



PRIVATE GRANT AGREEMENT

TNC Accounting Information	
Agreement #:	AZFO-170530
Project Record ID / Private Award:	P102088/ F103056
Account #:	507600
Prime Grant:	WFF2015- 1508 San Pedro

May 20, 2017

Cochise County  
 Attn: Karen Riggs, Cochise County Engineer  
 1415 Melody Lane, Building F  
 Bisbee, AZ 85603

Re: Grant to Cochise County for up to \$92,000 to Support the Cochise Conservation and Recharge Network Monitoring Program

Dear Ms. Riggs,

We are very pleased to inform you that The Nature Conservancy (the “Conservancy”) has agreed to make this Grant to Cochise County Flood Control District (“Awardee”) in the amount not to exceed \$92,000. These funds are under the grant **dated November 16, 2015** (“Prime Award”) between The Conservancy and The Walton Family Foundation, to work with partners, such as Cochise County, to design and develop a Regional Aquifer Recharge Network, and ensure that water supplies are optimally managed to sustain riparian health within the San Pedro Riparian National Conservation Area (SPRNCA), thereby protecting Arizona’s San Pedro River.

**I. OBJECTIVE**

The purpose of this Grant is to provide funds to support the Cochise Conservation and Recharge Network (CCRN) monitoring program, which includes ongoing measurement of the Palominas Recharge Project, as well as baseline monitoring of ephemeral streamflow and groundwater at CCRN future recharge sites. The work to be performed over the 2017 through 2019 monitoring years is more particularly described in the draft Scope of Work (SOW) (Attachment A). The County and the Conservancy have each allocated funds to retain contractors to manage and maintain the monitoring program.

The parties understand and acknowledge that the SOW will also be funded by equal matching funds of at least \$92,000 from Cochise County. This grant is contingent upon Cochise County providing these match funds to support the CCRN monitoring program during the term of this grant. Documentation of such match must be included in all financial reports described below.

**II. TERM**

This grant shall commence upon execution and shall expire on **June 15, 2019**.

**III. REPORTING**

Awardee shall submit programmatic and financial reports as follows:

1. Copy of Final Scope of Work and Contract as Awarded between Cochise County and selected contractor for the CCRN monitoring program, including updated Cochise County Monitoring Program Projects, Tracking Worksheet ("Attachment B"), due within one month of contract award date.
2. Verbal quarterly data download updates provided at CCRN technical team meetings, and electronic copies of annual monitoring reports.
3. Copies of deliverables as listed in the Final Scope of Work and Contract as Awarded between Cochise County and selected contractor for the CCRN monitoring program.
4. Annual financial reports to coincide with annual monitoring reporting schedule as stated in the Final Scope of Work and Contract as Awarded and final financial reports for demonstrating full expenditure of TNC funds using the attached forms ("Attachment C"), due by **6/01/2019**.

Such reports shall be submitted via post or email to:

Brooke Bushman  
TNC Arizona Water Projects Coordinator, 1510 E. Fort Lowell Road, Tucson, AZ 85719  
bbushman@tnc.org

#### **IV. PAYMENTS**

A full disbursement of **\$92,000** will be made upon signing.

#### **V. EXPENDITURE LIMITED TO DESIGNATED PURPOSES**

Grant funds may be spent only in accordance with the provisions of the Awardee's funding request and budget submitted to the Conservancy. Expenditure of Grant funds is subject to modification only with the Conservancy's prior written approval. Any Grant funds not expended or committed for the purposes of this Grant must be returned to the Conservancy.

The Conservancy may monitor and evaluate the Program's activities, which may include visits by personnel and agents, discussions with Awardee's personnel, and review of financial and other records and materials related to the Program activities financed by this Grant in an effort to determine whether Awardee's activities meet the Conservancy's funding objectives.

To the extent that all activities described in the Final Scope of Work, per Reporting, requirement 1., are not completed before the Grant Term expires, Grant funds dedicated to, or associated with completion of the incomplete activities under the Scope of Work shall be returned to the Conservancy or shall be disbursed pursuant to directions from the Prime Award.

#### **VI. PROVIDING FUNDS TO OTHERS**

The Awardee is prohibited from using the Conservancy's funds and/or assets for grants to others without the Conservancy's written permission.

#### **VII. DISCLOSURE OF INTERNAL CONFLICTS OF INTEREST**

The Awardee must disclose to the Conservancy any proposed use of funds and/or assets for activities in which there is an apparent or actual conflict of interest between the Awardee and its employees, board members, or close relatives of the Awardee's employees or board members and make such expenditure subject to prior Conservancy approval.

