



COCHISE COUNTY PROCUREMENT DEPARTMENT

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PSA 21-02-HEA-01

Attachment 2 – Scope of Work

In accordance with PSA 21-02-HEA-01, the Medical Director shall provide all labor, materials, transportation and expertise in order to accomplish Medical Director Services for the Detention and Public Health Departments to the satisfaction of the County. The Contractor shall complete the following Project Management tasks:

The Director will provide medical oversight for all clinical operations for Cochise County in Detention Health and Public Health.

Department I: Detention Medical
Duties:

Task 1-Serve as the Medical Director for Cochise Health & Social Services Detention Medical Division. This operation is the county jail, serving an average of 230 inmates. Services are limited to outpatient ambulatory capacity. No infirmary operations are in effect.

Information-The daily clinical needs are managed by a nurse practitioner (NP), and clinics are supported by a team of registered nurses. Both the NP and nurse manager are certified by the National Commission on Correctional Healthcare.

Task 2- Review all medical policies, participate in edits and update as needed.

Task 3- Provide support in complex cases and provide occasional educational offerings to staff (nursing team) and stakeholders (judges, detention leadership).

Task 4- Provide collaboration on shared clients for specialty medical services that are coordinated to community-based providers.

Task 5- Provide collaboration on shared clients for mental health services that are provided by telehealth with a psychiatrist.

Task 6- Any other duties as assigned by Cochise County Health Services Director.

Information- Currently, an electronic health record is being implemented for detention medical. Currently, the clinical operates from paper. Access to the EHR will be given when system is in place.

Average monthly commitment- 8-12 hours.

Department II: Public Health Medical Services

All orders for the above noted programs will be placed in the public health electronic records system, CureMD. Medical director will be provided access to this system and training on use. Medications used for the above noted public health funded programs are through 340B program. Provider NPI is needed in order to order medications for stock, and for issuing medications under provider's order.

Duties:

Task 1- Provide oversight for the Tuberculosis Program.

Information-This statutorily mandated program provides testing and treatment for individuals with Latent and Active TB infection- the program follows CDC protocol. The program sees an average of 9 patients annually.

Medical Director's orders will be needed for each case new case.

Task 2- Provide oversight for the Sexually Transmitted Disease Program.

Information- This program provides screening and treatment, to align with CDC protocol and expedited partner therapy guidelines. Average annual visits: 100. Clinic operates from standing orders. CDC based standing order will require Medical Director's signature.

Task 3- Provide oversight for Family Planning Services.

Information- Services are provided by Nurse Practitioner to include annual pap exam and prescription for birth control, oral or injectable. Average visits: 30 annually.

Task 4- Provide oversight for the Vaccine Program.

Information- These services operate from guidelines defined by the Vaccine Action Coalition and TAPI. Average annual visits: 12,000. Nurse driven clinic which operates from standing orders. Vaccine standing orders, provided by the Project Immunization, a CDC program will require Medical Director's signature.

Task 5- Provide expertise and guidance to local health officer as needed on public health concerns.

Task 6- Other duties as assigned by Cochise County Health Services Director.

Average monthly commitment: 2-4 hours.