



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FT HUACHUCA
2837 BOYD AVENUE
FORT HUACHUCA, ARIZONA 85613-7001

**MEMORANDUM OF AGREEMENT
BETWEEN
US ARMY GARRISON DIRECTORATE OF PLANS, TRAINING,
MOBILIZATION & SECURITY, FORT HUACHUCA
AND
COCHISE COUNTY OFFICE OF EMERGENCY SERVICES
FOR WIRELESS EMERGENCY ALERTING (WEA) TO THE PUBLIC**

W6CFAA-201708-111

SUBJECT: WIRELESS EMERGENCY ALERTING (WEA) TO THE PUBLIC

1. REFERENCES:

- a. DoD Instruction 4000.19, Support Agreements, 25 April 2013.

2. Background: The jurisdictions of Cochise County and Fort Huachuca recognize the need for interagency cooperation to enhance public alerting capabilities. This Memorandum of Agreement (MOA) allows the jurisdictions to improve their ability to warn the public of emergencies in a timely manner, where a single or multi-jurisdictional impact is likely.

The Arizona Department of Emergency and Military Affairs (DEMA) has vested to Cochise County Officials the authority to grant access to the Integrated Public Alert and Warning System (IPAWS) and Public Alerting Authority (PAA) to Fort Huachuca for emergencies notification meeting the criteria of this agreement that occur within the boundaries of Fort Huachuca

3. PURPOSE:

This MOA will allow emergency notifications to reach those affected by an incident and help to eliminate duplicate or conflicting instructions. Each jurisdiction participating in this MOA can activate the IPAWS in an emergency.

4. PROCEDURES:

Fort Huachuca will use the following procedures to initiate a WEA:

- a) Identify an incident that may affect persons on the grounds of Fort Huachuca.
- b) Determine if that impact meets the Incident Criteria policy of this MOA.
- c) If possible, notify Cochise County OES prior to issuance.
- d) Compose a WEA message that meets the Message Criteria policy.

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- e) Send the WEA message.
- f) Contact Cochise County OES to provide detailed information about the incident.
- g) Coordinate further alerts with Cochise County OES.

Once notified of a Fort Huachuca WEA, Cochise County OES will:

1. Ensure Fort Huachuca notifies nearby local Public Safety Access Points (PSAPs) of the WEA alert so that they can accurately address residents calls to their PSAP.
2. Coordinate with Fort Huachuca for any ongoing alerts or follow up messages.

IPAWS system training will be done using Collaborative Operating Group (COG) to COG messaging or WEA using only the COG demo certificate in the IPAWS training environment. No test messages will be sent to the public.

5. POLICY:

Fort Huachuca is responsible to maintain all applicable IPAWS authorizations and training requirements. Fort Huachuca personnel having a role in the IPAWS WEA release process will complete required online training. At this time completion of online FEMA course "IS-247A: Integrated Public Alert and Warning System (IPAWS)" is the threshold-training requirement.

Fort Huachuca's Allowed Wireless Emergency Alerts:

Allowed Wireless Emergency Alerts

CDW Civil Danger Warning HMW Hazardous Materials Warning
CEM Civil Emergency Message LEW Law Enforcement Warning
EVI Evacuation Immediate LAE Local Area Emergency
FRW Fire Warning SPW Shelter in Place Warning

The FIPS Code for Cochise County, to include Fort Huachuca is 040003.

Failure to perform according to established State and Federal IPAWS guidelines will be cause for revoking this MOA and PAA. All parties agree that in the event of an emergency incident that meets the following criteria, Fort Huachuca may initiate a Wireless Emergency Alert.

Incident Criteria:

- A non-weather incident is occurring and will significantly affect the health and/or life safety of persons within the property boundaries of Fort Huachuca.
- A non-weather incident will likely occur within 30 minutes and will significantly affect the health and/or life safety of persons within the property boundaries of Fort Huachuca.

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All parties agree that a Wireless Emergency Alert issued by Fort Huachuca be crafted according to the following message criteria.

Message Criteria:

- The alert area will be limited by employing a geospatial polygon that best approximates the geographic area within the property boundaries of Fort Huachuca. The IPAWS system requires the alert include a county FIPS code, which for these purposes is Cochise County (**FIPS 040003**)
- The message alert text will be descriptive such that the recipient understands that the alert area is within the boundaries of Fort Huachuca. All Fort Huachuca WEA messages will begin with the wording: "FORT HUACHUCA ONLY." This is necessary to account for expected message "bleed over" outside the footprint of Fort Huachuca. (Example: "FORT HUACHUCA ONLY: Gas leak at Murr Community Center, Stay Clear of Area")

For purposes of situational awareness, Fort Huachuca will inform the Cochise County OES immediately after issuing a Wireless Emergency Alert. If possible, notification will be made prior to issuing the alert.

