award or incentive fees for contractor performance that has been judged to be below satisfactory performance or for performance that does not meet the basic requirements of a contract.

10.13 Israel Boycott Divestments. Subrecipient warrants it is not engaged in a boycott of Israel as defined by A.R.S. § 35-393.01.

**2016 - 2017  
APPROVED BUDGET**

<b>Budget line items:</b>	<b>Federal</b>	<b>Match</b>	<b>Total</b>
<b>Salaries and Wages</b>	\$69,182	\$23,150	\$92,332
<b>Fringe Benefits</b>	\$28,069	\$ 1,163	\$29,232
<b>Travel</b>	\$ 0	\$ 0	\$ 0
<b>Professional/Outside Services</b>	\$ 0	\$ 0	\$ 0
<b>Equipment</b>	\$ 0	\$ 0	\$ 0
<b>Other Operating</b>	\$ 0	\$ 0	\$ 0
<b>Total</b>	\$97,251	\$24,313	\$121,564

For the Arizona Department of Public Safety:

\_\_\_\_\_  
Frank L. Milstead, Colonel  
Director  
Arizona Department of Public Safety

\_\_\_\_\_  
Date


This Subgrant Award Agreement has been approved as to form by the Arizona Department of Public Safety Legal Section as of November 12, 2016.

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For the Subrecipient:

Project Director:

Signature:   
\_\_\_\_\_  
Brian McIntyre, Cochise County Attorney

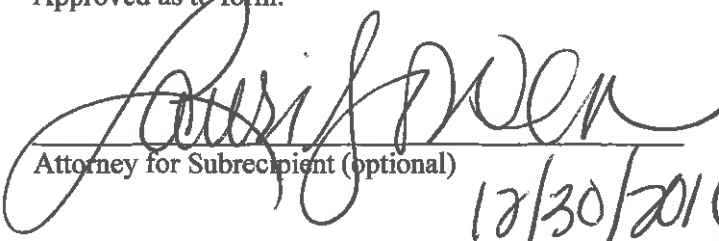
Date: 12/28/14

Authorizing Official:

Signature: \_\_\_\_\_  
Pat Call, Chairman, County Board of Supervisors

Date: \_\_\_\_\_

Approved as to form:

  
\_\_\_\_\_  
Attorney for Subrecipient (optional) 12/30/2014

**Regular Board of Supervisors Meeting**

**Elections and Special Districts**

<b>Meeting Date:</b>	01/24/2017		
Approve Appointment of Republican Precinct Committeemen			
<b>Submitted By:</b>	Martha Rodriguez, Elections & Special Districts		
<b>Department:</b>	Elections & Special Districts		
<b>Presentation:</b>	No A/V Presentation	<b>Recommendation:</b>	Approve
<b>Document Signatures:</b>	BOS Signature NOT Required	<b># of ORIGINALS Submitted for Signature:</b>	0
<b>NAME of PRESENTER:</b>	N/A	<b>TITLE of PRESENTER:</b>	N/A
<b>Docket Number (If applicable):</b>	N/A		
<b>Mandated Function?:</b>	Federal or State Mandate	<b>Source of Mandate or Basis for Support?:</b>	A.R.S. 16-821

**Information**

**Agenda Item Text:**

Approve the appointment of the following persons as Precinct Committeeman for the Republican Party of Cochise County upon the recommendation of the Party Chairs, Sue Mitchell: Precinct #2 BE J-SIX - Linda Butler, Steve Butler; Precinct #5 BI DON LUIS - James West; Precinct #11 DO CASTRO PARK - Tom Hanigan; Precinct #13 DO SUNNYSIDE - Mirian Susan Krentz, Walter Cleveland; Precinct #15 HEREFORD - Roseanna Brown Warrior, Danny Brown; Precinct #27 SV BUFFALO SOLDIER - Timothy Cholfin; Precinct #28 SV BUSBY - Bonnie Burer; Precinct #32 SV COUNTRY CLUB - Kathryn A. Clark, Rachel Gray, Frances Harris; Precinct #33 SV ESTATES - Lowenid Reinhart; Precinct #35 SV MOSON - Susan Marcell; Precinct #40 TOWN & COUNTRY - Nancy Goldcamp; Precinct #41 SV VILLAGE MEADOWS - Terry Thomas Crosby, Cody Singleton; Precinct #42 SV VISTA VILLAGE - Michael James; Precinct #46 WHETSTONE - Craig Halbrook.

