

SHARON G. FLISSAR, P.E.

1678 Crestwood Drive, Sierra Vista, AZ 85635 · Cell: (520) 249-8042 · wflissar@hotmail.com or Sharon.Flissar@SierraVistaAZ.gov

PROFESSIONAL EXPERIENCE

Director of Public Works

City of Sierra Vista

*Sierra Vista, AZ
August 2015 to Present*

As the director, I oversee the daily operations and services of the City's Public Works Department and manage approximately one hundred and twenty staff who assist me in the performance of those duties. My position requires me to work effectively with employees at all levels from all departments and interact regularly with the City Council and the public. Administrative duties include making presentations, serving as a liaison to the Airport Commission and Environmental Affairs Commission, and sitting as a member of the Sierra Vista Metropolitan Organization Technical Advisory Committee.

City Engineer

City of Sierra Vista

*Sierra Vista, AZ
April 2013 to August 2105*

As the manager of the Engineering Division, I oversaw the daily operations of the Engineering, Streets, and Wastewater sections of the Public Works Department. I was responsible for the planning, design, and construction of all public infrastructure and City facilities as well as managing approximately sixty staff who assisted me in the performance of those duties.

Senior Civil Engineer

City of Sierra Vista

*Sierra Vista, AZ
Dec 2004 to April 2013*

As an experienced project engineer, I was responsible for overseeing the design and construction of complex public works improvement projects, including several multimillion dollar buildings. My specialties included building and traffic signal design and construction. I worked with streets maintenance personnel to maintain the timing and coordination of over twenty city-owned traffic signals. The job required effective oral and written communication, often involving technical issues, with other city employees, City Council members, and the public. In the absence of the City Engineer, I assumed his duties and lead a staff of approximately 25 engineering and streets personnel.

Civil Engineer I

City of Sierra Vista

*Sierra Vista, AZ
Jan 2000 to Dec 2004*

As a recent college graduate, I familiarized myself with the various local and national codes applicable to basic engineering design and construction. I was responsible for overseeing the design, construction, and administration of basic to mid-level public works improvement projects. Another of my job responsibilities had me chairing the City's Traffic Safety Committee, a review board made up of City employees that evaluates and responds to traffic related inquiries and concerns from the public.

EDUCATION

The University of Nebraska Omaha

Master of Public Administration, 4.0 GPA, Pi Alpha Alpha Honors

*Omaha, NE
Sep 2011 to Dec 2013*

The University of Arizona

Bachelor of Science, Civil Engineering, 3.408 GPA

*Tucson, AZ
Aug 1995 to Dec 1999*

AFFILIATIONS

American Public Works Association (APWA)

Arizona City/County Management Association

SOFTWARE/SYSTEM SKILLS

- Good working knowledge of Microsoft programs (Word, Excel, Power Point, Project, Outlook)
- Basic knowledge of GIS and AutoCAD

REGISTRATION

Professional Engineer (Civil) – Arizona, #41927