



COCHISE COUNTY PROCUREMENT DEPARTMENT

1415 Melody Lane, Building C, Bisbee, AZ 85603
Phone: (520) 432-8390 | Fax: (520) 432-8397

19-22-ITD-01

Offer Acceptance Award Letter

THIS CONTRACT is made and entered into this 12th day of March 2019 by and between COCHISE COUNTY, hereinafter referred to as the COUNTY, and PRE-VENTRONICS hereinafter referred to as the CONTRACTOR.

In accordance with RFP 19-22-ITD-01, the County hereby awards a multiple year contract to the CONTRACTOR in order to fulfill the requirements, as identified throughout the subject document, to the satisfaction of the COUNTY, as outlined within the solicitation documents, hereby referred to as the CONTRACT, and as proposed by the CONTRACTOR. Only those personnel listed as authorized ordering officials, or the Procurement Department, will have authority to make orders from this CONTRACT through the issuance of a Purchase Order (PO) as approved by the Cochise County Procurement Department.

The CONTRACTOR shall not commence any billable work or provide any material or services under this Contract until Contractor receives an executed copy of the Contract and/or PO or is otherwise directed to do so in writing by the COUNTY Procurement Office. The COUNTY will pay the CONTRACTOR within thirty (30) days of services rendered following the submission of itemized invoice(s) including the CONTRACTOR company name, phone, invoice number, email address, and mailing address prior COUNTY approval and for any services rendered. No payment shall be issued prior to receipt of service and a correct invoice. Each payment request must bear written certification by an authorized COUNTY representative confirming the services for which payment is requested have been performed and received.

Upon receipt of signed CONTRACT by the authorized COUNTY representative, the CONTRACTOR shall start work in accordance with Section 2.0 – Scope of Work to the satisfaction of the COUNTY. This CONTRACT is for the following period of performance:

Base Year:	3/12/2019 – 3/11/2020
Renewal Option 1:	3/12/2020 – 3/11/2021
Renewal Option 2:	3/12/2021 – 3/11/2022
Renewal Option 3:	3/12/2022 – 3/11/2023
Renewal Option 4:	3/12/2023 – 3/11-2024

This CONTRACT will remain in effect for one (1) calendar year from the date of execution, unless terminated or cancelled earlier pursuant to Attachment 1 – Terms and Conditions.

The following personnel of the COUNTY and CONTRACTOR/CONSULTANT are those personnel which are the Point of Contacts (POCs) of this CONTRACT and will act as liaisons for any administrative matters:

CONTRACTOR:

Spencer Bledsoe
Project Manager
Pre-venTronics
1635 S. Alvernon Way
Tucson, AZ 85711
(520) 790-4960
sbledsoe@preventronics.com

AUTHORIZED ORDERING OFFICIAL:

David Kelso
IT Technician
Information Technologies Department
1415 Melody Lane, Bldg C
Bisbee, AZ 85603
(520) 432-8328
dkelso@cochise.az.gov

COUNTY PROCUREMENT:

Brandon L. Morrison
Contracts Administrator
1415 Melody Lane, Bldg C
Bisbee, AZ 85603
(520) 432-8391
bmorrison@cochise.az.gov

ACCEPTANCE OF OFFER:

The offer is hereby accepted, and the Contractor is now bound to sell or provide the materials, services, or construction, as indicated by the PO or Award Letter and based upon the solicitation documents, including all its attachments and amendments, and the offer as submitted by the Contractor and accepted by Cochise County.

This contract is for: County Access Control Systems

This contract shall henceforth be reference as Contract 19-22-ITD-01. The Contractor is cautioned not to commence any billable work or to provide any materials or services under this Contract until the Contractor receives an executed PO or Notice to Proceed.

Awarded this 12th day of March, 2019.

BOARD OF SUPERVISORS:

Peggy Judd
Chairwoman

Date

CLERK OF THE BOARD:

Arlethe G. Rios

Date

APPROVED AS TO FORM:

Christine J. Roberts

Christine J. Roberts
Civil Deputy County Attorney

3/11/2019

Date