



Cochise County Board of Supervisors

Public Programs...Personal Service
www.cochise.az.gov

ANN ENGLISH
Chairman
District 2

PATRICK G. CALL
Vice-Chairman
District 1

PEGGY JUDD
Supervisor
District 3

EDWARD T. GILLIGAN
County Administrator

ARLETHE G. RIOS
Clerk of the Board

AGENDA FOR LIBRARY DISTRICT MEETING **Tuesday, June 27, 2017 at 10:00 a.m.** BOARD OF SUPERVISORS HEARING ROOM 1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The Board may permit public comment during the discussion of any item on this agenda. If you wish to be heard on a specific item, please sign up to be heard using the 'Specific Item' on the speaker form provided, and please list the item about which you wish to be heard. Persons will be permitted three minutes to speak.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Minutes of the June 19, 2017 Library District Board meeting.

ACTION

Library

2. Approve a grant from the Library Services and Technology Act (LSTA) in the amount of \$30,200, for "Free Little Libraries in Cochise County."

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County Board of Supervisors

1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

Library District Meeting

Meeting Date: 06/27/2017

Minutes

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Recommendation:

Document Signatures:

**# of ORIGINALS
Submitted for Signature:**

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the Minutes of the June 19, 2017 Library District Board meeting.

Background:

n/a

Department's Next Steps (if approved):

n/a

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Route signed Minutes for scanning & file.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Minutes

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT
MEETING HELD ON
Tuesday, June 19, 2017**

A meeting of the Cochise County Library District was held on Tuesday, June 19, 2017 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Director

Staff Present: Edward T. Gilligan, County Administrator
Lynette Nowlan, Finance Director
Arlenthe G. Rios, Clerk of the Board

Chairman English called the meeting to order at 10:07 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CONSENT

Board of Supervisors

1. Approve the Minutes of the February 28, 2017 Library District Board meeting.

Director Judd moved to approve item 1 on the consent agenda. Vice-Chairman Call seconded the motion and it carried unanimously.

ACTION

Board of Supervisors

2. Adopt the Tentative Budget of the Library District for fiscal year 2017-2018 in the amount of \$1,888,347.

Vice-Chairman Call moved to adopt the Tentative Budget of the Library District for fiscal year 2017-2018 in the amount of \$1,888,347. Director Judd seconded the motion.

Mr. Gilligan presented this item using a PowerPoint presentation. He recommended leaving the rate as is and noted that there had been significant changes made to keep operating within the revenue base and there is \$500,000 left in contingency.

Chairman English called for the vote and it was approved 3-0.

Chairman English adjourned the meeting at 10:09 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Arlthe G. Rios, Clerk of the Board

Action 2.
Library

Library District Meeting

Meeting Date: 06/27/2017
Library District grant approval
Submitted By: Amadee Ricketts, Library
Department: Library
Presentation: No A/V Presentation
Document Signatures: BOS Signature NOT Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 0

NAME of PRESENTER: Amadee Ricketts

TITLE of PRESENTER: Library Director

Mandated Function?: Not Mandated

Source of Mandate or Basis for Support?:

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve a grant from the Library Services and Technology Act (LSTA) in the amount of \$30,200, for "Free Little Libraries in Cochise County."

Background:

LSTA grant project will provide books and reading material in rural and remote areas of Cochise County formerly served by the bookmobile. Funds will be used to purchase library boxes or kiosks, and materials to stock them during the grant period.

Department's Next Steps (if approved):

Gather community input to select 10 "Little Library" locations, purchase library boxes, stock them with books, and work with volunteers and community partners to make the project sustainable beyond the grant period.

Impact of NOT Approving/Alternatives:

Project is only possible with grant funding.

To BOS Staff: Document Disposition/Follow-Up:

Signatures are not required.

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:**
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Year: 17/18

One-time Fixed Costs? (\$\$\$): 30,200.00

Ongoing Costs? (\$\$\$): 0

County Match Required? (\$\$\$): No

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 0

Source of Funding?: Grant

Fiscal Impact & Funding Sources (if known):

Attachments

[Grant Approval Form](#)

[Grant Application](#)

[Grant Award](#)

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.

