

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT  
MEETING HELD ON  
Tuesday, July 10, 2018**

A meeting of the Cochise County Library District was held on Tuesday, July 10, 2018 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Ann English, Supervisor  
Absent: Patrick G. Call, Vice-Chairman  
Staff Present: Edward T. Gilligan, County Administrator  
Elda Orduno, Civil Deputy County Attorney  
Arlethe G. Rios, Clerk of the Board

Chairman Judd called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**PLEDGE OF ALLEGIANCE**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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**CALL TO THE PUBLIC**

Chairman Judd opened the call to the public.

No one chose to speak and Chairman Judd closed the call to the public.

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.*

**ACTION**

**Library**

1. Approve the Library Services and Technology Act (LSTA) grant from the Arizona State Library, Archives & Public Records, in the amount of \$4,000, for "Ebooks for All.", effective May 18, 2018 through August 2, 2019.

Ms. Amadee Ricketts, Library Director, presented this item. Ms. Ricketts gave the background and said that this grant would be used to expand the e-book collection of the library district and continue to expand the overall program. She added that the program had grown and this type of funding would help keep the program accessible.

Supervisor English moved to approve the Library Services and Technology Act (LSTA) grant from the Arizona State Library, Archives & Public Records, in the amount of \$4,000,

for "Ebooks for All.", effective May 18, 2018 through August 2, 2019. Chairman Judd seconded the motion.

Chairman Judd called for the vote and it was approved 2-0-1 (Call absent).

2. Approve the Library Services and Technology Act (LSTA) grant from the Arizona State Library, Archives & Public Records, in the amount of \$22,770, for "Creativity in a Box (expansion).", effective May 18, 2018 through August 2, 2019.

Ms. Amadee Ricketts, Library Director, presented this item. Ms. Ricketts said that this was an extension of the grant for a program that created kits for skill development countywide.

Supervisor English moved to approve the Library Services and Technology Act (LSTA) grant from the Arizona State Library, Archives & Public Records, in the amount of \$22,770, for "Creativity in a Box (expansion).", effective May 18, 2018 through August 2, 2019. Chairman Judd seconded the motion.

Chairman Judd called for the vote and it was approved 2-0-1 (Call absent).

3. Approve a License Agreement with the Elfrida Citizens Alliance for the use of their building at 10552 N. Hwy. 191, Elfrida, as a branch library of the Cochise County Library District, costing approximately \$1,400 annually, effective immediately.

Ms. Amadee Ricketts, Library Director, presented this item. Ms. Ricketts said that this building is currently being used by the County and with a change of ownership a new license agreement was required. The two changes are that there is a new owner and the Library District will assume electric bill responsibilities.

Supervisor English asked about the status of the building.

Ms. Ricketts said that the County was in discussions with the non profit about possibly purchasing the building, but staff wanted to get a formal lease in place first.

Supervisor English moved to approve a License Agreement with the Elfrida Citizens Alliance for the use of their building at 10552 N. Hwy. 191, Elfrida, as a branch library of the Cochise County Library District, costing approximately \$1,400 annually, effective immediately. Chairman Judd seconded the motion.

Chairman Judd called for the vote and it was approved 2-0-1 (Call absent).

4. Approve the revision of the Library District's Collection Development Policy.

Ms. Amadee Ricketts, Library District Director, presented this item. Ms. Ricketts stated that the last policy was in adopted in 2002 and staff thought an update was needed to provide accurate information and shorten the policy to make it user friendly. She noted that language related to services no longer offered had been removed and there were also changes made to the complaint process, as well as adding more options on how donated items will be processed.

Supervisor English moved to approve the revision of the Library District's Collection Development Policy. Chairman Judd seconded the motion.

Chairman Judd called for the vote and it was approved 2-0-1 (Call absent).

Chairman Judd adjourned the meeting at 10:12 a.m.

APPROVED:

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Peggy Judd, Chairman

ATTEST:

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Arlthe G. Rios, Clerk of the Board