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October 9, 2020

Revised – 12/01/2020

Sergeant David Noland  
Cochise County Sheriff's Office  
205 N. Judd Dr.  
Bisbee, AZ 85603

Re: 100 Club of Arizona Safety Enhancement Stipend

Dear Sergeant Noland:

The 100 Club is pleased to announce that Cochise County Sheriff's Office is the recipient of the 100 Club of Arizona's Safety Enhancement Stipend Awards for the 3rd Quarter 2020.

The award is not to exceed \$10,000.00 for the purchase of 5 Automated External Defibrillators. This award is contingent upon your agency sending the 100 Club a statement as to how this equipment will be beneficial to personnel.

Please follow the procedures and specifications below to secure your safety equipment.

1. The equipment must be ordered within 60 days of notification of the stipend approval, (December 9, 2020). The 100 Club is extending this requirement for another 60 days. Please order the equipment by March 1, 2021.
2. The 100 Club will reimburse your agency within 14 days of receiving a paid invoice and current form W-9.
3. If a reimbursement is requested, all invoices are to be dated and signed by the head of the requesting agency or their designee and must be submitted for reimbursement within 120 days of this notice. Delays directly responsible by the agency may result in forfeiture of the stipend.
4. Upon the agency receiving the items ordered, the invoice and letter of confirmation signed by the authorized person for that agency should be sent to the 100 Club.  
*(You must note in the letter that the items were received in satisfactory condition).*
5. The 100 Club will verify with the original request. Reimbursements or payments will only be made for the original amount requested and approved and will not exceed the amount of the invoice.
6. 100 Club will coordinate with your agency a check acceptance meeting and photograph.
7. A stipend report will be due by December 31, 2020 or prior to applying for a new stipend within the same funding year. The report can be downloaded from our website at [www.100club.org](http://www.100club.org) and submitted via email to [pattib@100club.org](mailto:pattib@100club.org). Failure to submit the report will disqualify the agency for future SES funding.

If you have any questions, please call or email Patti Ballentine, Operations Manager at 602-485-0100 or [pattib@100club.org](mailto:pattib@100club.org).

Sincerely,

Angela Harrolle  
CEO/President

The 100 Club of Arizona is a non-profit organization that provides immediate financial assistance to families of public safety officers and firefighters who are seriously injured or killed in the line of duty and to provide resources to enhance their safety and well-being.