



Cochise County Board of Supervisors

Public Programs...Personal Service
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PEGGY JUDD
Chairman
District 3

EDWARD T. GILLIGAN
County Administrator

PATRICK G. CALL
Vice-Chairman
District 1

ARLETHE G. RIOS
Clerk of the Board

ANN ENGLISH
Supervisor
District 2

AGENDA FOR REGULAR BOARD MEETING

Tuesday, May 8, 2018 at 10:00 AM

BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The Board may permit public comment during the discussion of any item on this agenda. If you wish to be heard on a specific item, please sign up to be heard using the 'Specific Item' on the speaker form provided, and please list the item about which you wish to be heard. Persons will be permitted three minutes to speak.

Note that some attachments may be updated after the agenda is published. This means that some presentation materials displayed at the Board meeting may differ slightly from the attached version.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

PRESENTATION

Presentation of Certificate of Appreciation to the Willcox Against Substance Abuse for their 30 Year Anniversary.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of April 24, 2018.
2. Approve an application for a Temporary Extension of Premises liquor license submitted by Mr. Keith Wilson for American Legion #52 located at 12 Theatre Drive, Sierra Vista, AZ 85635 on August 18, 2018, for the American Legion Riders 14th Anniversary Celebration.

Finance

3. Approve demands and budget amendments for operating transfers.

Health & Social Services

4. Approve Amendment No. 4 to IGA# ADHS14-071556, Sexually Transmitted Disease (STD) Services, between the Arizona Department of Health Services and Cochise Health and Social Services in the amount of \$15,405, effective 1/1/18 – 12/31/18.
5. Approve Amendment #1 to Provider Contract Title 36 Mental Health Services between Cochise County and Canyon Vista Medical Center extending the expiration date to April 22, 2020.

PUBLIC HEARINGS

Community Development

6. Adopt Resolution 18-06 approving a Consolidated Fee Schedule and amended Building Permit Fees for residential, commercial development and other minor revisions.

ACTION

Fleet Services

7. Approve Intergovernmental Agreement (IGA) between the City of Bisbee and Cochise County Fleet Services for maintenance and repairs on City of Bisbee vehicles and highway equipment effective once both parties sign for a period of one year and automatic annual renewals thereafter.

STATE & FEDERAL LEGISLATION

8. Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

REPORT BY EDWARD T. GILLIGAN COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Report by District 2 Supervisor, Ann English

Report by District 3 Supervisor, Peggy Judd

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability.

Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9720, FAX (520) 432-9716, TDD (520) 432-8360, 1415 Melody Lane, Building F, Bisbee, Arizona 85603.

Cochise County Board of Supervisors

1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

**Presentations / Special Events
Board of Supervisors**

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

WASA 30 Year Recognition

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V
Presentation

NAME of PRESENTER: Board of Supervisors **TITLE of PRESENTER:**

ORGANIZATION NAME of PRESENTER:

Information

Agenda Item Text:

Presentation of Certificate of Appreciation to the Willcox Against Substance Abuse for their 30 Year Anniversary.

Background:

WASA has supported, sponsored, and administered several events and programs in support of substance abuse awareness and the Board wishes to honor their dedication to their community.

To BOS Staff: Document Disposition/Follow-Up:

Print certificate, get signatures, put on wood plaque for presentation.

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

Minutes

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

**# of ORIGINALS
Submitted for Signature:**

**NAME
of PRESENTER:** n/a

**TITLE
of PRESENTER:** n/a

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the Minutes of the regular meeting of the Board of Supervisors of April 24, 2018.

Background:

Minutes

Department's Next Steps (if approved):

Signed minutes routed for processing and posted on the internet.

Impact of NOT Approving/Alternatives:

n/a

To BOS Staff: Document Disposition/Follow-Up:

Scan to OnBase and File.

Budget Information

Information about available funds

Budgeted:
Unbudgeted:

Funds Available:
Funds NOT Available:

Amount Available:
Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Minutes

**PROCEEDINGS OF THE COCHISE COUNTY BOARD OF SUPERVISORS
REGULAR MEETING HELD ON
Tuesday, April 24, 2018**

A regular board meeting of the Cochise County Board of Supervisors was held on Tuesday, April 24, 2018 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Patrick G. Call, Vice-Chairman; Peggy Judd, Member
Staff Edward T. Gilligan, County Administrator; Britt W. Hanson, Chief Civil Deputy County
Present: Attorney; Arlethe G. Rios, Clerk of the Board

Chairman English called the meeting to order at 10:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO THE PUBLIC

Chairman English opened the call to the public.

No one chose to speak and Chairman English closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Minutes of the regular meeting of the Board of Supervisors of April 10, 2018.

County Sheriff

2. Approve Governor's Office of Highway Safety (GOHS) Contract 2018-CIOT-006, providing the Cochise County Sheriff's Office with \$6,000 to cover overtime expenses as well as employee related expenses to participate in the two week "Buckle Up Arizona... It's the Law" program from May 21, 2018 through June 3, 2018.

Finance

3. Approve demands and budget amendments for operating transfers. Warrants Nos. 25027-25357 were issued in the amount of \$1,658,487.24.

Pursuant to A.R.S. §11-217(C), the published minutes shall include all demands and warrants approved by the Board in excess of one thousand dollars except that multiple demands and warrants from a single supplier or individual under one thousand dollars whose cumulative total exceeds one thousand dollars in a single reporting period shall also be published.

<u>Fund</u>	<u>Vendor</u>	<u>Amount</u>
100	Sierra Hearing Center	\$57.52

Issued warrants are listed as an attachment at the end of the minutes.

Health & Social Services

4. Approve a Memorandum of Understanding (MOU) between Cochise County and the Douglas Unified School District #27 for the County to provide immunization services effective April 24, 2018 with automatic one year renewals.

Information Technology

5. Approve a License Agreement between the City of Douglas and Cochise County for County access to a tower and other information technology equipment on City of Douglas owned property located at 661 G Avenue, Douglas, Arizona for an indefinite time period or until the County determines otherwise.

Vice-Chairman Call moved to approve items 1-5 on the consent agenda. Supervisor Judd seconded the motion and it carried unanimously.

PUBLIC HEARINGS

Community Development

6. Adopt Zoning Ordinance 18-04 approving Docket Z-18-04 amending certain zoning district boundaries from RU-4 (rural, one dwelling per four acres) to RU-2 (rural, one dwelling per two acres), pursuant to the application of Sylvia Vicencio.

Mr. Peter Gardner, Planner II, presented this item using a PowerPoint presentation. Mr. Gardner gave the background of the request to rezone a ten acre parcel. He stated that the applicant wanted to facilitate the creation of five lots in order to pass them along to their children. He showed a map of the area, pictures of the lots, and noted that the request was in compliance.

He went through the factors in favor of the approval:

1. Allowing the request would be in keeping with the character of the existing development in the area;
2. The Comprehensive Plan policies prescribe designates this area as a developing and RU-2 is a permitted zoning district; and
3. The rezoning would provide a buffer between the General Commercial, R-36 and the RU-4 zoning designations

He went over the factors against the approval:

1. Staff has received four letters of opposition citing loss of character of the area
2. The item does not comply with the Public Input Factor due to factor number one

He added that based on the factors in favor of the approval, staff recommended conditional approval of the rezoning request subject to the follow conditions:

1. The Applicant shall provide the County with a signed Acceptance of Conditions and a Waiver of Claims form arising from ARS Section 12-1134 signed by the property owner of the subject property within thirty (30) days of Board of Supervisors approval of the rezoning;
2. It is the Applicants' responsibility to obtain any additional permits, or meet any additional conditions, that may be applicable to the proposed use pursuant to other federal, state, or local laws or regulations;
3. The applicant shall be required to dedicate right of way to the County prior to issuance of any permits for the parcel.

Chairman English opened the public hearing.

No one chose to speak and Chairman English closed the public hearing.

Mr. Gardner noted that the Planning and Zoning Commission had unanimously recommended approval of the rezoning.

Supervisor Judd moved to adopt Zoning Ordinance 18-04 approving Docket Z-18-04 amending certain zoning district boundaries from RU-4 (rural, one dwelling per four acres) to RU-2 (rural, one dwelling per two acres), pursuant to the application of Sylvia Vicencio. Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

ACTION

Board of Supervisors

7. Elect _____ as Chairman of the Board of Supervisors, effective May 1, 2018.

Vice-Chairman Call moved to elect Supervisor Peggy Judd as Chairman of the Board of Supervisors, effective May 1, 2018. Chairman English seconded the motion.

Supervisor Judd thanked fellow Board members for her appointment.

Chairman English called for the vote and it was approved 3-0.

8. Elect _____ as Vice-Chairman to the Board of Supervisors, effective May 1, 2018.

Supervisor Judd moved to elect Supervisor Call as Vice-Chairman to the Board of Supervisors, effective May 1, 2018. Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Community Development

9. Approve an Intergovernmental Agreement (IGA) between Cochise County and the City of Sierra Vista to provide building code plan review and inspection services effective immediately for a one year term with automatic one year renewals thereafter.

Mr. Dan Coxworth, Planning Director, presented this item. Mr. Coxworth explained that this would be used as needed or for emergency type situations. He added that other jurisdictions would be approached to discuss collaboration for this service.

Vice-Chairman Call moved to approve an Intergovernmental Agreement (IGA) between Cochise County and the City of Sierra Vista to provide building code plan review and inspection services effective immediately for a one year term with automatic one year renewals thereafter. Supervisor Judd seconded the motion.

Chairman English called for the vote and it was approved 3-0.

Health & Social Services

10. Approve the Arizona Department of Health Services IGA contract #ADHS19-197763 for the Emergency Preparedness Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the annual amount of \$36,000, effective July 1, 2018 and ending June 30, 2023.

Mr. Greg McQuaide, PHEP Director, presented this item. Mr. McQuaide gave the background of the grant and noted that the purpose was to continue and expand the mosquito surveillance grant countywide.

Supervisor Judd moved to approve the Arizona Department of Health Services IGA contract #ADHS19-197763 for the Emergency Preparedness Program, between the Arizona Department of Health Services and Cochise Health & Social Services, in the annual amount of \$36,000, effective July 1, 2018 and ending June 30, 2023. Vice-Chairman Call seconded the motion.

Chairman English called for the vote and it was approved 3-0.

STATE & FEDERAL LEGISLATION

11. Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

Chairman English said that the Board was always looking to defend State cost shift impacts to counties and encouraged citizens to contact legislators to voice their concerns.

Vice-Chairman Call noted that counties do not have any control over decisions made regarding State retirement plans, which is going to impact the County next fiscal year at a cost of \$1,000,000.

Chairman English discussed a bill that will impact the Highway User Revenue Fund and a tax on electric cars because they still use roads and should help fund road maintenance costs.

REPORT BY EDWARD T. GILLIGAN COUNTY ADMINISTRATOR -- RECENT AND PENDING COUNTY MATTERS

Mr. Gilligan noted that the Board had dedicated funding for training for leaders in the organization and today a group of the leadership team would be graduating with their certificate as Certified Public Managers from the Arizona State University, which would greatly benefit the County.

SUMMARY OF CURRENT EVENTS

Report by District 1 Supervisor, Patrick Call

Vice-Chairman Call said he and the Board were currently attending budget discussion work sessions and added that he would have Mr. Robert Carreira on his radio show to discuss economic development.

Report by District 2 Supervisor, Ann English

Chairman English said she would be attending a Forest Service meeting to hear about increasing fees.

Report by District 3 Supervisor, Peggy Judd

Supervisor Judd said she would be attending a Legislative Board meeting on water issues.

Chairman English adjourned the meeting at 10:24 a.m.

APPROVED:

Ann English, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board

C Co. Demands 4.24.18

24943	04/05/2018	Allard, Todd	\$200.00	25019	04/05/2018	Whetstone Water Improvement District	\$52.04
24944	04/05/2018	AZ Association of Counties	\$81.00	25020	04/05/2018	Willcox Auto Parts Inc.	\$215.65
24945	04/05/2018	AZ Capitol Times	\$179.00	25021	04/05/2018	Willcox, City of	\$1,113.07
24946	04/05/2018	AZ Department of Corrections	\$467.14	25022	04/05/2018	Willcox, City of	\$1,222.96
24947	04/05/2018	AZ Public Service - APS	\$13,453.97	25023	04/05/2018	Zumar Industries, Inc.	\$20,447.53
24948	04/05/2018	AZ Public Service - APS	\$1,247.52	25024	04/05/2018	AZ State Land Department	\$200.00
24949	04/05/2018	AZ State Prison Complex	\$1,848.84	25025	04/05/2018	Banning Creek Enterprises, LLC	\$7,392.00
24950	04/05/2018	AZ Water Company	\$764.65	25026	04/05/2018	Brown & White Inc	\$2,500.00
24951	04/05/2018	Auto Club of America, Corp	\$100.00	25027	04/10/2018	ACE Hardware	\$85.42
24952	04/05/2018	Baker & Taylor, LLC	\$399.24	25028	04/10/2018	AZ Department of Corrections	\$2,759.94
24953	04/05/2018	Becker, Judith V. Ph.D.	\$500.00	25029	04/10/2018	AZ Public Service - APS	\$218.65
24954	04/05/2018	Bella Vista Water Company-Liberty Water	\$1,255.59	25030	04/10/2018	AZ Supreme Court	\$4,560.00
24955	04/05/2018	Benson, City of	\$50.18	25031	04/10/2018	AZ Water Company	\$1,641.10
24956	04/05/2018	Bisbee NAPA	\$116.20	25032	04/10/2018	AZ Water Company	\$1,553.14
24957	04/05/2018	Blackstone Audio, Inc.	\$91.99	25033	04/10/2018	August, Kimberly Ann	\$200.00
24958	04/05/2018	Blanco, Johnny	\$100.00	25034	04/10/2018	AZ Prosecuting Attorneys' Advisory Council	
24959	04/05/2018	Bug-Wiser Exterminating, Inc.	\$815.00			APAAC	\$1,300.00
24960	04/05/2018	Cable One	\$307.87	25035	04/10/2018	B & D Lumber and Hardware	\$35.29
24961	04/05/2018	Cengage Learning, Inc.	\$230.66	25036	04/10/2018	B-R Constructors, Inc.	\$30,238.50
24962	04/05/2018	CenturyLink	\$1,390.00	25037	04/10/2018	Barnett's Towing & Oxygen LLC	\$93.75
24963	04/05/2018	CenturyLink	\$112.90	25038	04/10/2018	Bowie Water Improvement District	\$90.96
24964	04/05/2018	CenturyLink	\$251.74	25039	04/10/2018	Bug-Wiser Exterminating, Inc.	\$180.00
24965	04/05/2018	CenturyLink	\$61.72	25040	04/10/2018	C-PEC Corporation	\$414.84
24966	04/05/2018	Cintas Fire Protection	\$1,797.51	25041	04/10/2018	CenturyLink	\$31.46
24967	04/05/2018	CIOX Health, LLC	\$13.83	25042	04/10/2018	Cintas Corporation No. 445	\$214.13
24968	04/05/2018	Clear Springs Utility, Inc.	\$136.50	25043	04/10/2018	Cintas Fire Protection	\$6,138.62
24969	04/05/2018	Cochise County Justice Court #5	\$30.00	25044	04/10/2018	City of Bisbee	\$4,693.93
24970	04/05/2018	Complete Aviation Fuel Systems	\$4,514.23	25045	04/10/2018	City of Bisbee	\$3,612.03
24971	04/05/2018	Crawford, Laura	\$100.00	25046	04/10/2018	Cooke, Stephen R.	\$180.00
24972	04/05/2018	Culligan of Tucson	\$172.98	25047	04/10/2018	Courtesy Chevrolet / GMAC	\$26,581.32
24973	04/05/2018	Douglas, City of	\$150.84	25048	04/10/2018	Covertrack Group Inc.	\$1,295.40
24974	04/05/2018	Douglas, City of	\$192.51	25049	04/10/2018	CRM of America LLC	\$6,255.70
24975	04/05/2018	Douglas, City of	\$35.94	25050	04/10/2018	Crowell, Patricia	\$5.40
24976	04/05/2018	Elfrida Water Improvement District	\$83.68	25051	04/10/2018	Deluxe Business Forms	\$1,572.16
24977	04/05/2018	English, Ann S.	\$634.65	25052	04/10/2018	Deneke, Buffy	\$748.30
24978	04/05/2018	Glass & Screen	\$572.18	25053	04/10/2018	Donald G Manring & Helen L Manring	\$250.00
24979	04/05/2018	Granite Construction Company	\$2,230.39	25054	04/10/2018	Edelman, Sanford J	\$48.88
24980	04/05/2018	HighGround, Inc.	\$19,714.00	25055	04/10/2018	EZ Messenger	\$60.00
24981	04/05/2018	Jennings, Jeffery	\$25.21	25056	04/10/2018	Honorable Monica Stauffer	\$173.80
24982	04/05/2018	Jones, Dale	\$42.43	25057	04/10/2018	Hudson Baylor Tucson, LLC	\$3,726.53
24983	04/05/2018	Judd, Peggy S.	\$948.75	25058	04/10/2018	IronHawk Elevator LLC	\$750.00
24984	04/05/2018	K12 Handhelds, Inc.	\$1,728.33	25059	04/10/2018	Keefe Commissary Network, LLC	\$6,188.43
24985	04/05/2018	Klucsarits, Richard W	\$200.00	25060	04/10/2018	Klocko, Ann	\$389.70
24986	04/05/2018	Lawley Motors LLC	\$114.27	25061	04/10/2018	Kuttner, Barbara L	\$27.54
24987	04/05/2018	M&R Auto Inc	\$1,273.20	25062	04/10/2018	Language Line Services, Inc.	\$77.13
24988	04/05/2018	McCook Boiler & Pump Company	\$5,076.00	25063	04/10/2018	LexisNexis Risk Data Mgmt., Inc.	\$61.65
24989	04/05/2018	Merle's Automotive Supply	\$1,440.60	25064	04/10/2018	Nyander, Penny Sue	\$686.00
24990	04/05/2018	MME Consulting Services LLC	\$375.00	25065	04/10/2018	Patten, Elizabeth J.	\$37.80
24991	04/05/2018	Moffitt, Alice	\$100.00	25066	04/10/2018	Pitney Bowes, Inc.	\$241.67
24992	04/05/2018	Northern AZ University	\$5,387.81	25067	04/10/2018	Prudential Overall Supply	\$61.31
24993	04/05/2018	O'Rielly Chevrolet, Inc.	\$1,323.52	25068	04/10/2018	PTS-Prisoner Transp. Services America LLC	\$5,546.70
24994	04/05/2018	Olivares, Veronica	\$120.00	25069	04/10/2018	Reed, Cynthia - Court Reporter	\$80.50
24995	04/05/2018	Prudential Overall Supply	\$51.64	25070	04/10/2018	RevolutionaryText, LLC	\$5,791.66
24996	04/05/2018	Ron Turley Associates, Inc.	\$1,100.80	25071	04/10/2018	Rothrock Investigations, LLC	\$4,183.01
24997	04/05/2018	Safelite Autoglass Corp.	\$332.44	25072	04/10/2018	Schlesinger, Aaron	\$49.00
24998	04/05/2018	Senergy Petroleum LLC	\$3,507.31	25073	04/10/2018	Senergy Petroleum LLC	\$7,786.51
24999	04/05/2018	SoundOff Signal	\$1,142.46	25074	04/10/2018	Shoemaker, Brad	\$150.00
25000	04/05/2018	SourceHOV	\$104.66	25075	04/10/2018	Shreve, Virginia A.	\$250.00
25001	04/05/2018	Southwest Gas Corporation	\$573.82	25076	04/10/2018	Southwest Disposal LC	\$105.26
25002	04/05/2018	Sparkletts	\$72.81	25077	04/10/2018	Southwest Gas Corporation	\$1,166.34
25003	04/05/2018	Sparkletts	\$28.76	25078	04/10/2018	Sparkletts	\$19.08
25004	04/05/2018	Sulphur Springs Valley Electric Coop., Inc.	\$168.06	25079	04/10/2018	Sparkletts	\$117.22
25005	04/05/2018	Sulphur Springs Valley Electric Coop., Inc.	\$332.71	25080	04/10/2018	Those Guys Auto	\$160.00
25006	04/05/2018	Sulphur Springs Valley Electric Coop., Inc.	\$383.79	25081	04/10/2018	Valley Telephone Coop., Inc.	\$35.94
25007	04/05/2018	Target	\$40.00	25082	04/10/2018	Verizon Wireless	\$6,636.14
25008	04/05/2018	Trademark Visual	\$139.45	25083	04/10/2018	Waxie Sanitary Supply	\$3,605.82
25009	04/05/2018	ULINE, Inc.	\$86.62	25084	04/10/2018	WIST Office Products Co	\$943.24
25010	04/05/2018	UniFirst Corporation	\$1,317.27	25085	04/12/2018	AFLAC	\$9,611.68
25011	04/05/2018	University of AZ	\$28,953.25	25086	04/12/2018	AZ Department of Administration-Risk Mgmt.	\$2,460.07
25012	04/05/2018	Valley Telephone Coop., Inc.	\$476.52	25087	04/12/2018	Cochise County/Sheakley/National Bank	\$6,092.31
25013	04/05/2018	Valley Telephone Coop., Inc.	\$116.91	25088	04/12/2018	ECMC	\$293.76
25014	04/05/2018	Valley Telephone Coop., Inc.	\$826.57	25089	04/12/2018	Ewing & Ewing Attorneys	\$239.74
25015	04/05/2018	Voyager Fleet System, Inc.	\$4,687.10	25090	04/12/2018	General Revenue Corporation	\$297.9
25016	04/05/2018	Waste Mgmt. of AZ, Inc.	\$340.40	25091	04/12/2018	Golden Acres Est. Hmownr Assoc	\$938.57
25017	04/05/2018	Waste Mgmt. of AZ, Inc.	\$470.97	25092	04/12/2018	Licking County CSEA	\$178.61
25018	04/05/2018	West Press	\$2,631.64	25093	04/12/2018	Pre-paid Legal Services, Inc. dba LegalShield	\$1,240.69
				25094	04/12/2018	Support Payment Clearinghouse	\$5,692.46