**Background:**

Requested by Cochise County Republican Party Chair and verified as eligible by Cochise County Elections Department (see attached forms)

**Department's Next Steps (if approved):**

Elections will prepare letter to approved Precinct Committee Persons w/ copy to Party Chair. Create file for approval Precinct Committee Person and update list/post on website.

**Impact of NOT Approving/Alternatives:**

Vacancies will exist in these positions.

**To BOS Staff: Document Disposition/Follow-Up:**

BOS staff to notify Elections of outcome of BOS decision on item.

**Attachments**





**Cochise County Republican Committee  
Post Office Box 615  
Sierra Vista, AZ 85636-0615**

December 21, 2016

Cochise County Board of Supervisors  
1415 Melody Lane, Building G  
Bisbee, AZ 85603

Supervisors,

I recommend the following individuals be appointed as Cochise County Republican Committeeman:

Linda Butler ✓  
1030 S Barrel Cactus Ridge  
Apt. 87  
PO Box 2140  
Benson, AZ 85602

Precinct # 2 BE J-Six

Steve Butler ✓  
1030 S Barrel Cactus Ridge  
Apt. 87  
PO Box 2140  
Benson, AZ 85602

Precinct # 2 BE J-Six

James West ✓  
11 Cochise Lane  
Bisbee, AZ 85603

Precinct # 5 BI Don Luis

Tom Hanigan ✓  
1332 N G Avenue  
Douglas, AZ 85607  
PO Box 1001  
Douglas, AZ 85608

Precinct @ 11 DO Castro Park

RECEIVED  
COCHISE COUNTY  
BOARD OF SUPERVISORS  
2016 DEC 30 PM 2:17

Susan Krentz ✓  
9795 N Texas Canyon Road  
Douglas, AZ 85607  
PO Box 3592  
Douglas, AZ 85608

Precinct # 13 DO Sunnyside

Walter Cleveland ✓  
7134 N Silver Creek Road  
Douglas, AZ 85698 07

Precinct # 13 DO Sunnyside

Roseanna Brown Warrior ✓  
4557 E Vista Grande Road  
Hereford, AZ 85615

Precinct # 15 Hereford

Danny Brown ✓  
4557 E Vista Grande Road  
Hereford, AZ 85615

Precinct # 15 Hereford

Calvin Woods #  
11698 E Dixon Lane  
Hereford, AZ 85615

*"Per Sue, WAIT to be appointed"*

Precinct # 19 Palominas

Timothy Cholfin ✓  
2922 Ridge Crest Street  
Sierra Vista, AZ 85635

27  
Precinct # SV Buffalo Soldier

Bonnie Burer ✓  
516 Camelot Drive  
Sierra Vista, AZ 85635

Precinct # 28 SV Busby

Kathryn Clark ✓  
3609 Trevino Drive  
Sierra Vista, AZ 85650

Precinct # 32 SV Country Club

Rachel Gray ✓  
2705 Lopez Link  
Sierra Vista, AZ 85650

Precinct # 32 SV Country Club

Frances Harris ✓  
2714 Knollridge Drive  
Sierra Vista, AZ 85650

Precinct # 32 SV Country Club

Lowenid Reinhart ✓  
5043 E San Mateo Stret  
Sierra Vista, AZ 85650

Precinct # 33 SV Estates

Susan Marcell ✓  
8565 E Madera Drive  
Sierra Vista, AZ 85650

Precinct # 35 SV Moson

Nancy Goldcamp ✓  
2002 Chantilly Drive  
Sierra Vista, AZ 85635

Precinct # 40 Town and Country

Terry Thomas Crosby ✓  
3807 Fiscus Loop  
Sierra Vista, AZ 85635  
PO Box 3474  
Sierra Vista, AZ 85636

Precinct # 41 SV Village Meadows

Michael James ✓  
1076 Desert Oak Place  
Sierra Vista, AZ 85635

Precinct # 42 SV Vista Village

Craig Halbrook ✓  
2370 N Calle Corazon  
Huachuca City, AZ 85616

Precinct # 46 Whetstone

Peggy Judd ✓  
705 N Arizona Ave  
Willcox, AZ 85643

49  
Precinct # WI Willcox

Regards,



Sue Mitchell  
Chairman, Cochise County Republican Committee  
520-803-6561  
mquailsue@hotmail.com