Certification of Application

I certify this application to be true and accurate to the best of my knowledge. On behalf of all organizations participating in this application, I hereby assure and certify that I will comply with all regulations, policies, guidelines and requirements pertinent to the application and to the use of award funds. Funds will not be used for indirect or administrative costs. The applicant agrees to submit a final report, which will include a narrative, budget and certification by the final report deadline. If this application is approved, I certify that the project will begin promptly, and will be completed as described.

Library Name: Cochise County Library District

Project Name: Free Little Libraries in Cochise County

Authorizing Official's Name: Amadee Ricketts

Authorizing Official's Title: Library Director



3/8/2017

Authorizing Official Signature for Library

Date

IMPORTANT

This form **MUST** be postmarked by the due date in order for the application to be eligible for consideration. Please type or print clearly.

MAIL COMPLETED APPLICATION TO:

Grants Administrator
Arizona State Library, Archives & Public Records
Library Development
1700 W. Washington St, Ste 220
Phoenix, AZ 85007

Date Received

LSTA 2017 Application**Organization Information**

Library Name Cochise County Library District		
Library Address Drawer AK 2nd Floor, 100 Clawson Avenue		
City Bisbee	State AZ	Zip Code 85603
Website Address http://cochise.lib.az.us		
DUNS Number 020126041		

Project Contacts

Prefix Ms	First Name Amadee	Last Name Ricketts	
E-mail ARicketts@cochise.az.gov	Phone 520-432-8935	Fax 520-432-7339	

Prefix <None>	First Name	Last Name	
E-mail	Phone	Fax	

Request Information

--

Choose One Category
Community

Please note: This is the application for LSTA general grants. If you are applying for an AZ Community Reads or CAP Mini-grant, please return to the Arizona State Library LSTA grant page to find the correct application.

What community need or opportunity does your project address?

This project addresses the need to make books available to all areas of our county, including those that are not near an existing library location. Our county is large -- 4 million acres, or 6,219 square miles -- with population of approximately 126,500 or roughly 21 people per square mile. As a large, rural county with a dispersed population, it is difficult for many residents to get to a library. In addition, many of our small, rural libraries have limited hours of operation.

This project will create a series of "free little libraries," small, self-contained boxes with books in them, that anyone can access at any time. These books will be free to whoever wants to take them and will not require a library card or any checkout procedures. In addition to being accessible to more residents of the county by virtue of location and 24/7 availability, this may also appeal to those who do not wish to register with the library.

How do you know this is a need?

For many years, the Cochise County Library District has operated a bookmobile. This mobile operation made 40 stops per month, served approximately 260 patrons per month, and checked out over 10,000 books per year. This level of usage demonstrates that there is a strong need for delivery of books to locations other than the established physical libraries.

Unfortunately, because of budgetary constraints, the bookmobile service was discontinued as of January, 2017. This has created a gap in much needed services, which this project hopes in part to help address.

In addition, we know that there are many residents of the county who do not go to existing library locations. This may be for a variety of reasons including location, hours, concerns about privacy, comfort level, book return concerns, etc. We hope that the free little libraries will serve these people.

What audiences are you targeting with this project and why?

This project will target all youth and adults in Cochise County, Arizona.

This is a broad target demographically, which will allow us to reach the most people within the library district's service area. Because we are located in a very rural area, the population is relatively low and geographically spread out.

This project will involve youth and adults, educational institutions, and community organizations, including visitors to the area and those who may not currently be library patrons.

How does this project relate to your library's mission or other plans (such as a technology plan)?

The mission of the Cochise County Library District is to serve the local community by providing books and other resources to children and adults, including remote services for rural residents. This project will enhance the mission and activities of the library by expanding the distribution of books to both existing and new patrons.

What specific change do you intend to achieve with this project?

We intend to increase the availability of books to residents of Cochise County by creating free little libraries in approximately 10 new locations. We plan to distribute approximately 3,500 books through this project, making this project significantly different from other free "little" libraries in the area in terms of its ambitious scope.

