

Executive Summary Form

Agenda Number: HLT

Recommendation:

Approve contract amendment No. 107-20-1 between South Eastern Arizona Governments Organization (SEAGO) and Cochise County Health and Social Services for Area Agency on Aging (AAA) Case Management services, in the amount of \$12,000, effective July 1, 2019 through June 30, 2020.

Background (Brief):

Cochise Health and Social Services (CHSS) through its Area Agency on Aging (AAA) Program provides Case Management services to both care recipients and unpaid family caregivers. Services are generally restricted to older individuals aged 60 or older per SEAGO Service Specifications. Case Managers conducts client in-home assessments, provide referrals for home delivered meals, housekeeping and personal care (services funded by SEAGO) and link clients to other services available in the community. Case Management support enables elderly and disabled county residents to remain in their homes longer, living independently with supports for as long as safely possible.

This amendment reduces a total of \$12,000 from the additional funding granted to the Case Management Program. An additional \$20,000 was granted by SEAGO to partially fund a new case manager position. After the award was made, the SEAGO Director, Laura Villa, requested the new case manager not be hired by CHSS-AAA as SEAGO would instead be hiring a case manager as part of their staff. Laura Villa anticipated hiring the SEAGO case manager during FY20 and planned to amend the CHSS award then. While SEAGO has not hired a case manager, Laura Villa has requested to reallocate the \$12,000 to cover other SEAGO services in the community such as attendant care. This amendment changes the total grant award from of \$215,000 to \$203,000 for the period of 7/1/19 – 6/30/20. The basis of compensation for the Case Management Program is fixed price per unit of service. The County's contribution remains unaffected by this amendment.

Fiscal Impact & Funding Sources:*

- (-) \$ 318,333 Budgeted Expenses
- (+) \$ 203,000 SEAGO grant
- (+) \$ 70,855 Cash Carry Forward FY19
- (+) \$ 68,000 Budgeted GF County Contribution *
- (=) \$ 23,522 Cash Carry Forward FY20

* Reduces expenses to match award reduction. Reduces the total GF County Contribution \$68,000 to \$65,560 and keeps it below the pre-approved maximum of \$88,000. Increases Cash Carry Forward for FY21.

Next Steps/Action Items/Follow-up: Your approvals are respectfully requested.

Impact of Not Approving: The \$12,000 would remain unused for Case Management due to CHSS not having been allowed to hire the new case manager the funding had been intended for. Disapproval of amendment No. 107-20-1 would prevent SEAGO from reallocating the funds to pay for other services in the community such as attendant care.