



COCHISE COUNTY PROCUREMENT DEPARTMENT

1415 Melody Lane, Building C, Bisbee, AZ 85603
Phone: (520) 432-8390 | Fax: (520) 432-8397

RFP 21-20-HEA-01

Attachment 3 – Compliance Standards

In accordance with RFP 21-20-HEA-01, the awarded Contractor must meet the following Compliance Standards:

1. Comply with Cochise County and Arizona Department of Health Services case investigation, criteria guidelines, goals, and HIPPA requirements.
2. Provide all necessary security and confidentiality paperwork necessary for access to state designated systems.
3. Provide culturally competent services to Cochise County residents and its target population(s).
This competency spans the following:
 - a. race/ethnicity
 - b. language capacity,
 - c. understanding of an ability to reflect clients' shared experience
 - d. existing and emerging community and organizations strengths
 - e. the unique experience of community members as they relate to:
 - Gender and sexual orientation
 - Race
 - Age
 - Exposure to trauma
 - Immigration experience
 - Mental health status
 - Socioeconomic status
 - Disabilities
 - Any other risk and protective factors that may be identified
4. Any employee that will be staffed to work with the elderly or minors must have appropriate and applicable background check. Proof of background check(s) will be provided to the County upon request.
5. Possess or gain a certificate of training in contact tracing from one or more of the following:
 - A. Association of State and Territorial Health Officials' (ASHTO) Making Contact: A Training for COVID-19 Contact Tracers.

B. Johns Hopkins University's COVID-19 Contact Tracing Course

This requirement can be waived with proven prior experience and/ or education.

6. Possess or gain a certificate of training in case investigations from the following:
 - A. National Network of Disease Intervention Training Centers' (NNDITC) National COVID-19 Virtual Skills-Based Training for Case Investigation & Contact Tracing.

This requirement can be waived with proven prior experience and/ or education.

7. Ability to provide coverage seven (7) days a week.
8. All work will be remote, and Contractor will be responsible for providing internet and telephone access to conduct duties.
9. Implementation of Services- Awarded Contractor will be prepared to perform services within 1-4 weeks from the date of contract award.