



## **COCHISE COUNTY PROCUREMENT DEPARTMENT**

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**21-17-HEA-01**

### **Attachment 2 – Scope of Work**

In accordance with PSA 21-17-HEA-01, the COVID-19 Testing Services Contractor shall provide all labor, materials, transportation and expertise in order to accomplish COVID Testing Services for the Cochise County Health and Services Department. The Contractor shall complete the following tasks:

#### **Task 1- Staff Coordination and Training**

- Provide licensed clinician(s) and/or other appropriate healthcare workers to perform or oversee sample collection.
- Supervise support staff to support licensed clinician(s) in sample collection and intake of registered patients.
- Ensure site staff conduct themselves with a high level of professional and culturally respectful behavior in all public interactions.
- Make efforts to engage community members from targeted areas in their staffing and testing efforts.

#### **Task 2- Set up Stationary Testing Sites:**

Sites to be set up outdoor, walk-through or drive-up testing sites at community-based sites (available Cochise County properties and partner properties in area identified by the County) in communities where testing gaps exist or COVID positive rates are rapidly climbing.

#### **Task 3- Set up Mobile Testing Sites:**

- Provide mobile unit(s) that can be rapidly deployed within the Cochise County communities to areas with COVID outbreaks including workplaces, congregate living settings, communities and neighborhoods, and other settings as determined by the County.
- Mobile Units to be rapidly deployed within one to two days' notice.
- Mobile Units to be available for walk-up or drive through modality.
- Mobile Units will be made available six (6) days a week.
- Mobile Units will be available on weekends.
- Mobile Units may need to be available on Holidays. For Ex: Memorial Day

Task 4- Oversee Testing Site Logistics:

- Partner with identified sites to set up for high-throughput- up to 300-100+ per day
- Arrange for access to Wi-Fi as needed
- Arrange for access to electricity as needed
- Manage all logistics and rental (if needed) of:
  - safety vests
  - traffic cones set up to assist in safe social distancing and traffic/workflow
  - signage
  - distancing tape
  - canopy
  - chairs
  - porta-potty(s)
  - garbage waste storage and pick up
  - biohazard storage and disposal
  - All ancillary supplies necessary to provide service. For Ex: Office supplies

Task 5- Provide Digital Platform for Registration, scheduling, and intake including phone support options.

Task 6- Assess cognitive ability of individuals to provide consent and/or confirming medical power of attorney.

Task 7- Monitor self-collection Mid-Turbinate/Anterior Nares.

Task 8- Conduct nasopharyngeal, oropharyngeal, Anterior Nares, or other methods as agreed upon.

Task 9- Achieve indicator goal of testing ~500 per week.

Task 10- Detect cases through testing.

Task 11- Transport test samples to lab daily.

Task 12- Dispose of all waste including biowaste generated by sites in accordance with all local, state and federal regulations.

Task 13- Submit daily Report reporting of results to Arizona Department of Health Services (ADHS).

Task 14- Connect affected cases to care.

Task 16- Coordination with municipal leaders located throughout the County:

- Coordinate all outreach, publicity, media and public communications.  
*Please see Compliance Standard #7.*

Task 17- Communication with Public:

- Provide linkage and follow-up to individuals of the general public in the following categories:  
COVID-positive with no PCP  
COVID-positive with PCP- communication of results plan  
No Health Insurance
- Report non-identifiable aggregate data such as:  
Tested X number of people this week and had X% positive

Task 18-Provide Monthly Expense Report to Cochise County by the 15<sup>th</sup> of every month that will capture the previous month's expenses. For example: The expense report received by January 15<sup>th</sup> will capture all expenses from December 1 – December 31.  
Contractor will be provided with a Cochise County approved template for use.