25095	04/12/2018	U.S. Department of Education	\$178.04	25173	04/12/2018	Salinas, Rufino	\$65.00
25096	04/12/2018	Amazon.com LLC	\$1,218.51	25174	04/12/2018	Schiff, Laurence	\$2,800.00
25097	04/12/2018	AMERIGAS	\$726.25	25175	04/12/2018	Sedillos, Lorna Gries	\$100.00
25098	04/12/2018	AZ Department of Corrections	\$1,317.99	25176	04/12/2018	Senergy Petroleum LLC	\$41,189.83
25099	04/12/2018	AZ Department of Corrections ASPC-Tucson	\$94.50	25177	04/12/2018	Sharp, Marshall	\$593.84
25100	04/12/2018	AZ Machinery Company, LLC dba Stotz Equip.	\$580.28	25178	04/12/2018	Sierra Vista Builders Supply	\$926.89
25101	04/12/2018	AZ State Hospital	\$2,863.78	25179	04/12/2018	Sierra Vista Medical Group	\$128.82
25102	04/12/2018	AZ State Prison Complex	\$4,599.54	25180	04/12/2018	Sierra Vista NAPA	\$1,367.53
25103	04/12/2018	Azam, Syed T.	\$1,250.00	25181	04/12/2018	Sierra Vista Pathology, PC	\$57.49
25104	04/12/2018	Aztec Welding Supply Company	\$23.02	25182	04/12/2018	Sloan R. King, PhD, LLC	\$7,500.00
25105	04/12/2018	Baker & Taylor, LLC	\$2,114.44	25183	04/12/2018	Stericycle Inc.	\$2,044.26
25106	04/12/2018	Banning Creek Enterprises, LLC	\$7,392.00	25184	04/12/2018	Sulphur Springs Valley Electric Coop., Inc.	\$581.43
25107	04/12/2018	Beacon Secure	\$1,209.50	25185	04/12/2018	Sulphur Springs Valley Electric Coop., Inc.	\$757.60
25108	04/12/2018	Bingham Equip. Company	\$150.63	25186	04/12/2018	Swift, Michael	\$385.00
25109	04/12/2018	Bisbee NAPA	\$770.90	25187	04/12/2018	The Bisbee Observer LLC	\$230.50
25110	04/12/2018	Bisbee, City of (Ambulance)	\$998.06	25188	04/12/2018	Trinity Services Group, Inc.	\$4,097.54
25111	04/12/2018	Bowie Water Improvement District	\$56.71	25189	04/12/2018	UniFirst Corporation	\$135.11
25112	04/12/2018	Brown & White Inc	\$137,518.29	25190	04/12/2018	United States Department of the Interior	\$17,600.00
25113	04/12/2018	Brown-Page Mortuary, Inc.	\$500.00	25191	04/12/2018	Verizon Wireless	\$10,157.96
25114	04/12/2018	Bug-Wiser Exterminating, Inc.	\$35.00	25192	04/12/2018	Vlahovich, James	\$260.00
25115	04/12/2018	Camarillo-Clark, Sylvia	\$26.84	25193	04/12/2018	Wick Communications	\$204.75
25116	04/12/2018	Canyon Vista Medical Center	\$1,196.66	25194	04/12/2018	Willcox Auto Parts Inc.	\$917.31
25117	04/12/2018	Caple, Courtni	\$16.81	25195	04/12/2018	Horne, Mitchell A.	\$124.10
25118	04/12/2018	Cardinal Health Inc.	\$881.69	25196	04/12/2018	Hoston, Dale	\$130.05
25119	04/12/2018	CDW LLC	\$3,473.71	25197	04/12/2018	Kirkland, Sophia Carol	\$124.10
25120	04/12/2018	CEMEX Construction Materials South, LLC	\$13,931.29	25198	04/12/2018	Weeks, Mark P.	\$124.10
25121	04/12/2018	Cengage Learning, Inc.	\$144.72	25199	04/17/2018	ACE Hardware	\$211.90
25122	04/12/2018	Center for Disease Detection, LLC	\$555.50	25200	04/17/2018	Amazon.com LLC	\$438.27
25123	04/12/2018	CenturyLink	\$66.09	25201	04/17/2018	Antonio, Jay	\$192.71
25124	04/12/2018	Chiricahua Community Health Centers, INC	\$542.32	25202	04/17/2018	Archiga, Juan C Jr	\$40.00
25125	04/12/2018	Cintas Corporation No. 445	\$202.15	25203	04/17/2018	AZ Chapter National Safety Council	\$40.00
25126	04/12/2018	Cochise Private Industry Council, Inc.	\$56,434.00	25204	04/17/2018	AZ Department of Corrections	\$264.00
25127	04/12/2018	Copygraphix Inc.	\$27,305.81	25205	04/17/2018	AZ Waste Oil Service, Inc.	\$500.00
25128	04/12/2018	CRM of America LLC	\$5,689.31	25206	04/17/2018	AZ Water Company	\$107.61
25129	04/12/2018	Culligan of Tucson	\$56.26	25207	04/17/2018	Baker & Taylor, LLC	\$286.42
25130	04/12/2018	Culligan of Tucson	\$386.65	25208	04/17/2018	Bank of America	\$125,418.61
25131	04/12/2018	East, Suzanne	\$215.00	25209	04/17/2018	Banning Creek Enterprises, LLC	\$7,392.00
25132	04/12/2018	Empire Southwest LLC	\$25,425.56	25210	04/17/2018	Barnett's Towing & Oxygen LLC	\$96.00
25133	04/12/2018	Encinas, Jose F	\$100.00	25211	04/17/2018	Benson, City of	\$436.50
25134	04/12/2018	Ennis Paint, Inc.	\$50,432.67	25212	04/17/2018	Benson, City of	\$294.06
25135	04/12/2018	Fate Investment	\$638.24	25213	04/17/2018	Bisbee NAPA	\$1,216.64
25136	04/12/2018	Fisher Sand & Gravel	\$77,574.37	25214	04/17/2018	Blackstone Audio, Inc.	\$68.00
25137	04/12/2018	Fort Huachuca 50	\$200.00	25215	04/17/2018	Bob Barker Company, Inc.	\$624.60
25138	04/12/2018	Fry Fire District	\$600.00	25216	04/17/2018	Cable One	\$151.46
25139	04/12/2018	Geodesy	\$43,150.00	25217	04/17/2018	Call, Pat Gerard	\$82.99
25140	04/12/2018	Gomez, Mary Conlogue	\$260.00	25218	04/17/2018	CEMEX Construction Materials South, LLC	\$3,454.98
25141	04/12/2018	Granite Construction Company	\$25,040.83	25219	04/17/2018	Cengage Learning, Inc.	\$154.94
25142	04/12/2018	Gruhn, Sylvia Diane	\$150.00	25220	04/17/2018	Center Point Large Print	\$22.17
25143	04/12/2018	Hatfield Funeral Home	\$1,280.00	25221	04/17/2018	CenturyLink	\$204.48
25144	04/12/2018	Houston, Bruce	\$288.69	25222	04/17/2018	CenturyLink	\$67.61
25145	04/12/2018	Howard, Katie A	\$135.00	25223	04/17/2018	CenturyLink	\$60.52
25146	04/12/2018	IBM Corporation	\$11,192.14	25224	04/17/2018	City of Sierra Vista	\$11,997.31
25147	04/12/2018	Instrument Development Corporation	\$135.76	25225	04/17/2018	Cochise County JP#3 - Petty Cash	\$10.00
25148	04/12/2018	Interstate Battery	\$227.90	25226	04/17/2018	Cornerstone Institutional LLC	\$4,984.00
25149	04/12/2018	J2 Technology Solutions LLC	\$5,354.74	25227	04/17/2018	Covertrack Group Inc.	\$1,614.40
25150	04/12/2018	JE Fuller Hydrology & Geomorphology, Inc.	\$38,553.23	25228	04/17/2018	COX Communication AZ, LLC	\$300.00
25151	04/12/2018	Jensen's Sierra Vista Mortuary	\$1,280.00	25229	04/17/2018	Culligan of Tucson	\$251.37
25152	04/12/2018	Jimenez, Elizabeth Sarah	\$1,267.50	25230	04/17/2018	Curfman Storage, LLC	\$200.00
25153	04/12/2018	JWS Web Design LLC	\$900.00	25231	04/17/2018	DataBank IMX LLC	\$2,560.00
25154	04/12/2018	KE&G Construction Inc.	\$4,583.52	25232	04/17/2018	Dease, Iona	\$190.00
25155	04/12/2018	Kean, Michael Stephen II	\$131.67	25233	04/17/2018	Douglas, City of	\$3,156.35
25156	04/12/2018	Laboratory Corporation of America	\$427.81	25234	04/17/2018	Douglas, City of	\$943.00
25157	04/12/2018	Medical Diagnostic Imaging Group	\$573.78	25235	04/17/2018	Drahos, Dasha	\$178.00
25158	04/12/2018	Meracle, Tim	\$100.00	25236	04/17/2018	EBSCO Subscription Service	\$896.79
25159	04/12/2018	Merle's Automotive Supply	\$230.89	25237	04/17/2018	Fisher Sand & Gravel	\$98,020.10
25160	04/12/2018	Mindful Lactation	\$180.00	25238	04/17/2018	Gebrekidane, Ezekiel	\$188.66
25161	04/12/2018	Morales, David	\$100.00	25239	04/17/2018	Grossman & Grossman Ltd	\$400.00
25162	04/12/2018	Nugent, Glenda	\$215.00	25240	04/17/2018	Hollebeek, John C. EdD	\$250.00
25163	04/12/2018	OCLC Online Computer Library Center, Inc.	\$350.11	25241	04/17/2018	Interstate Battery	\$264.47
25164	04/12/2018	Porta-Pot	\$750.75	25242	04/17/2018	Keefe Commissary Network, LLC	\$3,549.86
25165	04/12/2018	Potters Industries, LLC	\$14,418.98	25243	04/17/2018	Kurtak, Leslie	\$50.00
25166	04/12/2018	Prudential Overall Supply	\$277.65	25244	04/17/2018	Language Line Services, Inc.	\$51.75
25167	04/12/2018	Purcell Tire & Rubber Company	\$7,948.87	25245	04/17/2018	Linden, Josef	\$100.00
25168	04/12/2018	Riggs, Karen C.	\$150.00	25246	04/17/2018	Melissa A. King-Marvin, LPC	\$225.00
25169	04/12/2018	Right Turn 4 Hour Easy Online Traffic School	\$130.00	25247	04/17/2018	Merle's Automotive Supply	\$650.50
25170	04/12/2018	Ripalda, Blanca	\$119.00	25248	04/17/2018	Mills Design Group LLC	\$34,846.34
25171	04/12/2018	Ron Turley Associates, Inc.	\$828.55	25249	04/17/2018	NCS Pearson, Inc.	\$240.00
25172	04/12/2018	RWC International, LTD	\$7,418.85	25250	04/17/2018	O'Rielly Chevrolet, Inc.	\$95.81

25251	04/17/2018	OCLC Online Computer Library Center, Inc.	\$451.46
25252	04/17/2018	Office Depot	\$9.25
25253	04/17/2018	Office Depot	\$19.45
25254	04/17/2018	Patten, Elizabeth J.	\$36.72
25255	04/17/2018	Prudential Overall Supply	\$290.41
25256	04/17/2018	Razcondurazo, Gabriel	\$396.27
25257	04/17/2018	Reardon, Bruce	\$100.00
25258	04/17/2018	Relias Learning LLC; AHC Media LLC	\$11,237.96
25259	04/17/2018	Rowles, Leonard W	\$200.00
25260	04/17/2018	Safelite Autoglass Corp.	\$784.60
25261	04/17/2018	Safety-Kleen, Southwest	\$302.75
25262	04/17/2018	Schlesinger, Aaron	\$86.80
25263	04/17/2018	Senergy Petroleum LLC	\$10,455.08
25264	04/17/2018	Sierra Vista NAPA	\$111.35
25265	04/17/2018	Snyder, Michael	\$85.83
25266	04/17/2018	SourceHOV	\$104.66
25267	04/17/2018	Southwest Gas Corporation	\$13,429.97
25268	04/17/2018	Sulphur Springs Valley Electric Coop., Inc.	\$877.39
25269	04/17/2018	Sulphur Springs Valley Electric Coop., Inc.	\$4,382.87
25270	04/17/2018	Sulphur Springs Valley Electric Coop., Inc.	\$658.28
25271	04/17/2018	Sune D14 Misc-A Holdings, LLC	\$9,337.43
25272	04/17/2018	Tarrant County	\$1,110.00
25273	04/17/2018	Technical Resource Mgmt., Inc.	\$49.65
25274	04/17/2018	Technical Resource Mgmt., Inc.	\$2,359.60
25275	04/17/2018	Thomas, Allison J	\$100.00
25276	04/17/2018	Tracking Products, Inc.	\$73.00
25277	04/17/2018	Trane U.S. Inc.	\$6,717.15
25278	04/17/2018	Tucson, City of	\$9.25
25279	04/17/2018	USDA, Animal & Plant Health Inspection	\$8,964.84
25280	04/17/2018	Valley Telephone Coop., Inc.	\$294.85
25281	04/17/2018	Verizon Wireless	\$5,434.14
25282	04/17/2018	W. R. Ryan Company	\$7,193.65
25283	04/17/2018	Watson Chevrolet Inc	\$126.33
25284	04/17/2018	Waxie Sanitary Supply	\$1,523.99
25285	04/17/2018	West Press	\$792.90
25286	04/17/2018	Willcox Auto Parts Inc.	\$407.66
25287	04/17/2018	Woodring, Philip J.	\$100.00
25288	04/17/2018	Zumar Industries, Inc.	\$486.35
25289	04/17/2018	Pitney Bowes Reserve Account	\$20,000.00
25290	04/17/2018	US Postmaster	\$800.00

Board of Supervisors

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

Temporary Extension of Premises Liquor License for American Legion #52

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

Source of Mandate or Basis for Support?:

Information

Agenda Item Text:

Approve an application for a Temporary Extension of Premises liquor license submitted by Mr. Keith Wilson for American Legion #52 located at 12 Theatre Drive, Sierra Vista, AZ 85635 on August 18, 2018, for the American Legion Riders 14th Anniversary Celebration.

