



## **NOTICE OF SUB-GRANT AWARD LETTER**

May 1, 2020

**Federal Sub-Grant:** 2020 HAVA Election Security Grant

**CFDA Number:** 90.404

**Agreement Number:** AZ20101001

**Federal Awarding Agency:** US Election Assistance Commission

**Project Period:** 12/21/2019 – 12/20/2024

**Application Period:** Receipt of this letter – 06/30/2022

**Award Amount:** \$136,348.67

**Sub-Grantee County:** Cochise

**Sub-Grantee Address:** 1415 Melody Lane, Bldg. B, Bisbee, Arizona 85603 and 1415 Melody Lane, Bldg. E, Bisbee, Arizona 85603

The Arizona Secretary of State's Office is pleased to inform you that your county has been awarded a 2020 HAVA Election Security sub-grant. This sub-grant is made on the basis of submitting an application and making expenditures that fall under the following HAVA guidelines:

- Replace voting equipment that only records a voter's intent electronically with equipment that utilizes a voter verified paper record;
- Implement a post-election audit system that provides a high level of confidence in the accuracy of the final vote tally;
- Upgrade election-related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems;
- Facilitate cybersecurity training for the state chief election official's office and local election officials;
- Implement established cybersecurity best practices for election systems;
- Fund other activities that will improve the security of elections for Federal office.
- Complying with the requirements under title III;
- Improving the administration of elections for Federal office;
- Educating voters concerning voting procedures, voting rights, and voting technology;
- Training election officials, poll workers, and election volunteers;
- Developing the State plan for requirements payments to be submitted under part 1 of subtitle D of title II;

- Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes;
- Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing nonvisual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language;
- Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.

Additionally, the EAC has put out the following guidance on COVID-19 expenses:

- “HAVA neither expressly authorizes nor prohibits the use of section 101 or section 251 funds for expenditures necessary to protect against and respond to a pandemic. Both sections provide payments for the purposes of improving the administration of elections for federal office, which can include expenditures that would protect staff and poll workers, secure physical locations, and address unexpected expenses due to the COVID-19 pandemic during a federal election. The costs must still meet standards set in general federal grants regulations...”

Note: COVID-19 expenses must be incurred between 01/20/2020 and 12/31/2020.

The sub-grant requirements are contained in the Code of Federal Regulations, 2 C.F.R. 200. Sub-grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Sub-grant recipients must also provide the Secretary of State’s Office with invoices and payment receipts for any purchases within 30 days of purchase.<sup>1</sup> If funds are not spent within 30 days, they must be placed in an interest-bearing account. Quarterly reports should be submitted if funds are not fully expended within 30 days, in which the reports shall include the interest earned, the amount spent and current balance, at minimum. Please refer to the sub-grant guidelines packet for further information and requirements.

By submitting an application with HAVA approved expenditures to the Secretary of State’s Office, you are confirming your county’s acceptance of this award. The award disbursement is contingent on Secretary of State’s review and approval of your application.

Thank you,



Katie Hobbs  
Arizona Secretary of State

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<sup>1</sup> Purchases made between December 21, 2019 and the date of the award are exempt from this requirement and are eligible to be submitted for reimbursement.