## **VIII. PROCUREMENT**

The Awardee will follow its own policies with regard to documentation of procurements and maintain that documentation in their organization's grant files. If the Awardee does not have written procurement policies, it must retain documentation for procurements (over US \$5,000 outside the U.S. or over \$10,000 in the U.S.). Such documentation will include sole source justification, if appropriate, or documentation of a competitive process or comparison shopping.

## **IX. RECORDS AND AUDITS**

The Awardee agrees to maintain books, records, documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this Award to the extent and in such detail as will properly reflect all costs and expenses for which reimbursement is claimed. These records shall be maintained for a period of three years after the final expenditure report is submitted.

The Conservancy and its auditors (internal and external) will have access to all records relating to the award for three years after the final financial and programmatic reports for the award have been submitted to TNC, unless local law requires a longer retention period.

The Awardee shall be responsible for reimbursing for any disallowance of any expenditures related to the work the Awardee has performed.

## **X. SEGREGATION OF COSTS**

The Awardee will segregate the costs of the project described herein from other projects that it currently administers.

## **XI. TITLE TO AND USE OF PROPERTY**

Title to any property purchased with Award funds vests in the Awardee. The Conservancy may not be charged for use of any property purchased with Grant funds.

## **XII. INTELLECTUAL PROPERTY LICENSE**

Title to any Materials developed with Grant funds vests in the Grantee, with the Conservancy getting free irrevocable license to use, publish or distribute all such copyrighted, trademarked, patented Materials, or inventions, trade secrets or other intellectual property rights. The word "Materials" may include, but is not limited to reports, studies, photographs (and negatives), computer programs, drawings, writings or other similar works or documents, along with all supporting data and material, produced under this Grant. The Grantee agrees to provide the Conservancy, and, if applicable, the Grantor to the Conservancy with copies of the Materials at no cost.

## **XIII. ACKNOWLEDGMENTS**

The Awardee agrees to acknowledge the Conservancy's support of the project, including funding contributions and sponsorship, on all media announcements, programs and publications.

## **XIV. ASSIGNMENT**

This Award may not be assigned by the Awardee in whole or in part without the prior written consent of the Conservancy.

## **XV. NO AGENCY**

No legal partnership or agency is established by this Award. Neither party is authorized or empowered to act as an agent, employee or representative of the other, nor transact business or incur obligations in the

name of the other party or for the account of the other party. Neither party shall be bound by any acts, representations, or conduct of the other.

#### **XVI. TERMINATION AND REMEDIES**

The Conservancy shall have the right to terminate this Award by giving 30 (thirty) days written notice to the Awardee of intent to terminate. Should this occur, payment for work satisfactorily completed will be adjusted accordingly. In addition, if in the judgment of the Conservancy the Awardee defaults in performance of Awardee duties under this Award, whether for circumstances within or beyond the control of the Awardee, the Conservancy may immediately terminate this Award by written notice to the Awardee. Upon receipt of the termination notice from the Conservancy, the Awardee shall take all necessary action to cancel outstanding commitments relating to the work under this Award. In the event of termination prior to the originally agreed upon expiration, the Conservancy shall pay of any obligations incurred by the Awardee that could not reasonably be canceled.

If at any time the Prime Award is terminated, this Award shall also be automatically terminated as of the termination date of the Prime Award.

#### **XVII. LOBBYING AND POLITICAL CAMPAIGNING**

Awardee shall not use any portion of funds transferred under this Award to engage in any lobbying activities unless the parties specifically agree to such lobbying activities in this agreement.

Awardee shall not use any portion of funds transferred under this Award to participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office, to cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with Section 501(c)(3) of the US Internal Revenue Code.

#### **XVIII. LIABILITY**

Awardee shall be solely responsible for the payment of any and all claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of its employees or agents in connection with the performance of this Program. Awardee agrees to indemnify and hold the Conservancy harmless from any and all claims, loss, damages, costs and expenses, including attorney fees through the appellate levels, made against or incurred by the Conservancy arising out of work performed by the Awardee under this Award, or arising out of any act or omission of the Awardee. Conservancy agrees to indemnify and hold the Awardee harmless from any and all claims, loss, damages, costs and expenses, including attorney fees through the appellate levels, made against or incurred by the Awardee arising out of work performed by the Conservancy under this Award, or arising out of any act or omission of the Conservancy.