Background:

Mr. Wilson has applied for a Temporary Extension of Premises/Patio liquor license for American Legion #52 located at 12 Theatre Drive, Sierra Vista, AZ 85635. The Temporary Extension is for August 18, 2018 through April 15, 2018 for the American Legion Riders 14th Anniversary Celebration. The Sheriff's Office has no recommendation and Planning and Zoning has recommended approval of the application and the Planning Department is currently working with the property owner on obtaining the proper permits for the Temporary Use.

Department's Next Steps (if approved):

Board staff will forward the Board's decision to the ADLLC.

Impact of NOT Approving/Alternatives:

The applicant will not be able to serve liquor outside of the established premises.

To BOS Staff: Document Disposition/Follow-Up:

Board staff will forward the Board's decision to the ADLLC.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

Demands

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME n/a

TITLE n/a

of PRESENTER:

of PRESENTER:

Mandated Function?:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve demands and budget amendments for operating transfers.

Background:

Auditor-General's requirement for Board of Supervisors to approve.

Department's Next Steps (if approved):

Return to Finance after BOS approval.

Impact of NOT Approving/Alternatives:

Board of Supervisors will not be in compliance with State law.

To BOS Staff: Document Disposition/Follow-Up:

Return to Finance after BOS approval.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

No file(s) attached.

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018
STD-Cochise County
Submitted By: Briggita Hodges, Health & Social Services
Department: Health & Social Services
Presentation: No A/V Presentation
Document Signatures: BOS Signature NOT Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 0

NAME of PRESENTER: Carrie Langley
Mandated Function?: Not Mandated

TITLE of PRESENTER: Health Director
Source of Mandate or Basis for Support?:

You will use this Agenda Item template if your item involves a Grant (whether a new or renewal grant). You also must attach the Grant Approval Form to the item before Finance will approve it. Select the SPECIAL LINKS on your left-hand menu and Click on "Grant Approval Form". Then complete the form, save it and attach it to your item (on the Attachments tab).

Information

Agenda Item Text:

Approve Amendment No. 4 to IGA# ADHS14-071556, Sexually Transmitted Disease (STD) Services, between the Arizona Department of Health Services and Cochise Health and Social Services in the amount of \$15,405, effective 1/1/18 – 12/31/18.

Background:

Cochise County has received funds from the ADHS for many years to provide screening, laboratory testing, treatment, and follow-up for sexually transmitted diseases (STDs) primarily Gonorrhea, Chlamydia, and Syphilis. The funding structure changed in January 2014, and now CHSS is funded to educate providers in our county regarding STD treatment and services available, and to track and report STDs within the county. General Funded nursing staff continues to provide testing and treatment services based on a sliding fee schedule.

Department's Next Steps (if approved):

Your approval is respectfully requested.

Impact of NOT Approving/Alternatives:

Not approving the amendment would increase the financial impact on the General Fund by causing the inability of CHSS to collect from ADHS for the costs associated with STD tracking/reporting services and educating county providers, and could cause cessation of this important public health service to the community.

To BOS Staff: Document Disposition/Follow-Up:

Return three (3) signed copies to CHSS.

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:** 15405.00
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Year: 2018

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$):

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$): 5400.00

Source of Funding?:

Fiscal Impact & Funding Sources (if known):

Net county subsidy is calculated as follows:

Budgeted Salaries/EREs \$9,841
A-87 OH @ 54.87% \$5,400
Authorized OH \$0

Net County Subsidy

\$5,400

Attachments

[Executive Summary](#)

[Grant Approval Form](#)

[IGA](#)

Executive Summary Form

Agenda Number: 3935

ADHS14-071556
(STD SERVICES) Amendment No. 4

Recommendation:

(i) Approve Amendment No. 4 to IGA# ADHS14-071556, STD Services, between the Arizona Department of Health Services and Cochise Health and Social Services. The amendment makes only modest program and administrative changes and adjusts the budget breakdown. The amount of the grant remains the same at \$15,405.

Background (Brief):

Cochise County has received funds from the ADHS for many years to provide screening, laboratory testing, treatment, and follow-up for sexually transmitted diseases (STDs) primarily Gonorrhea, Chlamydia, and Syphilis. The funding structure changed in January 2014, and now CHSS is funded to educate providers in our county regarding STD treatment and services available, and to track and report STDs within the county. General Funded nursing staff continues to provide testing and treatment services based on a sliding fee schedule.

Fiscal Impact & Funding Sources:

Net county subsidy is calculated as follows:

Budgeted Salaries/EREs		\$9,841
A-87 OH @	54.87%	\$5,400
Authorized OH		\$0
Net County Subsidy		<u>\$5,400</u>

Next Steps/Action Items/ Follow-up:

Your approval is respectfully requested.

Impact of Not Approving:

Not approving the amendment would increase the financial impact on the General Fund by causing the inability of CHSS to collect from ADHS for the costs associated with STD tracking/reporting services and educating county providers, and could cause cessation of this important public health service to the community.

COCHISE COUNTY GRANT APPROVAL FORM

Form Initiator:

Date Prepared:

Point of Contact:

Phone Number:

Department:

PRIMARY GRANT

Primary Grantor:

CFDA:
www.CFDA.gov

Grant Title:

Grant Term From:

To:

Total Award Amount:

New Grant: Yes No

Grant No:

Amendment: Yes No

Amendment No:

GL Account No:

If new, Finance will assign a fund number.

Strategic Plan:

District:

Mandated by Law

Yes

No

Number of Positions Funded:

Asset(s) Acquired:

Grantor's reimbursement mileage rate:

Health or pension reimbursement:

Other reimbursement:

Briefly describe the purpose of the grant:

If this is a mandated service, cite the source. If not mandated, cite indications of local customer support for this service.

PRIMARY FUNDING SOURCE

Funding Year: Federal Funds 332.100

State Funds 336.100

County Funds 391.000

Other Funds:

Total Funds:

Has this amount been budgeted? Yes No

Method of collecting funds: Lump Sum Quarterly Draw Reimbursement

Is revertment of unexpected funds required at the end of grant period? Yes No

(a) Total indirect (A-87) Cost Allocation:

(b) Amount of overhead allowed by grant:

County Subsidy (a) - (b) =

Is there a Secondary Grant Award associated with this Grant? Yes No

Name of Grant: Funder:

If yes please complete an additional grant approval form.

Is County match required? Yes No

County match source:

County match dollar amount or percentage:

NOTE: Please attach this Grant Approval form to the AgendaQuick item. The AgendaQuick "Grant Approval template" must be used. Once approved by the Board of Supervisors, the department is responsible for sending a copy of the fully executed GRANT DOCUMENT (not this approval form) to the Finance Department.



INTERGOVERNMENTAL AGREEMENT (IGA)
AMENDMENT

ARIZONA DEPARTMENT OF
HEALTH SERVICES
150 N. 18th Avenue, Suite 260
Phoenix, Arizona 85007

CONTRACT No.: ADHS14-071556

AMENDMENT No.: 4

PROCUREMENT OFFICER
Delilah Gonzalez


SEXUALLY TRANSMITTED DISEASE SERVICES (STD)

Effective upon signature, it is mutually agreed that the Intergovernmental Agreement (IGA) referenced is amended as follows:

1. Pursuant to the Terms and Conditions, Provision Nineteen (19), THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA OR TRANSPARENCY ACT - P.L.109-282, AS AMENDED BY SECTION 6202(A) OF P.L. 110-252), FOUND AT https://www.frs.gov/ is hereby added to read as follows:

19. If applicable, the Contractor/Grantee shall submit to ADHS via email the Grant Reporting Certification Form. This form and the instructions can be downloaded from the ADHS Procurement website at http://www.azdhs.gov/operations/financial-services/procurement/index.php#ffata and must be returned to the ADHS by the 15th of the month following that in which the award was received. The form shall be completed electronically, and submitted using the steps outlined in the Grant Reporting Certification Form Instructions to the following email address: ADHS_Grant@azdhs.gov. All required fields must be filled including Top Employee Compensation, if applicable. Completing the Grant Reporting Certification Form is required for compliance with the Office of Management and Budget (OMB), found at http://www.whitehouse.gov/omb/open. Failure to timely submit the Grant Reporting Certification Form could result in the loss of funds. This requirement applies to all subcontractors/sub-awardees utilized by the Contractor/Grantee for amounts exceeding \$30,000.00 during the term of the Award.

Contractor Signature section with fields for Contractor Name, Address, City, State, Zip, Title, and Contractor Authorized Signature. Includes Contractor Attorney Signature section with fields for Signature, Date, and Printed Name. Also includes a section for Procurement Officer and a note about House Bill 2011.

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 N. 18 th Avenue, Suite 260 Phoenix, Arizona 85007
	CONTRACT No.: ADHS14-071556	AMENDMENT No.: 4	PROCUREMENT OFFICER Delilah Gonzalez

2. Add Provision Twenty (20), to the Terms and Conditions to read as follows:

20. CONTRACTING; PROCUREMENT; INVESTMENT; PROHIBITIONS:

- 20.1 A public entity may not enter into a contract with a company to acquire or dispose of services, supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of Israel.
- 20.2 A public entity may not adopt a procurement, investment or other policy that has the effect of inducing or requiring a person or company to boycott Israel.
- 20.3 Contractor hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by the State up to and including termination of this Contract.

3. The Scope of Services, Provision Four (4), Tasks and Requirements, Section 4.3, Item 4.3.5, is hereby added to read as follows:

4. TASKS AND REQUIREMENTS:

- 4.3.5 The Contractor shall attach disposition and close all electronic laboratory reports, including Medical Electronic Disease Surveillance Intelligence System (MEDSIS) reports, within thirty (30) days of receipt.

4. The Scope of Services, Provision Five (5), Requirements, Section 5, Item 5.2. is hereby revised and amended to read as follows:

5. REQUIREMENTS:

- 5.2 Not use funds for clinical services, except to screen and treat uninsured or underserved women and their partners under the age of 25 years.

5. The Scope of Services, Provision Seven (7), State Provided Items, Section 7.3, Item 7.3.1 is hereby added to read as follows:


7. STATE PROVIDED ITEMS:

- 7.3.1 Enter and reassign to the Contractor all paper laboratory reports, and MEDSIS reports for the Contractor to disposition and close.

6. The Scope of Services, Provision Eight (8), Reporting Requirements/Deliverables and Schedule, Section 8, item 8.3. is hereby revised and amended to read as follows:

8. REPORTING REQUIREMENTS / DELIVERABLES AND SCHEDULE:

- 8.3 "Contractor's Expenditure Report shall include a summary of all positions included on this contract, filled or vacant with the breakdown of associated costs incurred with each position and should be submitted monthly or quarterly and shall not exceed the total budget. Reports may be submitted to the Arizona Department of Health Services Sexually Transmitted Disease Control Program (ADHS STDCP) on a monthly basis but no less than semi-annually to coincide with the submission of the Progress Reports.

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 N. 18 th Avenue, Suite 260 Phoenix, Arizona 85007
	CONTRACT No.: ADHS14-071556	AMENDMENT No.: 4	PROCUREMENT OFFICER Delilah Gonzalez

7. The Price Sheet “NOTE” under the Price Sheet is hereby revised and amended to read as follows:

NOTE: “The Contractor is authorized to transfer up to thirty-five percent (35%) or \$50,000, whichever comes first, of the total budget amount between line items. Transfers of funds are only allowed between funded line items and must be in accordance with the CDC grant objectives. Transfers exceeding the above mentioned amount shall require an amendment”

The Price Sheet shall remain the same.

ALL OTHER PROVISIONS OF THIS AGREEMENT SHALL REMAIN IN THEIR ENTIRETY.

	Participation if Boycott of Israel		Arizona Department of Health Services Office of Procurement 150 N.18th Ave., Suite 260 Phoenix, AZ 85007
	Contract No.: ADHS14-071556	PAGE 1	
	Description: SEXUALLY TRANSMITTED DISEASE SERVICES (STD)	OF 1	

All materials submitted as part of a response to a solicitation are subject to Arizona public records law and will be disclosed if there is an appropriate public records request at the time of or after the award of the contract. Recently legislation has been enacted to prohibit the state from contracting with companies currently engaged in a boycott of Israel. To ensure compliance with A.R.S. §35-393.01 This form must be completed and returned with the response to the solicitation and any supporting information to assist the State in making its determination of compliance.

As defined by A.R.S. §35-393.01:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with Israel or with persons or entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
 - (a) In compliance with or adherence to calls for a boycott of Israel other than those boycotts to which 50 United States Code section 4607(c) applies.
 - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
2. "Company" means a sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, and includes a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate.
3. "Direct holdings" means all publicly traded securities of a company that are held directly by the state treasurer or a retirement system in an actively managed account or fund in which the retirement system owns all shares or interests.
4. "Indirect holdings" means all securities of a company that are held in an account or fund, including a mutual fund, that is managed by one or more persons who are not employed by the state treasurer or a retirement system, if the state treasurer or retirement system owns shares or interests either:
 - (a) together with other investors that are not subject to this section.
 - (b) that are held in an index fund.
5. "Public entity" means this State, a political subdivision of this STATE or an agency, board, commission or department of this state or a political subdivision of this state.
6. "Public fund" means the state treasurer or a retirement system.
7. "Restricted companies" means companies that boycott Israel.
8. "Retirement system" means a retirement plan or system that is established by or pursuant to title 38.

All offerors must select one of the following:

_____ My company **does not** participate in, and agrees not to participate in during the term of the contract a boycott of Israel in accordance with A.R.S. §35-393.01. I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.

_____ My company **does** participate in a boycott of Israel as defined by A.R.S. §35-393.01. :

By submitting this response, proposer agrees to indemnify and hold the State, its agents and employees, harmless from any claims or causes of action relating to the State's action based upon reliance on the above representations, including the payment of all costs and attorney fees incurred by the State in defending such an action.