Cochise County Republican Committee  
Post Office Box 615  
Sierra Vista, AZ 85636-0615

December 26, 2016

Supervisors:

I recommend the following individual be appointed as a Cochise County  
Republican Committeeman:

Cody Singleton  
2136 Longview  
Sierra Vista, AZ 85635      Precinct #<sup>41</sup>~~42~~ SV Village

Thank you,  
  
Sue Mitchell  
Chairman, Cochise County Republican Committee  
520-803-6561  
[mquailsue@hotmail.com](mailto:mquailsue@hotmail.com)



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Linda Butler

ADDRESS: 1030 S. Barrel Cactus Ridge #817

P.O. Box 2140 Benson AZ 85602

PARTY: Rep

PRECINCT: 02 BE J-51X

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 7

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan. 10, 2017

BY: Martha S. Rodriguez



PRECINCT COMMITTEE PERSON VERIFICATION FORM

NAME: Steve Butler

ADDRESS: 1030 S Barrel Cactus Ridge #87

P.O. Box 2140, Benson AZ 85602

PARTY: Rep

PRECINCT: 02 BE J-SIX

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 7

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



PRECINCT COMMITTEE PERSON VERIFICATION FORM

NAME: James West

ADDRESS: 11 Cochise Lane, P.O. Box 4161  
Bisbee AZ 85603

PARTY: Rep

PRECINCT: 05 BI DON LUIS

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 3

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEEPERSON VERIFICATION FORM**

NAME: Tom Hanigan

ADDRESS: 1332 N. G Avenue

P.O. Box 1001, Douglas AZ 85608

PARTY: Rep

PRECINCT: 11 DO CASTRO PARK

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 2

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEEPERSON VERIFICATION FORM**

NAME: Mirian Susan Krentz

ADDRESS: 9495 N. Texas Canyon Road

P.O. Box 3592, Douglas AZ 85608

PARTY: Rep

PRECINCT: 13 DO SUNNYSIDE

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 2

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Walter Cleveland

ADDRESS: 7134 N. Silver Creek Road

Douglas AZ 85607

PARTY: Rep

PRECINCT: 13 DO SUNNYSIDE

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 2

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Roseanna Brown Warrior

ADDRESS: 4557 E Vista Grande Road

Hereford AZ 85615

PARTY: Rep

PRECINCT: 15 HEREFORD

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 7

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha S. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Danny Robert Brown

ADDRESS: 4857 E. Vista Grande Road  
Hereford AZ 85615

PARTY: Rep

PRECINCT: 15 HEREFORD

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 7

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Timothy C. Cholfin

ADDRESS: 2922 Ridge Crest Street

Sierra Vista, AZ 85635

PARTY: Rep

PRECINCT: 27 SV BUFFALO SOLDIER

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 10

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 5

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha Y. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Bonnie Burer

ADDRESS: 516 Camelot Drive  
Sierra Vista AZ 85635

PARTY: Rep

PRECINCT: 28 SV BUSBY

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 6

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 0

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha S. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Kathryn A. Clark

ADDRESS: 3609 Trevino Drive

Sierra Vista, AZ 85650

PARTY: Rep

PRECINCT: 32 SV COUNTRY CLUB

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 10

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 1

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha E. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Rachel D. Gray

ADDRESS: 2705 Lopez Link  
Sierra Vista AZ 85650

PARTY: Rep

PRECINCT: 32 SV COUNTRY CLUB

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 10

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 1

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha S. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Frances Harris

ADDRESS: 2714 Knollridge Drive

Sierra Vista AZ 85650

PARTY: Rep

PRECINCT: 32 SV COUNTRY CLUB

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 10

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 1

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Lowenid Reinhart

ADDRESS: 5043 E. San Mateo Street  
Sierra Vista AZ 85650

PARTY: Rep

PRECINCT: 33 SV ESTATES

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 6

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 1

APPROVE APPOINTMENT: ✓

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha S. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Susan Marcell

ADDRESS: 8565 E. Madera Drive

Sierra Vista AZ 85650

PARTY: Rep

PRECINCT: 35 SV MOSON

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 7

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS : 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2011

BY: Martha S. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Nancy Goldcamp

ADDRESS: 2002 Chantilly Drive  
Sierra Vista AZ 85635

PARTY: Rep

PRECINCT: 40 SV TOWN & COUNTRY

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 8

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 3

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha G Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Terry Thomas Crosby