6. PERSONNEL:

Cochise County Office of Emergency Services
Norman Sturm, Emergency Services Director
1415 Melody Lane, Building A
Bisbee, AZ 85603
E-mail: nsturm@cochise.az.gov
Office: 520-432-9220
Cell: 520-559-2147

Fort Huachuca Directorate of Plans, Training, Mobilization, and Security
Stephen McCann, Installation Emergency Manager
72 Christy Ave, (Bldg. 31122)
Fort Huachuca, AZ 85613
E-mail: usarmy.huachuca.imcom-central.mbx.huac-watch@mail.mil
Office: (520)533-2291
Cell: (520)533-2291
24/7: (520)533-2291

Fort Huachuca Directorate of Emergency Services
Dan R. Ortega, Director of Emergency Services
E-mail: dan.r.ortega2.civ@mail.mil
Office: 520-533-3232
Military Police Desk: 520-533-3000
Fort Huachuca, AZ

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7. **DISPUTES:** Any disputes relating to this MOA will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties in accordance with DoDI 4000.19.

8. **TRANSFERABILITY:** This MOU is not transferable except with the written consent of the Parties.

9. REVIEW AND MODIFICATION OF AGREEMENT:

All parties to this MOA will annually review, update, and if agreed, renew every (5) five years. All parties will send a memorandum to each other signatories that a review was conducted and a notice of changes requested (if any).

If changes are requested to this MOA, the requesting jurisdiction will submit the respective changes to all parties. Each party will review and provide acceptance, modification, or rejection to the originating jurisdiction. Should both parties agree to the change(s), the originating jurisdiction will prepare a new version of the MOA for signature by both parties.

If a jurisdiction elects to revoke the MOA, the respective jurisdiction will notify the other parties of the MOA revocation in writing, with a 30-day notice. Additionally, both parties agree to notify all parties that have administrative oversight responsibilities. A completed copy of this and future IPAWS MOAs will be forwarded to DEMA and to the FEMA IPAWS office, as required.

10. **TERMINATION OF UNDERSTANDING:** This MOA may be terminated by any party with 90 days written notice to the other Parties. The USAG Fort Huachuca may terminate this MOA without notice if USAG Fort Huachuca determines, at its sole discretion, that it is no longer able to meet the terms of this MOA based on military operational requirements or national emergency.

11. **ENTIRE UNDERSTANDING:** It is expressly understood and agreed that this MOA embodies the entire understanding between the Parties.

12. DEFINITIONS:

- FEMA – Federal Emergency Management Agency
- DEMA – Arizona Department of Emergency and Military Affairs
- IPAWS – Integrated Public Alert and Warning System
- WEA – Wireless Emergency Alert
- DPTMS – Directorate Plans, Training, Mobilization, and Security
- OES – Office of Emergency Services
- MOA – Memorandum of Agreement - An agreement between two or more parties for the purpose of formalizing an agreed upon process or procedure
- PAA – Public Alerting Authority
- COG – Collaborative Operating Group

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FIPS – Federal Information Processing Standards
PSAP – Public Safety Access Point

13. EFFECTIVE DATE: This MOA takes effect beginning on the day after the last party signs.

14. EXPIRATION DATE: This MOA expires on 29 September 2022.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year set forth below.

FORT HUACHUCA a Federal
Installation within Cochise County

COCHISE COUNTY, a political
subdivision of the State of Arizona

By: 
JAMES W. WRIGHT
Colonel, U.S. Army

By: _____
PATRICK G. CALL
Chairperson, Board of Supervisors

Commander, U.S. Army Garrison

Dated: 18 SEP 17

Dated: _____

ATTEST:

ATTEST:


Resource Management


Clerk of the Board of Supervisors

INTERGOVERNMENTAL AGREEMENT DETERMINATION

The Agreement has been reviewed pursuant to A.R.S. § 11-952 and Department of Defense Instruction 4000.19 by each of the undersigned Attorneys who has independently determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona or the United States to each of the above-identified parties.

SIGNATURE _____
Cochise County Attorney

Date

SIGNATURE 
Fort Huachuca Staff Judge Advocate

19 Sep 17
Date