Briefly explain why you have selected this outcome, tying it to the Needs Assessment provided. The discontinuation of the bookmobile, which was a well-utilized resource, means that library books will be less available to many in our county. By setting up free little libraries, we hope to help fill that gap and to expand book distribution in new ways.

Why is this project the best approach?

This project offers several advantages over other approaches, particularly considering that the bookmobile is no longer in operation. First, it is a highly cost effective distribution approach when compared to the bookmobile or other ways of distributing books remotely. In addition, it offers patrons 24/7 access while removing barriers such as library card registration. Finally, we hope that this project will foster a variety of community partnerships and participation options that will lead to sustainability and possibly even expansion in the future.

How will the general public participate or use this product? Who will participate, and how many will directly participate in the first year? How will you publicize this activity or product?

The public will participate by taking books from free little libraries. We plan to install 10 locations with an average of 250 books per month being distributed from each location for a total of 3,500 books over the life of this grant. (This will ramp up, with 10 books per month per location distributed initially, increasing to 40 books per month per location by the end of the grant.) While user data will not be able to be tracked, we expect that over 500 people will participate.

The project will be publicized and marketed through:

- Posters, flyers, and other outreach at libraries, on community bulletin boards, at schools, through partner organizations and community groups
- Emails to community listservs
- Social media including Facebook

What steps has your library taken to prepare for this project?

To prepare for this project, we have:

- Analyzed historic bookmobile data
- Mapped locations of current library sites, previous bookmobile stops, prospective partner locations, and population centers to consider possible sites for new free little libraries
- Researched other "free little library" projects and talked to others who have managed these projects
- Talked to various county libraries, schools, and other prospective community partners about the project
- Researched sources for free little library boxes and used books

What will you do, and how will you do it? Give specific information about the types of activities, number of programs, or resources you'll make available.

The following broad activities will be conducted as a part of this project:

- Meet with various community stakeholders and community partners to determine areas of need and interest and best locations for free little libraries
- Obtain free little library boxes or other containers (10), customize them for specific location needs, install, and stock with books (at least 100 books per location)
- Visit each free little library location at least once a month to determine usage and to restock
- Publicize the free little library program and book availability through email; social media; postings at community bulletin boards, schools, libraries, etc.; local newspapers; local radio; and other community groups
- Work with partner organizations to gain buy-in and to establish sustainability beyond the life of the grant

List at least one product or activity that will help you meet the outcome. All products and activities that are a part of your project should be linked to an outcome.

A central activity of this project will be the establishment of the boxes which will house the free little libraries.

Depending on the location of each, they will need to be durable, weatherproof and capable of holding enough books to offer a variety of genres of books, including ones for both youth and adults. We plan to buy commercially available boxes that are large enough to hold 200 or more books. They will then be decorated by local artists and community partners. A pleasing, welcoming visual look for these boxes will be part of their success.

Describe what tool(s) or method(s) you will use to evaluate each product or activity listed.

Examples include pre- and post-assessments, surveys, benchmarks, and observations.

The following tools and methods will be used to evaluate and inform this work:

- Pre-project community survey
- Pre-project meetings with community organizations, libraries, schools, etc.
- Mid-project community survey
- Post-project community survey
- Survey cards in each free little library box (to gather info on usage, interests, genre requests, etc.)
- Number of books contributed to each box (monthly inventory)
- Number of books taken from each box (monthly inventory)

Provide a list of the names of project personnel, the organization they represent and their title, and a description of their duties for this project. If the project will require a consultant, provide a brief resume for any consultant for whom you are requesting LSTA funds and upload below.

Amadee Ricketts, Director of the Cochise Library District -- Amadee will manage the overall project and will be the administrative contact. She will also provide oversight and evaluation activities.

Karen Fasimpaur, President, K12 Handhelds, Inc. -- Karen will establish partner relationships, determine the locations of the free little libraries, develop and install the boxes, stock the boxes, market the project, and oversee community participation.

Identify the project director, and explain why he or she is appropriate for this project.

The Project Director for this project is Amadee Ricketts, Director of the Cochise Library District. As the library's administrator, she can ensure that project goals and deadlines are met, keep project-related records, and prepare the final report.

