



Cochise County Board of Supervisors

Public Programs...Personal Service
www.cochise.az.gov

PEGGY JUDD
Chairman
District 3

ANN ENGLISH
Vice-Chairman
District 2

THOMAS E. BORER
Supervisor
District 1

EDWARD T. GILLIGAN
County Administrator

SHARON GILMAN
Associate County Administrator

ARLETHE G. RIOS
Clerk of the Board

The Board of Supervisors also serves as the District Board for the following Light Improvement Districts:

Bowie Light Improvement District
Golden Acres Light Improvement District
Naco Light Improvement District
Pirtleville Light Improvement District
Sunsites Light Improvement District

The Board will convene all of these Districts' meetings simultaneously.

AGENDA FOR LIGHT IMPROVEMENT DISTRICTS BOARD MEETING

Tuesday, June 25, 2019 at 11:00 a.m.

BOARD OF SUPERVISORS HEARING ROOM
1415 MELODY LANE, BUILDING G, BISBEE, AZ 85603

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

ROLL CALL

Members of the Cochise County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The Board may permit public comment during the discussion of any item on this agenda. If you wish to be heard on a specific item, please sign up to be heard using the 'Specific Item' on the speaker form provided, and please list the item about which you wish to be heard. Persons will be permitted three minutes to speak.

CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Light Improvement District meeting Minutes of May 21, 2019 for Bowie Light Improvement District, Golden Acres Light Improvement District, Naco Light Improvement District, Pirtleville Light Improvement District and Sunsites Light Improvement District.

PUBLIC HEARING

Board of Supervisors

2. BOWIE LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Bowie Light Improvement District for fiscal year 2019-2020 in the amount of \$11,423.
3. GOLDEN ACRES LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Golden Acres Light Improvement District for fiscal year 2019-2020 in the amount of \$9,189.
4. NACO LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Naco Light Improvement District for fiscal year 2019-2020 in the amount of \$8,389.
5. PIRTLEVILLE LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Pirtleville Light Improvement District for fiscal year 2019-2020 in the amount of \$12,612.
6. SUNSITES LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Sunsites Light Improvement District for fiscal year 2019-2020 in the amount of \$26,063.

Pursuant to the Americans with Disabilities Act (ADA), Cochise County does not, by reason of a disability, exclude from participation in or deny benefits or services, programs or activities or discriminate against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodations can be directed to Chris Mullinax, Safety/Loss Control Analyst at (520) 432-9832, FAX (520) 432-9758, TDD (520) 432-8360, 1415 Melody Lane, Building C, Bisbee, Arizona 85603.

Cochise County Board of Supervisors

1415 Melody Lane, Building G Bisbee, Arizona 85603
520-432-9200 520-432-5016 fax board@cochise.az.gov

Light Improvement Districts Meeting

1.

Meeting Date: 06/25/2019

Approve Light District Meeting Minutes

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME n/a

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE n/a

of PRESENTER:

**Source of Mandate
or Basis for Support?:**

Information

Agenda Item Text:

Approve the Light Improvement District meeting Minutes of May 21, 2019 for Bowie Light Improvement District, Golden Acres Light Improvement District, Naco Light Improvement District, Pirtleville Light Improvement District and Sunsites Light Improvement District.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

scan approved minutes and file

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Minutes

**PROCEEDINGS OF THE COCHISE COUNTY LIGHT IMPROVEMENT DISTRICT
MEETINGS HELD ON
Tuesday, May 21, 2019**

A meeting of the Cochise County Light Improvement District was held on Tuesday, May 21, 2019 11:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Peggy Judd, Chairman; Thomas E. Borer, Supervisor; Ann English, Vice-Chairman

Staff Present: Edward T. Gilligan, County Administrator
Sharon Gilman, Associate County Administrator
Britt W. Hanson, Chief Civil Deputy County Attorney
Dan Duchon, Budget Manager
Arlethe G. Rios, Clerk of the Board

Chairman Judd called the meeting to order at 11:00 a.m.

ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION

PLEDGE OF ALLEGIANCE

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING

CALL TO THE PUBLIC

Chairman Judd opened the call to the public.

No one chose to speak and Chairman Judd closed the call to the public.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda.

CONSENT

Board of Supervisors

1. Approve the Light Improvement District meeting Minutes of July 16, 2018 for Bowie Light Improvement District, Golden Acres Light Improvement District, Naco Light Improvement District, Pirtleville Light Improvement District, and Sunsites Light Improvement District.

Vice-Chairman English moved to approve item 1 on the consent agenda. Supervisor Borer seconded the motion and it carried unanimously.