ADDRESS: 3807 Fiscus Loop SV, AZ 85635

P.O. Box 3474 SV AZ 85636

PARTY: Rep

PRECINCT: 41 SV VILLAGE MEADOWS

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 9

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 1

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Cody Singleton

ADDRESS: 2136 Longview  
Sierra Vista AZ 85635

PARTY: Rep

PRECINCT: 41 SV VILLAGE MEADOWS

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 9

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 1

APPROVE APPOINTMENT: ✓

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha L. Rodriguez



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**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Michael James

ADDRESS: 1076 Desert Oak Place

Sierra Vista AZ 85635

PARTY: Rep

PRECINCT: 42 SV VISTA VILLAGE

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 6

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 0

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha S. Rodriguez



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**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Craig Halbrook

ADDRESS: 2370 N Calle Corazon  
Huachuca City AZ 85616

PARTY: Rep

PRECINCT: 46 WHETSTONE

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 8

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 2

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha J. Rodriguez



**PRECINCT COMMITTEE PERSON VERIFICATION FORM**

NAME: Peggy Judd

ADDRESS: 705 N Arizona Ave

Willcox AZ 85643

PARTY: Rep

PRECINCT: 49 WI WILLCOX

NUMBER OF PRECINCT COMMITTEE PERSONS NEEDED: 4

NUMBER OF CURRENT PRECINCT COMMITTEE PERSONS: 0

APPROVE APPOINTMENT: X

DO NOT APPROVE APPOINTMENT: \_\_\_\_\_

DATE: Jan 10, 2017

BY: Martha J. Rodriguez

**Regular Board of Supervisors Meeting**

**Meeting Date:** 01/24/2017

Demands

**Submitted By:** Kim Lemons, Board of Supervisors

**Department:** Board of Supervisors

**Presentation:** No A/V Presentation

**Document Signatures:**

**Recommendation:**

**# of ORIGINALS**

**Submitted for Signature:**

**NAME** n/a

**TITLE** n/a

**of PRESENTER:**

**of PRESENTER:**

**Mandated Function?:**

**Source of Mandate  
or Basis for Support?:**

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**Information**

**Agenda Item Text:**

Approve demands and budget amendments for operating transfers.

**Background:**

Auditor-General's requirement for Board of Supervisors to approve.

**Department's Next Steps (if approved):**

Return to Finance after BOS approval.

**Impact of NOT Approving/Alternatives:**

Board of Supervisors will not be in compliance with State law.

**To BOS Staff: Document Disposition/Follow-Up:**

Return to Finance after BOS approval.

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**Budget Information**

*Information about available funds*

**Budgeted:**

**Funds Available:**

**Amount Available:**

**Unbudgeted:**

**Funds NOT Available:**

**Amendment:**

**Account Code(s) for Available Funds**

1:

**Fund Transfers**

**Attachments**

*No file(s) attached.*

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Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 01/24/2017

Approve amendment 1 to the Board appointments and memberships for FY2016-17

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

# of ORIGINALS

Submitted for Signature:

NAME Arlethe Rios

TITLE Clerk of the Board

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Renew and/or revise amendment 1 to the committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein.

Background:

With a new board member elected, staff thought it would be appropriate to revise current memberships.

We are changing the date of approval for memberships to match our fiscal year, which impacts our budget. The organizations that the Board approved membership in, for 2016-17, appear on the attached listing along with dues amounts (if any). At the same time, the Board is asked to consider renewing or revising its appointments to various committees and boards on which a member of the Board of Supervisors sits.

Department's Next Steps (if approved):

Notify organizations of continuing membership and of Board member designated to be representative. Board staff will process payment of dues upon receipt of invoices for each of the approved memberships on the attached spreadsheet unless the membership is not renewed by the Board.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

See department's next steps, above.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