If special skills or expertise are necessary for a participant, briefly list his or her qualifications.
No special skills or expertise are necessary for participants in this project.

Partners

If you are partnering with other organizations for this project, describe each partner's role. Enter N/A if not applicable. Provide a letter of support from each partnering organization and upload below.

Libraries will advise on locations, coordinate donations, restock boxes, and promote the program. These libraries are committed to participate and others are expected to join:

- + Benson Public Library
- + Copper Queen Library
- + Douglas Public Library
- + FOCCL
- + Tombstone City Library
- + Willcox Public Library

Community partners

+ K12 Handhelds -- This locally-based company, also a partner on the "Creativity in a Box" project, will determine locations; develop, install, and stock boxes; market the project; and oversee community participation.

+ Friends Southwest Center -- A Quaker-founded residential community in McNeal, this group will partner on a box there.

Upload Consultant Resumes and Letters of Support

Please combine all consultant resumes and letters of support into one document to upload.
FLL-letters of support.pdf

What are the major steps you'll take to reach the outcomes you've listed?

The following are the major steps in the project that are needed to reach the outcomes:

- Survey community and prospective partners to determine needs, interests and best locations for free little libraries
- Establish locations for free little libraries
- Source, procure, and customize free little library boxes or other containers
- Procure books for free little library boxes
- Install and stock free little library boxes
- Visit free little library boxes monthly to inventory, stock, and gather user input
- Publicize and market the project through all available means
- Work with partners to facilitate project and ensure sustainability beyond the life of the grant

Provide a timeline that includes planning, implementation and evaluation, and indicates when funds will be spent. Remember, funds are not available before May 19, 2017, and must be spent by August 1, 2018.

June, 2017 - Funds available

Summer, 2017 - Pre-project community survey; meet with various community stakeholders and community partners to determine needs, interests and best locations for free little libraries

July, 2017 - Establish initial partnerships and locations for free little library boxes

August, 2107 - Source and procure free little library boxes or other containers

Fall, 2017 - Customize free little library boxes for specific location needs, install, and stock with books

Monthly - Visit each free little library location to determine usage and to restock

Ongoing - Publicize the free little library program and book availability through email; social media; postings at community bulletin boards, schools, libraries, etc.; local newspapers; local radio; and other community groups

Ongoing - Work with partner organizations to gain buy-in and to establish sustainability beyond the life of the grant

July, 2018 - Funds spent out

Provide specifics about each public program activity, including the date and location. Enter N/A if not applicable.

Locations of free little libraries to be established in first phase of project; see above for dates.

If successful, will you continue this project once the grant period has ended? If so, how will you sustain it?

This project will continue after the grant has ended. This will be done primarily through partnerships that are developed during the grant. It is anticipated that partners that work with us during the grant will continue to help oversee, stock, and maintain the free little libraries beyond August, 2018. In addition, the Cochise County Library District will allocate resources to ensuring that this project continues.

Project Title

Free Little Libraries in Cochise County

Briefly summarize the project, by completing the following: The goal of this project is _____. Funds will be used to _____. Community members will benefit because _____.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute free books. Funds will be used to customize, install, stock, and maintain free little library boxes; to market and gain support and enthusiasm from partners and the community for this project; and to make sure this project serves our community. Community members will benefit because they will have access to reading materials in more dispersed locations around our very rural county.

Select a Primary Project Intent. Please Check one.

Improve users' ability to obtain information resources (Information Access)

Amount of grant funds you are requesting:

\$30,200

For your library, is this project New or Continuing?

New

Budget Information

Provide a detailed explanation and justification of the proposed LSTA expenditures. Quotes, estimates, mileage, and other methods of calculating budget items should be detailed.

Consultant Fees

The consultants fee is for the services of K12 Handhelds to develop partner relationships, determine the locations of the free little libraries, develop and install the boxes, stock the boxes, market the project, and oversee community participation. In addition to the quoted fees for this, K12 Handhelds is providing \$11,000 in in-kind services for the project. The costs for this are detailed in quote # K0317-004.