ACTION

Board of Supervisors

2. BOWIE LIGHT IMPROVEMENT DISTRICT: Adopt the Tentative Budget of the Bowie Light Improvement District for fiscal year 2019-2020 in the amount of \$11,423.

Supervisor Borer moved to adopt the Tentative Budget of the Bowie Light Improvement District for fiscal year 2019-2020 in the amount of \$11,423. Vice-Chairman English seconded the motion.

Mr. Gilligan explained that there was an increase in levy due to an increase in property values and noted that even with increased valuations the levy would not cover expenses and the district would have to use cash reserves.

Chairman Judd called for the vote and it was approved 3-0.

3. GOLDEN ACRES LIGHT IMPROVEMENT DISTRICT: Adopt the Tentative Budget of the Golden Acres Light Improvement District for fiscal year 2019-2020 in the amount of \$9,189.

Vice-Chairman English moved to adopt the Tentative Budget of the Golden Acres Light Improvement District for fiscal year 2019-2020 in the amount of \$9,189. Supervisor Borer seconded the motion.

Mr. Gilligan explained that there was an increase in levy due to an increase in property values and noted that even with increased valuations the levy would not cover expenses and the district would have to use cash reserves.

Chairman Judd called for the vote and it was approved 3-0.

4. NACO LIGHT IMPROVEMENT DISTRICT: Adopt the Tentative Budget of the Naco Light Improvement District for fiscal year 2019-2020 in the amount of \$8,389.

Supervisor Borer moved to adopt the Tentative Budget of the Naco Light Improvement District for fiscal year 2019-2020 in the amount of \$8,389. Vice-Chairman English seconded the motion.

Mr. Gilligan explained that there was an increase in levy due to an increase in property values and noted that even with increased valuations the levy would not cover expenses and the district would have to use cash reserves.

Chairman Judd called for the vote and it was approved 3-0.

5. PIRTVILLE LIGHT IMPROVEMENT DISTRICT: Adopt the Tentative Budget of the Pirtleville Light Improvement District for fiscal year 2019-2020 in the amount of \$12,612.

Vice-Chairman English moved to adopt the Tentative Budget of the Pirtleville Light Improvement District for fiscal year 2019-2020 in the amount of \$12,612. Supervisor Borer seconded the motion.

Mr. Gilligan explained that due to a decrease in property valuations the levy also decreased. He noted that in order to cover expenses the district would have to use cash reserves.

Chairman Judd called for the vote and it was approved 3-0.

6. SUNSITES LIGHT IMPROVEMENT DISTRICT: Adopt the Tentative Budget of the Sunsites Light Improvement District for fiscal year 2019-2020 in the amount of \$26,063.

Supervisor Borer moved to adopt the Tentative Budget of the Sunsites Light Improvement District for fiscal year 2019-2020 in the amount of \$26,063. Vice-Chairman English seconded the motion.

Mr. Gilligan explained that due to a decrease in property values the levy had also decreased. He noted that the district would have to use cash reserves to cover expenses. He stated that the fluctuation in utility costs were the cause of the fluctuating expenses and that is how the different light districts had accumulated cash reserves. He added that did not think it was necessary to adjust any tax rates for any of the light districts, but that he would advise the Board on an annual basis of any needed adjustment.

Chairman Judd called for the vote and it was approved 3-0.

Chairman Judd adjourned the meeting at 11:14 a.m.

APPROVED:

Peggy Judd, Chairman

ATTEST:

Arlethe G. Rios, Clerk of the Board

Light Improvement Districts Meeting

2.

Meeting Date: 06/25/2019

Adopt Final Budget of the Bowie Light Improvement District

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME Ed Gilligan

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE

of PRESENTER:

Source of Mandate

or Basis for Support?:

County

Administrator

Information

Agenda Item Text:

BOWIE LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Bowie Light Improvement District for fiscal year 2019-2020 in the amount of \$11,423.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Bowie LD Budget

**Bowie Light
Improvement District**

FY 19/20 Adopted Budget

Expenditures

Monthly SSVEC Billing	\$	10,712
County Service Charges	\$	678
Warrants/Bank Fees	\$	33
Contingency	\$	-
Total Expenditures	\$	11,423

Revenue

Projected Carryover	\$	60
Interest	\$	5
Taxes	\$	11,358
Total Revenue	\$	11,423

2019 Tax Rate		1.0102
2019 Levy	\$	10,924

2020 Adopted Tax Rate		1.0102
2020 Levy	\$	11,358

Light Improvement Districts Meeting

3.