#### **XIX. USE OF CONSERVANCY NAME/LOGO**

The Awardee may not use the Conservancy's name and/or logo in any way without prior written consent from the Conservancy, except to the extent the work performed contemplates their inclusion in the final work product.

#### **XX. CONFIDENTIAL INFORMATION.**

During the course of the performance of this Award, the Awardee may have access to materials, data, strategies, other information relating to the Conservancy and its programs, or systems, which are intended for internal use only. Subject to Arizona's Open Meeting Law, any such information acquired by the Awardee shall not be used, published, or divulged by the Awardee to any person, firm, or corporation or in any advertising or promotion regarding the Awardee or the Awardee's services, or in any manner or connection whatsoever without first having obtained the written permission of the Conservancy, which permission the Conservancy may withhold in its sole discretion.

## **XXI. TAXES**

The Awardee agrees to be responsible for any and all filing and payment of taxes and for compliance with any and all provisions and requirements arising under any applicable tax laws. Neither federal, nor state, nor local income tax, nor payroll tax of any kind shall be withheld or paid by the Conservancy on behalf of the Awardee, or employees of the Awardee. If appropriate, the Conservancy shall report all fees paid to the Awardee to the IRS on Form 1099.

## **XXII. COMPLIANCE WITH LAWS**

The Awardee represents, warrants, and agrees that, in connection with the transactions contemplated by this Award: (a) the Awardee can lawfully work in the United States; (b) the Awardee shall obtain, at its own expense (except to the extent otherwise explicitly stated in this Award) any permits or licenses required for the Awardee's services under this Award; and (c) the Awardee shall comply with all statutes, laws, ordinances, rules, regulations, court orders, and other governmental requirements of the United States, the State of Arizona, and any other jurisdiction(s) in which the Awardee is organized or authorized to do business, including but not limited to any applicable anti-bribery statutes, which are applicable to the work to be done by the Awardee under this Award (in each case, an "Applicable Law"). The Awardee shall not take any actions that might cause the Conservancy to be in violation of any of such Applicable Laws.

## **XXIII. COMPLIANCE WITH ANTI-TERRORISM LAWS.**

The Contractor agrees that it will use any funds received under this Contract in compliance with all applicable antiterrorist financing and asset control laws, regulations, rules and executive orders, including, but not limited to the USA Patriot Act of 2001 and Executive Order 13224.

## **XXIV. CHOICE OF LAW/FORUM**

This Award shall be interpreted, construed and governed by the laws of the State of Arizona and such laws of the United States as may be applicable. In the event of any litigation over the interpretation or application of any of the terms or provisions of this Award, the Conservancy and the Awardee agree that litigation shall be conducted in the State of Arizona.

## **XXV. BINDING EFFECT/AMENDMENTS**

This Award shall become binding when signed by the parties. This Award supersedes all prior or contemporaneous communications and negotiations, both oral and written and constitutes the entire Award between the parties relating to the work set out above. No amendment shall be effective except in writing signed by both parties.

## **XXVI. SEVERABILITY**

If any provision of this Award is held invalid, the other provisions shall not be affected thereby.

COCHISE COUNTY FLOOD CONTROL DISTRICT

THE NATURE CONSERVANCY

Pat Call, Chair,  
Cochise County Flood Control District Board

Sonja Stupel  
AZ Chapter, Director of Finance & Operations

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\_\_\_\_\_

Date: \_\_\_\_\_

Date: 6/13/17  
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Attest:

\_\_\_\_\_  
Arlethe Rios, Clerk of the Board

Attachments:

- A- Draft CCRN Monitoring Program Scope of Work Outline
- B- Cochise County Monitoring Program Projects, Tracking Worksheet
- C- Financial Report, TNC – Cochise County AZFO-170530 Grant

## **Attachment A**

### **Draft Cochise Conservation and Recharge Network Monitoring Program Scope of Work Outline**

The Cochise Conservation and Recharge Network (CCRN) Monitoring Program provides critical information on baseline groundwater conditions and surface flow through CCRN project sites, as well as post-construction project performance towards the CCRN goal of increasing groundwater levels to support San Pedro River baseflows in the upper San Pedro basin. In 2014, monitoring of the Palominas Pilot Recharge Project began, followed in 2016 with the establishment of an ephemeral streamflow and groundwater monitoring network. Groundwater elevation and ephemeral streamflow monitoring equipment has been installed at Bella Vista, Riverstone, Palominas, and Horseshoe Draw, which are sites of existing or proposed stormwater capture and groundwater recharge facilities. Additional sites may be added as the recharge network is developed and as additional source water becomes available. This draft scope of work outline covers two years of monitoring, data analysis, and reporting for the CCRN Monitoring Program, and could include installation and monitoring of additional groundwater or surface flow locations. The costs and tasks are informed by current contracts underway between Cochise County, and J.E. Fuller Hydrology and GeoSystems Analysis, as outlined in Attachment B. Proposed tasks include project management, data downloads, equipment maintenance or replacement, data analysis, and reporting for the following monitoring networks:

1. **Ephemeral Stream Monitoring:** The existing monitoring and reporting will be continued and extended until approximately June, 2019, extending the monitoring through 1.5-years of baseline measurement. The CCRN Technical Team will also review, modify and/or add additional monitoring points as needed.
2. **Groundwater Monitoring:** The existing monitoring and reporting will be continued and extended until approximately June 2019, extending the monitoring by 1.5-years of baseline measurement. The CCRN Technical Team will also review, modify and/or add additional monitoring points as needed.
3. **Palominas Recharge Project (PRP) Monitoring:** The existing monitoring and reporting for the PRP will be continued and extended with the TNC grant and County match until approximately December 2018, extending the monitoring through 4-years of project measurement.

The CCRN Technical Team is currently composed of Cochise County, TNC, and City of Sierra Vista water program, floodplain and public works staff, as well as consultants currently under contract. The consultant team composition may change as project needs progress. The team will recommend any changes in 1, 2, and 3 above that would result in substantial changes in outcomes or funding mix to the full CCRN membership.



**ATTACHMENT C - Financial Report, TNC - CCRN Monitoring Program Grant  
FORM A - CONSOLIDATED FINANCIAL REPORT**

NAME OF ORGANIZATION : **Cochise County**  
 PROJECT NAME: **CCRN Monitoring Program**  
 REPORT PERIOD: **10/01/2017 - 6/01/19**

COUNTRY: **USA**  
 SITE: **Sierra Vista, AZ**  
 SUBAWARD #: **AZFO-170530**

Prior period adjustments require a detailed explanation in the notes section provided below.  
 Fill in the yellow shaded areas only.

<b>TNC-FUNDED EXPENSES</b>						
CATEGORIES	Budget (A)	Prior Period Expenses (B)	Prior Period Adjustments (C)	Current Period Expenses (D)	TOTAL LOP Expenses to Date (E=B+C+D)	Balance (F= A-E)
A. PERSONNEL					-	-
B. FRINGE BENEFITS					-	-
C. TRAVEL					-	-
D. EQUIPMENT					-	-
E. SUPPLIES					-	-
F. CONTRACTUAL	92,000.00				-	92,000.00
G. CONSTRUCTION					-	-
H. OTHER					-	-
I. TOTAL DIRECT COSTS	92,000.00	-	-	-	-	92,000.00
J. INDIRECT COSTS					-	-
K. TOTALS	92,000.00	-	-	-	-	92,000.00
<b>PERCENTAGE OF BUDGET SPENT</b>					<b>0%</b>	

<b>MATCH EXPENSES</b>						
CATEGORIES	Budget (A)	Prior Period Expenses (B)	Prior Period Adjustments (C)	Current Period Expenses (D)	TOTAL LOP Expenses to Date (E=B+C+D)	Balance (F= A-E)
A. PERSONNEL					-	-
B. FRINGE BENEFITS					-	-
C. TRAVEL					-	-
D. EQUIPMENT					-	-
E. SUPPLIES					-	-
F. CONTRACTUAL	92,000.00				-	92,000.00
G. CONSTRUCTION					-	-
H. OTHER					-	-
I. TOTAL DIRECT COSTS	92,000.00	-	-	-	-	92,000.00
J. INDIRECT COSTS					-	-
K. TOTALS	92,000.00	-	-	-	-	92,000.00

<b>PROJECT TOTALS</b>	184,000.00	-	-	-	-	184,000.00
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<b>OTHER SOURCES OF INCOME</b>			
	Prior Period LOP INCOME (A)	Current Period INCOME (B)	TOTAL LOP INCOME (C= A+B)
GROSS PROGRAM INCOME			-
INTEREST			-
TOTAL	0.00	0.00	0.00

Explanation of Prior Period Adjustments:

NAME AND TITLE - PROJECT COORDINATOR

NAME AND TITLE - FINANCE DIRECTOR

SIGNATURE - PROJECT COORDINATOR

SIGNATURE - FINANCE DIRECTOR

DATE OF SIGNATURE

DATE OF SIGNATURE

Note: LOP means Life of Project.