



Cochise County Board of Supervisors

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ANN ENGLISH
Chairman
District 2

PATRICK G. CALL
Vice-Chairman
District 1

PEGGY JUDD
Supervisor
District 3

EDWARD T. GILLIGAN
County Administrator

ARLETHE G. RIOS
Clerk of the Board

AGENDA FOR LIBRARY DISTRICT MEETING
Monday, July 10, 2017 at 10:00 a.m.
BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The Board may permit public comment during the discussion of any item on this agenda. If you wish to be heard on a specific item, please sign up to be heard using the 'Specific Item' on the speaker form provided, and please list the item about which you wish to be heard. Persons will be permitted three minutes to speak.

CONSENT

Board of Supervisors

1. Approve the Minutes of the June 27, 2017 Library District Board meeting.

PUBLIC HEARING

Board of Supervisors

2. Adopt the Final Budget of the Library District for fiscal year 2017-2018 in the amount of \$1,888,347.

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County Board of Supervisors
1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

Library District Meeting

Meeting Date: 07/10/2017
Minutes

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

**# of ORIGINALS
Submitted for Signature:**

**NAME
of PRESENTER:** n/a

**TITLE
of PRESENTER:** n/a

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the Minutes of the June 27, 2017 Library District Board meeting.

Background:

n/a

Department's Next Steps (if approved):

n/a

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Route signed Minutes for scanning & file.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Minutes

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT
MEETING HELD ON
Tuesday, June 27, 2017**

A meeting of the Cochise County Library District was held on Tuesday, June 27, 2017 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Director

Staff Present: Edward T. Gilligan, County Administrator
Arlethe G. Rios, Clerk of the Board
Elda Orduno, Civil Deputy County Attorney

Chairman English called the meeting to order at 10:10 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO THE PUBLIC

Chairman English opened the call to the public.

No one chose to speak and Chairman English closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Minutes of the June 19, 2017 Library District Board meeting.

Vice-Chairman Call moved to approve item 1 on the consent agenda. Director Judd seconded the motion and it carried unanimously.

ACTION

Library

2. Approve a grant from the Library Services and Technology Act (LSTA) in the amount of \$30,200, for "Free Little Libraries in Cochise County."

Ms. Amadee Ricketts, Library Director, presented this item. Ms. Ricketts said that the most important part of this grant is that it would help alleviate the absence of a Bookmobile. She noted that each of the communities involved would decorate their own little library to make it feel like a real part of the community.

Director Judd moved to approve a grant from the Library Services and Technology Act (LSTA) in the amount of \$30,200, for "Free Little Libraries in Cochise County."
Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Chairman English adjourned the meeting at 10:11 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Arlathe G. Rios, Clerk of the Board

Library District Meeting

Meeting Date: 07/10/2017

Adopt Final Library District Budget

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation **Recommendation:**

Document Signatures: # of ORIGINALS
Submitted for Signature:

NAME of PRESENTER: Ed Gilligan **TITLE of PRESENTER:** County Administrator

Mandated Function?: **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Adopt the Final Budget of the Library District for fiscal year 2017-2018 in the amount of \$1,888,347.

Background:

By Statute the adoption of the final County budget must be completed not less than two weeks prior to the fixing of tax rates and levies, which must be accomplished by the third Monday in August or 8/21/17.

Department's Next Steps (if approved):

Following approval of the tentative budget on June 19, 2017 the tentative budget was published as required by law.

Impact of NOT Approving/Alternatives:

Cochise County must adopt a Final Budget no later than the third Monday in August.

To BOS Staff: Document Disposition/Follow-Up:

na

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:**
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Library Budget

COCHISE COUNTY
LIBRARY DISTRICT
2017-18 ADOPTED BUDGET

LINE ITEM DESCRIPTION	2016-17 ADOPTED BUDGET	2017-18 ADOPTED BUDGET
Revenues:		
Real Estate Tax - Current	1,216,588	1,233,623
Real Estate Tax - Delinq	20,000	20,000
Pers Prop Tax - Current	50,691	38,153
Pers Prop Tax - Delinq	1,500	1,500
Interest	2,000	2,000
Miscellaneous	1,500	1,500
Contingency	0	0
Cash Carry Forward	591,571	591,571
Total Revenue	1,883,850	1,888,347
Expenditures:		
Salaries	351,152	347,249
Temporary Salaries	0	0
Salary Adjustments	0	15,466
Benefits	136,078	156,714
Books and Periodicals	117,500	118,738
Office Supplies	9,000	8,000
Operating Supplies	0	7,600
Small Equipment	3,230	7,388
Accountable Equipment	0	0
Professional Services	76,016	77,700
Communications	28,275	32,850
Travel/Fleet	28,500	27,450
Printing and Binding	0	0
Office Eq. Opr. Leases	15,910	13,000
Repairs and Maintenance	0	0
Transfer to Other Funds	95,000	95,000
Other Charges	369,565	348,109
Capital Equipment	0	0
Contingency	653,624	633,083
Total Expenditures	1,883,850	1,888,347

2017 Tax Rate 0.1451
2017 Levy \$1,267,279

2018 Tax Rate 0.1451
2018 Levy \$1,271,776