Travel

The travel budget is for the project director and the project consultant to attend the Grant Recipients Workshop in Phoenix. Travel estimates based on actual mileage and calculated in accordance with authorized state reimbursement rates.

Supplies and materials

The supplies budget is for the books that will be used to stock the free little library boxes. The breakdown of this budget is as follows:

900 used books for Friends of the Library groups x \$.50 each = \$450

900 used books from others sources x \$5 each = \$4,500

500 books from other sources x \$4 each = \$2,000

Total = \$6,950

In addition to this, approximately 1,200 books are expected to be donated by partners (\$2,000 in-kind contribution).

Services

The services budget is for the printing of marketing materials to promote the program. This could also include small media buys.

Project Budget Form

- Complete the budget form below for the project described in this application.
- In-kind services or funds are not required, but are encouraged.
- Use only numerical digits in the budget fields in order to calculate totals; any non-numeric digits will not calculate correctly.
- This budget form is designed for online use and does not print well. If you need a printed copy of your budget, use a separate form.

\$ Salary/Benefits Requested	\$ Local Match	Salary, Wage and Benefits Description	
0			Total Salary Wages and Tips 0
\$ Consultant Fees Requested	\$ Local Match	Consultant Fees Description	
22000	11000	K12 Handhelds fees as per quote #K0317-004	
Total Consultant			
		33000	
\$Travel Requested	\$ Local Match	Total Travel	
500		500	
Travel Description			
Two people to attend grant recipients workshop in Phoenix			
\$ Supplies/Materials Requested	\$ Local Match	Supplies Description	
6950	2000	books for free little library boxes	Total Supplies and Materials 8950
\$ Equipment Requested	\$ Local Match	Equipment Description	Total Equipment
A single item valued at \$5,000 or more			0

\$ Services Requested 750	\$ Local Match	Services Description printing for marketing and promotions	Total Services 750
\$ Indirect Costs Requested	\$ Local Match	Indirect Total 0	
\$ Total Grant Budget Click on calculator icon to total the amounts 30200	\$ Total Local Match Click on calculator icon to total the amounts 13000	Total Budget Click on calculator icon to total the amounts 43200	

Beneficiaries

Age Group All Ages
Population Served (Optional)
Ethnicity (Optional)

Certification

To complete your application, the Certification of Application form must be postmarked by March 10, 2017. Registered or certified mail is recommended. Please fill out the certification form, print it, sign it and mail to:
Grants Consultant
Arizona State Library, Archives & Public Records
1700 W. Washington St., Suite 220
Phoenix, AZ 85007

Keep a copy of the signed certification for your records.

Click here to open the certification form

KAREN FASIMPAUR

8627 E. Sunrise Road
Portal, AZ 85632

Phone: (520)558-0180
Email: karen@k12opened.com

RELATED EXPERIENCE

- Over 20 years of experience in education, including classroom teaching and professional development
- Developed and managed "Creativity in a Box" and seed library projects for Portal Myrtle Kraft Library
- Managed many large partnership programs including those with non-profits
- Experienced with community volunteer projects
- Volunteer at Portal Myrtle Kraft Library and with Reading Between the Bars (books to prisoners program)
- Lifetime book lover and local resident

**ADDITIONAL
PROFESSIONAL
EXPERIENCE**

Co-Founder
K12 Handhelds, Inc. / K12 Open Ed
September, 2000 - present

- Principal for this educational technology consulting group, working with schools on curriculum, online and blended learning, and online community management
- Lead advocacy and product development for open education work

Vice President
Davidson Group
October, 1998 - August, 2000

- Managed various strategic planning, merger and acquisition, business development, financial, and product development activities

Director of Online Business Development
Davidson & Associates
June, 1996 - March, 1997

- Developed business plan and strategy for Internet-based products
- Managed product design and development of consumer and educational Internet-based titles
- Produced product plans, budgets, schedules, marketing plans, and business plans for Internet product lines

Executive Producer
Davidson & Associates
May, 1993 - June, 1996

- Managed design and development of educational software titles and curriculum products

**ADDITIONAL
EXPERIENCE**

- Lived and worked in East Africa
- Worked on various community development projects
- Served as the senior teacher at the Iringa International School
- Volunteer for community projects in various social justice areas

