



COCHISE COUNTY PROCUREMENT DEPARTMENT

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RFP 21-20-HEA-01

Business Liaison Scope of Work

Task 1 - Applies Center for Disease Control, Arizona Department of Health Services, and Cochise Health and Social Services Guidance to support public health interventions through case investigations.

Task 2 – Directs and documents outbreak investigations.

Task 3 - Conducts follow up calls with individuals that have tested positive in an outbreak in order to provide guidance on disease information and self-isolation directions (if needed).

Task 4 - Tracks case information in established systems and databases.

Task 5 - Reviews complex data and recommend appropriate actions

Task 6 - Coordinates with related state, federal, and local agencies, clinics, hospitals, and laboratories.

Task 7 - Interacts with physicians, laboratory staff members, and clinical service providers.

Task 8 - Function as a liaison to businesses, community organizations, and critical infrastructure regarding COVID-19 positive cases, policies, guidance, and reopening guidelines.

Task 9 - Works with CHSS to connect long-term care, skilled nursing, and assisted living facilities to resources as needed

Task 10 - Reviews COVID-19 plans and policies for businesses, community organizations, and critical infrastructure and recommends appropriate changes.

Task 11 - Stays up to date with current guidelines for COVID-19.

Task 12 - Other duties as assigned by Cochise Health and Social Services.