**Fund Transfers**

**Attachments**

Memberships

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Committee or Board Assignments for BOS &/or Executive Staff & Annual Membership Dues								
Board, Commission, Committee or Group	Member(s)	Appointed By	Effective Start Date	Effective End Date	Regular Meeting Location	Membership Dues 2015-2016	Membership Dues 2016-2017	Notes
BUDGET:						\$117,000.00	\$117,000.00	
Arizona Association of Counties (AACO)	Cathy Traywick	N/A			Arizona	\$14,593.43	\$16,052.77	
Arizona City / County Management Association (ACMA)	Jim Vlahovich Ed Gilligan Arlenthe Rios (joined 12.14)	N/A			Phoenix	\$685.00	\$685.00	\$320.00 Jim - Full Member \$240.00 Ed - Full Member \$125.00 Arlethe-Associate Member
Arizona Counties Insurance Pool (ACIP)	Jim Vlahovich	N/A				n/a	n/a	
Arizona Rural Development Council	Jim Vlahovich	N/A	Jul-15	through present	Phoenix	n/a	n/a	
Arizona Town Hall	Pat Call Jim Vlahovich Ed Gilligan	N/A		through present	Arizona	\$300.00	\$100.00	12.12.16: Ed's \$100 paid through 11.16 event; Jim and Pat still outstanding
Arizona-Mexico Commission/Border Issues Committee	Jim Vlahovich	N/A	Jul-15	through present	Phoenix	\$225.00	\$250.00	
Arizona-Mexico Commission/Transportation, Infrastructure, Ports Committee	Jim Vlahovich	N/A	Jul-15	through present	Phoenix	n/a	n/a	Part of AZ/MEX Commission
Board of Health	Ann English	Board of Supervisors		through present	Bisbee	n/a	n/a	
Coalition of Arizona-New Mexico of Counties	Pat Call	Board of Supervisors		through present	N/A	\$7,600.00	\$7,600.00	
Cochise College Economic Forum Sponsor	All	N/A		through present	Cochise County	\$4,000.00	\$4,000.00	
Cochise Conservation & Recharge Network	Pat Call	Board of Supervisors	Jun-13	through present	Cochise County	n/a	n/a	
Coronado Resource Conservation & Development	Pat Call	Board of Supervisors				\$150.00	\$150.00	
Corrections Officers Retirement Plan Board (CORP)	Ann English	Board of Supervisors		through present	Bisbee	n/a	n/a	
CSA (County Supervisors Association)	Pat Call Ann English Peggy Judd	N/A		through present	Phoenix	\$62,293.00	\$62,293.00	\$55,593.00 Service Fee + \$6,700 Building Maintenance Fund Assessment
CSA / County Managers Association	Jim Vlahovich	N/A	Jul-15	through present	Phoenix	\$100.00	\$100.00	
CSA / Legislative Policy Committee (LPC)	Ann English	Board of Supervisors	1/8/2008	through present	Phoenix	n/a	n/a	
Eastern Arizona Counties Organization	Pat Call	Board of Supervisors	October 2014	through present		\$11,000.00	\$11,000.00	2015-16 - \$6,000 Annual Dues + \$5,000 for Mexican Wolf DNA Study
EFSP Board	Peggy Judd	Board of Supervisors		through present	Bisbee	n/a	n/a	
Council Appointment - Region 5 (South)	Pat Call	Governor	10/19/2006	through present	Phoenix	n/a	n/a	
Huachuca 50	Pat Call	Board of Supervisors	2002	through present	Sierra Vista	\$200.00	\$200.00	not invoiced yet
National Association of Counties (NACo)	Cochise County	N/A		through present	Washington, D.C.	\$2,627.00	\$2,627.00	
Public Lands Advisory Committee, BOS Liaison	Ann English	Board of Supervisors	8/14/2007	through present	Bisbee	n/a	n/a	
Public Safety Retirement Board	Ann English	Board of Supervisors		through present	Bisbee	n/a	n/a	
SEAGO Administrative Committee	Jim Vlahovich	N/A	Jul-07	through present	Bisbee	n/a	n/a	Part of SEAGO
SEAGO Executive Committee	Peggy Judd	Board of Supervisors	1/8/2008	through present	Bisbee	\$12,000.00	\$11,313.00	
Sierra Vista Metropolitan Planning Organization	Pat Call Ann English, Alternate	N/A	10/22/2013	through present	Sierra Vista	\$300.00	\$300.00	
USPP Executive Committee	Pat Call Jim Vlahovich	N/A		through present	Sierra Vista	n/a	n/a	
USPP Partnership Advisory Commission	Pat Call Ann English Peggy Judd	N/A		through present	Sierra Vista	n/a	n/a	
TOTALS:						\$116,073.43	\$116,670.77	
UNEXPENDED BALANCE:						\$926.57	\$329.23	