PUBLICATIONS

- Fasimpaur, Karen. 2013. "Massive and Open: MOOCs Are the Next Big Thing in Online Learning?" *Learning and Leading with Technology*, Vol. 40, No. 6. Eugene, OR: International Society for Technology and Education.
- Fasimpaur, Karen. 2013. "All MOOCs Are Not Created Equal." *On CUE*. Vol. 30. No. 4. Walnut Creek, CA: Computer-Using Educators, Inc.
- Fasimpaur, Karen. 2012. "Sharing Made Easier with Creative Commons." *Learning and Leading with Technology* Vol. 39. No. 4. Eugene, OR: International Society for Technology and Education.
- Fasimpaur, Karen. 2012. "Building Online and Blended Learning Environments with Free, Open Resources." *On CUE*. Vol. 33. No. 3. Walnut Creek, CA: Computer-Using Educators, Inc.
- Fasimpaur, Karen. 2003. *101 Great Educational Uses for Your Handheld Computer*. Long Beach, CA: K12 Handhelds, Inc.

**PRESENTATION
EXPERIENCE**

- Facilitator of numerous workshops, webinars, online courses
- Nationally-known speaker presenting at conference events

**TECHNICAL
EXPERIENCE**

Platforms: Windows, Macintosh, Linux
Software: WordPress, Audacity, GarageBand, Premier, Movie Maker, iMovie, Photoshop, GIMP, Office suites, etc.
Social media: Twitter, Google +, Facebook, LinkedIn, blogging

EDUCATION

Masters of Business Administration, Summa Cum Laude
Wright State University

Bachelor of Arts, Summa Cum Laude
Wright State University

February 27, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access reading materials in more dispersed locations around our very rural county.

Benson Public Library is pleased to establish a special partnership with this project.

As a part of this project, we would be happy to help with advising of placement of boxes and would promote the program to the community. We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,



Kelli Jeter
Library Branch Manager
Benson Public Library

**Jason Macoviak
Copper Queen Library
6 Main St | PO BOX 1857
Bisbee, AZ 85603
520-432-4232**

March 1, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access reading materials in more dispersed locations around our very rural county.

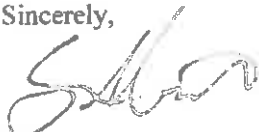
A similar project was undertaken by the Bisbee Unified School District and the Cochise Reading Council here in Bisbee. Little libraries now occupy some of the more remote areas of the city, including Naco, AZ. They are well utilized and have been proven to be a positive addition to the neighborhoods in which they were placed.

The Copper Queen Library is pleased to establish a special partnership with this project.

As a part of this project, we would help with advising on locations and promoting the program to the community. We could include a map on our website, as well as a flyer to distribute to the community. We could also supply book donations, so that the little libraries can be a part of a greater book rotation. The Cochise County Library District plays a very important role in our community. We believe this collaboration is mutually beneficial.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,



Jason Macoviak
Copper Queen Library Manager



February 27, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to obtain access to reading materials in more dispersed locations around our very rural county.

The Douglas Public Library is pleased to establish a special partnership with this project.

As a part of this project, we would assist in advising on library box locations, coordinate book donations in cooperation with our Friends group, and promote the program to the community. We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,

A handwritten signature in cursive script that reads 'Margaret White'.

Margaret White
Library Manager / City Librarian
City of Douglas

Friends of the Cochise County Library District
Drawer AK
Bisbee, AZ 85603

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

February 27, 2017

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access to reading materials in more dispersed locations around our very rural county.

The Friends of the Cochise County Library District is pleased to establish a special partnership with this project.

As a part of this project, we would help coordinate book donations and restock boxes. We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,



Cinda Combs
President

February 28, 2017

Arizona State Library
Library Services & Technology Act
Attn: Janet "Jaime" Ball
1700 W. Washington St., Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County project.

The goal of this project is to establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from the project by being able to access reading materials in more dispersed locations around our very rural county.

Tombstone City Library is pleased to establish a special partnership with this project.