Company Name


Signature of Person Authorized to Sign

Address

Printed Name

City State Zip

Title

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 N. 18 th Avenue, Suite 260 Phoenix, Arizona 85007
	CONTRACT No.: ADHS14-071556	AMENDMENT No.: 4	PROCUREMENT OFFICER Delilah Gonzalez

PRICE SHEET

COST REIMBURSEMENT LINE ITEMS	BUDGETED AMOUNT
Personnel Services and Employee Related Expenses (ERE)	\$9,841.00
Professional & Outside Services	\$0.00
Professional & Outside Services: Temporary Data Entry Staff @ \$13.97 per hour	\$0.00
Travel	\$2,014.00
Occupancy Expense	\$0.00
Other Operating	\$3,550.00
Capital Outlay Expenses	\$0.00
Other	\$0.00
TOTAL	\$15,405.00

NOTE: “The Contractor is authorized to transfer up to thirty-five percent (35%) or \$50,000, whichever comes first, of the total budget amount between line items. Transfers of funds are only allowed between funded line items and must be in accordance with the CDC grant objectives. Transfers exceeding the above mentioned amount shall require an amendment”

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018
 Amendment #1 to Provider Contract Title 36 Mental Health Services
Submitted By: Briggita Hodges, Health & Social Services
Department: Health & Social Services
Presentation: No A/V Presentation
Document Signatures: BOS Signature Required

Recommendation: Approve
of ORIGINALS Submitted for Signature: 1
TITLE of PRESENTER: Health Director
Source of Mandate or Basis for Support?: 36-545-04, 36-545-06

NAME of PRESENTER: Carrie Langley
Mandated Function?: Federal or State Mandate

Docket Number (If applicable):

Information

Agenda Item Text:

Approve Amendment #1 to Provider Contract Title 36 Mental Health Services between Cochise County and Canyon Vista Medical Center extending the expiration date to April 22, 2020.

Background:

The contract, originally executed in April 2015, allows Cochise County to send Title 36 clients to Canyon Vista Medical Center for mental health care and evaluations at a reasonable contract rate. The amendment: (i) extends the expiration date to April 22, 2020, and (ii) updates Cochise County contact information. No other changes are made to existing contract terms.

Department's Next Steps (if approved):

Your approvals are respectfully requested.

Impact of NOT Approving/Alternatives:

Without the contract, Cochise County will be subject to reduced control over Title 36 evaluation and treatment expenses.

To BOS Staff: Document Disposition/Follow-Up:

N/A

Budget Information

Information about available funds

Budgeted: **Funds Available:** **Amount Available:**
Unbudgeted: **Funds NOT Available:** **Amendment:**

Account Code(s) for Available Funds

1:

Fund Transfers

Fiscal Impact & Funding Sources (if known):

General fund Title 36 expenses are rising in FY 18 due to increased patient volumes as indicated below:

	2014	2015	2016	2017	2018
Adopted	\$325,000.00	\$325,000.00	\$325,000.00	\$200,000.00	\$200,000.00
Amended	\$324,033.00	\$225,000.00	\$325,000.00	\$168,500.00	\$268,500.00
Actual	\$123,008.46	\$117,896.62	\$191,640.42	\$137,454.21	\$220,942.69

Fiscal Year: 2018

One-time Fixed Costs? (\$\$\$):

Ongoing Costs? (\$\$\$): 310,000

County Match Required? (\$\$\$):

A-87 Overhead Amt? (Co. Cost Allocation \$\$\$):

Source of Funding?: General Fund

Fiscal Impact & Funding Sources (if known):

General fund Title 36 expenses are rising in FY 18 due to increased patient volumes as indicated below:

	2014	2015	2016	2017	2018
Adopted	\$325,000.00	\$325,000.00	\$325,000.00	\$200,000.00	\$200,000.00
Amended	\$324,033.00	\$225,000.00	\$325,000.00	\$168,500.00	\$268,500.00
Actual	\$123,008.46	\$117,896.62	\$191,640.42	\$137,454.21	\$220,942.69

Attachments

Executive Summary

Amendment 1

Executive Summary Form

Agenda Number: 3937

Recommendation:

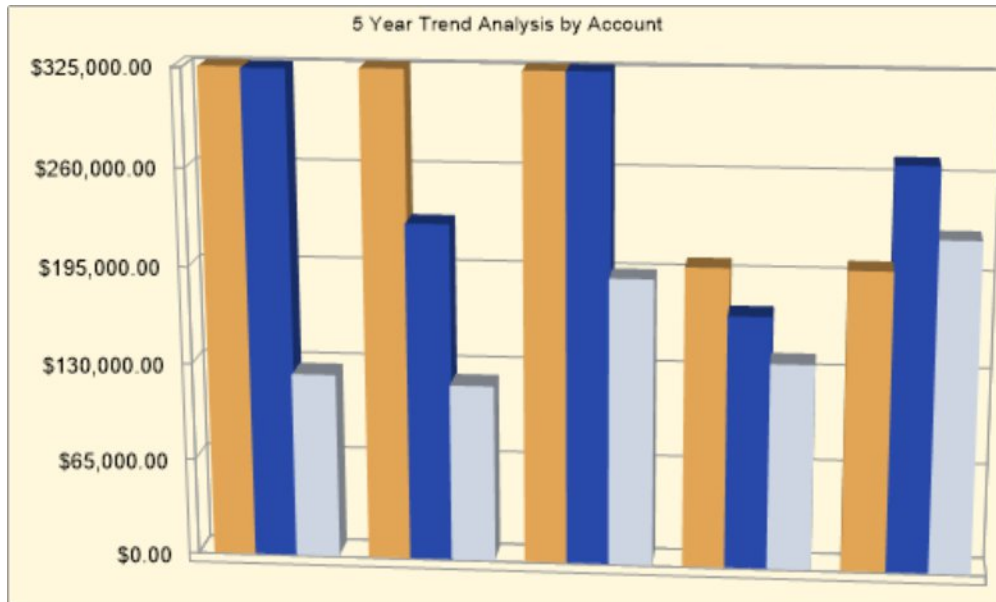
Approval of Amendment #1 to Provider Contract Title 36 Mental Health Services between Cochise County and Canyon Vista Medical Center. The amendment (i) extends the expiration date to April 22, 2020 and (ii) updates Cochise County contact information. No other changes are made to existing contract terms.

Background (Brief):

The contract, originally executed in April 2015, allows Cochise County to send Title 36 clients to Canyon Vista Medical Center for mental health care and evaluations at a reasonable contract rate.

Fiscal Impact & Funding Sources:

General fund Title 36 expenses are rising in FY 18 due to increased patient volumes as indicated below:



	2014	2015	2016	2017	2018
Adopted	\$325,000.00	\$325,000.00	\$325,000.00	\$200,000.00	\$200,000.00
Amended	\$324,033.00	\$225,000.00	\$325,000.00	\$168,500.00	\$268,500.00
Actual	\$123,008.46	\$117,896.62	\$191,640.42	\$137,454.21	\$220,942.69

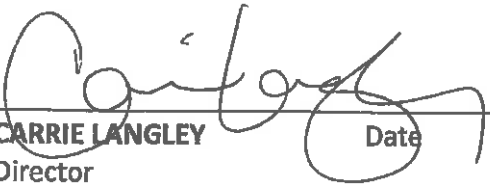
Next Steps/Action Items/Follow-up:

Your approvals are respectfully requested.

Impact of Not Approving:

Without the contract, Cochise County will be subject to reduced control over Title 36 evaluation and treatment expenses.

**COCHISE COUNTY HEALTH
AND SOCIAL SERVICES:**



CARRIE LANGLEY Date
Director

April 26, 2018

ATTEST:

APPROVED AS TO FORM:

ARLETHE G. RIOS
Clerk of the Board

CHRISTINE J. ROBERTS
Deputy County Attorney, Cochise County

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018
 Revised and Consolidated Development Fee Schedule

Submitted By: Dan Coxworth, Community Development

Department: Community Development **Division:** Development Services

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature Required **# of ORIGINALS Submitted for Signature:** 1

NAME of PRESENTER: Dan Coxworth **TITLE of PRESENTER:** Director

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Docket Number (If applicable):

Information

Agenda Item Text:

Adopt Resolution 18-06 approving a Consolidated Fee Schedule and amended Building Permit Fees for residential, commercial development and other minor revisions.

Background:

Building permit fees have not been revised since 2004. The updated building permit fees reflect the cost of services provided by the Development Services Department to enforce the building code and ensure buildings are constructed to be safe and sanitary.

Department's Next Steps (if approved):

If approved, the new building permit fees will be implemented on or before Fiscal Year 2019 on July 1, 2018.

Impact of NOT Approving/Alternatives:

The current fee schedule will stay in place and the cost of providing services by the Development Services Department to the development community will be more heavily subsidized from the County's general fund.

To BOS Staff: Document Disposition/Follow-Up:

Sign and record Resolution and return a copy to the Development Services Department.

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

- Consolidated Fee Schedule
- Memo
- Resolution



**Cochise County
Community Development
Development Services**

Public Programs...Personal Service
www.cochise.az.gov

Fee Schedule

This Fee Schedule contains the Cochise County Community Development adopted fees as follows:

Section	Area	Page
1	Administration	2
2	Environmental Health	2-3
3	Floodplain	4
4	Highway (Right-of-Way)	4
5	Rural Residential Owner/Builder	4
6	AZ Department of Housing (Manufactured Homes and Factory Built Building)	4
7	Residential Permits (Temporary Permits - Exemption Notes - Miscellaneous Fees – Trade Permits and Flat Rate Fees)	5
7	Residential Permits (Building Code: Determination of Construction Value)	6
7	Residential Permits (Building Code: Permit Fee Rate Schedule - Fees)	7-8
8	Non-Residential Permits (Miscellaneous Fees - Trade Permits – Signs – Temporary Permits)	9
8	Non-Residential Permits (Building Code: Determination of Construction Value)	10
8	Non-Residential Permits (Building Code: Permit Fee Valuation Chart)	11
8	Non-Residential Permits (Building Code: Permit Fee Rate Schedule - Fees)	12-13
9	Code Compliance	14
10	Planning (Special Uses - Modifications – Comprehensive Plan Amendments - Master Development Plans)	14
10	Planning (Amendment of Conditions - Zoning Amendment - Board of Adjustment - Other Fees - Rural Addressing)	15
11	Planning (Subdivisions)	16-17

Section 1 – Administration

Copies of Documents

Subdivision Regulations	\$5
Zoning Regulations	\$15
Ordinances	\$2
Plans & Area Plans	\$15
Assessor's Maps	\$.50 each
Compact Disc	\$6 each
For each Hard Copy Page that is Scanned or Converted into Electronic Format	\$.30 each
8 ½" X 11" – black & white	\$.30 each
8 ½" X 11" – color	\$.35 each
11" X 17" enlargement/reduction	\$.50 each
(Additional charge for special maps which require research)	

Section 2 – Environmental Health

County Residential Septic Permit, less than 3,000 GPD	\$235
County Residential Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
County Residential Septic Permit (additional fee to base rate) *	\$90
County Residential Septic Repair Permit	\$145
County Residential Septic Surcharge	\$700
City Residential Septic Permit, less than 3,000 GPD	\$235
City Residential Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
City Residential Septic Permit (additional fee to base rate) *	\$90
City Residential Septic Repair Permit	\$145
City Residential Septic Surcharge	\$700
County Commercial Septic Permit, less than 3,000 GPD	\$600
County Commercial Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
County Commercial Septic Repair Permit	\$145
County Commercial Septic Surcharge	\$700
County Grease Interceptor/Trap (Trade Permit)	\$145
City Commercial Septic Permit, less than 3,000 GPD	\$600
City Commercial Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
City Commercial Septic Repair Permit	\$145

Continued: Section 2 – Environmental Health

City Commercial Septic Surcharge	\$700
City Grease Interceptor/Trap (Trade Permit)	\$145
Composting Toilet Less than 3,000 gallons per day	\$160
Incinerator Electric Toilet	\$350
Incinerator Electric Toilet (additional fee to base rate) *	\$90
Pressure Distribution System, less than 3,000 GPD	\$250
Pressure Distribution System, less than 3,000 GPD (additional fee to base rate) *	\$90
Natural Seal Evaporation Bed, less than 3,000 GPD	\$300
Natural Seal Evaporation Bed, less than 3,000 GPD (additional fee to base rate) *	\$90
Lined Evapotranspiration Bed, less than 3,000 GPD	\$300
Lined Evapotranspiration Bed, less than 3,000 GPD (additional fee to base rate) *	\$90
Wisconsin Mound, less than 3,000 GPD	\$450
Wisconsin Mound, less than 3,000 GPD (additional fee to base rate) *	\$90
Engineered Pad System, less than 3,000 GPD	\$450
Engineered Pad System, less than 3,000 GPD (additional fee to base rate) *	\$90
Intermittent Sand Filter, less than 3,000 GPD	\$300
Intermittent Sand Filter, less than 3,000 GPD (additional fee to base rate) *	\$90
Textile Filter, less than 3,000 GPD	\$350
Textile Filter, less than 3,000 GPD (additional fee to base rate) *	\$90
Sewage Vault, less than 3,000 GPD	\$300
Sewage Vault, less than 3,000 GPD (additional fee to base rate) *	\$90
Sand Lined Trench, less than 3,000 GPD	\$275
Sand Lined Trench, less than 3,000 GPD (additional fee to base rate) *	\$90
Disinfection Device, less than 3,000 GPD	\$275
Disinfection Device, less than 3,000 GPD (additional fee to base rate) *	\$90
Subsurface Drip Irrigation, less than 3,000 GPD	\$350
Subsurface Drip Irrigation, less than 3,000 GPD (additional fee to base rate) *	\$90
Well (Plus \$100 for ADWR or \$150 if in "INA" area)	\$50
County Septic Transfer	\$50
City Septic Transfer	\$50
* If an alternative sewage disposal system incorporates more than one type of technology, the technology with highest fee will be the base rate, with the additional technologies added to the base rate at \$90 for each	

Section 3 – Floodplain

Floodplain Use Permit - Single Family Dwelling/Manufactured/Mobile Home/Principal Structures	\$150
Floodplain Use Permit- Accessory Structures	\$40

Section 4 – Highway

Right-Of-Way Permit	\$100
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Section 5 – Rural Residential Owner/Builder

Limited Inspection with Plan Review Option

Single-Family Dwelling	\$325 + plan review
Residential Accessory Buildings	\$200

No Inspection – No Plan Review Option

Single-Family Dwelling	\$157
Residential Accessory Buildings	\$147

Section 6 – Arizona Department of Housing

Fees - Manufactured Homes and Factory Built Building

Tables from Arizona Department of Housing	
Description	IGA Fee
Mobile/Manufactured (MFG) Home - Includes 3 Inspections	\$459 each
Factory Built Building – Residential - Includes 3 Inspections	\$450 per story
Factory Built Building – Non-Residential - Includes 3 Inspections	\$4.50/LF per story
Re-Inspection Fee for Manufactured/Mobile Home/Factory-Built Building	\$80
Mobile/Manufactured Home Surcharge	\$220

Section 7 – Residential Permits

Temporary Permits

Temporary RV Permit	\$30
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Exemption Notes

No permit required for one-story detached accessory structures provided the floor area does not exceed 200-square feet and no utilities. Floodplain regulations may apply.

No permit required for decks less than 30-inches in height above the lowest grade within 5-feet of deck edge.

\$1,000 Exemption – If proposed residential construction is less than \$1,000 in market value (defined as the normal retail value of materials and labor performed) a permit is not required. It is suggested, however, that you contact Development Services at (520) 432-9300 to ensure that the size and placement of the structures comply with the Zoning Regulations and other pertinent County requirements. Also, see list of residential exemptions in Section R105.2 of the 2012 International Residential Code, as amended by Cochise County and Article 17 of the Zoning Regulations.

Miscellaneous Fees

Replacement of Job Permit / Sign-Off Card	\$75
Re-Inspection Fee	\$75
Building Permit Renewal Fee	\$50
Utility Compliance Fee	\$50
Inspections for which no Fee is specifically listed such as Courtesy or Investigation	\$104
Inspections outside normal business hours	\$170
Multiple Use Plan	\$50

Trade Permits and Flat Rate Fees

New/Upgrade Water Heater	\$50
Cooler, Furnace, and Air Conditioner Involving Utility Change	\$124
Service Entry (Electrical)	\$124
Miscellaneous Mechanical, Plumbing, and Electrical	\$124
Solar/PV Systems and Wind Turbines	\$124
Walls and Fences over 7' high, Retaining Walls over 4' high (Walls are exempt up to 7' high and 3' high on a corner lot. An informational permit is required if they are over 3' high on a corner lot. Retaining Walls are exempt up to 4' high.) Height is measured from the footing.	\$124
Swimming Pool and/or Spa (Includes barrier)	Per Construction Value
Fireplace	Per Construction Value
Fire Sprinkler and Fire Alarms	Per Construction Value

Continued: Section 7 – Residential Permits

Residential Building Code Fees

Permit and Plan Review

There is a four-step process to determine the Total Project Fee amount.

First: The total valuation of the proposed construction work needs to be established. For New Structures and Additions this is determined by the square foot size of the structure (measured from the exterior). In the case of Remodeling Work, it would be based on the documented material and labor costs of the project.

Second: A Building Permit Fee is then applied to the valuation of the construction work, obtained in Step One. The only exceptions would be when a permit is using previously approved plans.

Third: A Plan Review Fee (a percentage of the Building Permit Fee) is added when a project requires Plan Review. This will be the Total Building Permit Fee.

Fourth: Apply Residential and other applicable fees to Total Building Permit Fee to determine the Total Project Fee.

