

**COCHISE COUNTY**

# Budget Update

January 25, 2017

James E. Vlahovich, County Administrator

Lynette Nowlan, Finance Director

Nike Noack, Budget Manager



***Public Programs...Personal Service***

**COCHISE COUNTY**

# Agenda

- Status of FY16-17 Budget
  - Revenue
  - Expenditures
  - Decision Packages
- Known items impacting FY17-18 Budget
- Budget Process for FY17-18
- Board Direction/Priorities for FY17-18



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# Revenue 12/31/16

- General Fund Major Sources
- HURF



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# Expenditures 12/31/16

- General Fund
  - 50% of the year has lapsed
- Other Funds



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# Decision Packages over \$10,000.00

Project/Item	Total Cost	Status
BOS Hearing Room Sound Upgrade	\$11,104.00	Complete
Comp Study Contract	\$10,000.00	In progress
Time Matters Software	\$36,720.00	Complete
Facilities System Upgrade	\$21,155.00	Complete
Flr Covering – Assessor	\$21,509.00	In progress
Carpet Replacement in SSHO Admin Bldg	\$26,620.00	In progress
Relocation Assessor, P&Z Constable	\$120,000.00	In progress



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# Decision Packages Over \$10,000.00

Project/Item	Total Cost	Status
Recoat roofs Bldgs B, E F & G	\$92,500.00	In progress
Replace Foothills Svc Cntr pitched roof	Included above	Deferred 17-18
HVAC Replacement	\$165,000.00	In progress
Court E-filing	\$18,176.00	In progress
Cloud GIS Support & Implementation	\$100,000.00	In progress



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# FY18 Known Budget Impacts

<u>Topic</u>	<u>Cost</u>	<u>Funding Source</u>
Minimum Wage	\$ 36,910	GF/SRF
Comp Plan Phase I	\$336,181	GF/SRF
Comp Plan Phase II	\$300,000	GF/SRF
CORP – 2% Increase	\$ 9,000	GF
PSPRS – 3.1% Increase	\$170,000	GF
Staff Training	\$ 50,000	½ Cent?
Video Warranty	\$ 20,000	GF (ongoing)
Video & Mixer Upgrades	\$ 30,000	½ Cent?
Law Library	\$ 75,000	½ Cent
IT Reorganization	\$360,000	GF, Others



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# FY18 Unknown Budget Impacts

- SEACOM Ongoing Operations
- Health Benefit Changes
- Solid Waste System Potential Changes
- Adult/Juvenile Medical Changes (Est. \$350,000 to \$400,000)
- Retirement Payouts (Elected Official's Office/Department covers first 80 hours)
- Juvenile Detention Changes with New Law
- Minimum Wage Sick Time Requirements



## COCHISE COUNTY

# FY18 Unknown Budget Impacts

- State Cost Shifts(Est. \$500,000)
- ACA Health Benefit Changes
- Facilities Capital Improvements(Normal PM, OSHA, ACIP)
- IT Capital Improvements
- Finance Reorganization
- Court Costs - Comp Plan
- Damage/Losses
- OnBase Costs



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# Budget Process & Timeline for FY18

<u>Task</u>	<u>Scheduled Date</u>
Meet w/ BOS to identify priorities and establish budget timeline	1/25/17
Email to Departments/Elected Officials informing them of budget timeline, expectations, forms, and to schedule individual meetings	1/26/17
Budget Office to meet with individual Departments/Elected Officials to discuss budget, review concerns, establish priorities, and give direction.	1/30/17 to 2/28/17



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# Budget Process & Timeline for FY18

<u>Task</u>	<u>Scheduled Date</u>
FY17/18 Budgets, FY15/17 Projections, and Executive Summaries due	2/28/17
Budget Office to review budgets, format necessary budget documents, and prepare BOS binders	3/1/17 to 3/24/17
Budget Team and BOS to meet with departments	3/27/17 to 4/15/17
Budget Team to finalize budgets	4/16/17 to 6/1/17



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# Budget Process & Timeline for FY18

<u>Task</u>	<u>Scheduled Date</u>
Tentative Budget Meeting BOS	6/19/17
Final Budget Adoption BOS	7/10/17
Special Districts Tax Meeting BOS	8/21/17

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# Board Direction/Priorities

