

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
Tuesday, February 28, 2017**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, February 28, 2017 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Member
Staff Edward T. Gilligan, Interim County Administrator; Britt W. Hanson, Chief Civil Deputy
Present: County Attorney; Arlethe G. Rios, Clerk of the Board

Chairman English called the meeting to order at 10:11 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO THE PUBLIC

Chairman English opened the call to the public.

No one chose to speak and Chairman English closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of February 14, 2017.

County Attorney

2. Approve the proposed settlement of the Tax Appeal in Phillip L. Weeks and Elizabeth L. Weeks, v. Cochise County, ST2016-000179 (Assessor parcel Nos. 102-01-012 and 102-01-013C), now pending in Arizona Tax Court, a division of the Superior Court of and for Maricopa County.

Elections & Special Districts

3. Approve the appointment as precinct committee persons for the Democratic Party upon the recommendation of the Party Chair, Debbie Hickman: Precinct 04 BI Bisbee: Linda J. Moore; Precinct 11 DO Castro Park: Erik Coppes; Precinct 19 Palominas: Cynthia Aspengren; Precinct 22 Portal: Diane "Dinah" Davidson; Precinct 27 SV Buffalo Soldier: Elisabeth Tyndall; Precinct 39 SV Soldier Creek: Paul Masterson, Percy Childs; Precinct 43 SV Yaqui: Pamela Landin; and Precinct 44 Tombstone: Alisa Cook.

Finance

4. Approve demands and budget amendments for operating transfers. Warrants Nos. 15724-15796, 15806-15875, 15884-16022, were issued in the amount of \$1,402,072.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published. Issued warrants are listed as an attachment at the end of the minutes.

Supervisor Judd moved to approve items 1-4 on the consent agenda. Vice-Chairman Call seconded the motion and it carried unanimously.

PUBLIC HEARINGS

Board of Supervisors

5. Approve a new sampling privileges liquor license application for a series #9S license submitted by Ms. Judith Lee Leiker for Mustang Mall, LLC, located at 13116 S. Highway 191, Pearce, AZ 85625.

Ms. Arlethe Rios, Clerk of the Board, presented this item. Ms. Rios said the Sheriff's Office did not have a recommendation and the Planning and Zoning Department had recommended approval. The Environmental Health Division noted that they have no concerns with the issuance of the liquor license; the Treasurer's Office noted that all property taxes are current. The applicant did not have to pay the \$100 processing fee due to an exemption for sampling licenses. Board staff recommended approval.

Chairman English opened the public hearing.

No one chose to speak and Chairman English closed the public hearing.

Vice-Chairman Call moved to approve a new sampling privileges liquor license application for a series #9S license submitted by Ms. Judith Lee Leiker for Mustang Mall, LLC, located at 13116 S. Highway 191, Pearce, AZ 85625. Supervisor Judd seconded the motion.

Chairman English called for the vote and it was approved 3-0.

ACTION

Board of Supervisors

6. Renew and/or revise amendment 2 to the committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein.

Chairman English said that the changes to the membership listing was to appoint Mr. Gilligan to represent the County as the County Administrator to several organizations and to add Ms. Gwen Calhoun, as the County representative to the SouthEastern Arizona Community Action Plan (SEACAP).

Supervisor Judd moved to renew amendment 2 to the committee appointments for members of the Board of Supervisors and executive staff for the 2016-17 Fiscal Year and approve continuing annual memberships for 2016-17, with payment of associated dues as described herein. Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

7. Approve Agreement of Employment for the County Administrator position for Mr. Edward T. Gilligan.

Mr. Hanson said that the contract proposed was different from previous contracts for the County Administrator position. He noted several of the differences: standardized benefits to match those of all other County employees and reduced car fringe benefit to \$500, with a notation that Mr. Gilligan could be reimbursed for expenses over the \$500 for out of County travel. He added that the contract would be in effect for two years, with an option to extend at that point.

Supervisor Judd said she was very delighted about this transition.

Chairman English said she was glad to have Mr. Gilligan on board and looked forward to a great working relationship.

Vice-Chairman Call moved to approve Agreement of Employment for the County Administrator position for Mr. Edward T. Gilligan. Supervisor Judd seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Community Development

8. Approve the award of Request for Qualifications (RFQ) No.17-14-P&Z-03 On Call Building Plan Review & Site Inspection Services to establish a qualified list of two firms for residential and commercial building plan review and site inspection services for the Community Development Department.

Mr. Terry Hudson, Procurement Director, presented this item. Mr. Hudson noted that this was on behalf of Planning & Zoning and stated that the goal was not to replace current inspectors, but to supplement inspectors and improve services to residents, as well as major construction projects.

Mr. Esparza said that some industrial building inspections were more specialized than current staff experience and he wanted to ensure that vendors were readily available to address these kinds of inspections.

Supervisor Judd moved to approve the award of Request for Qualifications (RFQ)

No.17-14-P&Z-03 On Call Building Plan Review & Site Inspection Services to establish a qualified list of two firms for residential and commercial building plan review and site inspection services for the Community Development Department. Vice-Chairman Call seconded the motion.

Chairman English called for vote and it was approved 3-0.

Facilities Management

9. Approve purchase agreement for sale of Cochise County Hospital for the sum of \$268,000 as offered through the Public Surplus Auction process by Videa Enterprises AKA Videacorp.

Mr. Jay Howe, Facilities Management Director, presented this item. Mr. Howe gave the background and said that this had been the highest bid received, which was a reasonable price and would benefit residents due to proposed use of facility. He added that it would also get the property back on the tax rolls and create jobs for residents in area.

Vice-Chairman Call moved to approve purchase agreement for sale of Cochise County Hospital for the sum of \$268,000 as offered through the Public Surplus Auction process by Videa Enterprises AKA Videacorp. Supervisor Judd seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Fleet Services

10. Approve the award of Invitation for Bids IFB 17-22-FSD-04 to Wilkens Industries, Inc. for the purchase of two walking floor trailers for the Fleet Services Department in the not to exceed amount of \$135,896 plus any applicable tax.

Mr. Terry Hudson, Procurement Director, presented this item. Mr. Hudson gave the background.

Vice-Chairman Call asked about open top trailers.

Mr. Ruben Miranda, Internal Services Administrator, said that staff was still researching open top trailers and looking at how the walking floors could be converted to open top trailers in the future.

Supervisor Judd moved to approve the award of Invitation for Bids IFB 17-22-FSD-04 to Wilkens Industries, Inc. for the purchase of two walking floor trailers for the Fleet Services Department in the not to exceed amount of \$135,896 plus any applicable tax. Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

STATE & FEDERAL LEGISLATION

11. Discussion and possible action regarding state and federal legislative matters, including but not limited to the items in the attached County Supervisors Association Legislative Policy Committee Agenda and the proposed State budget.

Chairman English asked the Board if there were any issues the Board wanted to follow up on.

The Board said there were no issues at this time.

REPORT BY EDWARD T. GILLIGAN INTERIM COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Gilligan announced Ms. Carrie Langley's promotion as the new Health & Social Services Director effective today.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Vice-Chairman Call said he would be attending a Sierra Vista Metropolitan Planning Organization (SVMPO) meeting, a Huachuca 50 meeting; and giving a water recharge project tour to folks from The Nature Conservancy and the Walton Foundation.

Report by District 2 Supervisor, Ann English

Chairman English deferred her report.

Report by District 3 Supervisor, Peggy Judd

Supervisor Judd said she would be attending the National Prayer Breakfast on Fort Huachuca and also be doing a ride along with a deputy sheriff and a County Highway Division foreman.

Chairman English adjourned the meeting at 10:38 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board