

# TOM BORER

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Ms. Peggy Judd  
Supervisor, District 3  
Cochise County  
1415 W. Melody Lane  
Bisbee, AZ, 85603

Dear Ms. Judd

I am writing you to express my interest in filling the seat of the District 1 Supervisor vacated recently by Mr Call's appointment to Justice of the Peace in JP5.

Please find enclosed a copy of my resume. I believe when you review the enclosed resume you will find I meet the necessary qualifications and have the skills you are looking for.

I would very much appreciate an opportunity to discuss this matter with you at your earliest convenience.

To schedule an interview, please give me a call

Thank you taking the time to review my resume. I look forward to meeting and talking with you.

Sincerely,



Tom Borer

Thomas Edward Borer

Position of interest: County Supervisor, District 1, Cochise County, Arizona.

**WORK EXPERIENCE:**

Deputy to the Garrison Commander (06/03/2008) through 12/31/2015).

US Army Garrison  
Fort Huachuca, Arizona  
GS340-15

Served as the Deputy Garrison Commander and principle manager and senior advisor for Garrison/Installation Operations with responsibility for establishing goals, policies and objectives in support of the Installation Management Command (based in San Antonio, TX), Senior Installation Commander, and the Garrison Commander.

Solicited and encouraged new ideas and innovative approaches to enhance meet strategic goals. Networked with leaders at all levels of installation, local government, business owners and other groups to discuss and enrich partnerships and resolve issues.

Served as the Installations representative overseeing several environmental programs to include, Water mitigation, water recharge, and protection of endangered species.

Directly involved overseeing the development and approval of annual Garrison Budgets. Developed and reviewed short and long term plans making recommendations as necessary to meet goals and ensure mission success.

Director of Plans, Training, Mobilization, and Security (DPTMS) (09/19/2004 through 06/02/2008)  
US Army Garrison  
Fort Huachuca, Arizona  
GS301-14

Served as the Director for DPTMS as the subject matter expert and principle staff officer for the Command in the areas of, current operations, emergency/contingency planning and execution, planning for mobilization and training base expansion, airfield operations, and range operations/utilization. Developed and coordinated formal command long range contingency and disaster plans.

On orders, served as the Director of Fire and Emergency Services providing detailed guidance and administrative oversight and direction of firefighting staff.

In addition, served as the Installation Safety Office Director supervising all safety personnel providing guidance in matters related to safety inspections, safety programs, and safety events.

**Chief of Plans and Operations, Directorate of Installation Support (02/23/2003 through 09/18/2004)**  
US Army Garrison  
Fort Huachuca, Arizona  
GS301-13

Managed the Installation Operations Center for installation contingency planning and operations during peacetime and emergency situations.

**Executive Officer, Directorate of Installation Support (10/21/2001 through 02/22/2003)**  
US Army Garrison  
Fort Huachuca, Arizona  
GS802-12

Served at the Executive Office/Executive Assistant to the Director of Installation Support with responsibility for Maintenance Support, Force Protection, Special projects coordinator/liaison/manger, Crisis Management team member and Emergency Response Coordinator.

**Chief, Contract Management, Directorate of Installation Support**  
US Army Garrison  
Fort Huachuca, Arizona  
GS802-12

Developed contract statements of work and performance work statements for commercial activities contracts. Provided management of contracts and quality assurance of contractor performance through subordinate staffing.

**Chief, Logistic Division, Directorate of Installation Support**  
US Army Garrison  
Fort Huachuca, Arizona  
GS340-13

Directed and supervised the activities of the combined Contract Management and Logistics management division for post operations and maintenance and post logistics base operations contracts.

#### **COMMUNITY SERVICE:**

**Cochise County Board of Assessments, District 1 Member and Chair (Dates approximate 2011 – 2016)**

**Cochise County Planning and Zoning, Commissioner District 1, (2016 – present)**

**Cochise County Sheriff's Assist Team (2017 – present)**

#### **EDUCATION:**

**Napa High School Graduate, Napa California, 1973**

**Some Junior College, Criminal Justice.**

**CAREER/PROFESSIONAL EDUCATION:**

**Directorate of Plans, Training, Mobilization, and Security. Skills development and essential knowledge enhancement. 80 hours**

**IMCOM Lean Six Sigma Project Sponsor. 24 hours**

**Sustaining Base Leadership and Management (SBLM) Graduate level advanced professional development. 480 hours**

**Personnel Management for Executives, Phase 1, 80 hours**

**Personnel Management for Executives, Phase II, 40 hours**

**Organizational Leadership for Executives, 80 hours**

**Directorate of Public Works Management Orientation Course, 80 hours**

**Army Performance Improvement Criteria Course, 24 hours**

**Contracting Officer Representative Course, 40 hours**

**Leadership Education and Development Course, 40 hours**

**Supervisory Development Course, 120 hours**

**AWARDS/RECOGNITIONS, Available upon request.**