(Step 1) - Determination of Construction Values

New Residential One and Two-Family Homes and Additions – Valuation Rates:

Residential Structures Valuation Rate (includes conditioned Arizona Rooms)	\$91.56 per square foot
Garages, Sheds, Outbuildings, and Accessory Structures	\$39.28 per square foot
Basements, Decks, Patios, Porches, Carports	\$15.00 per square foot

Residential Remodel Work and Phased Construction - Valuation:

Residential Remodel, Phased Construction, Repairs, Alterations, Renovations, Restorations, Shell Only Structures & Foundation Only	Use Contract Value *
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* Projects shall have values determined by proven actual project cost documents (copy of signed Contracts and/or Material & Labor estimates based on fair market retail value). These Material and Labor values should include all trade costs (e.g. Carpentry, Electrical, Plumbing and Mechanical).

The Residential Construction Values listed for New complete structures & additions include the permit fees for the entire project, including miscellaneous trades (e.g. Electrical, Plumbing and Mechanical).

(Step 2) - Determination of Building Permit Fee to Be Applied

After Valuation of the proposed construction work has been determined, a Building Permit Fee is then determined from the Fee Schedule below. Be sure to apply the Fees that are listed below the table when applicable.

For Construction Begun Without a Permit	Additional Permit Fee Minus Plan Review*
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Continued: Section 7 – Residential Permits

Continued: Determination of Building Permit Fee to Be Applied

* Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a Work without Permit fee is required for the amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.

Residential Building Permit Fee Rate Schedule

Total Valuation of Work	Fee Amount
\$1 to \$500	\$24.00
\$501 to \$5,000	\$30.00 for the first \$500; plus \$1.00 for each additional \$100 or fraction thereof, up to and including \$5,000
\$5,001 to \$40,000	\$69.00 for the first \$2,000; plus \$11.00 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487.00 for the first \$40,000; plus \$9.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827.00 for the first \$500,000 plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327.00 for the first \$1,000,000; plus \$3.00 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1.00 for each additional \$1,000 or fraction thereof

(Step 3) - Plan Review Fee

Plan Review Fees are in addition to Permit Fees and are based on a percentage of the Building Permit Fee charged. The review fee charged reflects the time spent in the review of construction plans and submittal information. The Plan Review Fee entitles the applicant to three submissions and reviews of the documents submitted. If the applicant is unable to obtain approval of his application with these three attempts, an additional plan review fee rate of \$50.00 per hour (1-hour min) will be assessed as noted below.

Residential Plan Review Fee:	65% of the Building Permit Fee (Up to and including four-plex)
Additional Plan Review Fees: Required by changes, additions or revisions to plans as requested by the applicant; or for those required reviews in addition to the three reviews allowed under the Plan Review Fee listed above.	\$50.00 per hour (1-hour minimum)

Continued: Section 7 – Residential Permits

Building Permit and Plan Review Notes:

- | |
|--|
| (1) No subsequent step in the permit process shall be undertaken without all fees being paid. |
| (2) Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. A Work without Permit Fee shall be collected whether or not a permit is then or subsequently issued. The Work without Permit fee is an amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00. |
| (3) The square footage for a Residential 'Alternative Construction' type structure, with increased exterior wall thickness, shall be measured from an assumed 8" wall thickness. |
| (4) Complete Plans (all trades) need to be submitted for review. |

(Step 4) - Total Project Fee

To determine the Total Project Fees, add any applicable miscellaneous fees such as Work without Permit Fee, as well as other departmental fees to the Total Building Permit Fee.
When the County's consulting engineer is utilized for plan reviews or meetings, the owner will pay the full cost charged to the County by the consulting engineer.

Example

- | |
|--|
| 1. 2,000 square foot R-3 occupancy type VB construction Building @\$91.50 square foot = \$183,000.00 Valuation |
| 2. \$1027.00 + (\$7.00 x 83 = \$581) = \$1,608. (fee amount) |
| 3. Plan Review Fee (65% of fee amount) = \$1,608.00 + \$1,045.20 = \$2,653.20 Total Building Permit Fee |
| 4. Add on any additional or miscellaneous fees (e.g. residential septic \$235) + \$235 = \$2888.20 |
| 5. = \$2,888.20 Total Project Fee |

Section 8 – Non-Residential Permits

Miscellaneous Fees

Replacement of Job Permit / Sign-Off Card	\$75
Re-Inspection Fee	\$75
Building Permit Renewal Fee	\$50
Utility Compliance Fee	\$100
Inspections for which no Fee is specifically listed such as Courtesy or Investigation	\$104
Inspections outside normal business hours	\$170
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions
Non-Residential Development Comment Resolution Meetings	\$150 each
However, if the County's consulting engineer commented on the Development Plan and participates in the meeting, the developer will pay the full costs charged to the County by the consulting engineer, typically an additional \$350 per meeting which includes travel expenses.	

Trade Permits

Cooler, Furnace, Air Conditioner, and Water Heater – Involving Utility Change	Per Construction Value
Service Entry (Electrical)	Per Construction Value
Miscellaneous Mechanical, Plumbing, and Electrical	Per Construction Value
Swimming Pool and/or Spa (Includes barrier)	Per Construction Value
Fireplace	Per Construction Value
Fire Sprinkler and Fire Alarms	Per Construction Value
Solar/PV Systems, Consulting Fees May Apply	At County Cost
Wind Generating Systems, Consulting Fees May Apply	Per Construction Value
Walls and Fences & Retaining Walls	Per Construction Value

Sign Permits

Signs, Digital Signs, Billboards	Per Construction Value
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Temporary Permits

Temporary Uses	\$30
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Continued: Section 8 – Non-Residential Permits

Building Code Fees

Permit and Plan Review

There is a four-step process to determine the Total Project Fee amount.

First: The total valuation of the proposed construction work needs to be established. For New-Structures and Additions this is determined by the square foot size and construction type of the structure (measured from the exterior) using the International Code Councils Building Valuation Data that follows. In the case of Remodeling Work it would be based on the documented material and labor costs of the project.

Second: A Building Permit Fee is then applied to the valuation of the construction work, obtained in Step One below from the Commercial Building Permit Fee Schedule listed.

Third: A Plan Review Fee (a percentage of the Building Permit Fee) is added when a project requires Plan Review.

Fourth: Apply Non-Residential and other applicable fees to the Total Building Permit Fee to determine the Total Project Fee.

(Step 1) - Determination of Construction Values

New – Non-Residential and Other than One and Two-Family Structures – Valuation Rates

All new Structures, other than those that are One and Two Family Residential Structures, shall have the square foot valuation applied that is listed on the most current published International Code Councils Building Valuation Data, released semi-annually, based on the type of construction.

Note: The Commercial Construction Values listed for New complete structures & additions include the permit fees for the entire project, including miscellaneous trades (e.g. Electrical, Plumbing and Mechanical).

Non-Residential Remodel Work and Phased Construction – Valuation:

Repairs, Alterations, Renovations, Restorations, Shell Only Structures and Tenant Fit-Ups	Use Contract Value *
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* Projects shall have values determined by proven actual project cost documents (copy of signed Contracts and/or Material and Labor estimates based on fair market retail value). These Material and Labor values should include all trade costs (e.g. Carpentry, Electrical, Plumbing, and Mechanical).

Continued: Section 8 – Non-Residential Permits

Square Foot Construction Costs a, b, c, d

Group (2015 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	233.95	225.89	220.42	211.39	198.92	193.15	204.70	181.63	174.97
A-1 Assembly, theaters, without stage	214.40	206.35	200.88	191.84	179.53	173.76	185.16	162.23	155.58
A-2 Assembly, nightclubs	182.86	177.56	173.06	166.05	156.54	152.22	160.22	141.73	136.94
A-2 Assembly, restaurants, bars, banquet halls	181.86	176.56	171.06	165.05	154.54	151.22	159.22	139.73	135.94
A-3 Assembly, churches	216.47	208.41	202.95	193.91	181.79	176.02	187.23	164.50	157.85
A-3 Assembly, general, community halls, libraries, museums	180.57	172.51	166.04	158.00	144.89	140.11	151.32	127.59	121.94
A-4 Assembly, arenas	213.40	205.35	198.88	190.84	177.53	172.76	184.16	160.23	154.58
B Business	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
E Educational	197.52	190.73	185.77	177.32	165.32	156.97	171.23	144.39	140.26
F-1 Factory and industrial, moderate hazard	111.86	106.71	100.58	96.68	86.77	82.81	92.61	72.75	68.09
F-2 Factory and industrial, low hazard	110.86	105.71	100.58	95.68	86.77	81.81	91.61	72.75	67.09
H-1 High Hazard, explosives	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	N.P.
H234 High Hazard	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	61.12
H-5 HPM	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
I-1 Institutional, supervised environment	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
I-2 Institutional, hospitals	314.17	307.27	301.34	292.67	277.18	N.P.	286.18	258.79	N.P.
I-2 Institutional, nursing homes	217.67	210.77	204.84	196.17	182.68	N.P.	189.68	164.29	N.P.
I-3 Institutional, restrained	212.42	205.52	199.59	190.92	177.93	171.25	184.43	159.54	151.71
I-4 Institutional, day care facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
M Mercantile	136.25	130.95	125.45	119.44	109.43	106.11	113.60	94.63	90.83
R-1 Residential, hotels	189.35	182.99	177.74	170.33	156.80	152.58	170.42	140.62	136.29
R-2 Residential, multiple family	158.84	152.48	147.23	139.81	127.05	122.83	139.91	110.87	106.54
R-3 Residential, one- and two-family ^d	148.17	144.14	140.42	136.90	131.89	128.41	134.60	123.40	116.15
R-4 Residential, care/assisted living facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
S-1 Storage, moderate hazard	103.68	98.53	92.40	88.50	78.80	74.84	84.43	64.78	60.12
S-2 Storage, low hazard	102.68	97.53	92.40	87.50	78.80	73.84	83.43	64.78	59.12
U Utility, miscellaneous	80.38	75.90	71.16	67.61	60.99	57.00	64.60	48.23	45.92

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$21.00 per sq. ft.

Continued: Section 8 – Non-Residential Permits

(Step 2) - Determination of Building Permit Fee to Be Applied

After the *Valuation* of the proposed construction work has been determined by one of the approved methods, a *Building Permit Fee* is then applied from the below *Fee Schedule*.

For Construction Begun Without a Permit.	Additional Permit Fee Minus Plan Review*
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*Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a *Work without Permit* fee is required for the amount equal to the *Building Permit Fee*, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.

Building Permit Fee Rate Schedule

Total Valuation of Work	Fee Amount
\$1 to \$500	\$24.00
\$501 to \$2,000	\$24.00 for the first \$500; plus \$3.00 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$69.00 for the first \$2,000; plus \$11.00 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487.00 for the first \$40,000; plus \$9.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827.00 for the first \$500,000 plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327.00 for the first \$1,000,000; plus \$3.00 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1.00 for each additional \$1,000 or fraction thereof

Continued: Section 8 – Non-Residential Permits

(Step 3) - Plan Review Fee

Plan Review Fees are in addition to Permit Fees and are based on a percentage of the Building Permit Fee charged. The review fee charged reflects the time spent in the review of construction plans and submittal information. The Plan Review Fee entitles the applicant to three submissions and reviews of the documents submitted. If the applicant is unable to obtain approval of his application with these three attempts, an additional plan review fee rate of \$50.00 per hour (1-hour min) will be assessed as noted below.	
Non-Residential Plan Review Fee (Includes three reviews)	65% of the Building Permit Fee
Additional Plan Review Fees: Required by changes, additions or revisions to plans as requested by the applicant; or for those required reviews in addition to the three reviews allowed under the Plan Review Fee listed above.	\$50.00 per hour (1-hour minimum)

Building Permit and Plan Review Notes

1. No subsequent step in the permit process shall be undertaken without all fees being paid.
2. Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. A Work without Permit Fee shall be collected whether or not a permit is then or subsequently issued. The Work without Permit fee is an amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.
3. The square footage for a Residential 'Alternative Construction' type structure, with increased exterior wall thickness, shall be measured from an assumed 8" wall thickness.
4. Complete Plans (all trades) need to be submitted for review.

(Step 4) - Total Project Fee

To determine the Total Project Fees, add any applicable miscellaneous fees such as Work without Permit Fee, as well as any other departmental fees to the Total Building Permit Fee.
When the County's consulting engineer is utilized for plan reviews or meetings, the owner will pay the full cost charged to the County by the consulting engineer.

Example

1. 2,000 square foot B occupancy type VB construction Office Building @\$121.32 square foot = \$242,640.00 Valuation
2. \$1,027.00 + (\$7.00 x 143 = \$1,001.00) = \$2,028.00 fee amount
3. Plan Review Fee (65% of fee amount) = \$1,318.20 + \$2,028.00 = \$3,346.20 Total Building Permit Fee
4. Add on any additional or miscellaneous fees (e.g. non-residential septic \$600) = \$600 + \$3,346.20 = \$3,946.20
5. = \$3,946.20 Total Project Fee

Section 9 – Zoning – Code Compliance

Zoning Permits Surcharge – For Construction begun without a permit

Permit Issued After First Enforcement Letter	\$100
Permit Issued After Second Enforcement Letter	\$200
Permit Issued After Notice of Hearing	\$400
Mobile/Manufactured Home Surcharge	\$120
Hearing Officer Appeal Fee	\$300

Section 10 – Planning

Special Uses

Special Use Authorization	\$300 (hearing fee) + permit fee
Special Use Authorization with Concurrent Rezoning Application	\$75 (hearing fee) + permit fee
Subsequent Appeal to the Board of Supervisors	\$300
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Modifications and/or Extensions

Modifications of Approved conditions or requests for extensions other than as specified herein	\$150
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Comprehensive Plan Amendments

Establishment of new growth area.	\$500
Expansion of existing growth area and/or amendment of plan area designation	\$200
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Master Development Plans

0 - 10 acres	\$400
11 - 40 acres	\$500
41 - 100 acres	\$600 + \$10/acre
101 + acre	\$800 + \$10/acre maximum \$8,000
Any required special advertising or environmental analysis	Applicant will pay actual additional costs
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Continued: Section 10 – Planning

Amendment of Conditions or Policies of Adopted MDP

Other than substantial amendments requiring re-advertising.	\$200
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Zoning Amendments

Amendment of Zoning Regulations (per amendment)	\$250
Rezoning to Less Intensive District	\$250
Rezoning in Conformance with Adopted Master Development Plan	\$250
to SM-174, SM-87	\$250
to RU-2	\$350 + \$2/acre (\$1,000 max.)
to SR, R, SM-36, SM-18, SM-9	\$400 + \$10/acre (\$2,500 max.)
to All Other Districts	\$400 + \$15/acre (\$3,500 max.)
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Board of Adjustment

Variances	\$300
Appeal of Interpretation/Decisions of Zoning Inspector (Fee will be refunded if the appeal is upheld)	\$150

Other Fees

Lot Development Modification Fee	\$75
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Rural Addressing Fees

Filing of Road Naming/Renaming Petition (This fee is waived if action is initiated by Rural Addressing)	\$150
Fee per Road Sign Changed by Petition (This fee is waived if action is initiated by Rural Addressing)	\$135
Rural Addressing Review Fee This fee only applies to city permits.	\$15

Section 11 – Planning – Subdivisions

Tentative Plat Fee

\$650+ \$20 per lot (Covers 1st & 2nd review-\$150 for each additional review). Covers the costs of County staff participation in one Subdivision Committee meeting. However, if the County's designated consulting engineer commented on the plat and participates in the meeting, the subdivider will pay the full cost charged to the County by the consulting engineer, typically \$350 per meeting which includes travel expenses. See below if additional such meetings are required.

Improvement Plan Review Fee

No charge if Improvement Plans are self-certified by a professional Civil Engineer registered to practice in the State of Arizona. If plans are submitted for County review, the fee would be \$126 per sheet if qualified County staff is available to review them. If necessary, the County will submit plans to the County's designated consulting engineer for their review and the full cost of this review will be paid by the subdivider, typically \$200 per sheet. The subdivider may elect to pay a fee for an "expedited review" of the plans by the County's consulting engineer; the cost for this review would be double the normal fee charged by the consultant, typically \$400 per sheet, and the timeframe for the consultant's expedited review would be half the normal time, typically, less than one week.

Final Plat Fee

\$650 + \$10 per lot (50% to Highway & Floodplain) (Covers 1st & 2nd review-\$150 for each additional review). Covers one Subdivision Committee meeting. However, if the County's designated consulting engineer commented on the plat and participates in the meetings, the subdivider will pay the full cost charged to the County by the consulting engineer, typically \$350 per meeting which includes travel expenses. See below if additional such meetings are required.

Minor Expedited Subdivision Fee

No initial fee, although other fees may apply (e.g. floodplain, drainage, waivers).

Drainage Report Review

\$350 for the 1st and 2nd review plus \$175 for each additional review of subsequent revised reports if the reports are reviewed by County staff. At the department's discretion, the County will submit the report to the County's designated consulting engineer and the full cost of their review will be paid by the subdivider/developer.