Meeting Date: 06/25/2019

Adopt Final Budget of the Golden Acres Light Improvement District

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME Ed Gilligan

TITLE

County

of PRESENTER:

of PRESENTER:

Administrator

Mandated Function?:

Source of Mandate

or Basis for Support?:

Information

Agenda Item Text:

GOLDEN ACRES LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Golden Acres Light Improvement District for fiscal year 2019-2020 in the amount of \$9,189.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Golden Acres LD Budget

**Golden Acres Light
Improvement District**

FY 19/20 Adopted Budget

Expenditures

Monthly SSVEC Billing	\$	7,024
County Service Charges	\$	376
Warrants/Bank Fees	\$	33
Contingency	\$	1,756
Total Expenditures	\$	9,189

Revenue

Projected Carryover	\$	1,623
Interest	\$	11
Taxes	\$	7,555
Total Revenue	\$	9,189

2019 Tax Rate		0.3705
2019 Levy	\$	7,325

2020 Adopted Tax Rate		0.3705
2020 Levy	\$	7,555

Light Improvement Districts Meeting

4.

Meeting Date: 06/25/2019

Adopt Final Budget of the Naco Light Improvement District

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

NAME Ed Gilligan

of PRESENTER:

Mandated Function?:

Recommendation:

of ORIGINALS

Submitted for Signature:

TITLE

of PRESENTER:

Source of Mandate

or Basis for Support?:

County

Administrator

Information

Agenda Item Text:

NACO LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Naco Light Improvement District for fiscal year 2019-2020 in the amount of \$8,389.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Naco LD Budget

**Naco Light
Improvement District**

FY 19/20 Adopted Budget

Expenditures

Monthly SSVEC Billing	\$	7,168
County Service Charges	\$	448
Warrants/Bank Fees	\$	33
Contingency	\$	740
Total Expenditures	\$	8,389

Revenue

Projected Carryover	\$	314
Interest	\$	10
Taxes	\$	8,065
Total Revenue	\$	8,389

2019 Tax Rate		0.4049
2019 Levy	\$	7,982

2020 Adopted Tax Rate		0.4049
2020 Levy	\$	8,065

Light Improvement Districts Meeting

5.

Meeting Date: 06/25/2019

Adopt Final Budget of the Pirtleville Light Improvement District

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME Ed Gilligan

TITLE

County

of PRESENTER:

of PRESENTER:

Administrator

Mandated Function?:

Source of Mandate

or Basis for Support?:

Information

Agenda Item Text:

PIRTLEVILLE LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Pirtleville Light Improvement District for fiscal year 2019-2020 in the amount of \$12,612.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Pirtleville LD Budget

**Pirtleville Light
Improvement District**

FY 19/20 Adopted Budget

Expenditures

Monthly SSVEC Billing	\$	10,502
County Service Charges	\$	886
Warrants/Bank Fees	\$	32
Contingency	\$	1,192
Total Expenditures	\$	12,612

Revenue

Projected Carryover	\$	1,050
Interest	\$	11
Taxes	\$	11,551
Total Revenue	\$	12,612

2019 Tax Rate		0.5511
2019 Levy	\$	11,704

2020 Adopted Tax Rate		0.5511
2020 Levy	\$	11,551

Light Improvement Districts Meeting

6.

Meeting Date: 06/25/2019

Adopt Final Budget of the Sunsites Light Improvement District

Submitted By: Melissa Belasco, Board of Supervisors

Department: Board of Supervisors

Presentation: No A/V Presentation

Document Signatures:

Recommendation:

of ORIGINALS

Submitted for Signature:

NAME Ed Gilligan

TITLE

County

of PRESENTER:

of PRESENTER:

Administrator

Mandated Function?:

Source of Mandate

or Basis for Support?:

Information

Agenda Item Text:

SUNSIDES LIGHT IMPROVEMENT DISTRICT: Adopt the Final Budget of the Sunsites Light Improvement District for fiscal year 2019-2020 in the amount of \$26,063.

Background:

Department's Next Steps (if approved):

Impact of NOT Approving/Alternatives:

To BOS Staff: Document Disposition/Follow-Up:

Budget Information

Information about available funds

Budgeted:

Funds Available:

Amount Available:

Unbudgeted:

Funds NOT Available:

Amendment:

Account Code(s) for Available Funds

1:

Fund Transfers

Attachments

Sunsites LD Budget

**Sunsites Street Light
Improvement District**

FY 19/20 Adopted Budget

Expenditures

Monthly SSVEC Billing	\$	18,394
County Service Charges	\$	1,242
Warrants/Bank Fees	\$	33
Contingency	\$	6,394
Total Expenditures	\$	26,063

Revenue

Projected Carryover	\$	6,055
Interest	\$	20
Taxes	\$	19,988
Total Revenue	\$	26,063

2019 Tax Rate		0.4208
2019 Levy	\$	20,197

2020 Adopted Tax Rate		0.4208
2020 Levy	\$	19,988