As part of this project, we would do all we could to see that this project comes to fruition and continues. We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,



Mary Buchanan

Tombstone City Library Director

**CITY OF WILLCOX
ELSIE S. HOGAN
COMMUNITY LIBRARY**



100 North Curtis Avenue
Willcox, Arizona 85643-2150
Phone: 520/766-4250 Fax: 520/384-0126
Email: tminer@willcoxcity.org

"Mine, Yours and Ours"

February 27, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Jaime:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access reading materials in more dispersed locations around our very rural county.

The Elsie S. Hogan Community Library is pleased to establish a special partnership with this project, because we feel it is so important to continue to have access to reading materials in much the same manner as the bookmobile was able to provide. With a county as large as this one, and with only twelve libraries serving the public, many of our residents simply do not have access to the library services and resources most of us take for granted. With this project, at least we can provide them with some reading materials.

As a part of this project, we would love to assist the County in determining the best possible locations for placement of the self-standing free little library units, coordinate book donations, restocking a box near us, and promote the program here in the Willcox area. We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,

Tom Miner
Library Director



March 2, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

The goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access to reading materials in more dispersed locations around our very rural county.

K12 Handhelds is pleased to establish a special partnership with this project.

As a part of this project, we would establish partner relationships, determine the locations of the free little libraries, develop and install the boxes, stock the boxes, market the project, and oversee community participation.

We are dedicated to making sure the project is successful and believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Fasimpaur", with a long horizontal flourish extending to the right.

Karen Fasimpaur
President

8627 E. Sunrise Road
Portal, AZ 85632

phone: 520-558-0180
fax: 520-558-0181
web: www.k12handhelds.com
email: info@k12handhelds.com

FRIENDS SOUTHWEST CENTER

3897 W. Quaker Way, McNeal, AZ 85617-9547



February 28, 2017

Arizona State Library
Library Services & Technology Act
Attn.: Janet "Jaime" Ball
1700 W Washington St, Suite 300
Phoenix, AZ 85007

Dear Ms. Ball:

This is a letter of support on behalf of the Cochise County Library District's proposed "Free Little Libraries in Cochise County" project.

We understand that the goal of this project is establish a collection of small, self-standing free little libraries throughout Cochise County where community members can access, borrow, and contribute books. Community members will benefit from this project by being able to access to reading materials in more dispersed locations around our very rural county.

Friends Southwest Center is pleased to establish a special partnership with this project. We are a non-profit intentional residential community and land trust near McNeal, Arizona.

We are excited about this project, as our County Bookmobile services have just been discontinued. If selected as a partner organization our members and visitors could assist in selection of locations of a local library box, help to find or participate as artists, and potentially assist in caring for the box during and after the grant period.

In this digital age, we are happy to support the goals of this program promote "Free Little Libraries" in our area to offer books to children and families and adults.

We believe this collaboration is mutually beneficial and supports the goals of all the partnering organizations.

We look forward to this partnership with Cochise County Library District. Thank you.

Sincerely,

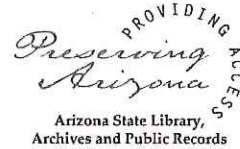
(signed) *Ruthe Schoder-Ehri*

Ruthe Schoder-Ehri

Secretary, Friends Southwest Center



MICHELE REAGAN
Secretary of State
State of Arizona



Award Notification for LSTA Subgrants

Library Name & Address: Cochise County Library District PO Drawer AK 100 Clawson Ave Bisbee AZ 85603	State Project Number: 2017-0170-02	
Project Name: Free Little Libraries in Cochise County	Project Manager: Amadee Ricketts	
CFDA Number: 45.310	Amount Awarded: \$30,200	
DUNS: 020126041	Indirect Cost Rate:	
Period of Performance: July 1, 2017 to August 1, 2018	Final Report Due: September 5, 2018	
Contact for LSTA grant questions: Janet "Jaime" Ball, Library Development Administrator	Phone: 602-542-6266	Email: jball@azlibrary.gov

Enclosures:

- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Managing Your LSTA Grant Award

Holly Henley

Holly Henley, State Librarian & Director of Library Services

June 13, 2017

Date