



COCHISE COUNTY

COMMUNITY DEVELOPMENT

"Public Programs...Personal Service"

TO: Board of Supervisors
FROM: Jerry Stabley, Planning Director
SUBJECT: Proposed Planning and Zoning Name Change
DATE: October 9, 2017

I. NATURE OF REQUEST

Change the name of the Planning and Zoning Department to the Development Services Department. This change will help to bring together the various work groups in the Department under one name that pertains to them all.

II: BACKGROUND

The Planning and Zoning Department is known by many names. In some instances, we are called a Division and in some we are a Department. Sometimes we are called Planning and Zoning and sometimes Planning, Zoning and Building Safety. We decided that we would like to have one name that describes all of our functions, without having to call out each one individually.

This request is to change the name of our department to: Development Services Department. This change reflects our renewed commitment to providing excellent service throughout the development process. From Comprehensive Plan amendments, through rezonings all the way to issuing building permits, we are dedicated to treating all of our clients to fast and effective service.

We will remain a part of Community Development. CD is a group of Departments, not a Department itself.

III: COSTS

The cost of name changes is greatly reduced in these days of electronic forms and letter heads. We will be changing our business cards, but they are produced in house at minimal cost. There are some forms with carbon copies that bear our current name. We will use up these forms and order new when we run out.

IV: RECOMMENDATION

Staff is requesting that the Board of Supervisors approve changing the name of the Planning and Zoning Department to the Development Services Department.