



COCHISE COUNTY PROCUREMENT DEPARTMENT

1415 Melody Lane, Building C, Bisbee, AZ 85603
Phone: (520) 432-8390 | Fax: (520) 432-8397

20-26-HEA-02

Offer Acceptance Award Letter

THIS CONTRACT is made and entered into this 5th day of November, 2019 by and between COCHISE COUNTY (“COUNTY”), and My Sidewalk (“CONTRACTOR”).

In accordance with RFP 20-26-HEA-02, the COUNTY hereby awards a single/multiple year CONTRACT to the CONTRACTOR in order to fulfill the requirements, as identified throughout the subject document, to the satisfaction of the COUNTY, as outlined within the solicitation, hereby referred to as the CONTRACT, and as proposed by the CONTRACTOR. Only those personnel listed as authorized ordering officials, or the County’s Procurement Department, will have authority to make orders from this CONTRACT through the issuance of a Purchase Order (“PO”) as approved by the COUNTY’s Procurement Department.

The CONTRACTOR shall not commence any billable work or provide any material or services under this CONTRACT until CONTRACTOR receives an executed copy of the CONTRACT and/or PO or is otherwise directed to do so in writing by the COUNTY’s Procurement Office. The COUNTY will pay the CONTRACTOR within thirty (30) days of services rendered following the submission of an itemized invoice(s) that includes CONTRACTOR company name, phone number, invoice number, email address, mailing address, and prior COUNTY approval for any services rendered. No payment shall be issued prior to receipt of service and a correct invoice. Each payment request must bear written certification by an authorized COUNTY representative confirming the services for which payment is requested have been performed and received.

PERIOD OF PERFORMANCE FOR MULTIPLE YEAR AWARDS:

Base Year:	11/05/2019 – 11/04/2020
Renewal Option 1:	11/05/2020 – 11/04/2021
Renewal Option 2:	11/05/2021 – 11/04/2022
Renewal Option 3:	11/05/2022 – 11/04/2023
Renewal Option 4:	11/05/2023 – 11/04/2024

CONTRACTOR:

My Sidewalk
Kyle Cook
Regional Account Executive
304 W. 8th St
Kansas City, MO 64105
816-708-7686
KCook@mysidewalk.com

AUTHORIZED ORDERING OFFICIAL:

Carrie Langley
Director
Cochise Health & Social Services
1415 Melody Lane Building A
Bisbee, AZ 85603
520-432-9468
CLangley@cochise.az.gov

COUNTY PROCUREMENT:

Nicole Diaz
Buyer
1415 Melody Lane Building C
Bisbee, AZ 85603
520-432-8392
NDiaz@cochise.az.gov

ACCEPTANCE OF OFFER:

The offer is hereby accepted, and the CONTRACTOR is now bound to sell or provide the materials, services, or construction, as indicated by the PO or Award Letter and based upon the solicitation documents, including all its attachments and amendments, and the offer as submitted by the CONTRACTOR and accepted by the COUNTY.

This contract is for: Community Dashboard and shall not exceed \$100,000.00.

This contract shall henceforth be referenced as Contract 20-26-HEA-02. The CONTRACTOR is cautioned not to commence any billable work or to provide any materials or services under this Contract until the CONTRACTOR receives an executed PO or Notice to Proceed.

Awarded this 5th day of November, 2019.

BOARD OF SUPERVISORS:

Thomas E. Borer
Chairman

Date

ATTEST:

Arlethe R. Morrison
Clerk of the Board

Date

APPROVED AS TO FORM:

Britt Hanson

Britt Hanson
Chief Civil Deputy County Attorney

10 18 19

Date