Continued: Section 11 – Planning - Subdivisions

Subdivision Committee Meetings

No charge for pre-application review of basic or conceptual plats by County staff. The initial Tentative Plat and the Final Plat fee covers the costs of one required Subdivision Committee Meeting each. Any additional necessary Subdivision Committee meeting(s) will require an additional \$150 per meeting for County staff participation. If the County's consulting engineer commented on the plat and participates in the meeting, the subdivider will pay the full costs charged to the County by the consulting engineer, typically an additional \$350 which includes travel expenses.

Traffic Impact Analyses (TIA) or Traffic Study Review

\$350 for the 1st and 2nd review, plus \$175 for review of each subsequent revision if the report is reviewed by County staff. At the department's discretion, the County will submit the report to the County's designated consulting engineer and the full cost of their review will be paid by the subdivider/developer.

Other Subdivision Fees

Health Subdivision Plan Review	\$200
Tentative Plat Time Extensions	\$500
Waivers from Subdivision Regulations	\$100 per waiver
Amended Plats	\$300
Assurance Agreement Time Extensions	\$500
Substitution of Assurance Agreement	\$300
Plat Abandonments	\$300
Appeals	\$300
Inspection of Private Roads	\$50 per hour

Adopted 09/14/87, Resolution 87-77
 Amended 11/21/88, Resolution 88-98
 Amended 08/02/93, Ordinance 008-93 and Ordinance 009-93
 Amended 10/18/93, Ordinance 010-93
 Amended 06/05/95, Ordinance 019-95
 Amended 10/04/99, Resolution 99-68
 Amended 12/18/01, Resolution 01-80
 Amended 05/27/03, Resolution 32-03
 Amended 08/05/03, Resolution 03-52
 Amended 06/22/04, Resolution 04-41
 Amended 01/13/09, Ordinance 037-09
 Amended 5/19/09, Ordinance 038-09

Revised March 15, 2018 Combined Fee Schedules with All Proposed Changes



COCHISE COUNTY

COMMUNITY DEVELOPMENT

"Public Programs...Personal Service"

MEMORANDUM

TO: Cochise County Board of Supervisors
FROM: Daniel Coxworth, Development Services Director
SUBJECT: Proposed Building Fee Schedule
DATE: May 8, 2018

I. NATURE OF REQUEST

The current Building Code Fee Schedule was last approved by the Board of Supervisors in 2004. Reviewing and adjusting the building permit fees is necessary to recoup the cost of building plan review and inspection services provided by the Development Services Department.

The Board of Supervisors met with staff in a number of Work Sessions since 2017. At the last Work Session on February 27, 2018, the Board directed staff to reduce the cost of permits for inexpensive residential projects and residential trade permits. As a result, the proposed fee schedule was revised to reduce the cost of residential trade permits to \$124 or less and adjusting the Residential Building Permit Fee Rate so residential permits \$5,000 or less are no greater than \$124 with plan review if necessary. All other proposed residential and non-residential fees are consistent with the International Code Council (ICC) published Building Valuation Data.

II: RECOMMENDATION

Staff recommends approval of the amended and consolidated Development Fee Schedule. If approved, the new fee schedule will begin Fiscal Year 2019 on July 1, 2018.

III: ATTACHMENTS

Resolution 18-__

Proposed Fee Schedule with updated proposed changes.

RESOLUTION 18-__

**A RESOLUTION OF THE COCHISE COUNTY BOARD OF SUPERVISORS ADOPTING A
CONSOLIDATED FEE SCHEDULE AND AMENDED BUILDING PERMIT FEES**

WHEREAS, the County is authorized to adopt building codes with the powers necessary to enable it to administer and enforce building codes within the unincorporated area of the County, pursuant to A.R.S. § 11-861; and

WHEREAS, the County's planning agency has adopted a Building Code and other related codes to regulate all aspects of buildings or structures; and

WHEREAS, the County may adopt fee schedules for any specific products and services the County provides to the public, pursuant to A.R.S. § 11-251.08; and

WHEREAS, the last fee schedule for public services and products was last approved by the Board of Supervisors in 2004; and

WHEREAS, it is also appropriate to revise fees for public services and products provided by the Development Services Department to recuperate costs associated with services and products; and

WHEREAS, the Board of Supervisors desires to amend the building permit fees pursuant to its authority under A.R.S. § 11-815; and

WHEREAS, the Board of Supervisors desires to consolidate the Planning and Zoning fee schedules into a format that will be easily used by the public; and

WHEREAS, the Building Code Advisory and Appeals Board unanimously recommended approval of these amendments at their meeting on October 3, 2017; and

WHEREAS, the Planning Commission unanimously recommended approval of these amendments at their meeting on November 8, 2017; and

WHEREAS, the proposed action was provided on the County's website, transmitted to interested parties throughout the County, and provided in a County press release; and

WHEREAS, the Board of Supervisors held a Work Session on February 27, 2018, directing staff to limit the cost of a building permit fee for small residential projects.

NOW BE IT THEREFORE RESOLVED BY THE COCHISE COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

Section 1

The Cochise County Board of Supervisors hereby adopts the consolidated fee schedule and amendments to the building fee schedule, attached as Exhibit 1.

Section 2

All prior versions of the Cochise County Building permit and plan review fees for commercial and residential fee are hereby rescinded.

Section 3

The consolidated fee schedule shall take effect on July 1, 2018.

PASSED AND ADOPTED THIS _____ DAY OF MAY 2018 BY

Peggy Judd, Chair of the Board
Cochise County Board of Supervisors

ATTEST:

Arlethe G. Rios
Clerk of the Board

APPROVED AS TO FORM:

Elda Orduño 5.1.18

Elda E. Orduño
Civil Deputy County Attorney

EXHIBIT "A"



**Cochise County
Community Development
Development Services**

Public Programs... Personal Service
www.cochise.az.gov

Fee Schedule

This Fee Schedule contains the Cochise County Community Development adopted fees as follows:

Section	Area	Page
1	Administration	2
2	Environmental Health	2-3
3	Floodplain	4
4	Highway (Right-of-Way)	4
5	Rural Residential Owner/Builder	4
6	AZ Department of Housing (Manufactured Homes and Factory Built Building)	4
7	Residential Permits (Temporary Permits - Exemption Notes - Miscellaneous Fees - Trade Permits and Flat Rate Fees)	5
7	Residential Permits (Building Code: Determination of Construction Value)	6
7	Residential Permits (Building Code: Permit Fee Rate Schedule - Fees)	7-8
8	Non-Residential Permits (Miscellaneous Fees - Trade Permits - Signs - Temporary Permits)	9
8	Non-Residential Permits (Building Code: Determination of Construction Value)	10
8	Non-Residential Permits (Building Code: Permit Fee Valuation Chart)	11
8	Non-Residential Permits (Building Code: Permit Fee Rate Schedule - Fees)	12-13
9	Code Compliance	14
10	Planning (Special Uses - Modifications - Comprehensive Plan Amendments - Master Development Plans)	14
10	Planning (Amendment of Conditions - Zoning Amendment - Board of Adjustment - Other Fees - Rural Addressing)	15
11	Planning (Subdivisions)	16-17

Section 1 – Administration

Copies of Documents

Subdivision Regulations	\$5
Zoning Regulations	\$15
Ordinances	\$2
Plans & Area Plans	\$15
Assessor's Maps	\$.50 each
Compact Disc	\$6 each
For each Hard Copy Page that is Scanned or Converted into Electronic Format	\$.30 each
8 ½" X 11" – black & white	\$.30 each
8 ½" X 11" – color	\$.35 each
11" X 17" enlargement/reduction	\$.50 each
(Additional charge for special maps which require research)	

Section 2 – Environmental Health

County Residential Septic Permit, less than 3,000 GPD	\$235
County Residential Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
County Residential Septic Permit (additional fee to base rate) *	\$90
County Residential Septic Repair Permit	\$145
County Residential Septic Surcharge	\$700
City Residential Septic Permit, less than 3,000 GPD	\$235
City Residential Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
City Residential Septic Permit (additional fee to base rate) *	\$90
City Residential Septic Repair Permit	\$145
City Residential Septic Surcharge	\$700
County Commercial Septic Permit, less than 3,000 GPD	\$600
County Commercial Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
County Commercial Septic Repair Permit	\$145
County Commercial Septic Surcharge	\$700
County Grease Interceptor/Trap (Trade Permit)	\$145
City Commercial Septic Permit, less than 3,000 GPD	\$600
City Commercial Septic Permit, greater than 3,000 GPD-less than 24,000 GPD	\$550
City Commercial Septic Repair Permit	\$145

Continued: Section 2 – Environmental Health

City Commercial Septic Surcharge	\$700
City Grease Interceptor/Trap (Trade Permit)	\$145
Composting Toilet Less than 3,000 gallons per day	\$160
Incinerator Electric Toilet	\$350
Incinerator Electric Toilet (additional fee to base rate) *	\$90
Pressure Distribution System, less than 3,000 GPD	\$250
Pressure Distribution System, less than 3,000 GPD (additional fee to base rate) *	\$90
Natural Seal Evaporation Bed, less than 3,000 GPD	\$300
Natural Seal Evaporation Bed, less than 3,000 GPD (additional fee to base rate) *	\$90
Lined Evapotranspiration Bed, less than 3,000 GPD	\$300
Lined Evapotranspiration Bed, less than 3,000 GPD (additional fee to base rate) *	\$90
Wisconsin Mound, less than 3,000 GPD	\$450
Wisconsin Mound, less than 3,000 GPD (additional fee to base rate) *	\$90
Engineered Pad System, less than 3,000 GPD	\$450
Engineered Pad System, less than 3,000 GPD (additional fee to base rate) *	\$90
Intermittent Sand Filter, less than 3,000 GPD	\$300
Intermittent Sand Filter, less than 3,000 GPD (additional fee to base rate) *	\$90
Textile Filter, less than 3,000 GPD	\$350
Textile Filter, less than 3,000 GPD (additional fee to base rate) *	\$90
Sewage Vault, less than 3,000 GPD	\$300
Sewage Vault, less than 3,000 GPD (additional fee to base rate) *	\$90
Sand Lined Trench, less than 3,000 GPD	\$275
Sand Lined Trench, less than 3,000 GPD (additional fee to base rate) *	\$90
Disinfection Device, less than 3,000 GPD	\$275
Disinfection Device, less than 3,000 GPD (additional fee to base rate) *	\$90
Subsurface Drip Irrigation, less than 3,000 GPD	\$350
Subsurface Drip Irrigation, less than 3,000 GPD (additional fee to base rate) *	\$90
Well (Plus \$100 for ADWR or \$150 if in "INA" area)	\$50
County Septic Transfer	\$50
City Septic Transfer	\$50
* If an alternative sewage disposal system incorporates more than one type of technology, the technology with highest fee will be the base rate, with the additional technologies added to the base rate at \$90 for each	

Section 3 – Floodplain

Floodplain Use Permit - Single Family Dwelling/Manufactured/Mobile Home/Principal Structures	\$150
Floodplain Use Permit- Accessory Structures	\$40

Section 4 – Highway

Right-Of-Way Permit	\$100
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Section 5 – Rural Residential Owner/Builder

Limited Inspection with Plan Review Option

Single-Family Dwelling	\$325 + plan review
Residential Accessory Buildings	\$200

No Inspection – No Plan Review Option

Single-Family Dwelling	\$157
Residential Accessory Buildings	\$147

Section 6 – Arizona Department of Housing

Fees - Manufactured Homes and Factory Built Building

Tables from Arizona Department of Housing	
Description	IGA Fee
Mobile/Manufactured (MFG) Home - Includes 3 Inspections	\$459 each
Factory Built Building – Residential - Includes 3 Inspections	\$450 per story
Factory Built Building – Non-Residential - Includes 3 Inspections	\$4.50/LF per story
Re-Inspection Fee for Manufactured/Mobile Home/Factory-Built Building	\$80
Mobile/Manufactured Home Surcharge	\$220

Section 7 – Residential Permits

Temporary Permits

Temporary RV Permit	\$30
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Exemption Notes

No permit required for one-story detached accessory structures provided the floor area does not exceed 200-square feet and no utilities. Floodplain regulations may apply.

No permit required for decks less than 30-inches in height above the lowest grade within 5-feet of deck edge.

\$1,000 Exemption – If proposed residential construction is less than \$1,000 in market value (defined as the normal retail value of materials and labor performed) a permit is not required. It is suggested, however, that you contact Development Services at (520) 432-9300 to ensure that the size and placement of the structures comply with the Zoning Regulations and other pertinent County requirements. Also, see list of residential exemptions in Section R105.2 of the 2012 International Residential Code, as amended by Cochise County and Article 17 of the Zoning Regulations.

Miscellaneous Fees

Replacement of Job Permit / Sign-Off Card	\$75
Re-Inspection Fee	\$75
Building Permit Renewal Fee	\$50
Utility Compliance Fee	\$50
Inspections for which no Fee is specifically listed such as Courtesy or Investigation	\$104
Inspections outside normal business hours	\$170
Multiple Use Plan	\$50

Trade Permits and Flat Rate Fees

New/Upgrade Water Heater	\$50
Cooler, Furnace, and Air Conditioner Involving Utility Change	\$124
Service Entry (Electrical)	\$124
Miscellaneous Mechanical, Plumbing, and Electrical	\$124
Solar/PV Systems and Wind Turbines	\$124
Walls and Fences over 7' high, Retaining Walls over 4' high (Walls are exempt up to 7' high and 3' high on a corner lot. An informational permit is required if they are over 3' high on a corner lot. Retaining Walls are exempt up to 4' high.) Height is measured from the footing.	\$124
Swimming Pool and/or Spa (Includes barrier)	Per Construction Value
Fireplace	Per Construction Value
Fire Sprinkler and Fire Alarms	Per Construction Value

Continued: Section 7 – Residential Permits

Residential Building Code Fees

Permit and Plan Review

There is a four-step process to determine the Total Project Fee amount.
First: The total valuation of the proposed construction work needs to be established. For New Structures and Additions this is determined by the square foot size of the structure (measured from the exterior). In the case of Remodeling Work, it would be based on the documented material and labor costs of the project.
Second: A Building Permit Fee is then applied to the valuation of the construction work, obtained in Step One. The only exceptions would be when a permit is using previously approved plans.
Third: A Plan Review Fee (a percentage of the Building Permit Fee) is added when a project requires Plan Review. This will be the Total Building Permit Fee.
Fourth: Apply Residential and other applicable fees to Total Building Permit Fee to determine the Total Project Fee.

(Step 1) - Determination of Construction Values

New Residential One and Two-Family Homes and Additions – Valuation Rates:

Residential Structures Valuation Rate (includes conditioned Arizona Rooms)	\$91.56 per square foot
Garages, Sheds, Outbuildings, and Accessory Structures	\$39.28 per square foot
Basements, Decks, Patios, Porches, Carports	\$15.00 per square foot

Residential Remodel Work and Phased Construction - Valuation:

Residential Remodel, Phased Construction, Repairs, Alterations, Renovations, Restorations, Shell Only Structures & Foundation Only	Use Contract Value *
* Projects shall have values determined by proven actual project cost documents (copy of signed Contracts and/or Material & Labor estimates based on fair market retail value). These Material and Labor values should include all trade costs (e.g. Carpentry, Electrical, Plumbing and Mechanical).	
The Residential Construction Values listed for New complete structures & additions include the permit fees for the entire project, including miscellaneous trades (e.g. Electrical, Plumbing and Mechanical).	

(Step 2) - Determination of Building Permit Fee to Be Applied

After Valuation of the proposed construction work has been determined, a Building Permit Fee is then determined from the Fee Schedule below. Be sure to apply the Fees that are listed below the table when applicable.	
For Construction Begun Without a Permit	Additional Permit Fee Minus Plan Review*

Continued: Section 7 – Residential Permits

Continued: Determination of Building Permit Fee to Be Applied

* Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a Work without Permit fee is required for the amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.

Residential Building Permit Fee Rate Schedule

Total Valuation of Work	Fee Amount
\$1 to \$500	\$24.00
\$501 to \$5,000	\$30.00 for the first \$500; plus \$1.00 for each additional \$100 or fraction thereof, up to and including \$5,000
\$5,001 to \$40,000	\$69.00 for the first \$2,000; plus \$11.00 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487.00 for the first \$40,000; plus \$9.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827.00 for the first \$500,000 plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327.00 for the first \$1,000,000; plus \$3.00 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1.00 for each additional \$1,000 or fraction thereof

(Step 3) - Plan Review Fee

Plan Review Fees are in addition to Permit Fees and are based on a percentage of the Building Permit Fee charged. The review fee charged reflects the time spent in the review of construction plans and submittal information. The Plan Review Fee entitles the applicant to three submissions and reviews of the documents submitted. If the applicant is unable to obtain approval of his application with these three attempts, an additional plan review fee rate of \$50.00 per hour (1-hour min) will be assessed as noted below.	
Residential Plan Review Fee:	65% of the Building Permit Fee (Up to and including four-plex)
Additional Plan Review Fees: Required by changes, additions or revisions to plans as requested by the applicant; or for those required reviews in addition to the three reviews allowed under the Plan Review Fee listed above.	\$50.00 per hour (1-hour minimum)

Continued: Section 7 – Residential Permits

Building Permit and Plan Review Notes:

- | |
|--|
| (1) No subsequent step in the permit process shall be undertaken without all fees being paid. |
| (2) Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. A Work without Permit Fee shall be collected whether or not a permit is then or subsequently issued. The Work without Permit fee is an amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00. |
| (3) The square footage for a Residential 'Alternative Construction' type structure, with increased exterior wall thickness, shall be measured from an assumed 8" wall thickness. |
| (4) Complete Plans (all trades) need to be submitted for review. |

(Step 4) - Total Project Fee

To determine the Total Project Fees, add any applicable miscellaneous fees such as Work without Permit Fee, as well as other departmental fees to the Total Building Permit Fee.
When the County's consulting engineer is utilized for plan reviews or meetings, the owner will pay the full cost charged to the County by the consulting engineer.

