

RESOLUTION 18-

COUNTY WORKWEEKS AND PAY PERIODS

WHEREAS, the Board of Supervisors approved changes to the “Administration of Leave” and “Attendance and Holidays” Policies on October 9, 2018; and

WHEREAS, the Board of Supervisors wishes to rescind any previous resolutions and definitions related to these policies; and

WHEREAS, the Board of Supervisors wishes to clarify definitions for the Cochise County Workweek and Pay Period.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors does hereby define the Cochise County Workweek and Pay Period as follows:

Workweek: The fixed, regularly recurring period of 168 hours – 7 consecutive 24-hour periods - for Cochise County work beginning on Sunday at 12:01 am and ending on the following Saturday at 12:00 am.

Pay Period: The fixed two-week cycle for calculating payroll beginning on Sunday at 12:01 am and ending fourteen days later on Saturday at 12:00 am.

APPROVED AND ADOPTED this 18th day of December 2018.

Peggy Judd, Chairman
Cochise County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Arlethe G. Rios
Clerk of the Board

Elda E. Orduño,
Chief Civil Deputy County Attorney