



Cochise County Board of Supervisors

Public Programs...Personal Service
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Policy Title: Board of Supervisors Community Enhancement Funds

Policy Number: 1605

Effective: July 9, 2019

Supersedes: n/a

Last Reviewed/Updated: n/a

Scope/Coverage: Board of Supervisors

Policy Contact: County Administrator/Finance Director/Clerk of the Board

I. Authority

ARS 42-17101 requires the County to prepare a schedule of estimated expenditures and revenues each year, i.e. an annual budget. This annual budget may include community enhancement funds for each supervisor district for specific purposes.

II. Community Enhancement Funds Accounting:

1. Providing adequate General Fund revenue exists, \$100,000 in community enhancement fund money may be allocated to each Board member per **fiscal year**.
2. Community Enhancement funds shall fall under each supervisor's district fund line.
3. A **project information form** shall be completed for each request; the Clerk of the Board in conjunction with the appropriate department shall add the project to an agenda for consideration by the Board.
4. Projects under \$50,000 shall be on the consent agenda; Projects over \$50,000 shall be on the action agenda.
5. Expenditures shall be tracked per district and shall include the total cost of the project, to include labor, materials and other associated costs.
6. Any funding not used during the fiscal year shall move to a consolidated **carry forward** fund line under the Community Enhancement fund line as part of the general fund budget.

III. Authorized Projects: Authorized project categories are listed below. Projects that do not fit within these categories shall require a unanimous vote by the Board.

1. Multi-Use Paths
2. Hazard Abatement/Community Clean Up
3. County Maintained Road Improvements
4. Street Lights
5. Natural Resources Projects
6. Transit Support
7. Assistance with Right of Way Costs
8. Public Works Projects