Example

- | |
|--|
| 1. 2,000 square foot R-3 occupancy type VB construction Building @\$91.50 square foot = \$183,000.00 Valuation |
| 2. \$1027.00 + (\$7.00 x 83 = \$581) = \$1,608. (fee amount) |
| 3. Plan Review Fee (65% of fee amount) = \$1,608.00 + \$1,045.20 = \$2,653.20 Total Building Permit Fee |
| 4. Add on any additional or miscellaneous fees (e.g. residential septic \$235) + \$235 = \$2888.20 |
| 5. = \$2,888.20 Total Project Fee |

Section 8 – Non-Residential Permits

Miscellaneous Fees

Replacement of Job Permit / Sign-Off Card	\$75
Re-Inspection Fee	\$75
Building Permit Renewal Fee	\$50
Utility Compliance Fee	\$100
Inspections for which no Fee is specifically listed such as Courtesy or Investigation	\$104
Inspections outside normal business hours	\$170
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions
Non-Residential Development Comment Resolution Meetings	\$150 each
However, if the County's consulting engineer commented on the Development Plan and participates in the meeting, the developer will pay the full costs charged to the County by the consulting engineer, typically an additional \$350 per meeting which includes travel expenses.	

Trade Permits

Cooler, Furnace, Air Conditioner, and Water Heater – Involving Utility Change	Per Construction Value
Service Entry (Electrical)	Per Construction Value
Miscellaneous Mechanical, Plumbing, and Electrical	Per Construction Value
Swimming Pool and/or Spa (Includes barrier)	Per Construction Value
Fireplace	Per Construction Value
Fire Sprinkler and Fire Alarms	Per Construction Value
Solar/PV Systems, Consulting Fees May Apply	At County Cost
Wind Generating Systems, Consulting Fees May Apply	Per Construction Value
Walls and Fences & Retaining Walls	Per Construction Value

Sign Permits

Signs, Digital Signs, Billboards	Per Construction Value
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Temporary Permits

Temporary Uses	\$30
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Continued: Section 8 – Non-Residential Permits

Building Code Fees

Permit and Plan Review

There is a four-step process to determine the Total Project Fee amount.
First: The total valuation of the proposed construction work needs to be established. For New-Structures and Additions this is determined by the square foot size and construction type of the structure (measured from the exterior) using the International Code Councils Building Valuation Data that follows. In the case of Remodeling Work it would be based on the documented material and labor costs of the project.
Second: A Building Permit Fee is then applied to the valuation of the construction work, obtained in Step One below from the Commercial Building Permit Fee Schedule listed.
Third: A Plan Review Fee (a percentage of the Building Permit Fee) is added when a project requires Plan Review.
Fourth: Apply Non-Residential and other applicable fees to the Total Building Permit Fee to determine the Total Project Fee.

(Step 1) - Determination of Construction Values

New – Non-Residential and Other than One and Two-Family Structures – Valuation Rates

All new Structures, other than those that are One and Two Family Residential Structures, shall have the square foot valuation applied that is listed on the most current published International Code Councils Building Valuation Data, released semi-annually, based on the type of construction.
Note: The Commercial Construction Values listed for New complete structures & additions include the permit fees for the entire project, including miscellaneous trades (e.g. Electrical, Plumbing and Mechanical).

Non-Residential Remodel Work and Phased Construction – Valuation:

Repairs, Alterations, Renovations, Restorations, Shell Only Structures and Tenant Fit-Ups	Use Contract Value *
* Projects shall have values determined by proven actual project cost documents (copy of signed Contracts and/or Material and Labor estimates based on fair market retail value). These Material and Labor values should include all trade costs (e.g. Carpentry, Electrical, Plumbing, and Mechanical).	

Continued: Section 8 – Non-Residential Permits

Square Foot Construction Costs a, b, c, d

Group (2016 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	233.95	225.89	220.42	211.39	198.92	193.15	204.70	181.63	174.97
A-1 Assembly, theaters, without stage	214.40	206.35	200.88	191.84	179.53	173.76	185.16	162.23	155.58
A-2 Assembly, nightclubs	182.86	177.56	173.06	166.05	156.54	152.22	160.22	141.73	136.94
A-2 Assembly, restaurants, bars, banquet halls	181.86	176.56	171.06	165.05	154.54	151.22	159.22	139.73	135.94
A-3 Assembly, churches	216.47	208.41	202.95	193.91	181.79	176.02	187.23	164.50	157.85
A-3 Assembly, general, community halls, libraries, museums	180.57	172.51	166.04	158.00	144.89	140.11	151.32	127.59	121.94
A-4 Assembly, arenas	213.40	205.35	198.88	190.84	177.53	172.76	184.16	160.23	154.58
B Business	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
E Educational	197.52	190.73	185.77	177.32	165.32	156.97	171.23	144.39	140.26
F-1 Factory and industrial, moderate hazard	111.86	106.71	100.58	96.68	86.77	82.81	92.61	72.75	68.09
F-2 Factory and industrial, low hazard	110.86	105.71	100.58	95.68	86.77	81.81	91.61	72.75	67.09
H-1 High Hazard, explosives	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	N.P.
H234 High Hazard	104.68	99.53	94.40	89.50	80.80	75.84	85.43	66.78	61.12
H-5 HPM	186.69	179.79	173.86	165.19	150.70	145.02	158.70	132.31	126.48
I-1 Institutional, supervised environment	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
I-2 Institutional, hospitals	314.17	307.27	301.34	292.67	277.18	N.P.	286.18	258.79	N.P.
I-2 Institutional, nursing homes	217.67	210.77	204.84	196.17	182.68	N.P.	189.68	164.29	N.P.
I-3 Institutional, restrained	212.42	205.52	199.59	190.92	177.93	171.25	184.43	159.54	151.71
I-4 Institutional, day care facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
M Mercantile	136.25	130.95	125.45	119.44	109.43	106.11	113.60	94.63	90.83
R-1 Residential, hotels	189.35	182.99	177.74	170.33	156.80	152.58	170.42	140.62	136.29
R-2 Residential, multiple family	158.84	152.48	147.23	139.81	127.05	122.83	139.91	110.87	106.54
R-3 Residential, one- and two-family ^d	148.17	144.14	140.42	136.90	131.89	128.41	134.60	123.40	116.15
R-4 Residential, care/assisted living facilities	187.63	181.26	176.01	168.60	155.33	151.11	168.69	139.15	134.82
S-1 Storage, moderate hazard	103.68	98.53	92.40	88.50	78.80	74.84	84.43	64.78	60.12
S-2 Storage, low hazard	102.68	97.53	92.40	87.50	78.80	73.84	83.43	64.78	59.12
U Utility, miscellaneous	80.36	75.90	71.16	67.61	60.99	57.00	64.60	48.23	45.92

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$21.00 per sq. ft.

Continued: Section 8 – Non-Residential Permits

(Step 2) - Determination of Building Permit Fee to Be Applied

After the *Valuation* of the proposed construction work has been determined by one of the approved methods, a *Building Permit Fee* is then applied from the below *Fee Schedule*.

For Construction Begun Without a Permit.	Additional Permit Fee Minus Plan Review*
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*Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a *Work without Permit* fee is required for the amount equal to the *Building Permit Fee*, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.

Building Permit Fee Rate Schedule

Total Valuation of Work	Fee Amount
\$1 to \$500	\$24.00
\$501 to \$2,000	\$24.00 for the first \$500; plus \$3.00 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$69.00 for the first \$2,000; plus \$11.00 for each additional \$1,000 or fraction thereof, up to and including \$40,000
\$40,001 to \$100,000	\$487.00 for the first \$40,000; plus \$9.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,827.00 for the first \$500,000 plus \$5.00 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,327.00 for the first \$1,000,000; plus \$3.00 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1.00 for each additional \$1,000 or fraction thereof

Continued: Section 8 – Non-Residential Permits

(Step 3) - Plan Review Fee

Plan Review Fees are in addition to Permit Fees and are based on a percentage of the Building Permit Fee charged. The review fee charged reflects the time spent in the review of construction plans and submittal information. The Plan Review Fee entitles the applicant to three submissions and reviews of the documents submitted. If the applicant is unable to obtain approval of his application with these three attempts, an additional plan review fee rate of \$50.00 per hour (1-hour min) will be assessed as noted below.

Non-Residential Plan Review Fee (Includes three reviews)	65% of the Building Permit Fee
Additional Plan Review Fees: Required by changes, additions or revisions to plans as requested by the applicant; or for those required reviews in addition to the three reviews allowed under the Plan Review Fee listed above.	\$50.00 per hour (1-hour minimum)

Building Permit and Plan Review Notes

1. No subsequent step in the permit process shall be undertaken without all fees being paid.
2. Whenever any work for which a permit is required by the building code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. A Work without Permit Fee shall be collected whether or not a permit is then or subsequently issued. The Work without Permit fee is an amount equal to the Building Permit Fee, in addition to the normal required permit fee, with a minimum penalty of \$100.00 and a maximum of \$2500.00.
3. The square footage for a Residential 'Alternative Construction' type structure, with increased exterior wall thickness, shall be measured from an assumed 8" wall thickness.
4. Complete Plans (all trades) need to be submitted for review.

(Step 4) - Total Project Fee

To determine the Total Project Fees, add any applicable miscellaneous fees such as Work without Permit Fee, as well as any other departmental fees to the Total Building Permit Fee.

When the County's consulting engineer is utilized for plan reviews or meetings, the owner will pay the full cost charged to the County by the consulting engineer.

Example

1. 2,000 square foot B occupancy type VB construction Office Building @\$121.32 square foot = \$242,640.00 Valuation
2. \$1,027.00 + (\$7.00 x 143 = \$1,001.00) = \$2,028.00 fee amount
3. Plan Review Fee (65% of fee amount) = \$1,318.20 + \$2,028.00 = \$3,346.20 Total Building Permit Fee
4. Add on any additional or miscellaneous fees (e.g. non-residential septic \$600) = \$600 + \$3,346.20 = \$3,946.20
5. = \$3,946.20 Total Project Fee

Section 9 – Zoning – Code Compliance

Zoning Permits Surcharge – For Construction begun without a permit

Permit Issued After First Enforcement Letter	\$100
Permit Issued After Second Enforcement Letter	\$200
Permit Issued After Notice of Hearing	\$400
Mobile/Manufactured Home Surcharge	\$120
Hearing Officer Appeal Fee	\$300

Section 10 – Planning

Special Uses

Special Use Authorization	\$300 (hearing fee) + permit fee
Special Use Authorization with Concurrent Rezoning Application	\$75 (hearing fee) + permit fee
Subsequent Appeal to the Board of Supervisors	\$300
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Modifications and/or Extensions

Modifications of Approved conditions or requests for extensions other than as specified herein	\$150
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Comprehensive Plan Amendments

Establishment of new growth area.	\$500
Expansion of existing growth area and/or amendment of plan area designation	\$200
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Master Development Plans

0 - 10 acres	\$400
11 - 40 acres	\$500
41 - 100 acres	\$600 + \$10/acre
101 + acre	\$800 + \$10/acre maximum \$8,000
Any required special advertising or environmental analysis	Applicant will pay actual additional costs
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Continued: Section 10 – Planning

Amendment of Conditions or Policies of Adopted MDP

Other than substantial amendments requiring re-advertising.	\$200
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Zoning Amendments

Amendment of Zoning Regulations (per amendment)	\$250
Rezoning to Less Intensive District	\$250
Rezoning in Conformance with Adopted Master Development Plan	\$250
to SM-174, SM-87	\$250
to RU-2	\$350 + \$2/acre (\$1,000 max.)
to SR, R, SM-36, SM-18, SM-9	\$400 + \$10/acre (\$2,500 max.)
to All Other Districts	\$400 + \$15/acre (\$3,500 max.)
Review of drainage reports, traffic analyses or other engineering reports	Same fee as listed under Subdivisions

Board of Adjustment

Variances	\$300
Appeal of Interpretation/Decisions of Zoning Inspector (Fee will be refunded if the appeal is upheld)	\$150

Other Fees

Lot Development Modification Fee	\$75
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Rural Addressing Fees

Filing of Road Naming/Renaming Petition (This fee is waived if action is initiated by Rural Addressing)	\$150
Fee per Road Sign Changed by Petition (This fee is waived if action is initiated by Rural Addressing)	\$135
Rural Addressing Review Fee This fee only applies to city permits.	\$15

Section 11 – Planning – Subdivisions

Tentative Plat Fee

\$650+ \$20 per lot (Covers 1st & 2nd review-\$150 for each additional review). Covers the costs of County staff participation in one Subdivision Committee meeting. However, if the County's designated consulting engineer commented on the plat and participates in the meeting, the subdivider will pay the full cost charged to the County by the consulting engineer, typically \$350 per meeting which includes travel expenses. See below if additional such meetings are required.

Improvement Plan Review Fee

No charge if Improvement Plans are self-certified by a professional Civil Engineer registered to practice in the State of Arizona. If plans are submitted for County review, the fee would be \$126 per sheet if qualified County staff is available to review them. If necessary, the County will submit plans to the County's designated consulting engineer for their review and the full cost of this review will be paid by the subdivider, typically \$200 per sheet. The subdivider may elect to pay a fee for an "expedited review" of the plans by the County's consulting engineer; the cost for this review would be double the normal fee charged by the consultant, typically \$400 per sheet, and the timeframe for the consultant's expedited review would be half the normal time, typically, less than one week.

Final Plat Fee

\$650 + \$10 per lot (50% to Highway & Floodplain) (Covers 1st & 2nd review-\$150 for each additional review). Covers one Subdivision Committee meeting. However, if the County's designated consulting engineer commented on the plat and participates in the meetings, the subdivider will pay the full cost charged to the County by the consulting engineer, typically \$350 per meeting which includes travel expenses. See below if additional such meetings are required.

Minor Expedited Subdivision Fee

No initial fee, although other fees may apply (e.g. floodplain, drainage, waivers).

Drainage Report Review

\$350 for the 1st and 2nd review plus \$175 for each additional review of subsequent revised reports if the reports are reviewed by County staff. At the department's discretion, the County will submit the report to the County's designated consulting engineer and the full cost of their review will be paid by the subdivider/developer.

Continued: Section 11 – Planning - Subdivisions

Subdivision Committee Meetings

No charge for pre-application review of basic or conceptual plats by County staff. The initial Tentative Plat and the Final Plat fee covers the costs of one required Subdivision Committee Meeting each. Any additional necessary Subdivision Committee meeting(s) will require an additional \$150 per meeting for County staff participation. If the County's consulting engineer commented on the plat and participates in the meeting, the subdivider will pay the full costs charged to the County by the consulting engineer, typically an additional \$350 which includes travel expenses.

Traffic Impact Analyses (TIA) or Traffic Study Review

\$350 for the 1st and 2nd review, plus \$175 for review of each subsequent revision if the report is reviewed by County staff. At the department's discretion, the County will submit the report to the County's designated consulting engineer and the full cost of their review will be paid by the subdivider/developer.

Other Subdivision Fees

Health Subdivision Plan Review	\$200
Tentative Plat Time Extensions	\$500
Waivers from Subdivision Regulations	\$100 per waiver
Amended Plats	\$300
Assurance Agreement Time Extensions	\$500
Substitution of Assurance Agreement	\$300
Plat Abandonments	\$300
Appeals	\$300
Inspection of Private Roads	\$50 per hour

Adopted 09/14/87, Resolution 87-77
 Amended 11/21/88, Resolution 88-98
 Amended 08/02/93, Ordinance 008-93 and Ordinance 009-93
 Amended 10/18/93, Ordinance 010-93
 Amended 06/05/95, Ordinance 019-95
 Amended 10/04/99, Resolution 99-68
 Amended 12/18/01, Resolution 01-80
 Amended 05/27/03, Resolution 32-03
 Amended 08/05/03, Resolution 03-52
 Amended 06/22/04, Resolution 04-41
 Amended 01/13/09, Ordinance 037-09
 Amended 5/19/09, Ordinance 038-09

Revised March 15, 2018 Combined Fee Schedules with All Proposed Changes

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

IGA with Bisbee for Fleet Services

Submitted By: Arlethe Rios, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation **Recommendation:** Approve

Document Signatures: BOS Signature Required **# of ORIGINALS Submitted for Signature:** 2

NAME of PRESENTER: Ruben Miranda **TITLE of PRESENTER:** Internal Services Administrator

Docket Number (If applicable):

Mandated Function?: Not Mandated **Source of Mandate or Basis for Support?:**

Information

Agenda Item Text:

Approve Intergovernmental Agreement (IGA) between the City of Bisbee and Cochise County Fleet Services for maintenance and repairs on City of Bisbee vehicles and highway equipment effective once both parties sign for a period of one year and automatic annual renewals thereafter.

Background:

The Board of Supervisors Strategic Plan directed staff to participate in regional partnerships with other entities for services and this IGA will accomplish collaboration between two government entities.

Department's Next Steps (if approved):

Send two IGAs to the City of Bisbee for approval.

Impact of NOT Approving/Alternatives:

The County will not be able to collaborate with the City for fleet services.

To BOS Staff: Document Disposition/Follow-Up:

Send two IGAs to the City of Bisbee for their approval.

Attachments

IGA

IGA Exhibit A

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF
BISBEE AND COCHISE COUNTY FLEET SERVICES FOR
MAINTENANCE AND REPAIRS ON CITY OF BISBEE VEHICLES
AND OFF HIGHWAY EQUIPMENT**

THIS AGREEMENT is made and entered into by and between COCHISE COUNTY, a political subdivision of the state of Arizona (hereinafter called “the COUNTY”), and the CITY OF BISBEE (hereinafter called “the CITY”), a municipal corporation, for the purpose of exercising their respective joint powers and contracting for services for the maintenance and repair of CITY vehicles weighing up to one (1) ton. The CITY and COUNTY may each be referred to herein as “Party” or “Parties”, collectively.

RECITALS

WHEREAS, the COUNTY has available, on a limited basis, certain employees, equipment and materials through Cochise County Fleet Services, which may be of significant benefit on various vehicle maintenance and repair projects of the CITY; and

WHEREAS, the cooperative use of COUNTY staff, equipment and materials for work on CITY projects, when such resources are not scheduled for COUNTY projects, may be in the best interest of all citizens of Cochise County; and

WHEREAS, both the COUNTY and the CITY are in favor of maximizing the public benefit that can be derived from the cooperative use of public resources; and

WHEREAS, this agreement, contracting for certain services between governments, is authorized by A.R.S. § 11-951 *et seq.* (Intergovernmental Agreements), A.R.S. § 11-251(58) (County Sale of Property to Another Government Entity at Less Than Fair Market Value), A.R.S. § 41-2631 *et seq.* (Cooperative Purchasing), as applicable,

NOW THEREFORE, inconsideration of the mutual covenants set forth herein, CITY and COUNTY make the following agreements:

AGREEMENT

I. MAINTENANCE AND REPAIR OF CITY VEHICLES WEIGHING UP TO ONE (1) TON

1. The CITY may deliver its vehicles weighing up to one (1) ton to Cochise County Fleet Services for maintenance and repairs. Each CITY vehicle will be maintained on an interval established by the CITY and scheduled through the COUNTY by appointment only, and subject to paragraph four (4) below. The following list of services will be provided:

- A. Vehicle lube, oil and oil filter service.
 - B. Tire repair and replacement.
 - C. Alignments.
 - D. Brake maintenance and repairs.
 - E. Engine and body electrical.
 - F. Suspension maintenance and repair.
 - G. Preventative maintenance services.
 - H. Tune up service.
 - I. A/C maintenance and repair.
 - J. Fuel system service and repair.
 - K. Cooling system maintenance and repair.
 - L. Transmission maintenance and light repair.
 - M. The vehicle will be checked over generally and the CITY will be advised of any problems that are identified.
 - N. Any problems found that are safety related to the operation of the vehicle will be repaired without consultation.
 - O. All problems reported by the CITY will be repaired, as parts and resources permit, subject to the terms of this agreement.
 - P. All preventive maintenance will be done according to current Cochise County Fleet Management guidelines.
2. The CITY vehicles may be brought in by appointment only. Each vehicle should include a list of needed repairs or maintenance or problems noted with the vehicle.
 3. The COUNTY will not repair or maintain any fire-fighting equipment on the vehicles.
 4. The COUNTY will only work on the CITY vehicles as resources permit. COUNTY vehicles shall be the first priority for COUNTY staff. If resources permit, and higher priorities do not interfere, the COUNTY Fleet Management Director will generally attempt to service the vehicles as follows:
 - A. If the CITY vehicle is in for normal maintenance and there are no other reported problems with the vehicle, the vehicle will generally be completed that same day.
 - B. If repairs or replacement parts are required on the CITY vehicles, this work will depend on part availability and magnitude of the repairs. These will be coordinated with the CITY's authorized contact person and the County Fleet Services Director.
 5. If the total repair cost is estimated to exceed \$300 (parts and Labor), COUNTY Fleet Services Director will get written approval of the CITY's designated contact person to proceed before any repairs are made.

6. The COUNTY will charge the CITY for all parts and supplies used at cost, plus a parts overhead charge of ten percent (10%), plus any applicable taxes. All labor will be charged at a rate of \$48.00 per hour. Any overtime shall be requested in writing by the CITY, and will cost time and a half, or an additional \$24.00 per hour. The COUNTY Fleet Services Director will make the final decision if overtime is available and forthcoming. The COUNTY agrees to perform its work in the manner that such work is customarily provided, according to the professional standards that are applicable to the completion of this type of work.
7. The Parties further agree to abide by the terms in Exhibit A, which are incorporated herein and attached hereto.

II. Additional Terms of Agreement:

8. Services will be billed monthly, directly to the CITY by statement, which will include copies of COUNTY repair orders. The CITY agrees to pay these invoices within thirty (30) days of receipt.
9. The Parties shall each be responsible for their respective compliance with all requirements of any federal, state, county, or local ordinances, statutes, charters, codes, rules, regulations, or any other governmental requirements.
10. Both Parties shall comply with all applicable provisions of the Americans with Disabilities Act of 1990 (Public Law 101-336, 42 U.S.C. 12101 *et seq.*) and the ADA Amendments Act of 2008 (Public Law 110-325, 42 U. S. C. 12101 *et seq.*) and all applicable federal regulations under the Act, including 28 CFR Parts 35 & 36.
11. This Agreement shall become effective upon execution by the Parties. It shall remain in effect for a period of one (1) year and shall automatically renew annually, unless either Party provides the other with written notice of its intent not to renew this Agreement, as provided below.
12. Either Party, upon thirty (30) days written notice to the other Party, may terminate this Agreement.

Notwithstanding the foregoing, termination of this Agreement by either Party shall not relieve the CITY of its obligation to pay the COUNTY for work performed as provided herein.

13. If any provision of this Agreement or portion thereof is held invalid, illegal or unenforceable, such provision or portion thereof shall be severed from this Agreement and shall have no effect on the remaining provisions of this Agreement, which shall remain in full force and effect.

14. No provision in this Agreement shall be construed, expressly or by implication, as a waiver by either Party of any existing or future right and/or remedy available by law in the event of any claim of default or breach of contract. The failure of any Party to insist upon the strict performance of any term or condition of the Agreement or to exercise or delay the exercise of any right or remedy provided in the Agreement or by law, or the acceptance of materials or services, or the payment for materials or services, shall not release the other Party from any responsibilities or obligations imposed by the Agreement or by law, and shall not be deemed a waiver of a right of a Party to insist upon the strict performance of the Agreement.

15. This contract is subject to the provisions of A.R.S. § 38-511 which provides in pertinent part:

The state, its political subdivision or any department of either may, within three years after its execution, cancel any contract, without penalty or further obligation, made by the state, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting, or creating the contract on behalf of the state, its political subdivisions or any of the departments or agencies of either is, at any time, while the contract or any extension of the contract is in effect, an employee or agent of any other party to contract in any capacity or a consultant to any other party to the contract with respect to the subject matter of the contract.

16. An employee of either Party shall be deemed to be an “employee” of both public agencies while performing pursuant to this Agreement, for purposes of A.R.S. § 23-1022 and the Arizona Workers’ Compensation laws. The primary employer shall be solely liable for any worker’s compensation benefits which may accrue. Each Party shall post a notice pursuant to the provisions of A.R.S. § 23-906 in substantially the following form:

All employees are hereby notified that in the event they do not specifically reject the provisions of the compulsory compensation law they are deemed by the laws of Arizona to have accepted the provisions of such law, and to have elected to accept compensation under the terms of such law, and that under the terms thereof employees have the right to reject the same by written notice thereof prior to any injury sustained, and that blanks and forms for such notice are available to all employees at the office of this company.

17. Insurance Requirements

For the term of this Agreement, the Parties shall procure and maintain insurance against claims for injury to persons or damage to property arising from, or in connection with this Agreement by the Parties, their agents, representatives, or employees.

18. To the extent permitted by law, each party to this Agreement shall (as an "Indemnitor") indemnify, defend and hold harmless the other party and its officers, officials, agents, employees and volunteers (collectively the "Indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees, collectively "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims are caused by the act, omission, negligence, misconduct or other fault of the Indemnitor, its officers, officials, agents, employees or volunteers. If a Claim or Claims by third parties becomes subject to this Section 18, the parties to this Agreement that are the subject of the Claim or Claims shall expeditiously meet to agree upon a common and mutual defense pursuant to Section 18.1 of this Agreement, including proportionate liability and proportionate payment of litigation fees, expenses and damages.

18.1 The Parties involved in a Claim or Claims have a common interest in a coordinated defense in any lawsuit. In the absence of a conflict, the Parties agree to have one lawyer jointly represent the defendants in the lawsuit. The Parties agree to abide by the Memorandum of Understanding Regarding Joint Defense ("MOU") between the Arizona Counties Insurance Pool ("ACIP") and the Arizona Municipal Risk Retention Pool ("AMRRP"). Each party acknowledges that it has received a copy of the MOU from either ACIP or AMRRP.

The obligations under this Section 18 shall survive the termination of this Agreement

19. This Agreement shall be governed by the laws of the State of Arizona. The Parties hereby agree that the venue for the resolution of any dispute under this Agreement shall be and shall remain in Cochise County.
20. This Agreement amends and supersedes any vehicle services agreement previously made between the CITY and COUNTY, and specifically the agreement approved by the COUNTY on July 7th, 2009.
21. The Parties shall comply with all applicable state and federal statutes and regulations governing Equal Employment Opportunity, Non-Discrimination, and Immigration.
22. In accordance with A.R.S. § 35-393.01, the Parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.

23. The Parties hereby warrant that they will, at all times, during the term of this Agreement comply with all federal immigration laws applicable to the Parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The Parties shall further ensure that each sub-consultant who performs any work for the Party under this Agreement likewise complies with the State and Federal Immigration Laws.
24. The Parties agree to keep all books, accounts, reports, files, and other records relating to this Agreement for five (5) years after completion of the contract; and, in addition, agrees that such books, accounts, reports, files, and other records shall be subject to audit pursuant to A.R.S. § 35-214.
25. Notwithstanding any other provision of the Agreement, the Parties understand that Cochise County and the City are each a public entity and, as such, is subject to Arizona's public records law, A.R.S. § 39-121 et. seq.
26. This Agreement and all documents and instruments executed in furtherance hereof may be amended or supplemented only by an instrument in writing, signed by the Parties against whom enforcement thereof may be sought.
27. Titles and headings of the paragraphs contained herein are solely for the purpose of convenience and are not intended in any way to affect, control or limit the meaning or application of any such paragraph.
28. Words and expressions used herein shall be applicable according to the context and without regard to the number or gender of such words or expressions.
29. The Parties acknowledge and agree that no representations, warranties, or covenants have been made to, or relied upon by them, or by any person acting for or on their behalf, which are not fully and completely set forth herein. This Agreement supersedes any terms, conditions, covenants or other documents or agreements between the Parties.
30. This Agreement has been negotiated by the Parties and no Party has acted under compulsion or duress, economic or otherwise. The Parties waive any rule of interpretation which would construe any provision of this Agreement against any Party who drafted this Agreement.
31. This Agreement may be modified only by a written Amendment signed by persons duly authorized to act in this capacity on behalf of the Parties.
32. This Agreement may be executed by the Parties in duplicate counterparts, each one of which shall constitute a binding contract document when signed.

33. The Parties acknowledge and understand that this is an Agreement between public agencies and it has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney. The undersigned attorney has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the above-identified Parties who have both authorized the County Attorney's Office to review the Agreement and waived any conflict of interest in so doing.

IN WITNESS WHEREOF, the Parties to this Agreement have caused their names to be affixed hereto by their proper officers on the dates indicated.

COCHISE COUNTY BOARD OF SUPERVISORS

Ann English
Chair of the Board

Date

ATTEST:

Arlethe Rios
Clerk of the Board

Date

CITY OF BISBEE

David Smith
Mayor

Date

ATTEST:

Ashlee Coronado
City Clerk

Date

ATTORNEY CERTIFICATION

The attached Agreement, which is an agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Deputy County Attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to Cochise County.

APPROVED AS TO FORM this _____ day of _____, 2018.

COCHISE COUNTY ATTORNEY

By: _____
Britt Hanson
Chief Civil Deputy County Attorney



Cochise County Fleet Services

Public Programs...Personal Service
www.cochise.az.gov

RUBEN MIRANDA
Director

2-20-2018

Fleet Services Light Fleet Division Proposal to City of Bisbee

- County to provide unleaded and diesel fuel at the 5 county owned fuel sites at cost plus \$.05 flow charge per gallon. Cochise County typically buys fuel \$.35 to \$.45 less than retail stations. Through the "Voyager Card" system.
- County provide "Fleet Pool Vehicles" at \$.35 per mile which includes fuel. Insurance provide by City of Bisbee. By reservation only.
- County to assist the City of Bisbee in the purchase new fully equipped patrol vehicles sold at cost \$-cost \$ on the State Contract. **Example** a 2018 PPV 2WD Tahoe with equipment up fits =\$42,066
- City of Bisbee may purchase miled out fully equipped patrol vehicles (160,000 miles) sold at blue book value plus specialty equipment. **Example** a 2009 2wd PPV patrol equipped Tahoe w/161,307 miles. "Good" book value = \$11,624
- City of Bisbee may "lease" a miled out fully equipped patrol vehicle (160,000 miles) at a per mile charge for maintenance/fuel and a charge for depreciation. **Example** a 2009 2wd PPV patrol equipped Tahoe w/161,307 miles. \$0.265 per mile for depreciation and \$0.356 per mile for maintenance/fuel.
- City of Bisbee may purchase non miled out fully equipped PPV patrol vehicles "below the 160,000 miles patrol replacement. Sold at blue book value plus specialty equipment. **Example** a 2009 2wd PPV patrol equipped Tahoe w/130,000 miles. "Good" book value = \$11,624, plus 30,000 miles of replacement due (30,000 x \$0.265) =\$7,890. Total cost = \$19,519
- City of Bisbee may "lease" a non miled out fully equipped patrol vehicle below the 160,000 mile patrol replacement at a per mile charge for maintenance/fuel and a charge for depreciation. **Example** a 2009 2wd PPV patrol equipped Tahoe w/130,000 miles \$0.265 per mile for depreciation and \$0.356 per mile for maintenance/fuel. Plus 30,000 miles of replacement due (30,000 x \$0.265) =\$7,890.

- City of Bisbee may purchase miled out fleet vehicles (180,000 miles) at blue book value.
- City of Bisbee may lease miled out fleet vehicles (180,000 miles) at a per mile charge for maintenance/fuel and a charge for depreciation.
- City of Bisbee may purchase non miled out fleet vehicles at below (180,000) blue book value plus replacement miles charges.
- City of Bisbee may lease a non miled out Fleet vehicles (180,000 miles or less) at a per mile charge for maintenance/fuel and a charge for depreciation. Plus, any replacement miles due.
- City of Bisbee to provide their list of their police and fleet vehicles they propose to have maintained and or repaired so the County can evaluate their work load capacity.
- All vehicle leased by the City of Bisbee vehicles leased Cochise County's 4,000 mile or 6 months service, maintenance intervals.
- The 1-9-2009 IGA developed between the Cochise County and City of Bisbee to be to be updated.

Regular Board of Supervisors Meeting

Meeting Date: 05/08/2018

State and Federal Legislation Discussion

Submitted By: Kim Lemons, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V **Recommendation:**
Presentation

Document Signatures: **# of ORIGINALS**
Submitted for Signature:

NAME na **TITLE** na
of PRESENTER: **of PRESENTER:**

Mandated Function?: **Source of Mandate**
or Basis for Support?:

Information

Agenda Item Text:

Discussion and possible action regarding state and federal legislative matters listed or described in the attached County Supervisors Association Legislative Policy Committee Agenda, the Arizona Association of Counties (AACo) Legislative Policy Committee Agenda, and the proposed State budget, and other matters related thereto.

Background:

na

Department's Next Steps (if approved):

na

Impact of NOT Approving/Alternatives:

na

To BOS Staff: Document Disposition/Follow-Up:

na

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

No file(s) attached.
